

Lowell Joint School District
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES REGULAR MEETING OF THE BOARD OF TRUSTEES

October 2, 2023

Call to Order President Shaw called the meeting to order at 6:30 p.m. using video conference via zoom meeting ID: 830 0847 8586, for closed session in order to allow Christine Berg, Member of the Board of Trustees to participate in Closed Session at Lowell Joint School District, 11019 Valley Home Avenue, Whittier, CA 90603.

Topics Not on the Agenda None.

Closed Session President Shaw declared the meeting recessed to closed session at 6:31 p.m.

Call to Order President Shaw reconvened the meeting to order at 7:32 p.m. using video conference via zoom meeting ID: 830 0847 8586, for open session in order to allow Christine Berg, Member of the Board of Trustees to participate in open session, in compliance with Government Code 54953, all votes taken, as part of the video teleconference, were by roll call.

The flag salute was led by Melissa Salinas, Board of Trustees Member.

Trustees Present: Karen L. Shaw, Anastasia M. Shackelford, Anthony A. Zegarra, Christine J. Berg, Melissa A. Salinas

Trustees Absent: None

Staff Present: Jim Coombs, Superintendent of Schools, Sheri McDonald, Assistant Superintendent of Educational Services, David Bennett, Assistant Superintendent of Business Service and Carl Erikson Assistant Superintendent of Administrative Services,

Staff Absent: None

Reporting out Action (if any) Taken in Closed Session In closed session, the Board took action by unanimous roll call vote, (5-0), to approve the resignation agreement for employee EID: 99000000265, effective October 2, 2023, as directed and that the Superintendent or designee be authorized to execute the necessary documents.

Introductions and Welcome of Guests President Shaw welcomed the guests in attendance, LJEa and CSEA.

Acknowledgement of Correspondence Ms. Shaw mentioned that they are sad that Mrs. Salinas has resigned and leaving the board of Trustees and wished her well in her future endeavors.

Ms. Shaw asked Mr. Coombs to join her in a presentation. Ms. Shaw and Christine Berg attended a WASTA meeting social. Ten districts were represented. They were all presented a check for \$20,000 from Supervisor Janice Hahn's Office.

Mr. Coombs explained that Supervisor Hahn partnered with the Summit

Organization to donate towards students that are homeless and we will be able to use this for our students at our schools that are homeless.

Approval of Agenda

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0) to approve the amended October 2, 2023, Board agenda.

Approval of Minutes

It was moved, seconded, and carried by unanimous roll vote, (5-0) to approve the minutes from the September 11, 2023, Regular Board Meeting.

Timely Information from Board and Superintendent – Board President

None.

School Reports

Each Board member shared highlights of their respective schools.

Topics Not on the Agenda

None.

Submission of Williams Litigation Settlement – Quarterly Uniform Complaint Reports for 1st Quarter July 1 – September 30, 2023

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter July 1 – September 30, 2023, with zero complaints, and that the Superintendent or designee be authorized to execute the necessary documents.

Resolution 2023/2024 No. 904 Proclaiming October 8-14, 2023, as “Week of the School Administrator”

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to adopt Resolution 2023/2024 No. 904 proclaiming October 8 – 14, 2023, as “Week of the School Administrator”, and that the Superintendent or designee be authorized to execute the resolution.

Resolution 2023/2024 No. 905 Proclaiming October 23 – 31, 2023, as “Red Ribbon Week”

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to adopt Resolution 2023/2024 No. 905 proclaiming October 23 through October 31, 2023, as “Red Ribbon Week”, and that the Superintendent or designee be authorized to execute the resolution.

Approval of the Lowell Joint School District Core Values and Guiding Goals and Vision 2030 Road Map

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve the Lowell Joint School District Core Values and Guiding Goals and Vision 2030 Road Map, and that the Superintendent or designee be authorized to execute the necessary documents.

Approve that the Scope of the Work and the Letter of Agreement with True North, Inc., to Conduct a Voter Survey regarding the possible Issuance of General

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve the scope of work and Letter of Agreement with True North, Inc., to conduct a voter survey regarding the possible issuance of general obligation bonds, and that the Superintendent or designee be authorized to execute the necessary documents.

Obligation Bonds

Revision and Adoption of Student – Intradistrict Enrollment and Transfers Board Policies BP 5116.1, BP 5117.1 AR 5116.1, AR 5116.2, AR 5517, AR 5118

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to adopt the Revised Administrative Regulations and Board Policies for Intradistrict enrollment and Transfers, Board Policies BP 5116.1, BP 5117.1, AR 5116.1, 5116.2, AR 5117, AR 5118, and that the Superintendent or designee be authorized to execute the necessary documents.

Revision and Adoption of Students – Social Media Board Policies BP 1114, AR 1114, AR 1114 (a)

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to adopt the Revised Administrative Regulations and Board Policies for Social Media, Board Policies BP 1114, AR 1114, AR 1114 (a), and that the Superintendent or designee be authorized to execute the necessary documents.

Revision and Adoption of Student – Dress and Grooming Board Policies BP 5132, AR 5132, AR 5132 (a)

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to adopt the Revised Administrative Regulations and Board Policies for Dress and Grooming, Board Policies, BP 5132, AR 5132, AR 5132 (a), and that the Superintendent or designee be authorized to execute the necessary documents.

Selection and Purchase of Pathful Explore Plus and Pathful Junior and Supplemental Materials Subscription for 2023/2024 school year

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve the purchase of the Pathful platform and supplemental materials for the 2023/2024 school year, not to exceed \$5,000.00 for Explore (Plus) and \$5,500 for Junior and will be covered by Medi-Cal Funds, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of 2022/23 Unaudited Actuals and Concurrent Approval of the Fund Balance Changes to the District’s 2023-24 Beginning Budgeted Balances

The 2023-24 Budget was presented to the Board of Trustees at the regularly scheduled board meetings in June, 2023 along with the 2022-23 Estimated Actuals Report.

The complete Unaudited Actuals Financial Report is attached. The complete report and supporting information is available on the District’s Website, on the Business Services Division page, under the 2022-23 LJSJSD Financial Reports. A printed copy is also available for review at the District’s Business Services office.

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve ratify the 2022-23 Unaudited Actuals Report and Fund Balance Changes of the District’s 2023-24 Beginning Budgeted Balances, and that the Superintendent or designee be authorized to execute the necessary documents.

Ratification of Additional Professional Services Agreement with A-Tech Consulting for Hazardous Materials Monitoring, at Rancho Starbuck Intermediate School

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to ratify the additional Professional Services Agreement with A-Tech Consulting for Hazardous Materials Monitoring at Rancho Starbuck Intermediate School, effective October 3, 2023 through October 2, 2024, not to exceed \$1,826.00 (21.0-00000-0-00000-85000-6282-0110000) Measure LL (21.0 Bond Fund), and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Deductive Change Order from Forma Engineering and Contracting, Inc., for the Meadow Green Elementary School Slope Bank Restoration Project (Bid #2223-03)

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve the Deductive Change Order No. 1, Forma Engineering and Contracting, Inc., for the Meadow Green Elementary School Slope Bank Restoration Project, effective October 3, 2023, not to exceed (\$404,060.00), and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Deductive Change Order from Post Bros Construction Co., for Maybrook Interim Housing Phase II for Rancho Starbuck Intermediate School Project

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve Deductive Change Order from Post Bros Construction Co., for Maybrook Interim Housing Phase II for Rancho Starbuck Intermediate School Project, effective October 3, 2023, not to exceed (\$8,416.92), Measure LL (21.0 Bond Fund), and that the Superintendent or designee be authorized to execute the necessary documents.

Acceptance of the Lowell Joint School District Long Range Facilities Master Plan

Mr. Coombs presented the Updated Lowell Joint School district Long Range Facilities Master Plan. The presentation is on the district website.

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to accept the Lowell Joint School District Master Facilities Plan, and that the Superintendent or designee be authorized to execute the necessary documents.

Presentation of Student Achievement for 2022/2023 School Year

Dr. McDonald presented the Student Achievement for 2022/2023 School Year. The presentation is informational to share the data for Annual Student Achievement in the areas of English Language Arts, Math and Physical Fitness during the 2022/2023 school year.

Resolution 2023/2024 No. 906 Regarding Sufficiency of Instructional Materials for 2023/2024

Pursuant to *Education Code* Section 60119, California school districts must adopt a resolution that determines steps to ensure availability of textbooks and instructional materials for the 2022/23 school year. The District posted a “Notice of Public Hearing” from September 21, 2023 through October 2, 2023, at each of the school sites and at the Lowell Joint School District Office.

The public hearing was opened at 8:41 p.m.

The public hearing was closed at 8:42 p.m. with no comments from the public.

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to adopt Resolution 2023/2024 No. 906 Regarding Sufficiency of Instructional Materials for 2023/2024, and that the Superintendent or designee be authorized to execute the resolution.

Resolution 2023/2024 No. 907 Declaring October 9-13, 2023 as “National School Lunch Week”

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to adopt Resolution 2023/2024 No. 907 Declaring October 9-13, 2023 as “National School Lunch Week”, and that the Superintendent or designee be authorized to execute the resolution.

Maintenance & Operations
Summer 2023 Recap
Presentation

Mr. Carl Erickson, Assistant Superintendent of Administrative Services, presented the recap of the 2023 summer projects that were completed by the Maintenance and Operations department. The details included:

The District Maintenance and Operations Department completed 1,885 Work Orders from 8/1/2022 - 8/1/2023

The Work Orders include specialty trades work:

- 199 - HVAC
- 254 - Plumbing
- 101 - Electrical and lighting
- 108 - Door (locks and hardware/hinge)
- 44 - Ceiling/Floor tile replacement or repair
- 92 - Electronic installations

Consent Calendar

It was moved, seconded, and carried by a unanimous roll call vote, (5-0), to approve/ratify the following items, under a consent procedure.

Approval of Memorandum of Understanding Between Hazel Health and Lowell Joint School District for the school year 2023/2024

Approved the Memorandum of Understanding between Hazel Health and Lowell Joint School District for the period of July 1, 2023 through December 31, 2024, and that the Superintendent or designee be authorized to execute the necessary documents

Approval of Independent Contract with Little Ears Therapy Center for speech services for the 2023-2024 School Year

Approved the independent consultant agreement with Little Ears Therapy Center for Speech and Language services for the 2023-2024 School Year, for an estimated cost not to exceed \$4,000.00, To be paid from out of home care funds, and that the Superintendent or designee be authorized to execute the agreement.

Approval of Independent Contract with Dynamic Vision Optometry / Kohtz & Spurling for an Independent Educational Evaluation (IEE) for the 2023-2024 School Year

Approved the independent consultant agreement with Dynamic Vision Optometry / Kohtz & Spurling for an Independent Educational Evaluation (IEE) in vision therapy for the 2023/2024 School Year, for an estimated cost not to exceed \$1,500.00, and that the Superintendent or designee be authorized to execute the agreement.

Approval of Agreement with Behavior and Education Inc., a Nonpublic Nonsectarian Agency, to Provide additional direct Behavioral Intervention Services for select district students for the 2023/2024 School Year

Approved the Agreement with Behavior and Education Inc., a nonpublic nonsectarian agency, to provide additional direct Behavioral Intervention Services for a select District Students for the 2023/2024 school year, at the rate of \$60.00 and \$80.00 per hour, not to exceed \$200,000.00 and that the Superintendent or designee be authorized to execute the agreement.

Approval of Consultant Agreement with Mr. Omar Morales to Provide After-

Approved the consultant agreement with Mr. Omar Morales to provide after-school coaching services for the 2023/24 school year, at the amount of \$700.00, not to exceed \$1400.00, to be paid from the monies secured by the Rancho Starbuck

| | |
|---|--|
| School Coaching Services for the 2023/24 School Year | Athletic account, and that the Superintendent or designee be authorized to execute the agreement. |
| Approval of Consultant Agreement with Mr. Larry Costello to Provide After-School Coaching Services for the 2023/24 School Year | Approved the consultant agreement with Mr. Larry Costello to provide after-school coaching services for the 2023/24 school year, at the amount of \$700.00, not to exceed \$1400.00, to be paid from the monies secured by the Rancho Starbuck Athletic account, and that the Superintendent or designee be authorized to execute the agreement. |
| Approval of Agreement Between CIMI Toyon Bay Guided Discoveries, Inc. and El Portal Elementary School for the Catalina Field Trip on Monday, March 11, 2024 through Wednesday, March 13, 2024 | Approved the agreement between CIMI Toyon Bay Guided Discoveries, Inc. and El Portal Elementary School for the field trip on Monday, March 11, 2024 through Wednesday, March 13, 2024, not to exceed \$35,000, to be paid from El Portal site donation account, and that the Superintendent or designee be authorized to execute the necessary documents. |
| Purchase Order Listing Report/Check Register 2023/2024 #3 | Approved the Purchase Order Listing Report/Check Register 2023/2024 #3, issued August 1, 2023, through August 31, 2023, as attached, and that the Superintendent or designee be authorized to execute the necessary documents. |
| Consolidated Check Register Listing Report 2023/2024 #3 | Approved the Consolidated Check Register Listing Report 2023/2024 #3, issued August 1, 2023, through August 31, 2023, as attached, and that the Superintendent or designee be authorized to execute the necessary documents. |
| Employer-Employee Relations/Personnel Report 2023/2024 #3 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees | Ratified Employer-Employee Relations/Personnel Report 2023/24 #3, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees. |
| Approval of Agreement with the Orange County Department of Education to provide Professional Development on November 1, 2023 | Approved the Agreement with Orange County Department of Education to provide professional development on November 1, 2023 for a total not to exceed \$1,500.00, to be paid by Educator Effectiveness funds, and that the Superintendent or designee be authorized to execute the necessary documents. |
| Approval of Consultant Agreement with Hannah Mangold to provide Dance and Theatre Workshop Classes for Expanded | Approved the consultant agreement for Hannah Mangold to be Dance and Theatre Workshop Class Teacher(s) for the PowerSource Expanded Learning for Lowell Joint School District during the 2023/24 school year, at an amount not to exceed \$2,500.00, to be paid by the 6762-Arts, Music, and Instructional Materials Discretionary One Time Block Grant and Fund 12 ELOP funds, and that the |

Learning Opportunities
Program for the 2023/24
School Year

Superintendent or designee be authorized to execute the necessary documents.

Approval of Consultant
Agreement with Alan Han to
Provide Drumline Instruction
at Rancho-Starbuck
Intermediate School for the
2023/24 School Year

Approved the consultant agreement with Alan Han to provide drumline instruction during the 2023/24 school year at Rancho-Starbuck Intermediate School, at an amount not to exceed \$3,000.00, funding for this expenditure will be covered by Rancho-Starbuck's Band Account, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Consultant
Agreement with Alejandro
Lopez Jr. to Provide Drumline
Instruction at Rancho-
Starbuck Intermediate School
for the 2023/24 School Year

Approved the consultant agreement with Alejandro Lopez Jr. to provide drumline instruction during the 2023/24 school year at Rancho-Starbuck Intermediate School, at an amount not to exceed \$3,000.00, funding for this expenditure will be covered by Rancho-Starbuck's Band Funds, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Consultant
Agreement with Edward
Mijares to Provide
Drumline Instruction at
Rancho-Starbuck
Intermediate School for the
2023/24 School Year

Approved the consultant agreement with Edward Mijares to provide drumline instruction during the 2023/24 school year at Rancho-Starbuck Intermediate School, at an amount not to exceed \$6,000.00, funding for this expenditure will be covered by Rancho-Starbuck's Band Funds, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Consultant
Agreement with RMH Dance
& Productions to Provide
Audio Equipment Services for
Lowell Joint Youth Theatre
Lion King

Approved the consultant agreement with RMH Dance & Productions to provide Audio Services for the Theatre Lion King Shows at Jordan and Olita schools on October 13, 14, 15, 2023, not to exceed \$ 5,500.00, funding for this expenditure will be covered by Art, Music, and Instructional Materials Block Grant, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Consultant
Agreement with Isabel Araiza
to Provide Drumline
Instruction at Rancho-
Starbuck Intermediate School
for the 2023/24 School Year

Approved the consultant agreement with Isabel Araiza to provide drumline instruction during the 2023/24 school year at Rancho-Starbuck Intermediate School, at an amount not to exceed \$3,000.00, funding for this expenditure will be covered by Rancho-Starbuck's Band Funds, and that the Superintendent or designee be authorized to execute the necessary documents.

Board
Member/Superintendent
Comments

Ms. Shaw presented Mrs. Salinas with a parting gift from the Board of Trustees as a thank you for her years of services on the Board of Trustees. She said that they were elected at the same time and that she is going to miss her and her companionship.

Mr. Zegarra thanked Mrs. Salinas for her friendship and being an outstanding colleague. He said that it was pleasure serving with her.

Mrs. Shackelford spoke of the time that they ran for the board at the same time. She said that Mrs. Salinas was made for this role and she does it well. She said that Mrs. Salinas's love of this district and the desire for the district to put its best forward all of the time is really admirable. She said that Mrs. Salinas has proved to be a wonderful resource and a calming realistic viewpoint that every school board needs. Mrs. Salinas will be missed and she is happy for her in the next stage in her life.

Mrs. Berg seconds everything that Staci has said. Mrs. Salinas is a very important person to this board, the children and teachers and staff and she totally gets that she wants to be with her grandbabies and wished her well.

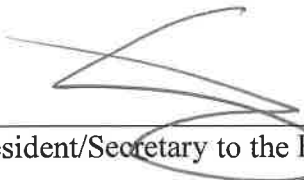
Mrs. Salinas opened her gift, an engraved crystal clock thanking her for her dedication and service to the Lowell Joint School District. She said that she is blessed and this is a wonderful district and group of people to have the privilege to have worked with. She thanked the Board, colleagues, Superintendent and staff. She said that this is a very special place and she is very fortunate and grateful that she has gotten to serve here.

Adjournment

President Shaw adjourned the meeting at 9:00 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Date Approved:

11/6/23



Clerk/President/Secretary to the Board of Trustees



Orange County Department of Education
Educational Services Division

**Williams Settlement Legislation
Quarterly Report of Uniform Complaints
2023-24**

District: Lowell Joint School District

District Contact: Jim Coombs

Title: Superintendent of Schools

- Quarter #1 July 1 – September 30, 2023 Report due by October 31, 2023
- Quarter #2 October 1 – December 31, 2023 Report due by January 31, 2024
- Quarter #3 January 1 – March 31, 2024 Report due by April 30, 2024
- Quarter #4 April 1 – June 30, 2024 Report due by July 31, 2024

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

| Type of Complaint | Total # of Complaints | # Resolved | # Unresolved |
|---------------------------------------|-----------------------|------------|--------------|
| Textbooks and Instructional Materials | 0 | | |
| Teacher Vacancies or Misassignments | 0 | | |
| Facility Conditions | 0 | | |
| TOTALS | 0 | | |

Name of Superintendent: Jim Coombs

Signature of Superintendent: _____

Date: October 2, 2023

Please submit to:

Orange County Department of Education
P.O. Box 9050, Costa Mesa, CA 92628-9050
Attention: Alicia Gonzalez, Sr. Administrative Assistant/R101

Phone: (714) 966-4336 Email: aliciagonzalez@ocde.us



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

**Williams Lawsuit Settlement
Quarterly Report on Uniform Complaints 2023-2024**

District Name: Lowell Joint School District

Date: October 2, 2023

Person completing this form: Jim Coombs

Title: Superintendent of Schools

Quarter covered by this report (Check One Below):

- 1st QTR July 1 to September 30 Due: October 13, 2023
- 2nd QTR October 1 to December 31 Due: January 12, 2024
- 3rd QTR January 1 to March 31 Due: April 12, 2024
- 4th QTR April 1 to June 30 Due: July 12, 2024


Date for information to be reported publicly at governing board meeting: October 2, 2023

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints:

| | Number of Complaints Received in Quarter | Number of Complaints Resolved | Number of Complaints Unresolved |
|-----------------------------------|--|-------------------------------|---------------------------------|
| Instructional Materials | 0 | 0 | 0 |
| Facilities | 0 | 0 | 0 |
| Teacher Vacancy and Misassignment | 0 | 0 | 0 |
| TOTAL | 0 | 0 | 0 |

Print Name of District Superintendent Jim Coombs

Signature of District Superintendent 

Date October 2, 2023

Submit the **Quarterly Summary** using Canvas Account:
<https://lacoepd.instructure.com/courses/715>

or mail to:

Los Angeles County Office of Education
c/o Francisco Jimenez, Williams Instructional Materials
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Jimenez_Francisco@lacoedu

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2023/2024 NO. 904

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF LOS ANGELES
AND ORANGE COUNTIES, CALIFORNIA,
PROCLAIMING OCTOBER 8 – 14, 2023, AS
“WEEK OF THE SCHOOL ADMINISTRATOR”**

WHEREAS, leadership matters for California’s public education system and the more than 6 million students it serves; and

WHEREAS, school administrators are passionate, lifelong learners who believe in the value of quality public education, and

WHEREAS, the title school administrator is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California’s superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

WHEREAS, school leaders depend on a network of support from school communities, fellow administrators, teachers, parents, students, businesses, community members, board of trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources to promote ongoing student achievement and school success; and

WHEREAS, research shows great schools are led by great principals, and great districts are led by great administrators. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has declared the second full week of October as the “Week of the School Administrator” in *Education Code 44015.1*; and

WHEREAS, the future of California’s public education system depends upon the quality of its leadership;

THEREFORE, BE IT RESOLVED, that we, the Board of Trustees on behalf of the students, parents, and community at large, hereby recognize October 8 – 14, 2023, as “Week of the School Administrator” and that all school leaders in the Lowell Joint School District be commended for the contributions they make to successful student achievement.

APPROVED AND ADOPTED this 2nd day of October, 2023, by the following vote:

AYES: Karen Shaw, Anastasia Shackelford, Anthony Zegarra, Christine Berg, Melissa Salinas

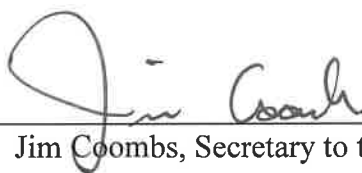
NOES: None

ABSTAIN: None

ABSENT: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 2nd day of October, 2023, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 2nd day of October, 2023.



Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2023/2024 NO. 905

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT
OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
PROCLAIMING “RED RIBBON WEEK”
OCTOBER 23 THROUGH OCTOBER 31, 2023**

WHEREAS, alcohol and other drug abuse has reached epidemic stages in the United States; and

WHEREAS, the effects of drug and alcohol abuse are devastating to young people’s lives and their futures, to their families, to society, and to the educational environment; and

WHEREAS, schools are an appropriate place to educate youth about the harmful effects of drug and alcohol abuse and to assist them in learning positive ways to make healthy choices in their lives; and

WHEREAS, schools should provide a safe harbor for students so that our youth can be safe and learn effectively; and

WHEREAS, the Red Ribbon Campaign will be celebrated in every community in America during “**RED RIBBON WEEK**,” October 23 through October 31, 2023, to offer our citizens the opportunity to demonstrate their commitment to drug-free lifestyles; and

WHEREAS, business, government, law enforcement, schools, religious institutions, service organizations, youth, medical, senior citizens, military, sports teams, and individuals will demonstrate their commitment to drug-free, healthy lifestyles by wearing and displaying red ribbons during this week-long campaign;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Lowell Joint School District does hereby proclaim October 23 through October 31, 2023, as “**RED RIBBON WEEK**,” and encourages its citizens to participate in drug prevention education activities, making a visible statement that we are firmly committed to a drug-free community and will continue to make drug and alcohol abuse prevention a high priority.

FURTHER RESOLVED, that the Lowell Joint School District Board of Trustees will foster cooperative relationships among teachers, parents, students, law enforcement and other community agencies to accomplish this goal.

APPROVED AND ADOPTED this 2nd day of October, 2023, by the following vote:

AYES: Karen Shaw, Anastasia Shackelford, Anthony Zegarra, Christine Berg, Melissa Salinas

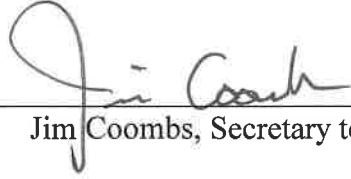
NOES: None

ABSTAIN: None

ABSENT: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 2nd day of October, 2023, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 2nd day of October, 2023.

A handwritten signature in cursive script, appearing to read "Jim Coombs", is written above a horizontal line.

Jim Coombs, Secretary to the Board of Trustees



CORE VALUES

"...the philosophy of the school room in one generation will be the philosophy of government in the next." Abraham Lincoln

"...the education of one generation develops the leaders and government of the next generation..." Mrs. Janet B. Averill

Moral and Civic Values: The Board of Trustees of the Lowell Joint School District subscribes to the belief that public education must foster in students an understanding of the moral values and civic responsibilities that form the foundation of our American Heritage and Society. It is important that all school personnel promote in students the acceptance of commonly held **Core Values** of right and wrong, concern for the welfare of others, and respect for democratic practices. On September 11, 2017, the Board of Trustees endorsed the following list of moral and civic values and the accompanying definitions which are stated as behaviors exemplified by students and staff living up to these values.



EXCELLENCE

Exhibits patience and hard work in achieving goals; works, learns, and pursues constructive goals, even in the face of adversity.



PERSONAL INTEGRITY

Exhibits sound moral principles, virtues, and good character demonstrating honesty and trustworthiness in the community.



SOCIAL RESPONSIBILITY & RESPECT

Treats others justly, fairly, and with dignity; shows high regard for others and treating them as they would like to be treated. Affirms the worth of self, others, property, and the environment through attitudes and actions. Accepts the necessity of being accountable and the consequences of individual actions, reactions, and decisions; honors commitments; demonstrates an active commitment to the welfare of self and others.



RESPECT FOR NATIONAL HERITAGE

Exhibits a value of and commitment to our American National Heritage and the public good; works for the community and cooperates with others; respects and participates in the democratic process; observes all laws and rules; and resolves conflicts peacefully.



FAMILY - TEAMWORK

Works well together combining individual talents and strengths, supporting each other, and then working cooperatively to achieve mutual objectives. Demonstrates caring, concern, and sensitivity; exhibits tolerance; treats others politely, mercifully, and with respect and dignity; and renders service when needed.



TRADITIONAL VALUES

Tells truth; does not cheat, intentionally mislead, or steal; possesses the courage to behave and conduct interactions with integrity; exhibits consistency between words and actions; behaves in a fair and straightforward manner; and conscientiously pursues and scrutinizes evidence that supports the truth.

Mission Statement The Lowell Joint School District is committed to providing a strong academic program of 21st Century Skills with a well-rounded program of diverse and innovative subject offerings. All District Schools emphasize the importance of education, the family, and traditional values. We stress the value of personal integrity, social responsibility, and a respect for our national heritage. The Lowell Joint School District envisions a culture where technology empowers all members of the school community to achieve success and expand learning beyond the walls of the classroom. All stakeholders will utilize technology to become highly competent in a technological world through continuous improvement in academics, career, and life.

LOWELL JOINT SCHOOL DISTRICT

A Tradition of Excellence Since 1906

GUIDING GOALS

"...the education of one generation develops the leaders and government of the next generation..." Mrs. Janet B. Averill

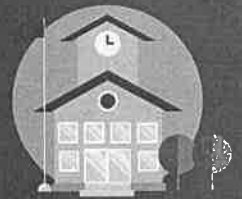
DISTRICT GOAL 1: Academic Excellence – Learning for All Students

Vision: Every student experiences educational success at the highest levels of achievement. We believe that each student has a unique ability to learn in an environment that is enriched with a challenging curriculum, where learning is modeled and expectations are both known and high. We expect all students to demonstrate continued and improved academic achievement, through Collaboration, Communication, Critical thinking, and Creativity, to be college and career ready, and to become lifelong learners.



DISTRICT GOAL 2: Safe, Orderly, Positive, Respectful Learning Environments

Vision: All campuses provide an aesthetic, orderly environment that is organized to ensure learning. We believe in a collaborative spirit of place where all feel safe, welcomed, valued, and respected. We foster a culture that promotes the emotional health, safety, well-being and involvement of students, staff, family and community.



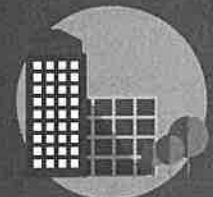
DISTRICT GOAL 3: Highly Qualified Staff Providing High Quality Service

Vision: All staff possesses the appropriate knowledge, skills, and attitudes needed to provide high quality services leading to high quality results. We believe that high quality service is achieved when staff is well trained, proactive, responsive, and collaborative. We attract, train, and retain high performing staff that actively engage, collaborate, and support students in effective instruction and the use of current technologies.



DISTRICT GOAL 4: School/Family/Community Partnerships & Communication

Vision: High quality student learning is supported by partnerships. We believe these partnerships are enhanced through effective communication and collaboration. We establish a culture which encourages positive relationships among our students, staff, and families as well as educational, business, and community partners. We believe these partnerships and communication must be nurtured to optimize opportunities for learning and personal growth for students.



DISTRICT GOAL 5: Acquisition & Allocation of Resources to Support Fiscal Excellence

Vision: Resources are focused to achieve district goals. We believe that public schools deserve sufficient resources to achieve high quality student learning. We believe that efficiency, transparency, and cost-effective practices must characterize District and school operations to ensure that resources are aligned and applied to achieve established goals. We are committed to remaining fiscally solvent by effectively managing resources and pursuing new revenue sources.



LOWELL JOINT SCHOOL DISTRICT

A Tradition of Excellence Since 1906

Board Adopted:
October, 2017
October, 2018
October, 2019



LOWELL JOINT SCHOOL DISTRICT

"A Tradition of Excellence Since 1906"
"Home of Scholars and Champions"

GUIDING GOALS – VISION 2025

"What do we want our students & staff to master?"

ACADEMIC EXCELLENCE-LEARNING FOR ALL STUDENTS

- Classroom Instruction: EDI, GLAD, Write From Begin./Thinking Maps
- Instructional Curriculum: Instructional Pacing Guide, Benchmark Assessments (Summative, Formative), Report Cards
- Data Dashboards: Student, Classroom, School, District
- C.R.E.W. – Internship Program
- R.E.A.C.H. Program
- Instructional Technology: Learning Tool
- LJSD-MTSS: Multi-Tier System of Support
- LJSD PASS PORT Project (21st Century College & Career)



"How do we know if they have mastered it?"

SCHOOL/FAMILY/COMMUNITY PARTNERSHIP & COMMUNICATION

- Parent Volunteer Recognition Program
- Parent University
- LJSD Communication & Marketing Plan
- BIOLA Educational Partnership
- Lowell Educational Foundation: partnership and recognition
- Legends Project
- Instructional Technology: Communication Tool
- School/District Award Applications: Golden Bell, Mega, Dist. School, etc
- Re-design and development of District & Site webpages
- State of the District Presentations: City Counsels, Service Clubs, PTSA, et.

"What to we do for those who have or have not mastered it?"

HIGHLY QUALIFIED STAFF-HIGH QUALITY SERVICE

- WELCOME BACK RALLY & PD
- SPRING CELEBRATION & PD RALLY
- Instructional Technology: Instructional Tool
- LJSD Staff Awards/Recognition
- LJSD Master Teacher Series
- Review of HR protocols (certificated and classified)
- Instructional Leader PD and Future Instructional Leaders
- Technology Trail Blazers & Google Certifications
- Re-design staff website
- Comprehensive Systemic Prof. Development Plan

ACADEMIC EXCELLENCE-ACADEMIC PROGRAMMING

- Character Education & Patriotism
- Instructional Technology: Instructional Tool- STEAM Innovation Labs (TK-6th), Thinker, Google Classroom
- LJSD PASS PORT Project: 21st Century College & Career
- Engineering-Coding-Robotics Pathway (TK-6th) and Academy (7th, 8th)
- ARTS FOR ALL (TK-6th) and COFA Academy (7th, 8th)
- Pre-AP Heritage/IB Honors Academy (7th, 8th)
- Full-Day Kindergarten & TK
- LJSD Pre-School/Child Development Center
- HORIZONS (Gate/High Achievers)
- Special Education Program Review & Enhance - Blue Ribbon Action Team
- C.R.E.W. – Counseling & Psychologist Internship Program
- HORIZONS Summer Honors Camp
- Lowell Literacy Project

ACQUISITION & ALLOCATION OF RESOURCES TO SUPPORT FISCAL EXCELLENCE

- Financial stability
- LJSD Master Facility Plan
- Substitute: recruitment, retention, compensation
- LJSD Pre-School Program/Child Development Center
- Re-design and development of District & Site webpages
- Revised Inter- & Intra- District permit process
- Saturday Enrichment/Enhancement/Engagement Program
- Bond Measure (LL)
- Methods to generate revenue

SAFE, ORDERLY, POSITIVE, RESPECTFUL LEARNING ENVIRONMENT

- Character Education & Patriotic Educational Program
- Strategic Educational Facility Plan
- LJSD Inter- & Intra- District permit protocol
- After-school clubs and competition groups
- Saturday Enrichment/Enhancement/Engagement Program
- Review and systemized student code of conduct
- Landscaping enhance., Educational center, Professional Learning Center
- Enhancement and update of Board Room
- LCAP Surveys: Parent, Staff, Student
- Review and update of Board Policies

Conditions We Control

- Program
- Procedures
- Policies
- Fixed vs Flexible
- Attitude/Approach

GRIT

- Why it Matters: Showing Up, Disrupted by Talent, Effort counts Twice, Grit Grows
- Growing from Inside Out: Interest, Practice, Purpose, Hope
- Growing from Outside In: Parenting, Playing Fields, Culture

LJSD CORE VALUES

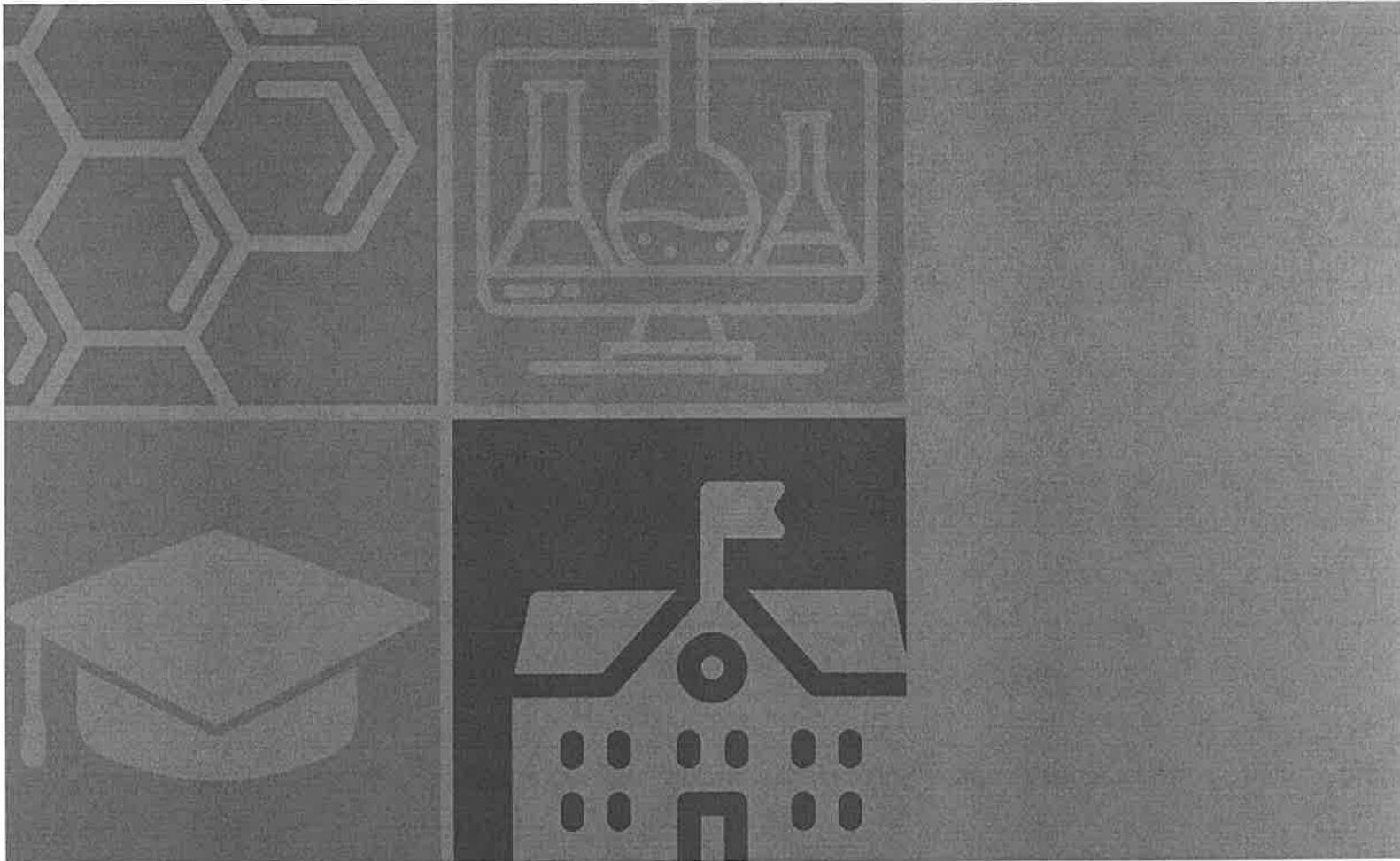
- Excellence
- Personal Integrity
- Social Responsibility & Respect
- Respect for National Heritage
- Family - Teamwork
- Traditional values

Good To Great

- Good is Enemy of Great
- Level 5 Leadership
- First Who... Then What
- Brual Facts
- Hedgehog Concept
- Culture of Discipline
- Tech Accelerators
- Flywheel & Doom Loop
- Built to Last

Patriotic

- American Heritage
- Good Citizen
- American form of Government
- Respect for National Heritage



VOTER OPINION SURVEY
PROPOSAL FOR RESEARCH & CONSULTING

PREPARED FOR
LOWELL JOINT SCHOOL DISTRICT



AUGUST 2023



1592 N COAST HIGHWAY 101
ENCINITAS CA 92024
760.632.9900 WWW.TN-RESEARCH.COM

RESEARCH PROPOSAL

True North Research, Inc. (True North) is pleased to present this proposal to provide voter opinion research and bond measure planning services to the Lowell Joint School District (District). Our recent conversations about the District's interest in a potential November 2024 bond (and our experience assisting the District with Measure LL) have been quite helpful to our understanding of the District's objectives and needs with respect to the proposed research, and we have crafted this summary description of the proposed work scope and associated costs accordingly. However, if we missed an important detail—or if other issues have arisen that should be factored into the study—please feel free to contact us (760.632.9900) and we'll be happy to revise this estimate.

PROJECT UNDERSTANDING, CHALLENGES & APPROACH Creating revenue measures that are ultimately approved by the necessary percentage of voters is difficult, especially in the State of California. Successful measures require insightful research and sound, strategic advice. The overriding objective of the survey is thus to produce an *unbiased, statistically reliable* evaluation of voters' interest in supporting a local bond measure, as well as identify how best to align the measure with community priorities and position it for voter approval.

If the ultimate goal of this study is to enable the District to make sound, strategic decisions based upon the data that is collected, it is critical that the data be collected according to rigorous methodological standards. Indeed, although it may be easy to conduct a 'survey', it is quite challenging to design and implement a survey that A) produces *valid*¹ and *reliable*² measures of the opinions and behaviors of interest, and B) produces data that is *representative*³ of the population of individuals that is the focus of a study. Only by satisfying each of these conditions will the proposed study produce data that is trustworthy and thus a sound basis for making decisions.

Meeting the aforementioned conditions has become more difficult in recent years. Much has changed in terms of how the public receives information, the accessibility of residents through traditional recruiting methods, and their willingness to participate in community surveys. Caller-ID, SPAM filters, habitual call-screening, and busy lifestyles have made it more difficult to reach respondents in general, leading to lower response rates and greater response bias when relying on just one or two recruiting methods. In order to continue producing statistically reliable measures of their voters' opinions, priorities and behaviors, the research methodologies that public agencies employ for surveys must adapt to these new challenges.

-
1. Validity refers to the degree to which a question actually measures the underlying attitude or construct that it was designed to measure. For example, asking people whether they own "stock" to measure their financial savings behavior is sufficiently ambiguous such that it has low validity. Research has shown that people in farming communities are more likely to interpret "stock" to mean livestock—not financial stocks.
 2. Reliability refers to the degree to which the observed results for a survey question are free of measurement errors and thus accurately measure the true value among the survey participants.
 3. In this context, representative refers to the degree to which the results found among the survey participants match what would have been found if all likely November 2022 voters participated in the survey. A probability-based sample free from the many possible sources of selection bias is the key to obtaining representative results.

The methodology that we propose is designed to do just that—adapt to these challenges by employing innovative techniques that will ensure statistically reliable results. We propose to use a **stratified and clustered random sampling methodology** that ensures a representative sample of likely November 2024 voters within the district regardless of whether they use mobile phones, land lines, email, or all of the above. We also recommend using **three recruiting methods** (email invitations, text invitations, and telephone calls) to recruit participation in the survey and a **mixed-method data collection methodology** that allows sampled respondents the flexibility of participating online at a password protected web site, or by telephone if preferred. Designed, tested and refined by True North over the past 10 years, our recommended survey approach has proven to increase participation rates, reduce response bias, better engage traditionally hard-to-reach subgroups, and increase the overall accuracy and reliability of voter survey results when compared to using fewer recruiting methods.

SCOPE OF WORK The scope of services that we propose to perform for the District includes all tasks associated with designing, conducting and analyzing the survey, as well as presenting the results. Briefly, the scope of services includes:

- Meet with the District to thoroughly discuss the research objectives and methodology for the study, as well as discuss potential challenges, concerns, and issues that may surround the study.
- Develop a stratified and clustered random sample of voters who—based on their voting history and registration status—are likely to participate in the election of interest (November 2024) on the natural or through targeted outreach efforts.
- Develop a draft questionnaire for the District’s review and make revisions as needed until all parties approve of the instrument.
- Pre-test the survey instrument to ensure its integrity.
- Professionally translate the survey and invitations into Spanish to allow for data collection in English and Spanish.
- Web program the finalized survey instrument to allow respondents to participate online at a secure, password-protected survey site.
- CATI (Computer Assisted Telephone Interviewing) program the same survey instrument to ensure accurate and reliable data collection for respondents who prefer to participate by telephone.⁴
- Recruit voters to participate in the survey using a combination of email invitations, text invitations, and telephone calls.
- Collect at least 400 quality interviews according to the sampling plan and a strict interviewing protocol. A sample of this size will produce results with a statistical margin of error due to sampling of +/-4.8% at the 95% confidence level. If productivity exceeds our conservative estimate, any additional interviews beyond 400 will be provided to the District at not additional cost. It is expected that the average interview will last between 15 to 17 minutes.
- Process the data, which includes conducting validity checks, cleaning, recoding, coding open-end responses, and adjusting for strategic oversampling (if used) through a statistical procedure known as ‘weighting’.
- Prepare an initial topline report which presents the overall findings of the survey.

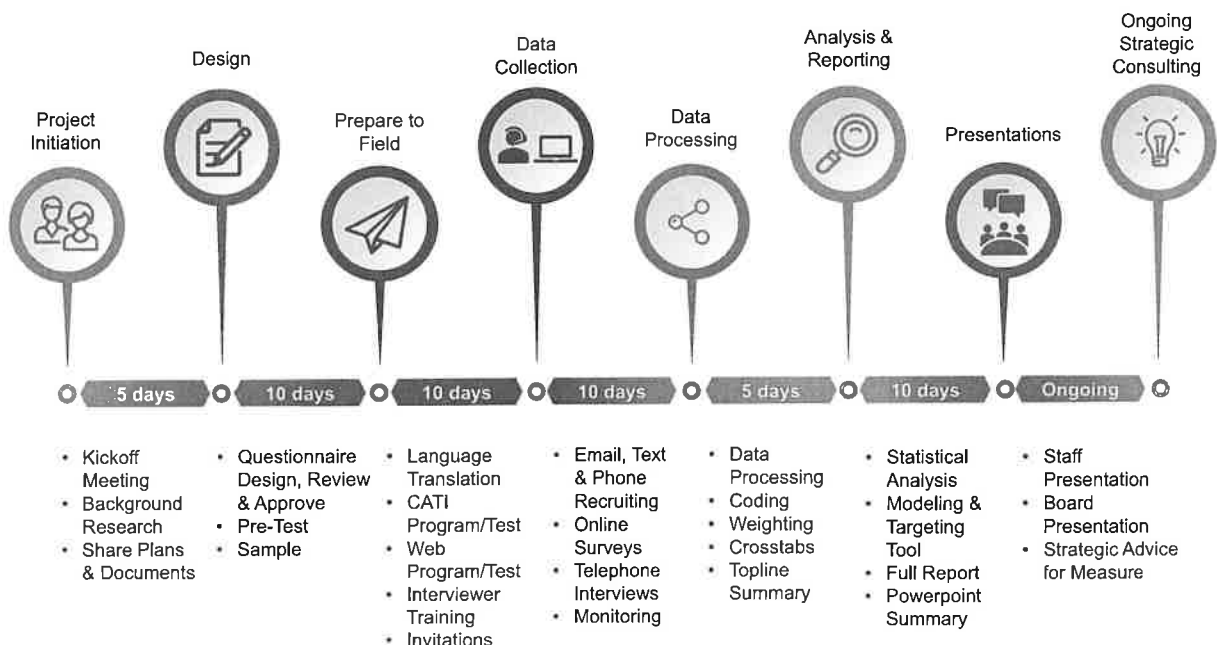
4. All recruiting and data collection conducted by telephone is performed by live, professional interviewers. We do not use robocalls.

- Prepare a thorough report on the findings, including a detailed question-by-question analysis, description of the methodology, an executive summary of the key findings and conclusions/recommendations, as well as a comprehensive set of crosstabulations showing how the answers varied by subgroups of voters. The report will include extensive full-color graphics displaying the findings, as well as insightful narrative discussion of the results and their implications.
- Prepare an electronic copy of the final report to allow the District to reproduce the report as needed.
- Prepare a PowerPoint presentation of the results and present the results to the District via Zoom or similar platform.
- Be available to assist and provide advice to the District after the survey is complete.

COSTS True North's fixed-fee cost estimate to design and conduct the survey as described in this proposal is \$27,450. This cost is inclusive—there will be no additional charges associated with the study. Although we guarantee at least 400 completed interviews, we will likely exceed that amount. Any additional interviews beyond 400 will be provided to the District at no additional cost.

SURVEY TIME LINE True North will work with the Lowell Joint School District to establish a project schedule that meets the District's needs. Below is a recommended schedule that shows the stages of the survey project, the number of days that we anticipate devoting to each stage, as well as the key research tasks that are completed in each stage. We have the flexibility and resources to adjust this time line if the District desires, and can accelerate this time line if needed.

FIGURE 1 PROPOSED TIME LINE



FIRM OVERVIEW For the past 20 years, True North has specialized in providing school districts and other public agencies with statistically accurate research and insightful strategic advice. To date, our team has designed and conducted over 1,200 survey research studies for public agencies in California, including more than 400 revenue measure feasibility studies that captured the pieces of information needed for estimating the feasibility of a measure and—if feasible—identifying how best to package the measure for success. We have the highest *verifiable* success rate in the industry for bonds and tax measures over the past decade (95%), including 100% success in six of the past eight election cycles including November 2020 and June 2022. In total, the research that True North has conducted has led to over \$35 billion in successful local revenue measures.

PROJECT MANAGER True North's President (Timothy McLarney, Ph.D.) will serve as the Project Manager for the proposed survey. He will be the District's day-to-day contact for all matters related to the study and will lead all design, analysis, reporting, and presentation tasks. Approximately 75% of the research tasks will be performed directly by Dr. McLarney.

Dr. McLarney has more than 25 years of experience in survey methodology, statistics, public opinion analysis, and providing data-driven strategic advice to public agencies. During his career, he has occupied a lead role in over 1,200 research studies, more than 400 of which had research objectives similar to those of the Lowell Joint School District.

Dr. McLarney is a nationally recognized expert in survey research methodology, sampling theory, weighting, and the use of statistical methods to generalize survey results. His research has been published in academic journals and has earned him honors including the title of Visiting Scholar at the Institute of Governmental Studies at UC Berkeley. He has also served as an independent expert witness in survey research methodology for California legal cases. Dr. McLarney earned his Ph.D. and M.A. in Government from Cornell University with an emphasis in survey methodology, sampling theory and public opinion analysis, as well as a Bachelor's degree in Politics from the University of California, Santa Cruz.

LETTER OF AGREEMENT

This proposal and the standard business terms (see below) will serve as a letter of agreement between True North Research and the Lowell Joint School District for the services described previously. In fulfillment of this agreement, True North will perform the services described in the *Scope of Work* on page 2. True North will invoice the full amount of the contract upon delivery of the report, with full payment due within 30 days of receiving the invoice.

Sincerely,

Agreed to and accepted by:



Timothy McLarney, Ph.D.
President
True North Research
1592 N Coast Highway 101
Encinitas CA 92024

Jim Coombs
Superintendent
Lowell Joint School District
11019 Valley Home Ave.
Whittier CA 90603

BUSINESS TERMS Contracts and agreements between True North Research and its clients include the following general terms and conditions unless otherwise specified in a contract or agreement.

Flat Fees Unless otherwise specified, True North Research charges a flat fee for all or a portion of its services to a client in lieu of hourly charges.

Notices Any and all notices, demands, or other communications required or desired to be given hereunder by any party shall be documented in writing.

Confidentiality True North Research acknowledges that during the engagement it will have access to and possibly become acquainted with trade secrets, inventions, innovations, processes, information, records, and specifications owned or licensed by the Client in connection with the operation of its business including, business and product processes, methods, customer lists, accounts, and procedures. True North Research agrees that it will not disclose any of the aforesaid, directly or indirectly, or use any of them in any manner, either during the term of this Agreement or at any time thereafter, except as required in the course of this engagement with the client, or without written consent from the client.

Acting as Agent In compliance with California sales tax regulation, True North Research is designated as an Agent for the acquisition of tangible personal property and services as they apply to its clients' marketing activities.

- Merger* The merger or consolidation of the client into or with any other entity shall not terminate or otherwise modify this Agreement.
- Ownership of Materials* In producing finished products, it is expressly understood that ownership of all materials purchased by True North Research to complete the materials to be produced passes to its clients at the time of purchase and prior to any use by True North Research.
- Independent Contractor* This Agreement shall not render True North Research an employee, partner, agent of, or joint venturer for the client for federal, state or local tax purposes, or for any other purpose.
- Amendment Provision* This contract contains the entire agreement between the parties, and is subject to and will be construed under the laws of the State of California, and may be amended only in writing signed by both parties.
- Successors* Any agreement between the agency and a client shall be binding upon, the heirs, successors and assignors of the parties.
- Termination* The contract may be terminated by mutual consent of both parties, or by 10 days notice by either party. If the agreement is terminated, True North Research will bill the client for all work completed to date (including subcontractors' work).
- Attorneys' Fees* Should any action be brought by one party against the other party to enforce any agreement, the prevailing party shall be entitled to recover from the other party its reasonable attorneys' fees, costs and expenses.
- Governing Law* Any agreement between True North and a client shall be governed by California law and any action arising out of it shall be instituted and prosecuted in the Municipal or Superior Court of the County of San Diego.



Students

BP 5116.1 (a)

Intradistrict Enrollment

The Board of Trustees of the Lowell Joint School District (LJSD), in alignment with the LJSD Core Values, endorse the concept of the neighborhood school. School attendance boundaries are established by the Board to, among other things, optimize the use of existing facilities, avoid overcrowding conditions, maintain local neighborhood identities, give consideration to geographic barriers, establish and maintain balance in schools and programs, and maintain safe and reasonable walking conditions and distance to and from schools. The Board desires to provide enrollment options that meet the diverse needs and interests of district students. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy and administrative regulation.

(cf. 5117 - Interdistrict Attendance)

(cf. 5117.1 - Interdistrict Attendance Agreements)

(cf. 5117.2 - Alternative Interdistrict Attendance Program)

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district. (Education Code 35160.5)

(cf. 5111.1 - District Residency)

(cf. 5111.11 - Residency of Students with Caregiver)

(cf. 5111.13 - Residency for Homeless Children)

Enrollment Priorities

Consideration for attendance outside a student's attendance area shall be given as follows:

1. If a district school receiving Title I funds is identified for program improvement, corrective action or restructuring, all students enrolled in that school shall be provided an option to transfer to another district school or charter school. (20 USC 6316)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 6171 - Title I Programs)

(cf. 0450 - Comprehensive Safety Plan)

2. If while on school grounds a student becomes a victim of a violent criminal offense, as defined by the State Board of Education, or attends a school designated by the California Department of Education as *persistently dangerous*, he/she shall be provided an option to transfer to another district school. (20 USC 7912)

(cf. 0450 – Comprehensive Safety Plan)

Students

BP 5116.1 (b)

Intradistrict Enrollment (continued)

3. The Superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student.

To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)

- a. A written statement from a representative of an appropriate state or local agency, including but not limited to a law enforcement official or social worker, or a properly licensed or registered professional, including, but not limited to, a psychiatrist, psychologist or marriage and family therapist
 - b. A court order, including a temporary restraining order and injunction
4. Priority may be given to siblings of students already in attendance in that school.
 5. Priority shall be given to students whose parent/guardian is assigned to that school as his/her primary place of employment.

For all other applications for enrollment outside a school's attendance area, the Superintendent or designee may use a random, unbiased selection process to determine who shall be admitted whenever a school receives admission requests that are in excess of the school's capacity. (Education Code 35160.5)

Enrollment decisions may not be based on a student's academic and/or social performance. Academic performance may be used to determine eligibility for, or placement in, programs for Horizons (GATE/High Achieving) students. (Education Code 35160.5)

(cf. 6172 - Gifted and Talented Student Program)

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

Terms and Conditions

Transfer students and their parents/guardians are expected to follow all applicable District policies, procedures and regulations, and all school rules. An Intradistrict transfer may be revoked at any time for violating the conditions stipulated in the administrative regulation. (cf. 5116 - School Attendance Boundaries)



Students

BP 5116.1 (c)

Intradistrict Enrollment (continued)

Transportation

The district is not obligated to provide transportation for students who attend school outside their attendance area. The Superintendent or designee may authorize transportation contingent upon available space and funds.

GENERAL PROVISIONS, INTRADISTRICT TRANSFERS

The principal may recommend student transfers within the District for one or more of the following reasons:

1. Administrative Transfer
2. Return to School of Residence There are special situations in which it is determined by the site Principal to be in the best interest of a student that he/she be transferred to a different school within the District. There may be a conflict with another student that after mediation the issue has not been resolved and one or both of the students will benefit from a change of schools. There may be personal reasons shared by the student/parent/guardian with the Principal that lead the Principal to determine that a change of schools is appropriate. This permission is granted only by the site Principal and/or Superintendent.
3. The District offers the Open Enrollment process to allow students living within the boundaries of the entire school District to annually select their school of attendance. In January of each school year, the student and their parent/guardian submit the application for selection of their school of attendance for the subsequent school year. (See District Open Enrollment Policy*). Once the process is complete, the student's new school of attendance becomes the school of attendance for the entire school year. Should there be a "change of heart" by the student and/or parent/guardian, the parent/guardian may submit, in writing to the Principal, a request to be allowed to return to the original school of residence at the next quarter, based on proof of residence. The request may not be for a transfer to any other school within the District. It will be at the discretion of the Principal to grant permission.
4. Discipline Administrative Transfer (in lieu of recommendation for expulsion)
The District understands that from time to time students make poor choices, which could result in expulsion (per Education Code 48900) from all schools within the District. Under the concept of Restorative Practices and Progressive Discipline, the Principal may recommend a Discipline Administrative Transfer as an option before recommending expulsion. A discipline transfer may be used once during a given school year. If the student continues with subsequent poor behavior, the student may face the expulsion process.

(cf. 3250 - Transportation Fees)

(cf. 3540 - Transportation)

Students

BP 5116.1 (d)

Legal Reference:

EDUCATION CODE

35160.5 District policies; rules and regulations

35291 Rules

35351 Assignment of students to particular schools

48980 Notice at beginning of term

UNITED STATES CODE, TITLE 20

6316 Transfers from program improvement schools

7912 Transfers from persistently dangerous schools

CODE OF FEDERAL REGULATIONS, TITLE 34

200.36 Dissemination of information

200.37 Notice of program improvement status, option to transfer

200.39 Program improvement, transfer option

200.42 Corrective action, transfer option

200.43 Restructuring, transfer option

200.44 Public school choice, program improvement schools

200.48 Transportation funding for public school choice

Policy Adopted: March 23, 1987

Policy Revised: Sept. 26, 2005; October 2, 2023



Students

AR 5116.1 (a)

Intradistrict Open Enrollment

Choice of School

The Lowell Joint School District is committed to providing the best educational program for all the pupils in the District. We recognize that each child is an individual whose educational program may be enhanced by attending a school other than his neighborhood school of residence. The Board of Trustees hereby adopts a policy of intradistrict attendance that affords parents an opportunity of enrolling their child in any school of the District. The primary purpose of this policy is to allow parents of kindergarten through sixth grade students to choose a particular style within the existing options available, pending space available. The policy includes the following provisions:

1. Requests for intradistrict attendance must be initiated by parents at the school of residence. Forms for this purpose are available at any school office.
2. Parents requesting intradistrict attendance should first discuss the request with the principal of the school of residence.
3. Requests will be honored whenever possible, provided that;
 - a. Space is available at the class and/or grade at the school of request;
 - b. Where space is limited, preference will be given to pupils residing in the existing attendance area;
 - c. When limitations need to be placed on the number of new pupils entering a school, preference is given to requests in the order of date of receipt of application by the school of choice;
 - d. Pupils will be expected to attend the choice of school for the full year;
 - e. Necessary transportation will not be provided by the District, but is the responsibility of the parent.
4. Applications for intradistrict attendance must be completed by May 1 of any school year. Applications initiated and completed after May 1 will be placed on a waiting list and honored if possible.
5. Information regarding the different instructional programs at each of the District's schools may be obtained from the Superintendent, Assistant Superintendent of Educational Services or principals.

Intradistrict Open Enrollment (continued)

6. Intradistrict attendance agreements may be revoked during the school year upon recommendation of the principal and approval of the Superintendent.

Enrollment under the No Child Left Behind Act

Within a reasonable amount of time after a student becomes the victim of a violent criminal offense while on school grounds, the student's parents/guardians shall be offered an option to transfer their child to an eligible school identified by the Superintendent or designee. The Superintendent or designee shall consider the student's needs and parent/guardian preferences in making the school assignment. If the parents/guardians choose to transfer their child, the transfer shall be completed as soon as practicable.



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

"Home of Scholars and Champions"



Students

AR 5116.2

Intradistrict Open Enrollment

Transfer of Students for Disciplinary Reasons

The Superintendent or designee, upon recommendation of a student's principal, may administratively transfer a student from his/her school of residence or from any other school to another school in the district. The transfer may be in lieu of or in addition to a suspension of the student from all schools in the District. Prior to the transfer becoming effective, the student's parents shall be given not less than five (5) days' notice of the transfer and the reasons for the transfer. The parents/guardians shall also be informed that they shall be responsible for the transportation of the student to and from the new school location. The parents/guardians may request a conference with the Superintendent or designee and the principal concerning the reasons for and the appropriateness of the transfer.

DRAFT

Regulation Approved: March 23, 1987

Regulation Revised: September 26, 2005, October 2, 2023



Students

Interdistrict Attendance

The District reserves the right to revoke an interdistrict attendance permit for any of the following reasons:

1. Enrollment in the grade exceeds space available during the year.
2. Unsatisfactory attendance of the student, which includes punctuality relative to school starting and ending times, as well as excessive absenteeism. Unsatisfactory attendance is further defined as being classified as truant.
3. Unsatisfactory citizenship by the student, defined as continual breaking of school rules or upon the commitment of an act warranting one or more days of suspension in any one school year or more than one unsatisfactory rating on the effort section of any report card.
4. Unsatisfactory scholarship from the student, clarified to be achievement below a "C" average on any report card.
5. Determination that the conditions under which the original transfer request was granted no longer apply.
6. A finding that false, misleading or the deliberate omission of information was provided by the parents and used as a basis for the securing or renewing of a permit.
7. A determination that space, facilities, services, or supplies are or will be insufficient at a given site to accommodate resident students or anticipated new resident students within the attendance area.
8. Unwillingness to cooperate with school officials by the student or parent.
9. Any other reasons exist as determined by Education Code or district policy.

Appeal Procedures

If the request is denied by the Superintendent or designee, a parent may appeal in writing to the Lowell Joint School Board of Trustee within 30 calendar days of the date of notification. If the request is appealed, it will be reviewed by the Board of Trustees and the decision of the Board of Trustees will be the final action of the Lowell Joint School District. If the request is denied by the Board of Trustees, a parent may appeal, within 30 calendar days of the date of notification, to the Orange County Board of Education, where the decision will be final.



Students

BP 5117.1 (a)

Interdistrict Enrollment

The Board recognizes that students who reside in one district may choose to attend school in another district and that such choices are made for a variety of reasons. As a condition of granting or renewing permits, parents and interdistrict transfer students are required to comply with the terms of this policy and the rules of the schools within the District.

Parent may request a student transfer in or out of the District for one or more of the following reasons:

1. Transfer of Student – Pending Change of Residence

The student has definite plans for a change of residence either into or out of the Lowell Joint District and can present satisfactory evidence that the move will be completed during the semester in which the application is filed. Failure to move during the semester in which the application is filed may result in the student returning to the school of residence.

2. Transfer of Student - Change of Residence

- a) A student may be permitted to remain in the school of former residence for the remainder of that school year only; however, a student whose change of residence occurs between the end of school in one year and the end of the first month of classes of the next year will not be eligible to remain in the school of former residence.
- b) A student who moves at any time during the school year may be allowed to remain in school of former residence provided an interdistrict attendance permit is approved by both districts.

3. Exceptional Situations

Interdistrict transfers for exceptional reasons may be permitted with the approval of the Superintendent or designee provided a signed interdistrict attendance agreement between the two districts exists. Documentation explaining the exceptional reasons must be provided by the parent/guardian.

4. Specialized Academic Program:

If a specialized academic instructional program meeting the needs of the student is available in a district but not available within a student's district of residence and if the student has proof of acceptance to participate in the specialized academic program, an interdistrict attendance permit may be granted for the student but must be renewed each year.

5. Residency Based on Parental Employment (The "Allen Bill")

Education Code 48204(b) states that a school district may deem a student to have complied with the residency requirements for school district attendance in the school district if at least one (1) parent or legal guardian of the student is physically employed within the boundaries of that school for a minimum of ten (10) hours during the school week.

Interdistrict Enrollment (continued)

The Superintendent or designee shall verify employment status for purposes of this section to determine whether residency can be established. If residency cannot be established in accordance with this provision, the Superintendent or designee will inform the parent or legal guardian of the interdistrict transfer process.

6. Child Care (Grade PK-6th Only)

- a) Education Code states that a school district may deem a student to have complied with the child care requirements for school district attendance in the school district if at least one (1) parent or legal guardian of the student has verified that the child's before/after school child care provider lives within the attendance area of the desired school. The Superintendent or designee shall verify child care provider's residence for purposes of this section to determine whether residency can be established. If residency cannot be established in accordance with this provision, the Superintendent or designee will inform the parent or legal guardian of the interdistrict transfer process.

(cf. 5117 - Interdistrict Attendance)

(cf. 5117.1 - Interdistrict Attendance Agreements)

(cf. 5117.2 - Alternative Interdistrict Attendance Program)

- b) The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district. (Education Code 35160.5)

(cf. 5111.1 - District Residency)

(cf. 5111.11 - Residency of Students with Caregiver)

(cf. 5111.13 - Residency for Homeless Children)

Interdistrict Attendance Permits

Upon request by students' parents/guardians, the Superintendent or designee may approve interdistrict attendance permits with other districts on a case-by-case basis to meet individual student needs. The interdistrict attendance permit shall be reviewed annually based upon space availability and the student's maintaining good attendance, good citizenship/behavior, and good academic progress (grades).

The Superintendent or designee may deny or revoke interdistrict attendance permits at any time because of overcrowding within District schools, limited District resources, or failure by the student to maintain: good attendance, good citizenship/behavior, and good academic progress (grades).



Students

Interdistrict Enrollment (continued)

Enrollment Priorities

Consideration for attendance outside a student's attendance area shall be given as follows:

1. If a district school receiving Title I funds is identified for program improvement, corrective action or restructuring, all students enrolled in that school shall be provided an option to transfer to another district school or charter school. (20 USC 6316)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 6171 - Title I Programs)

(cf. 0450 - Comprehensive Safety Plan)

2. If while on school grounds a student becomes a victim of a violent criminal offense, as defined by the State Board of Education, or attends a school designated by the California Department of Education as *persistently dangerous*, he/shall be provided an option to transfer to another district school. (20 USC 7912)

(cf. 0450 – Comprehensive Safety Plan)

3. The Superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student.

To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)

- a. A written statement from a representative of an appropriate state or local agency, including but not limited to a law enforcement official or social worker, or a properly licensed or registered professional, including, but not limited to, a psychiatrist, psychologist or marriage and family therapist
 - b. A court order, including a temporary restraining order and injunction
4. Priority may be given to siblings of students already in attendance in that school.

Students

BP 5117.1 (d)

Interdistrict Enrollment (continued)

5. Priority shall be given to students whose parent/guardian is assigned to that school as his/her primary place of employment.

For all other applications for enrollment outside a school's attendance area, the Superintendent or designee may use a random, unbiased selection process to determine who shall be admitted whenever a school receives admission requests that are in excess of the school's capacity. (Education Code 35160.5)

Enrollment decisions may not be based on a student's academic and/or social performance. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code 35160.5)

(cf. 6172 - Gifted and Talented Student Program)

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

(cf. 5116 - School Attendance Boundaries)

Transportation

The district is not obligated to provide transportation for students who attend school outside their attendance area. The Superintendent or designee may authorize transportation contingent upon available space and funds.

Appeal Procedures

A student whose request for transfer has been denied may appeal the decision. All appeals shall be in writing and be directed to the Superintendent or designee. A response to an appeal shall be in writing. The County Board of Education is the final level of appeal for interdistrict transfers. The various levels of appeal are:

- a. Superintendent
- b. District Board of Trustees
- c. County Board of Education

(cf. 3250 - Transportation Fees)

(cf. 3540 - Transportation)

Students

BP 5117.1 (e)

Interdistrict Enrollment (continued)

Legal Reference:

EDUCATION CODE

41020 Annual district audits

46600-46611 Interdistrict attendance agreements

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives, school district of choice program

48915 Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district

48918 Rules governing expulsion procedures

48980 Notice at beginning of term

52317 Regional Occupational Center/Program, enrollment of students, interdistrict attendance

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 132 (2004)

84 Ops.Cal.Atty.Gen. 198 (2001)

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education:

<http://www.cde.ca.gov>

Policy Adopted: March 23, 1987 as BP 5117

Policy Revised and Adopted: October 2, 2023 as BP 5117.1



Students

Transfers

Transfers into the District

Students who apply for admission to district schools may be placed at the grade level they have reached elsewhere pending observation and evaluation of their academic, social and emotional performance by their teachers, guidance personnel and the principal or designee.

- (cf. 5111 - Admission)
- (cf. 5116 - School Attendance Boundaries)
- (cf. 5141.31 - Immunizations)
- (cf. 6146.3 - Reciprocity of Academic Credit)

Transfers out of the District

When a student transfers out of the district, a brief statement will be attached to his/her permanent record showing which basic proficiencies, if any, have been assessed and satisfactorily met according to the standards of this district. This statement will be appended to any permanent record sent to another school in or outside California.

Students who transfer out of the district during their eighth grade may receive a diploma from this district, provided they have met all district graduation requirements.

- (cf. 6146.1 - High School Graduation Requirement/Standards of Proficiency)

Students transferring or withdrawing from school shall return all school books and materials and settle any unpaid fines on or before their last day of attendance.

- (cf. 5125.2 - Withholding Grades, Diploma or Transcripts)
- (cf. 6161.2 - Damaged or Lost Instructional Materials)

Legal Reference:

EDUCATION CODE

48011 Admission from kindergarten or other school

Policy Adopted: March 23, 1987

Policy Revised: September 26, 2005, October 2, 2023



**LOWELL JOINT SCHOOL DISTRICT
INTER/INTRA DISTRICT TRANSFER AGREEMENT**

STEP 1: To be completed by parent/guardian (please print)

| | | |
|---|--|---|
| Transfer requested for: <input type="checkbox"/> Current school year <input type="checkbox"/> Next school year 20__ - 20__ | Student's Grade | Date of Request |
| Student Name (Last, First) | Birth Date | Gender <input type="checkbox"/> M <input type="checkbox"/> F |
| Current or Last School of Attendance | Current or Last District of Attendance | |
| School of Residence | District of Residence - LJSD | |
| School Requested | District Requested | |
| Parent/Guardian Name | Contact Number | |
| Email Address | Alternate Number | |
| Address | City/Zip | |

Is the student currently pending disciplinary action or under an expulsion order? Yes No

What special services has the student received? (Check all that apply and attach proof of enrollment in the special program.)

Gifted (GATE) Section 504 Special Education English Language Learner None

If student is receiving Special Education services, what is their current placement? (Please attach IEP) None

Special Day (SDC) Resource (RSP) Speech or Vision Pending Assessment Other

What is the reason for the request? **Please provide supporting documentation.**

- Moved to LJSD during current school year
- Parent Employment - verification required
- Child Care – verification required
- Specialized Program – enrollment proof required
- Health & Safety – verification required
- Other _____

I have read the terms and conditions and understand the regulations and policies governing interdistrict transfer agreements and hereby submit my application I declare under penalty of perjury that the information provided above is true and accurate. I understand that the information provided is subject to verification and that the mere act of completing the application and providing all the required documentation **DOES NOT** guarantee that the request will be approved. I understand that this agreement is for one school year only and must be renewed annually. I understand the agreement may be revoked during the year based on the terms and conditions listed on the back of this agreement.

Parent/Guardian Signature _____ Relationship to Student _____

**LJSD INTRA-DISTRICT ONLY
(from school to school within LJSD)**

| | |
|---|---|
| LJSD SCHOOL OF RESIDENCE <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended | LJSD SCHOOL OF RESIDENCE <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended |
| Principals Signature: _____ Date: _____ | Principals Signature: _____ Date: _____ |
| Comments: _____ | Comments: _____ |

LJSD DISTRICT OFFICE

Approved Denied Administrator's Signature _____ Date _____

STEP 2: District of Residence

Decision: Approved Denied

Comments: _____

Authorizing Signature: _____

Title: Superintendent of Schools Date: _____

STEP 3: Proposed District of Attendance

Decision: Approved Denied

Comments: _____

Authorizing Signature: _____

Title: _____ Date: _____

IMPORTANT: If the interdistrict transfer agreement is approved by the district of residence (Step 2), the parent/guardian is responsible for submitting a copy of the approved agreement to the proposed district of attendance (Step 3)

| Reason for Request | Documentation Required |
|---------------------|---|
| Child Care | <ul style="list-style-type: none"> • Child care verification form filled out • Listing of days and hours child care will be provided • Signature of Child Care provider |
| Employment | <ul style="list-style-type: none"> • Employment verification form filled out • Letter on company letterhead verifying hours OR • Photocopy of current paystub <p><i>*Parents must be employed full time.</i></p> |
| Specialized Program | <ul style="list-style-type: none"> • Verify that the program is not offered at resident school • Letter on school letterhead verifying enrollment in program • Verify that program is offered at verifying school |
| Change of Residence | <ul style="list-style-type: none"> • During school year (when only a short period of time remains to adjust) – Letter explaining circumstances • Temporary (less than a year) – Letter/documentation explaining circumstances • Pending Permanent Move – Documentation of pending permanent residence |
| Health and Safety | <ul style="list-style-type: none"> • Letter or report from a doctor, psychologist, or other appropriate person verifying health related issues (if applicable) • Police or school report supporting safety related issues (if applicable) • Letter from parent/guardian explaining the circumstance that an interdistrict permit is necessary under health and safety reasons. |
| Final Year | <ul style="list-style-type: none"> • To allow student to remain with class graduating that year (elementary or intermediate/middle) |

TERMS AND CONDITIONS

- This interdistrict transfer agreement is valid only for the school year granted; the arrangement expires at the end of each school year and must be renewed annually.
- This agreement may be revoked at any time by the district of attendance for the following reasons:
 - Student is excessively tardy or absent from school, or student is brought to school excessively early or left excessively late.
 - Student fails to uphold appropriate behavior standards.
 - Student has poor academic performance
 - Insufficient space in the school or grade level.
 - False or misleading information was provided.
 - Students or parents fail to follow school rules.
- Approval is subject to space availability in the district and may not be at the site requested
- Students who are eligible for Special Education Services may be asked to obtain an Inter/Intra –SELPA Agreement for Individuals with Exceptional Needs, in addition to the inter/intra district transfer agreement.
- No financial obligation shall be incurred by the district of residence for services rendered under this agreement.
- The parent/guardian is responsible for providing transportation to and from school.

_____ Please initial indicating that you have read and understand the above.



Students

BP 1114 (a)

Social Media

The Governing Board recognizes the value of technology such as social media platforms in promoting stakeholder and community involvement and collaboration. The purpose of any official district social media platform shall be to further the District's vision/mission and Core Values, support student learning and staff professional development, and enhance communication with students, parents/guardians, staff, and community members.

The Superintendent shall develop content guidelines and protocols for official District social media accounts to ensure the appropriate and responsible use of these resources and compliance with law, Board policy, and regulation.

GUIDELINES FOR CONTENT

Official District social media accounts shall be used only for their stated purposes and in a manner consistent with this policy, administrative regulation, and the Lowell Joint School District Core Values. By creating these official sites and allowing for public comment, the Board does not intend to create a limited public forum or otherwise guarantee an individual's right to free speech.

The Superintendent or designee shall ensure that the limited purpose of the official District social media accounts is clearly communicated to users. Each social media account/site shall contain a statement that specifies the site's purposes along with a statement that users are expected to use the site only for those purposes. Each social media site shall also contain a statement that users are personally responsible for the content of their posts.

Official District social media accounts may not contain content that is obscene, libelous, or so incites students as to create a clear and present danger of the commission of unlawful acts on school premises, violation of school rules, or substantial disruption of the school's orderly operation.

Staff or students who post prohibited content shall be subject to discipline in accordance with District policies and administrative regulations. Prohibited content shall be removed at the discretion of the Superintendent or designee. "Staff" includes, but not limited to, all administrative, certificated, classified, temporary, and extra-curricular personnel.

Users of official District social media accounts should be aware of the public nature and accessibility of social media and that information posted may be considered a public record subject to disclosure under the Public Records Acts. The Board expects users to conduct themselves in a respectful, courteous, and professional manner.

PRIVACY

The Superintendent shall ensure that the privacy rights of students, parents/guardians, staff, Board members, and other individuals are protected on official District social media accounts. Board policy pertaining to the posting of student photographs and the privacy of telephone numbers, home addresses, and email addresses shall be followed on social media sites. District and School websites shall also apply to official District social media accounts.

Students

BP 1114 (a)

Legal Reference:

EDUCATION CODE

32261 School safety, definitions of bullying and electronic act
35182.5 Contracts for advertising
48900 Grounds for suspension and expulsion
48907 Exercise of free expression; rules and regulations
48950 Speech and other communication
49061 Definitions, directory information
49073 Release of directory information
60048 Commercial brand names, contracts or logos

GOVERNMENT CODE

3307.5 Publishing identity of public safety officers
6250-6270 Public Records Act, especially:
6254.21 Publishing addresses and phone numbers of officials
6254.24 Definition of public safety official
54952.2 Brown Act, definition of meeting

UNITED STATES CODE, TITLE 17

101-1101 Federal copyright law

UNITED STATES CODE, TITLE 20

1232g Federal Family Educational Rights and Privacy Act

UNITED STATES CODE, TITLE 29

157 Employee rights to engage in concerted, protected activity
794 Section 503 of the Rehabilitation Act of 1973; accessibility to federal web sites

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

COURT DECISIONS

Page v. Lexington County School District, (2008, 4th Cir.) 531 F.3d 275
Downs v. Los Angeles Unified School District, (2000) 228 F.3d 1003
Aaris v. Las Virgenes Unified School District, (1998) 64 Cal.App.4th 1112 Perry Education Association v. Perry Local Educators' Association, (1983) 460 U.S. 37
Board of Education, Island Trees Union Free School District, et.al. v. Pico, (1982) 457 U.S. 853

NATIONAL LABOR RELATIONS BOARD DECISIONS

18-CA-19081 Sears Holdings, December 4, 2009



Students

AR 1114 (a)

Social Media

Definitions

Social Media means any online platform for collaboration, interaction, and active participation, including but not limited to, social networking sites such as Facebook, Instagram, Twitter, YouTube, LinkedIn or blogs.

District policy and guidelines do not apply to personal social media platforms that may be created by students, staff members, or other individuals, which may sometimes include discussions of District-related issues but are not sponsored by the District.

Official District social media platforms are authorized and approved by the Superintendent or designee. All school site social media accounts shall be registered with the Superintendent's Office or designee. The name of the account and the names of the staff members authorized to post to the District or the District's school sites accounts will be listed on the Social Media Permission Form. Changes to staff members authorized to post to the District or the District's school sites accounts will be reported to the District in a timely manner.

Sites that have not been authorized by the Superintendent or designee, but that contain content related to the District such as a site created by a parent-teacher organization, booster club, sports club or other school-connected organization or a student's or employee's personal site, are not considered official District social media platforms, but will also be registered with the District for information only.

Authorization for Official District Social Media Platforms

The Superintendent or designee shall authorize and approve the development of any official District social media account. Teachers and other staff shall obtain approval from the site Principal before creating a classroom or team social media account.

Guidelines for Content

The Superintendent or designee shall ensure that official District social media accounts provide current information regarding District programs, activities and operations consistent with the goals and purposes of this policy and regulation. Official District social media accounts shall contain content that is appropriate for all audiences and in alignment with the Lowell Joint School District Core Values.

The Superintendent or designee shall ensure that copyright laws are not violated in the use of material on official District social media accounts.

The Superintendent or designee shall ensure that official District social media accounts are regularly monitored. Staff members responsible for monitoring content may remove posts based on viewpoint-neutral considerations, such as a lack of relation to the site's purpose or violation of the District's policy, regulation, or content guidelines, as described in BP 1114.

Each official District social media account shall prominently display the guidelines set forth below:

1. The purpose of the site along with a statement that users are expected to use the site for those intended purposes only.

Students

AR 1114 (b)

Social Media (continued)

2. Information on how to use the security settings of the social media platform.
3. A statement that the site is regularly monitored and any inappropriate post will be promptly removed. Inappropriate posts included those that:
 - a. Are obscene, libelous or incite students to create a clear and present danger of the commission of unlawful acts on school premises, violation of school rules or disruption of the school's orderly operation.
 - b. Are not related to the stated purpose of the site including but not limited to, comments of a commercial nature, political activity and comments that constitute discrimination or harassment.
4. Protocols for users, including expectations that users will communicate in a respectful, courteous and professional manner.
5. A statement that users are personally responsible for the content of their posts and the District is not responsible for the content of external online platforms.
6. A disclaimer that the views and comments expressed on the site are those of the users and do not necessarily reflect the views of the Lowell Joint School District.
7. A disclaimer that any user's reference to a specific commercial product or service does not imply endorsement or recommendation of that product or service by the Lowell Joint School District.
8. Who to contact about violation of Lowell Joint School District guidelines on the use of official District social media accounts.

District employees who participate in official District social media accounts shall adhere to all applicable District policies and procedures, including but not limited to, professional standards related to interactions with students and the Lowell Joint School District Core Values.

When appropriate, employees using official District social media accounts shall identify themselves by name and District title and include a disclaimer stating that the views and opinions expressed in their post are theirs alone and do not necessarily represent those of the Lowell Joint School District or school site.

All Staff shall receive information about appropriate use of the official Lowell Joint School District social media accounts.

Students

AR 1114 (b)

Social Media (continued)

Legal Reference:

EDUCATION CODE

32261 School safety, definitions of bullying and electronic act

35182.5 Contracts for advertising

48900 Grounds for suspension and expulsion

48907 Exercise of free expression; rules and regulations

48950 Speech and other communication

49061 Definitions, directory information

49073 Release of directory information

60048 Commercial brand names, contracts or logos

GOVERNMENT CODE

3307.5 Publishing identity of public safety officers

6250-6270 Public Records Act, especially:

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6254.24 Definition of public safety official

54952.2 Brown Act, definition of meeting

UNITED STATES CODE, TITLE 17

101-1101 Federal copyright law

UNITED STATES CODE, TITLE 20

1232g Federal Family Educational Rights and Privacy Act

UNITED STATES CODE, TITLE 29

157 Employee rights to engage in concerted, protected activity

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Perry Local Educators' Association, (1983) 460 U.S. 37

Board of Education, Island Trees Union Free School District, et.al. v. Pico, (1982) 457 U.S. 853

NATIONAL LABOR RELATIONS BOARD DECISIONS

18-CA-19081 Sears Holdings, December 4, 2009

Policy Adopted: October 2, 2023



Students

Social Media Permission Form

Social Media means any online platform for collaboration, interaction, and active participation, including but not limited to, social networking sites such as Facebook, Instagram, Twitter, YouTube, LinkedIn or blogs. District Board Policy (BP 1114) and Administrative Regulation (AR 1114) guidelines do not apply to personal social media accounts that are created by students, staff members or other individuals which may sometimes include discussion of District-related issues but are not sponsored by the Lowell Joint School District.

All social media accounts using the Lowell Joint School District's name or any of the District's school site names and logos shall be registered and approved by the Superintendent. The name of the accounts and the name/signature of the staff members authorized to post to the Lowell Joint School District or the District's school sites media accounts will be provided on this form. Any changes to staff members authorized to post to the District or school sites social media accounts will be reported and approved by the District in a timely manner.

Sites created by school-connected organizations such as a parent-teacher organization, booster clubs, sports clubs that have not been authorized by the Superintendent or designee but contain content related to the Lowell Joint School District are not considered official District social media platforms, but will also be registered with the Lowell Joint School District.

All content must follow the guidelines for content identified in the District Administrative Regulation (1114), Social Media and the Lowell Joint School District Core Values.

School/Group Name: _____

Social Media Account Name/Platform: _____

Name/Position of person posting to account: (PRINT) _____

Date _____

Signature indicates knowledge of District Board Policy 1114 and Administrative Regulations 1114 Expectations



Students

BP 5132 (a)

Dress and Grooming

The Board of Trustees believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction that would interfere with the educational process.

Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever these standards are revised. A student who violates these standards shall be subject to appropriate disciplinary action. Copies of the District's Dress Code will be distributed and available to parents and students. (AR 5132)

The Board of Trustees recognizes that specific cases will be a judgment area of the principal of the school. Details and specific rules that apply shall be an administrative decision.

Clothing worn should correspond with the demands and attributes of the activity in which students participate.

Footwear standards are concerned with prevention of accidents and injury. Shoes shall be worn at all times except under specific conditions. Students must also consider physical education requirements in their selection of shoes. Open footwear such as flip-flops, sandals or open-toed shoes that do not have a back strap, slippers, or soft-soled shoes are unacceptable.

The principal and staff of each school may establish reasonable regulations regarding students who voluntarily engage in extracurricular or other special school activities. These supplemental regulations shall apply only during the length of the activity involved.

Students are expected to attend school in clean, neat clothing. It is the mission of the school district to not only provide academic education but also provide education in morals, manners, dress and grooming because these are elements of good citizenship. Research has shown that student dress and appearance affect student attitudes and conduct. These guidelines are intended to define "appropriate student attire" and personal grooming. Their purpose is to prevent disruption of the classroom atmosphere, enhance classroom decorum, eliminate disturbances along other students in attendance and minimize distraction of other students so as not to interfere with the educational process. It is also intended to help protect the health and welfare of the individual student.

All students should abide by the District Dress Code and any special school regulations. (AR5132)

Gang-Related Apparel

The principal and staff at a school may establish a reasonable dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities.

Uniforms

In order to promote student safety and discourage theft, peer rivalry and/or gang activity, the principal, staff and parents/guardians at a school may establish a reasonable dress code requiring students to wear uniforms. Such a dress code must be presented to the Board for approval. The Board shall approve the Code upon determining that it is necessary to protect the health and safety of the school's students.

Students

BP 5132 (a)

Dress And Grooming (continued)

If a school's plan to require uniforms is adopted, the Superintendent or designee shall establish procedures whereby parents/guardians may choose to have their children exempted from the school uniform policy. Students shall not be penalized academically, otherwise discriminated against or denied attendance to school if their parents/guardians so decide. (Education Code 35183)

The Superintendent or designee shall ensure that resources are identified to assist economically disadvantaged students in obtaining uniforms.

Legal Reference:

EDUCATION CODE

32281 School safety plans

35183 School dress codes; uniforms 35183.5 Sun-protective clothing

48907 Student exercise of free expression

49066 Grades; effect of physical education class apparel

CODE OF REGULATIONS, TITLE 5

302 Pupils to be neat and clean on entering school

Policy Adopted: March 23, 1987

Policy Revised: September 26, 2005; June 20, 2011; October 2, 2023



Students

Dress and Grooming

Students are expected to dress appropriately to ensure an educational environment that is safe and conducive to learning. Student dress and grooming that is unsafe or distracting is unacceptable.

1. Hair shall be clean and neatly groomed. Aerosol cans of hair color are not permitted at school.
2. Shoes must be worn at all times. For safety purposes, sandals and any open toed shoes should be held in place with a heel strap.
3. Commercial lettering or printing will be allowed on shirts and sweatshirts as long as it is acceptable for school attire. Crude or vulgar printing or pictures depicting drugs, alcoholic beverages, or those that are sexually suggestive are not acceptable.
4. Long pants are allowed for both girls and boys. The fullness must not interfere with the normal school activities and they must be clean and neat at all times.
5. Shorts may be worn unless prohibited by the school principal or school rules and must be of moderate length, not unduly short.
6. Hats, caps, and other types of head coverings should not be worn inside buildings unless for sun protection or with the permission of the principal.
7. All clothing shall be within the bounds of decency and good taste as appropriate for school. Garments shall be sufficient to conceal undergarments at all times.
 - Dress length shall be within the bounds of decency and good taste and no shorter than mid-thigh.
 - No bare midriffs, low-cut or revealing tops, or "off the shoulder" blouses shall be worn.
 - No garment may be worn that is cut-off, ragged, or torn.
 - No "see-through" or "fish-net" type of blouse or shirt may be worn.

Students violating any part of this dress code will be issued one warning and sent home to change into appropriate clothing, if necessary. The second violation of the same nature will result in the student being referred to the principal for discipline.

Dress/Clothing Guidelines Specific for All LJSD Schools

Lowell Joint SD encourages students to dress appropriately for school. Since we are an educational institution, the daily clothing/attire should be conducive toward an educational environment and should not be disruptive of school operation and the educational process as determined by school administration. Detentions will be given for dress code violations. Students will be required to change in to school provided clothing. Dress or grooming is prohibited if it:

- affects the safety of that student or others
- is disruptive to the learning process
- is immodest as determined by the school administration
- does not follow outlined school dress code

Clothing must cover the front and the back of the student. No T-back or off-the-shoulder shirts or shirts with cut off sleeves or oversized armholes. No undergarments should be visible and no "see-through" or "fish-net" type shirts are to be worn. Bare midriffs, spaghetti straps, tank tops, and halter tops are unacceptable. No sleepwear or slippers are allowed. Plain white T-shirts cannot be worn alone. No oversized, baggy clothing is allowed. Boys may not wear tank tops or sleeveless shirts. District hats or caps may be worn on campus during P.E. only for sun protection as needed. Hoods with sweatshirts may not be worn on your head. Footwear which meets district criteria must be worn. **No flip flops or slides are to be worn.**

Clothing which promotes the illegal or commercial use of drugs, alcohol, vaping, or tobacco/nicotine products or that includes sexual innuendo or profanity is not permitted. Styles of clothing (jackets, initial belt buckles, shirts, hats, accessories, Old English lettering, make-up, hair, etc.) which symbolize affiliation with negative youth groups, such as gangs or cults, are not allowed. Clothing and jewelry such as studded belts, brace-lets and safety pins, which poses a threat to the health and safety of students or the learning environment are not to be worn. (See district dress code in first day packet for a more detailed explanation.) No facial piercing or writing on the skin is allowed. Earrings must be appropriate. Ear "plugs" and "tapers/stretchers" are not allowed at school. Ripped jeans are not allowed; with or without leggings underneath.

HAIR – Hair styles must not be a distraction from the learning process. Hair must be a natural occurring color as to not cause distraction to the learning environment. Kool-Aid dyed hair is not appropriate. All synthetic extensions must be a natural hair color. Words, numbers or designs in hair are not permitted.

Lowell Joint School District

11019 Valley Home Avenue
Whittier, CA 562-943-0211
www.ljisd.org



BOARD OF TRUSTEES

Mrs. Christine Berg
Mrs. Melissa Salinas
Mrs. Anastasia Shackelford
Mrs. Karen Shaw
Dr. Anthony Zegarra

DISTRICT ADMINISTRATION

Jim Coombs
Superintendent of Schools
Carl Erickson
Assist. Supt. of Administrative Services
David Bennett
Asst. Supt. of Business Services
Dr. Sheri McDonald
Assist. Supt. of Educational Services
Rhonda Overby
Director of Educational Services
Kaleo Igarita
Director of Special Education

SCHOOL PRINCIPALS

El Portal School (562) 902-4211
Ms. Amanda Malin, Principal
Jordan School (562) 902-4221
Dr. Marikate Elmquist, Principal
Macy School (562) 902-4231
Mrs. Patty Jacobsen, Principal
Meadow Green School (562) 902-4241
Mr. Matt Cukro, Principal
Olita School (562) 902-4251
Mrs. Krista Van Hoogmoed, Principal
Rancho-Starbuck Intermediate
(562) 902-4261
Dr. Jennifer Jackson, Principal

Lowell Joint School District DRESS CODE



Dear Parents:

The Lowell Joint School District is fortunate to have parents and a community that are supportive of maintaining a positive and safe learning environment for students. The Board of Trustees is committed to providing positive learning opportunities and an excellent academic foundation. A dress code describing appropriate dress for students is one step in this process. For our students' safety and to send a positive message to everyone that the schools in the Lowell Joint School District are outstanding schools, we are providing the following guidelines for student dress as indicated in this brochure.

We strongly urge parents to restrict their students' dress to appropriate and acceptable items and to be aware of what will be prohibited when purchasing new school clothes and footwear.

LOWELL JOINT SCHOOL DISTRICT - Dress Code

All students are required to dress appropriately for school. Daily clothing and attire should be conducive to an educational environment and must not be disruptive to the school operation and educational process.

Dress or grooming is prohibited if it:

1. Affects the safety of that student or others,
2. Is disruptive and distracting to the learning process,
3. Is immodest as determined by school administration.

Attire Prohibited at Schools Includes:

Shirts and Jackets

Any shirt, tee shirt, or jacket which is determined to be gang related or which has crude or vulgar language, inappropriate drawings, or tobacco or alcoholic beverages. Any shirt or jacket which is dramatically oversized and inappropriate for the wearer. Clothing which does not cover the front and back of the student. Bare midriffs, low-cut shirts, spaghetti straps, tank tops and halter tops are unacceptable. Undergarments should never be visible. Clothing should be modest and must not detract from the educational environment. Any shirt or jacket with any lettering or symbols found to be offensive to a reasonable person, gang related, or in poor taste is prohibited.

Pants/Shorts

All pants and shorts that are too tight, too short, or are oversized are inappropriate for the wearer. Pants with holes are not allowed. Knee-length, long, and/or oversized type shorts which are worn with knee-high socks are unacceptable. Pants that do not fit at the waist and inseams with excessively lowered crotch areas are not allowed. Leggings without pants, shorts, or a dress over them are not allowed.

Footwear

Footwear must be appropriate for all school activities, including physical education and recess. Sandals and open-toed shoes that do not have a back strap are not suitable for physical education.

Hair and Jewelry

Any distracting hairstyle including dying of unnatural colors, shaving, and letters formed by shaving portions of the head are unacceptable. The principal will determine which hairstyles are unacceptable and can potentially cause a distraction to the learning environment. Any items of jewelry which include leather straps, metal studs, and metal spikes in its construction. No facial piercing or writing on the skin is allowed. Earrings must be appropriate. Ear "plugs" and "tapers/stretchers" are not allowed at school.

Accessories

Suspenders which are referred to as "braces" by the wearer and which are continually worn hanging slack from the waist are not allowed. All suspenders and/or shoulder straps designed to hold up pants or the front of pants which are not worn over the shoulders and fastened appropriately. "Biker" wallets, or any wallets suspended by a chain from the waist of the wearer. Any promotion buttons or bracelets which refer to racial pride, White supremacy, or deemed inappropriate by a reasonable person.

All hats and other head wear, unless specifically designated for religious purposes, specific medical reasons, or sun protection are not allowed. Hats worn for sun protection should meet the criteria of the District Policy. The hats are to be crushable type with a brim not to exceed two inches which encircles the hat.

Your cooperation in protecting the safety of our students and preventing the spread of gang activities to our schools and community is appreciated by the Board of Trustees, the administration, and the teachers and staff members of the District.

Parents and students should review the school rules and dress code which are distributed by each school at the beginning of each school year. For more specific dress code provisions, parents, and students are encouraged to contact their local school principal. Those rules will be enforced by school officials and the Board of Trustees. Persistent violation of the rules can lead to suspension and/or expulsion.

Pathful junior

Make K-5 career awareness meaningful



Cultivate K-5 students' interest in a variety of professions while strengthening their digital literacy skills and reinforcing their academic coursework, through an interactive, digital learning platform.

Pathful Junior is an Interactive Digital Learning Platform Composed Of:

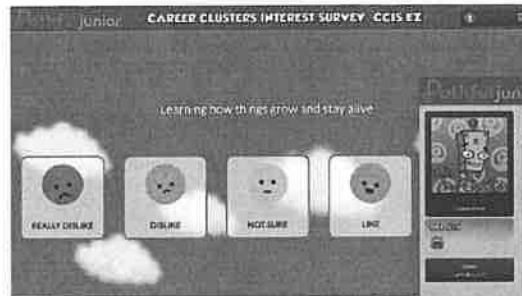
- Engaging career exploration lessons
- Exciting job shadowing videos
- Kid-friendly interest assessment
- Admin tools and reporting



Pathful junior

Identify key interests

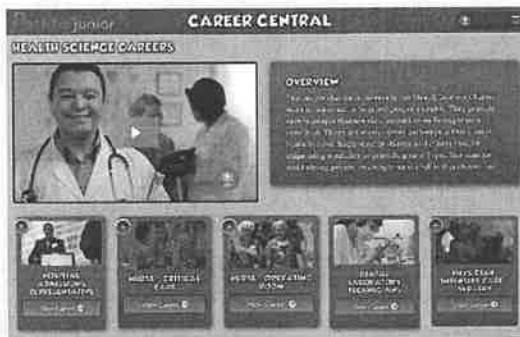
Age-appropriate interest assessment provides students with their first look into how the things they love to do connect to what they might do beyond school.



STUDENT ASSESSMENT



ASSESSMENT RESULTS



CAREER CENTRAL



CAREER CLUSTER VIDEOS

Explore career clusters

Students learn about careers through assigned lessons that feature engaging videos, characters, and games, or use Career Central to explore on their own.

Keep students engaged

Students follow along with engaging, relatable characters and earn badges on their adventure to discover and learn about careers.



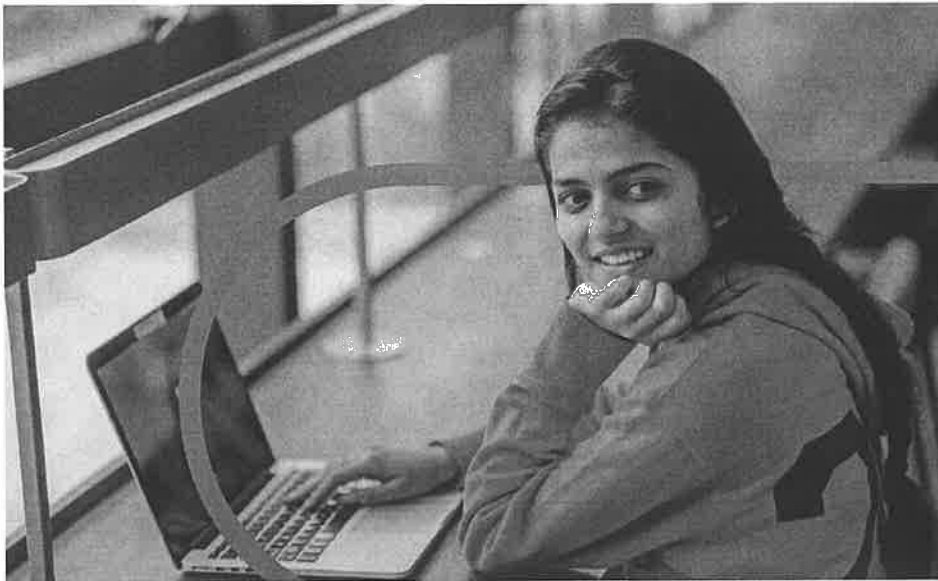
STUDENT DASHBOARD



TEACHER ASSIGNED LESSONS

Pathful explore

Make career exploration and preparation more insightful



Prepare grade 6-12 students for college and/or career.

Pathful Explore offers an exploration and preparation platform that provides content, tools, and resources to ensure college & career readiness.

Our Impact

1.8M students reached

15M careers explored through video views

83K+ skills developed through completed FlexLessons

Featuring Virtual Job Shadows of:



Best-in-Class Virtual Job Shadow Videos

With over 3,000 professionally produced job shadowing and career advice videos, Pathful Explore delivers an interactive and engaging career exploration experience that opens up a new world of opportunity.

Pathful explore

Pathful Explore supports from interest and discovery to placement.



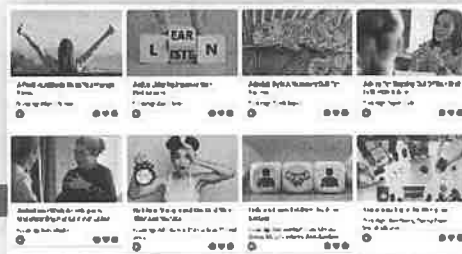
Identify key interests

Interest, value, and skills assessments guide the career exploration process and recommend potential careers.



Develop critical skills

500+ FlexLessons and Life Skills Videos introduce students to key work-ready skills. Students can earn up to four course micro-credentials and 19 unit micro-credentials to show off their expanding skill set.



Discover a dream career

Career Central offers engaging day-in-the-life and Q&A videos with supporting career profiles that give students the complete picture.



Measure progress

Student journaling and goal setting empowers students to capture and track their journey to career readiness. For administrators, reporting on usage and student completion ensure that state CCR requirements are met.



Plan the path to a dream career

Compare post-secondary options or use our Indeed Integration to search for a job. Use the Resume and Cover Letter Builders to be ready to apply.

PROPOSAL

Limited Asbestos Assessment

Rancho Starbuck Intermediate School

16430 Woodbrier Drive, Building C, Library

City of Whittier
County of Los Angeles
State of California

Proposal Number: ATCH-23-0977

August 25, 2023



Prepared For:

Lowell Joint School District



A-Tech Consulting, Inc.

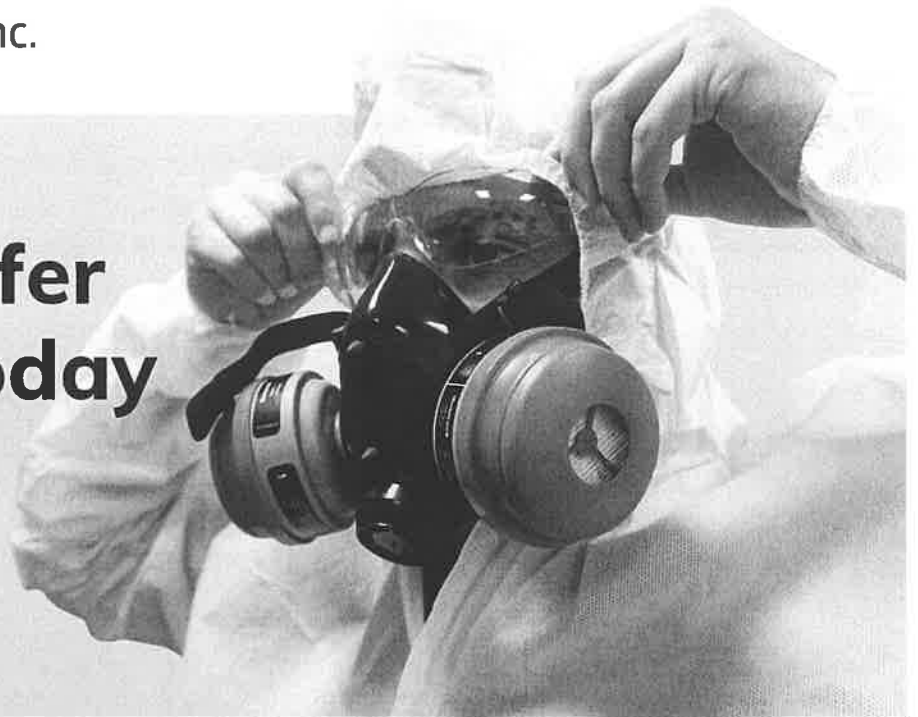
www.atechinc.net (800) 434-1025

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A-Tech Consulting, Inc.

Creating a Safer Tomorrow, Today



EMERGENCY RESPONSE

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INNOVATIVE DATA

INDUSTRIAL HYGIENE

- Hazard Assessment
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- Lead
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- Radiation
- Smoke & Soot

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- Environmental Sampling & Analysis
- Environmental Remediation
- RCRA Facility Investigation
- Waste Characterization & Management
- Groundwater Monitoring & Remediation

HYDROGEOLOGY

- Groundwater Quality Assessment (PFAS)
- Hydrogeologic & Hydrologic Modeling
- Groundwater Resources Management
- Hydrogeologic Evaluation & Basin Characterization
- Stormwater Management
- Water Supply Wells

HEALTH & SAFETY

- Construction Health & Safety
- Occupational Health & Safety
- Health & Safety Management
- Health & Safety Training


All Your Reports
At Your Fingertips

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Scan Here





A-Tech Consulting, Inc.

August 25, 2023

Lowell Joint School District
11019 Valley Home Avenue
Whittier, California 90603

Attn: Mr. David Bennett

Re: Rancho Starbuck Intermediate School
16430 Woodbrier Drive, Building C, Library
Whittier, California 90604

Thank you for allowing A-Tech Consulting, Inc. (*A-Tech*) the opportunity to provide you with a cost proposal. This proposal is in response to your request that *A-Tech* conduct the Limited Asbestos Assessment at the above referenced site. The professional services provided by *A-Tech* will consist of the following:

LIMITED ASBESTOS ASSESSMENT

- This assessment will satisfy all the requirements of a pre-renovation assessment, in accordance with NESHAP, as it pertains to this project only.
- Inspection of the interior of the floors listed in this proposal and bulk sampling of suspect asbestos-containing materials (ACM) by a state certified asbestos consultant or certified site surveillance technician (CAC or CSST), utilizing AHERA sampling protocols. We will need access to all locations.
- Analysis of suspect ACM samples by a NVLAP accredited laboratory, utilizing Polarized Light Microscopy (PLM) with dispersion staining, in accordance with current regulatory requirements. Sample analysis is based on 3-Hour laboratory analysis.
- Review of any proposed renovation plans, if available
- Report preparation including sample locations, friability evaluations and remedial recommendations.



A-Tech Consulting, Inc.

PRICING

Based on the information gathered, we propose to provide the following professional consulting services:

LIMITED ASBESTOS ASSESSMENT – 3-Hour Laboratory Analysis

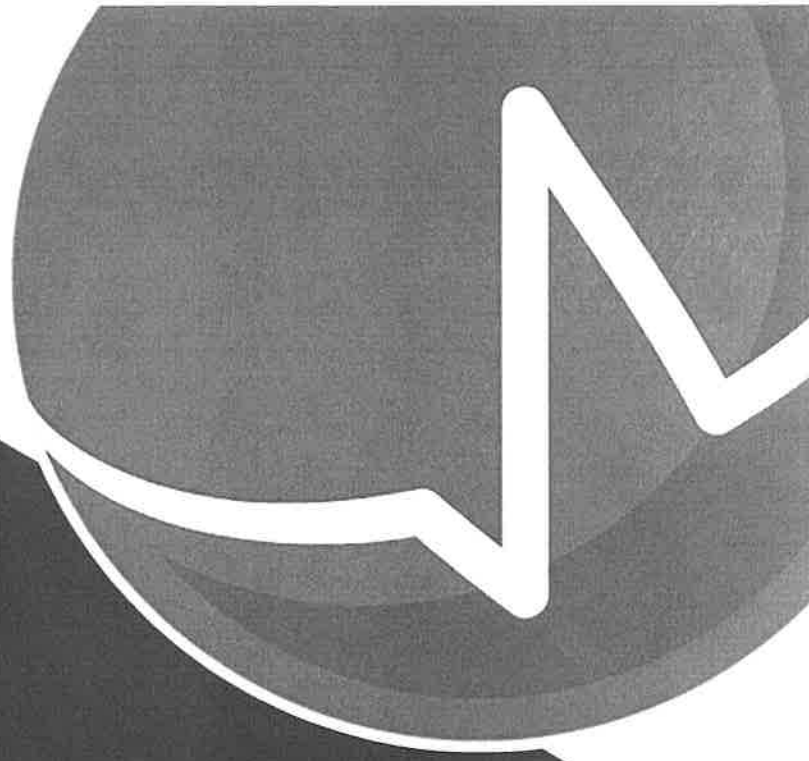
| Item | Price | | Qty | Line Total |
|--|----------------|---|-----|-------------------|
| Principal Hygienist | \$140.00/Hour | X | 1 | \$140.00 |
| Environmental Project Manager | \$105.00/Hour | X | 1 | \$105.00 |
| Certified Site Surveillance Technician (CSST) & CDPH Sampling Technician or Inspector/Assessor | \$85.00/Hour | X | 5 | \$425.00 |
| Asbestos Bulk Samples (PLM) | \$37.00/Sample | X | 23 | \$851.00 |
| Report Preparation and Administrative | \$60.00/Hour | X | 4 | \$240.00 |
| Senior Administrator | \$65.00/Hour | X | 1 | \$65.00 |
| Total | | | | \$1,826.00 |

I trust that this proposal will meet with your approval and look forward to working with you. Should you have any questions, please feel free to contact me at (714) 434-6360 office.

Sincerely,

A-Tech Consulting, Inc.

Joseph A. Williams, CAC, DPH
CAC #14-5269 DPH #LRC-00001390



A-Tech Consulting

Environmental | Safety | Engineering | Hydrogeology

atechinc.net | 800.434.1025

Scope Adjustments to BID 2223-03

- **Delete** -Entire scope of landscaping Described in GBA Plan sheets Date 03/14/23, L101 through L-202
- **Add**-Landscape planting and Irrigation Per GBA ASI Dated 07/11/23, L101 through L-202
- **Delete**- Retaining wall scope described in detail 24,27,20 and 15/A-007

- **Delete**- lower mow strip detail 31/A-007
- **Revise**- Scope of grading to spreading and compacting existing hillside grade and re distributing soils placed on the slope.
- **Add**- Redistribute and compact approximately 500 yards of spoils to east slope to reinforce fencing curbing.
- **Add**-Chain-link Fencing per details 16,17,22/A007 and 1/ A006 (Improvement Plan
- **Revise**- Detail 29/A007 to a single monolithic pour instead of two pours and extend this scope to silver Grove dr. under the new fencing.
- **Revise**- Temp fencing requirement to as need along Grove dale and silver grove without privacy screening and none along to bottom of the Hill (lay down Area) as described in addenda 1 and 2
- **Delete**- removal of 4 trees along Silver Grove Dr, A-005
- **ADD**- Prune (7) Existing trees and remove (4) existing stumps and Grind below surface.
- **Delete**- \$150,000 Cash allowance as required on the BID FORM 1
- **Add**- replacement of 43 lf. of 4' fencing at southwest corner of field, remove existing asphalt walkway.
- **Add**- enlarge southwest double Drive gate from 6'-0" wide to 10'-0" wide.
- **Add**- Quick shipping costs for perimeter fencing fabric to meet compressed construction schedule.
- **Add**- replacement of 80 In ft of 6'-0" high fencing and posts between Options portable and Kinder play Yard.
- **Add** – revise fencing location along Grove dale Dr. at kinder play yard. Remove city placed curb, rework irrigation and re Grade and add soil to against existing walk.
- **Add**- increase curb depth from 12" deep to 24" deep to resolve extreme slope along options portable.
- **Add**- patching and blending of new Kitchen refrigerator floor.
- **Add**-remove and replace approximately 600 sq ft of flatwork adjacent to portable building #28
- **Add**-Replace existing gate hinge side post behind Building #3
- **Add**- 207 In ft of Navy 85% privacy fabric along Kinder play yard.
- **Revise**- Large walk gate by Options and kinder Entrance to use a "Double Lock System" for security
- **Add**-Asphalt drive replacement and grade blending @south western gate (Silver grove Dr.)

Original Bid Amount

\$1,099,429.00

Deductive Change Order for Adjusted Scope

(\$404,060.00)

New Contract Amount

\$695,369.00



Lowell Joint School District

A Tradition of Excellence Since 1906

Contract Change Order

School: Maybrook Elementary School

Project Name: Maybrook Elementary School - Interim Housing Phase 2

DSA Application No.: 03-122420

Project No.: 2223-02

Architect: Ghataode Bannon Architects.
Project Manager: Lowell Joint School District

CCO No.: 1
Date: 9/21/2023
Reference RFIs: N/A
Reference RFP / Bulletin No.: N/A

DESCRIPTION: The following pricing is for crediting the remaining contingency amount.

Contractor Costs *(used when work is subcontracted)*

| Contractor | Description | Material | Labor | Equipment | Totals |
|-----------------------------|--|---|---------------|-----------|---------------|
| Post Bros Construction, Co. | Crediting the Remaining Contingency Amount | \$ - | \$ (8,416.92) | \$ - | \$ (8,416.92) |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| | | | | | \$ - |
| Subtotals | | \$ - | \$ (8,416.92) | \$ - | \$ (8,416.92) |
| | | Contractor OH and Profit (10%) | | | \$ - |
| | | Tired Subcontractor Cost | | | \$0.00 |
| | | Contractor Profit of Tired Subcontractor (5%) | | | \$0.00 |
| | | Contractor/Subcontractor Subtotal | | | \$ (8,416.92) |
| | | Contractor Bond (1%) | | | \$0.00 |
| | | Contractor Subtotal | | | \$ (8,416.92) |

TOTAL COSTS FOR CCO No. 1 \$ (8,416.92)

TOTAL TIME FOR CCO No. 1 0 days

| | |
|---|--------------|
| Original Contract Amount: | \$323,729.00 |
| Net Change by previously authorized Change Orders | \$0 |
| The contract sum prior to this Change Order was | \$323,729.00 |
| The contract sum would be changed by this Change Order in the amount of | (\$8,416.92) |
| The new contract sum including this Change Order will be | \$315,312.08 |

Execution of this Potential Change Order will revise the contract value as indicated and may change the contract duration.
Contractor reserves it's right to request additional time and/or cost once the full extent or cumulative nature of the contract change(s) become known.

Architect Approval:
Signature _____

Date: _____

District Approval:
Signature _____

Date: _____

Contractor Approval:
Signature [Handwritten Signature]

Date: 9/25/23

Post Bros
Construction Co.
2967 E Coronado St
Anaheim Ca 92806
714-632-5290
A lic 1074904

Date: 9/21/23

COR #10
Maybrook Elementary School

Credit remaining allowance

| | | | |
|--------|------|---------------|---------------|
| Credit | 1 LS | \$ (8,416.92) | \$ (8,416.92) |
| | | Total | \$ (8,416.92) |

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2023/2024 NO. 906

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT,
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR 2023/2024**

- WHEREAS,** Education Code Section 60119 establishes steps and procedures to ensure the availability of textbooks and instructional materials in order to be eligible to receive funds for that purpose; and
- WHEREAS,** the procedures require that school districts take appropriate action to ensure the availability of textbooks and instructional materials on a yearly basis; and
- WHEREAS,** pursuant to Education Code Sections 60119, the Board is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders; and
- WHEREAS,** the Board is required to provide ten days notice of the public hearing or hearings; and
- WHEREAS,** the notice shall contain the time, place, and purpose of the hearing and be posted in three public places within the school district; and
- WHEREAS,** the hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of students who attend the schools in the District and shall not take place during or immediately following school hours; and
- WHEREAS,** the Board of Trustees of a school district, as part of the required hearing, shall also make a written determination as to whether each student enrolled has sufficient textbooks or instructional materials that are consistent with the content of the curriculum frameworks adopted by the State Board of those subjects; and
- WHEREAS,** a public hearing was held on Monday October 2, 2023, at 7:30 p.m. which is on or before the eighth week of school; and
- WHEREAS,** the Board of Trustees is required to make a determination, through a resolution, as to whether each student in each school in the District has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code 33126 in each of the following subjects, as appropriate, that are consistent with the content of the curriculum frameworks adopted by the State Board:

- (a) Mathematics
- (b) Science

- (c) History/Social Science
- (d) English/Language Arts, including the English language development component of an adopted program
- (e) Visual and performing arts

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees makes the determination that each student of the District has available sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each subject listed above, consistent with the content and consistent with the cycles and content of the curriculum framework adopted by the State Board.

BE IT FURTHER RESOLVED, that for the 2023/2024 school year, the Lowell Joint School District has provided each student with sufficient textbooks or instructional materials, or both, that are consistent with the content and cycles of the curriculum frameworks adopted by the State Board.

APPROVED AND ADOPTED this 2nd day of October, 2023, by the following vote:

AYES: Karen Shaw, Anastasia Shackelford, Anthony Zegarra, Christine Berg, Melissa Salinas

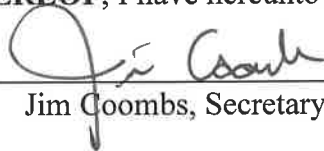
NOES: None

ABSENT: None

ABSTAIN: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 2nd day of October, 2023, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 2nd day of October 2023.



Jim Coombs, Secretary to the Board of Trustees

NOTICE OF PUBLIC HEARING LOWELL JOINT SCHOOL DISTRICT

Lowell Joint School District will hold a Public Hearing pursuant to Education Code Sections 60119. The District is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the School District, and bargaining unit leaders.

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Lowell Joint School District at its regular meeting to be held on October 2, 2023, will hold a public hearing at which the Board of Trustees shall make a written determination as to whether each pupil in each school in the District has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Section 60605 or 60605.8 in each of the following subjects, as appropriate, that are consistent with the content of the curriculum framework adopted by the State Board: mathematics, science, history/social science, English/language arts, including the English language development component of an adopted program.

The October 2, 2023, Board meeting of the District will begin at 7:30 p.m. in the Board Room located at 11019 Valley Home Avenue, Whittier, CA 90603.

Questions and/or comments should be directed to Jim Coombs, Superintendent, or Dr. Sheri McDonald, Assistant Superintendent of Education Services at (562) 943-0211.



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

**Principal Verification Statement
Instructional Materials Sufficiency**

School Name: El Portal

Principal: Amanda Malm

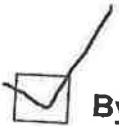
BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM

Uniform Complaint Procedure (UCP)



By checking this box,

I confirm the current Uniform Complaint Procedure is visibly posted in all classrooms. In classrooms where the native language of 15% or more of the pupils is a language other than English, the notice is also in this language.



By checking this box,

I confirm on 9/20/23, our school had sufficient instructional materials, including textbooks and access to a device/Wi-Fi, for each student for the 2023-2024 school year. I agree to maintain sufficiency of instructional materials throughout the school year as enrollments change.

Principal Signature

Amanda Malm

Date

9/20/23



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

Principal Verification Statement Instructional Materials Sufficiency

School Name: Jordan

Principal: Marikatherine Elmquist

BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM

Uniform Complaint Procedure (UCP)

By checking this box,

I confirm the current Uniform Complaint Procedure is visibly posted in all classrooms. In classrooms where the native language of 15% or more of the pupils is a language other than English, the notice is also in this language.

By checking this box,

I confirm on September 20, 2023, our school had sufficient instructional materials, including textbooks and access to a device/Wi-Fi, for each student for the 2023-2024 school year. I agree to maintain sufficiency of instructional materials throughout the school year as enrollments change.

Principal Signature Marikatherine Elmquist Date 09/20/2023



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

**Principal Verification Statement
Instructional Materials Sufficiency**

School Name: Olita School

Principal: Krista Van Hoogmoed

BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM

Uniform Complaint Procedure (UCP)

By checking this box,

I confirm the current Uniform Complaint Procedure is visibly posted in all classrooms. In classrooms where the native language of 15% or more of the pupils is a language other than English, the notice is also in this language.

By checking this box,

I confirm on September 20, 2023, our school had sufficient instructional materials, including textbooks and access to a device/Wi-Fi, for each student for the 2023-2024 school year. I agree to maintain sufficiency of instructional materials throughout the school year as enrollments change.

Principal Signature

K. Jacobsen

Date 9/20/23



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

**Principal Verification Statement
Instructional Materials Sufficiency**

School Name: Meadow Green

Principal: Matt Cukro

BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM

Uniform Complaint Procedure (UCP)

By checking this box,

I confirm the current Uniform Complaint Procedure is visibly posted in all classrooms. In classrooms where the native language of 15% or more of the pupils is a language other than English, the notice is also in this language.

By checking this box,

I confirm on 9-22-2023, our school had sufficient instructional materials, including textbooks and access to a device/Wi-Fi, for each student for the 2023-2024 school year. I agree to maintain sufficiency of instructional materials throughout the school year as enrollments change.

Principal Signature

Date

9-22-2023



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

**Principal Verification Statement
Instructional Materials Sufficiency**

School Name: Olita School

Principal: Krista Van Hoogmoed

BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM

Uniform Complaint Procedure (UCP)



By checking this box,

I confirm the current Uniform Complaint Procedure is visibly posted in all classrooms. In classrooms where the native language of 15% or more of the pupils is a language other than English, the notice is also in this language.



By checking this box,

I confirm on September 20, 2023, our school had sufficient Instructional materials, including textbooks and access to a device/Wi-Fi, for each student for the 2023-2024 school year. I agree to maintain sufficiency of instructional materials throughout the school year as enrollments change.

Principal Signature _____

Date 9/20/23



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

**Principal Verification Statement
Instructional Materials Sufficiency**

School Name: Rancho-starbuck

Principal: Jennifer Jackson

BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM

Uniform Complaint Procedure (UCP)

By checking this box,

I confirm the current Uniform Complaint Procedure is visibly posted in all classrooms. In classrooms where the native language of 15% or more of the pupils is a language other than English, the notice is also in this language.

By checking this box,

I confirm on 9/20/2023, our school had sufficient instructional materials, including textbooks and access to a device/Wi-Fi, for each student for the 2023-2024 school year. I agree to maintain sufficiency of instructional materials throughout the school year as enrollments change.

Principal Signature 

Date 9/20/2023

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2023/2024 NO. 907

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT
OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
DECLARING NATIONAL SCHOOL LUNCH WEEK OCTOBER 9-13, 2023**

WHEREAS, the School Lunch Program has served our nation admirably for over 70 years; and

WHEREAS, the School Lunch Program is dedicated to the health and wellbeing of our nation's children; and

WHEREAS, the School Lunch Program joins and has been joined through the years by many other excellent child nutrition programs; and

WHEREAS, there is evidence of continued need for nutrition education and awareness of the value of school nutrition programs; and

WHEREAS, Nutrition Services is dedicated to supporting education by serving healthy meals to the students of Lowell Joint School District; and

NOW THEREFORE, BE IT RESOLVED, that the Lowell Joint School District's Board of Education declares the week of October 9-13, 2023, as "NATIONAL SCHOOL LUNCH WEEK" and devote this week to the recognition of the dedicated and hardworking people who make the School Lunch Program a reality in their community schools, and encourage all residents of the community to become aware of the solid foundation for learning provided by a nutritious School Lunch.

APPROVED AND ADOPTED this 2nd day of October, 2023, by the following vote:

AYES: Karen Shaw, Anastasia Shackelford, Antony Zegarra, Christine Berg, Melissa Salinas

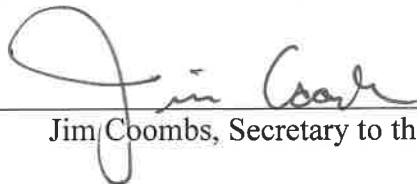
NOES: None

ABSTAIN: None

ABSENT: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 2nd day of October, 2023, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 2nd day of October, 2023.



Jim Coombs, Secretary to the Board of Trustees

September 5, 2023

To: District Superintendents
Assistant Superintendents of Business
Assistant Superintendents of Human Resources
Assistant Superintendents of Instructions
IT Directors
Mental Health Leads

From: Educational Services Team

**Subject: Overview of Proposed Teletherapy Services Agreement with
Hazel Health, Inc. and Telehealth Services USA**

The significant impact that COVID-19 had on the behavioral health of children and youth highlighted the need to build capacity for a continuum of behavioral health treatment. In response to this mental health crisis, California passed the Children and Youth Behavioral Health Initiative (CYBHI) to create an innovative and prevention-focused behavioral health system where all children and youth are routinely screened, supported, and served for emerging and existing behavioral health needs.

With CYBHI funding, the Department of Health Care Services (DHCS) created the Student Behavioral Health Incentive Program (SBHIP) designating \$389 million over a three-year period for Medi-Cal managed care plans to increase access to preventive, early intervention, and behavioral health services by school school-affiliated behavioral health providers for TK-12 children in public schools. Through some SBHIP funds, CalOptima approved up to \$8.4 million in funding to Hazel Health, Inc. and Telehealth Services USA (Hazel Health) to provide telehealth counseling services through a telehealth platform that can be accessed by the 442,000 public school students in Orange County.

Hazel Health provides a telehealth platform that facilitates access to telehealth services. For districts that enter an agreement with Hazel Health, CalOptima will fund Hazel Health's platform fee of \$12 per student enrolled in the district regardless of whether the student uses Hazel Health's behavioral telehealth services. There should be no cost, including co-pays or out-of-pocket expenses, to districts or to parents/guardians who access Hazel Health's behavioral telehealth services. Under SBHIP, Hazel Health may seek reimbursement from Medi-Cal and/or private health insurance for telehealth services provided.

For students to access telehealth services, districts must enter a services agreement with Hazel Health. To assist districts, a team from the Orange County Department of Education that included Educational Services, Legal Services, Information Technology, and consultation with Alliance of Schools for Cooperative Insurance Programs, worked with Hazel Health to create a draft services agreement that can be used by districts. We recognize that districts have unique needs or circumstances that may require a more tailored approach. Therefore, we encourage

districts to carefully examine and adjust the draft services agreement to align more closely with the specific goals, resources, and operational needs of each school district.

Key Areas for Review

To access behavioral telehealth services, school districts must enter into services agreement with Hazel Health. In line with OCDE's dedication to transparency and fostering successful partnerships, below is a discussion of key areas of significant importance that should be considered by each district as part of its review of the proposed services agreement:

1. Scope of Services

It is essential to clearly define the scope of services, response times, and emergency protocols to ensure the effective delivery of telehealth services without significantly impacting instructional time or the overall educational environment. According to Hazel Health's website, Hazel Health provides telehealth services to 55 districts in California, including some of the largest school districts (Los Angeles Unified, San Diego Unified, and Long Beach Unified). We were not provided information about the number of practitioners employed by Hazel Health or its capacity to meet the potential service needs of Orange County districts. We encourage districts interested in securing telehealth services to speak with other districts regarding their experience with accessing telehealth services through Hazel Health. This may provide valuable insights into the operational aspects and successful execution of these services.

2. Facility Requirements

Hazel Health's behavioral telehealth services are accessible both from the student's home and from the school site. In the school setting, the proposed services agreement requires that the district provide a dedicated private space at each participating school site. (See Exhibit C). This private space is for video sessions with a Hazel Health practitioner and must be in a secure environment where students can engage in confidential communications. Additionally, the designated private space must permit a school staff member to visually supervise the student throughout the session but still preserve the student's privacy and confidential communications.

3. Staffing Requirements

The school district must identify and designate school employees responsible for student referrals and service initiation. (See Exhibit C). The "referrer" is responsible for making referrals to Hazel Health. The "initiator" verifies signed parental consent, retrieves/escorts students from their classes, launch the application to initiate the telehealth visit, and keeps visual supervision during the student's telehealth session.

4. FERPA Compliance

The Family Educational Rights and Privacy Act (FERPA) and Education Code section 49060 *et seq.* safeguard the privacy of student educational records. Section 6 of the proposed services

agreement outlines the student information that Hazel Health requires before a district and/or parent may refer for services. After careful consideration, we determined that the information required for a referral to Hazel Health is personally identifiable information (PII) that requires parent consent to release. We encourage districts to use its release of information forms permitting the release of the information required for a referral: the student's name, date of birth, sex/gender, current school, and parent's name, parent's phone number, and parent's relationship association.

Hazel Health proposes a broad approach to the distribution of release of information forms. Instead of providing these forms to individual parents/students upon a referral for services, Hazel Health suggests a widespread distribution to all students within the school district permitting this information to be released and uploaded to Hazel Health's database in advance of district or parent referral. As long as parents are aware that the release of information is voluntary and sign the release of information, this broader strategy is permitted.

Prior to implementing telehealth services, Hazel Health will obtain informed parental consent including a release of information that Hazel Health indicates adheres to FERPA and other guidelines, such as, the Health Insurance Portability and Accountability Act. Although Hazel Health uses its own consent form, we recommend that districts rely on its release of information forms. While Hazel Health's form may permit Hazel Health to share information with the district, we recommend that the district separately consider the scope of PII that may be shared with Hazel Health under the district's release of information form signed by the parent.

5. Infrastructure Requirements

To access telehealth services, Hazel Health's application requires consistent Wi-Fi access throughout the school day of 1.5 Mbps download, 500 Kbps upload.

6. Students with an IEP or 504 Plan

Hazel Health's behavioral telehealth services are intended as a short-term Tier 2 intervention available to all students, including special education students. As a general education intervention, the telehealth services are not intended to be included in a student's individualized education plan (IEP) or Section 504 Plan. When students with an IEP or a Section 504 Plan participates in Hazel Health services, it is imperative that school personnel are trained to promptly notify special education staff so that they may assess whether convening an IEP team or a 504 plan team meeting is warranted to discuss whether the student requires additional services to be incorporated into their IEP or 504 Plan as part of a free appropriate public education. Hazel Health is required to notify the school district when a student initiates a referral independently of the school. (Section 2.7.4).

7. Hazel Health's Consent for Services and Identity Verification Protocol

The district may approve the template Hazel Health will use to obtain parental consent for services prior to the initiation of any services. (See Section 4.3) Notably, Section 4 provides specific provisions that should be incorporated into Hazel Health's consent for services form.

Furthermore, Hazel Health must establish written protocols for verifying the identity of students participating in behavioral telehealth services that are subject to the school district's approval. (Section 4.7).

Significantly, Hazel Health has committed to translate and/or offer in alternative format all writings and/or print materials related to Hazel Health that are distributed to students, parents, and/or guardian.

8. Fingerprinting

Hazel Health will ensure that all employees undergo fingerprinting. District may require that Hazel Health include the district's originating agency identifier (ORI) so that the district may have direct access to Hazel Health employee's criminal history information. (Section 5)

9. Equipment

Hazel Health is responsible for supplying all the required equipment, tools, materials, and training described in the agreement. (Exhibit B). However, the agreement lacks details regarding the quantity or specific count of each equipment item. Furthermore, while Hazel commits to equipment replacement on an as needed basis, the agreement doesn't provide procedure, or any limitations associated with such replacement.

We hope this summary of key points in the proposed master services agreement is helpful as you review and consider entering an agreement with Hazel Health to offer telehealth services to students. Our team is fully committed to supporting Orange County school districts in obtaining high-quality telehealth services, and we believe that by addressing these considerations at the outset will pave the way for a successful partnership with Hazel Health.

**LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT**

BOARD OF TRUSTEES MEETING 10/02/2023

FROM 08/01/2023 TO 08/31/2023

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>PSEUDO / OBJECT DESCRIPTION</u> |
|------------------|--------------------------------|-----------------|-----------------------|---|--|
| T99F0007 | ORBIT EVENT RENTALS | 36,250.62 | 36,250.62 | 2121-0000-0-6400-0000-8500-115-00000000 | RS/Interim Maybrook / Equipment |
| T99F0008 | TARGET SPECIALTY PRODUCTS | 347.05 | 347.05 | 0101-0000-0-4300-0000-8111-025-00000000 | GF-Unrest-Not Applicable / Materials and |
| T99F0009 | AAA ELECTRIC MOTOR SALES & SER | 1,739.99 | 1,739.99 | 0101-0000-0-5630-0000-8110-008-00000000 | GF-Unrest-Not Applicable / Repairs or |
| T99F0010 | UNITED RENTALS (NORTH AMERICA) | 4,089.99 | 4,089.99 | 0101-0000-0-5610-0000-8110-025-00000000 | GF-Unrest-Not Applicable / Rentals & |
| T99F0011 | ORBIT EVENT RENTALS | 1,242.80 | 1,242.80 | 2121-0000-0-4300-0000-8500-115-00000000 | RS/Interim Maybrook / Materials and |
| T99F0012 | BUG FLIP | 1,850.00 | 1,850.00 | 0101-0000-0-5630-0000-8110-001-00000000 | GF-Unrest-Not Applicable / Repairs or |
| T99F0013 | CINTAS FIRE PROTECTION | 1,471.76 | 1,471.76 | 0101-0000-0-5630-0000-8110-008-00000000 | GF-Unrest-Not Applicable / Repairs or |
| T99F0014 | CINTAS FIRE PROTECTION | 518.54 | 518.54 | 0101-0000-0-5630-0000-8110-015-00000000 | GF-Unrest-Not Applicable / Repairs or |
| T99F0015 | CINTAS FIRE PROTECTION | 511.09 | 511.09 | 0101-0000-0-5630-0000-8110-025-00000000 | GF-Unrest-Not Applicable / Repairs or |
| T99F0016 | CINTAS FIRE PROTECTION | 276.05 | 276.05 | 0101-0000-0-5630-0000-8110-012-00000000 | GF-Unrest-Not Applicable / Repairs or |
| T99F0017 | CINTAS FIRE PROTECTION | 969.76 | 969.76 | 0101-0000-0-5630-0000-8110-009-00000000 | GF-Unrest-Not Applicable / Repairs or |
| T99F0018 | CINTAS FIRE PROTECTION | 596.43 | 596.43 | 0101-0000-0-5630-0000-8110-006-00000000 | GF-Unrest-Not Applicable / Repairs or |
| T99F0019 | CINTAS FIRE PROTECTION | 1,088.04 | 1,088.04 | 0101-0000-0-5630-0000-8110-004-00000000 | GF-Unrest-Not Applicable / Repairs or |
| T99F0020 | CINTAS FIRE PROTECTION | 1,544.50 | 1,544.50 | 0101-0000-0-5630-0000-8110-001-00000000 | GF-Unrest-Not Applicable / Repairs or |
| T99F0021 | ICS SERVICE COMPANY | 800.74 | 800.74 | 0101-0000-0-5630-0000-8110-006-00000000 | GF-Unrest-Not Applicable / Repairs or |
| T99M0027 | AMERICAN EXPRESS | 173.42 | 173.42 | 0101-0000-0-5630-0000-8110-006-00000000 | GF-Unrest-Not Applicable / Repairs or |
| T99M0060 | AMERICAN EXPRESS | 599.98 | 599.98 | 0101-0000-0-5810-0000-7100-112-00000000 | / Licenses/Technology |
| T99M0061 | AMERICAN EXPRESS | 23.13 | 23.13 | 0101-0000-0-4300-0000-7100-112-00000000 | / Materials and Supplies |
| T99M0063 | AMERICAN EXPRESS | 320.55 | 320.55 | 0101-0000-0-4300-0000-7100-112-00000000 | / Materials and Supplies |
| T99M0086 | AMERICAN EXPRESS | 38.58 | 38.58 | 0101-0000-0-4300-0000-7100-112-00000000 | / Materials and Supplies |
| T99R0074 | BRIGHTLY SOFTWARE INC. | 6,292.78 | 6,292.78 | 0101-0000-0-5810-0000-8110-012-00000000 | GF-Unrest-Not Applicable / |
| T99R0076 | GLASBY MAINTENANCE SUPPLY | 582.45 | 582.45 | 0101-8150-0-4300-0000-8200-015-00000000 | RRMA-Custodial/Maybrook / Materials an |
| T99R0080 | FULLERTON SCHOOL DISTRICT | 121.50 | 121.50 | 0101-0000-0-4300-0000-7100-112-00000000 | / Materials and Supplies |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 10/02/2023

FROM 08/01/2023 TO 08/31/2023

| PO NUMBER | VENDOR | PO TOTAL | ACCOUNT AMOUNT | ACCOUNT NUMBER | PSEUDO / OBJECT DESCRIPTION |
|-----------|--------------------------------|------------|----------------|---|--|
| T99R0086 | DECKER EQUIPMENT | 712.17 | 712.17 | 0101-0000-0-4300-0000-8110-008-00000000 | GF-Unrest-Not Applicable / Materials and |
| T99R0093 | CASBO | 3,500.00 | 3,500.00 | 0101-0000-0-5300-0000-7200-012-00000000 | GF-Unrest-Not Applicable / Dues and |
| T99R0097 | SPORTS JACKETS UNLIMITED | 981.23 | 981.23 | 0101-0000-0-4300-0000-7100-112-00000000 | / Materials and Supplies |
| T99R0101 | RANCHO STARBUCK PTA | 236.12 | 236.12 | 0101-0000-0-4300-0000-7200-012-00000000 | GF-Unrest-Not Applicable / Materials and |
| T99R0104 | ELITE AIR CONDITIONING INC | 16,835.18 | 16,835.18 | 1414-0000-0-6500-0000-8500-008-00000000 | DM-Capital Assets/MG / Equipment |
| T99R0109 | THE HOME DEPOT PRO INSTITUTION | 212.74 | 212.74 | 0101-0000-0-4300-0000-8110-015-00000000 | GF-Unrest-Not Applicable / Materials and |
| T99R0110 | ATKINSON ANDELSON LOYA RUUD & | 125,000.00 | 125,000.00 | 0101-0000-0-5820-0000-7110-012-00000000 | GF-Unrest-Not Applicable / Legal, Audit, * |
| T99R0111 | TAO ROSSINI APC | 25,000.00 | 25,000.00 | 0101-0000-0-5820-0000-7110-012-00000000 | GF-Unrest-Not Applicable / Legal, Audit, * |
| T99R0114 | SCHOOL SERVICES OF CALIFORNIA | 275.00 | 275.00 | 0101-0000-0-5200-0000-7200-012-00000000 | GF-Unrest-Not Applicable / Travel and |
| T99R0124 | DISTRICT ADMINISTRATION LEADER | 3,950.00 | 3,950.00 | 0101-0000-0-5300-0000-7100-112-00000000 | / Dues and Memberships |
| T99R0127 | RAYCOM DATA TECHNOLOGIES | 20,148.89 | 20,148.89 | 0101-0000-0-4300-0000-7100-112-00000000 | / Materials and Supplies |
| T99R0131 | LA HABRA ROTARY CLUB | 295.00 | 75.00 | 0101-0000-0-5300-0000-7100-012-00000000 | GF-Unrest-Not Applicable / Dues and |
| | | | 220.00 | 0101-0000-0-5300-0000-7100-112-00000000 | / Dues and Memberships |
| T99U0003 | CITY OF LA HABRA WATER DEPARTM | 45,000.00 | 11,000.00 | 0101-0000-0-5530-0000-8200-001-00000105 | Utilities/LCAP G1 A5 / Water |
| | | | 34,000.00 | 0101-0000-0-5530-0000-8200-009-00000105 | Utilities/LCAP G1 A5 / Water |
| T99U0004 | SUBURBAN WATER SYSTEMS | 172,000.00 | 28,000.00 | 0101-0000-0-5530-0000-8200-004-00000105 | Utilities/LCAP G1 A5 / Water |
| | | | 24,000.00 | 0101-0000-0-5530-0000-8200-006-00000105 | Utilities/LCAP G1 A5 / Water |
| | | | 24,000.00 | 0101-0000-0-5530-0000-8200-008-00000105 | Utilities/LCAP G1 A5 / Water |
| | | | 10,000.00 | 0101-0000-0-5530-0000-8200-011-00000105 | Utilities/LCAP G1 A5 / Water |
| | | | 8,000.00 | 0101-0000-0-5530-0000-8200-012-00000105 | Utilities/LCAP G1 A5 / Water |
| | | | 5,000.00 | 0101-0000-0-5530-0000-8200-025-00000105 | Utilities/LCAP G1 A5 / Water |
| | | | 73,000.00 | 0101-0000-0-5530-0000-8200-015-00000105 | Utilities/LCAP G1 A5 / Water |
| T99Z0041 | TARGET SPECIALTY PRODUCTS | 1,000.00 | 1,000.00 | 0101-0000-0-4300-0000-8111-025-00000000 | GF-Unrest-Not Applicable / Materials and |
| T99Z0043 | HADLEY TOW | 500.00 | 500.00 | 0101-0000-0-5630-0000-8110-025-00000000 | GF-Unrest-Not Applicable / Repairs or |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 10/02/2023

FROM 08/01/2023 TO 08/31/2023

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>PSEUDO / OBJECT DESCRIPTION</u> |
|------------------|---------------------|---|-----------------------|--|---------------------------------------|
| T99Z0044 | ICS SERVICE COMPANY | 1,920.00 | 240.00 | 0101-0000-0-5630-0000-8110-001-000000000 | GF-Unrest-Not Applicable / Repairs or |
| | | | 480.00 | 0101-0000-0-5630-0000-8110-004-000000000 | GF-Unrest-Not Applicable / Repairs or |
| | | | 240.00 | 0101-0000-0-5630-0000-8110-006-000000000 | GF-Unrest-Not Applicable / Repairs or |
| | | | 240.00 | 0101-0000-0-5630-0000-8110-008-000000000 | GF-Unrest-Not Applicable / Repairs or |
| | | | 240.00 | 0101-0000-0-5630-0000-8110-009-000000000 | GF-Unrest-Not Applicable / Repairs or |
| | | | 480.00 | 0101-0000-0-5630-0000-8110-015-000000000 | GF-Unrest-Not Applicable / Repairs or |
| | | 424,687.48 | | | |
| | | Fund 01 Total: | | | |
| | | 16,835.18 | | | |
| | | Fund 14 Total: | | | |
| | | 37,493.42 | | | |
| | | Fund 21 Total: | | | |
| | | 479,016.08 | | | |
| | | Total Amount of Purchase Orders: | | | |

LOWELL JOINT SD
Consolidated Check Register
 from 8/1/2023 to 8/31/2023

| Check | Payee ID | Payee Name | Reference | Subs Check Date | Cancel Date | Type | Status | Check Amount |
|-------------|----------|--------------------------------|-----------------|-----------------|-------------|------|--------|--------------|
| 99 00003962 | S9990001 | BEHAVIOR AND EDUCATION INC | 5917216 | OH 08/02/2023 | | MW | IS | 5,780.00 |
| 99 00003963 | E9900042 | CHELLE PRICE | UNUM71-9302023 | OH 08/02/2023 | | MW | IS | 507.42 |
| 99 00003964 | U9900004 | SOUTHERN CALIFORNIA EDISON | 0620072023 | OH 08/02/2023 | | MW | IS | 9,765.61 |
| 99 00003965 | U9900005 | SOUTHERN CALIFORNIA GAS CO | 0620072023 | OH 08/02/2023 | | MW | IS | 95.82 |
| 99 00003966 | U9900004 | SOUTHERN CALIFORNIA EDISON | 0622072423 | OH 08/04/2023 | | MW | IS | 4,071.33 |
| 99 00003967 | V9903647 | FORMA ENGINEERING & CONTRACTIN | PAY APP 1 | OH 08/04/2023 | | MW | IS | 45,288.00 |
| 99 00003968 | V9903647 | FORMA ENGINEERING & CONTRACTIN | PAY APP 1 | OH 08/04/2023 | | MW | IS | 121,212.00 |
| 99 00003969 | U9900001 | CITY OF LA HABRA WATER DEPARTM | 0607071023 | OH 08/07/2023 | | MW | IS | 7,989.94 |
| 99 00003970 | U9900004 | SOUTHERN CALIFORNIA EDISON | 0701073123 | OH 08/08/2023 | | MW | IS | 70.34 |
| 99 00003971 | U9900005 | SOUTHERN CALIFORNIA GAS CO | 0627072723 | OH 08/08/2023 | | MW | IS | 36.49 |
| 99 00003972 | U9900006 | SUBURBAN WATER SYSTEMS | 181003634619 | OH 08/08/2023 | | MW | IS | 3,255.43 |
| 99 00003973 | U9900008 | T-MOBILE | 0621072023 | OH 08/08/2023 | | MW | IS | 163.04 |
| 99 00003974 | F9900002 | AAA ELECTRIC MOTOR SALES & SER | ASI-75367 | OH 08/11/2023 | | MW | IS | 1,739.91 |
| 99 00003975 | V9903377 | AC PRO | S7871616.001 | OH 08/11/2023 | | MW | IS | 191.69 |
| 99 00003976 | V9900013 | AMERICAN EXPRESS | ZOOMJUL2023 | OH 08/11/2023 | | MW | IS | 6,799.87 |
| 99 00003977 | F9900014 | BUG FLIP | 67803 | OH 08/11/2023 | | MW | IS | 390.00 |
| 99 00003978 | V9900036 | CDW GOVERNMENT INC. | KM98835 | OH 08/11/2023 | | MW | IS | 1,015.91 |
| 99 00003979 | V9900067 | ELLISON EDUCATIONAL EQUIP. | SI171914 | OH 08/11/2023 | | MW | IS | 39.52 |
| 99 00003980 | V9900073 | FITNESS FINDERS INC. | INV13039 | OH 08/11/2023 | | MW | IS | 506.26 |
| 99 00003981 | F9900040 | JAMES HARDWARE COMPANY | 2307-059082 | OH 08/11/2023 | | MW | IS | 186.96 |
| 99 00003982 | E9900084 | JIM COOMBS | MISC08072023 | OH 08/11/2023 | | MW | IS | 626.46 |
| 99 00003983 | E9900256 | OWEN FISCUS | MILEAGE | OH 08/11/2023 | | MW | IS | 28.25 |
| 99 00003984 | F9900053 | PEST OPTION INC. | 429327 | OH 08/11/2023 | | MW | IS | 290.00 |
| 99 00003985 | F9900054 | PLUMBING WHOLESALE OUTLET | S100694553.001 | OH 08/11/2023 | | MW | IS | 227.42 |
| 99 00003986 | V9903374 | SIGLER WHOLESALE DISTRIBUTORS | INV-RND23004679 | OH 08/11/2023 | | MW | IS | 972.90 |
| 99 00003987 | U9900004 | SOUTHERN CALIFORNIA EDISON | 0707080623 | OH 08/11/2023 | | MW | IS | 14,954.75 |
| 99 00003988 | U9900006 | SUBURBAN WATER SYSTEMS | 180042113676 | OH 08/11/2023 | | MW | IS | 5,282.95 |
| 99 00003989 | V9900186 | TARGET SPECIALTY PRODUCTS | INVP501234980 | OH 08/11/2023 | | MW | IS | 347.05 |
| 99 00003990 | F9900060 | THE SHERWIN-WILLIAMS CO. | 2566-2 | OH 08/11/2023 | | MW | IS | 211.37 |
| 99 00003991 | F9900069 | WALTERS WHOLESALE ELECTRIC | S123564040.002 | OH 08/11/2023 | | MW | IS | 397.26 |
| 99 00003992 | U9900010 | WARE DISPOSAL | 1291189 | OH 08/11/2023 | | MW | IS | 4,482.58 |
| 99 00003993 | V9900013 | AMERICAN EXPRESS | 114634175478178 | OH 08/11/2023 | | MW | IS | 895.09 |
| 99 00003994 | V9900013 | AMERICAN EXPRESS | HMPNTNINMARTIOH | OH 08/11/2023 | | MW | IS | 1,164.98 |
| 99 00003995 | F9900014 | BUG FLIP | JULY2023 | OH 08/11/2023 | | MW | IS | 210.00 |

LOWELL JOINT SD
Consolidated Check Register
 from 8/1/2023 to 8/31/2023

| Check | Payee ID | Payee Name | Reference | Subs | Check Date | Cancel Date | Type | Status | Check Amount |
|-------------|----------|--------------------------------|-----------------|------|------------|-------------|------|--------|--------------|
| 99 00003996 | N9900015 | Continental Sales | JULY2023 | OH | 08/11/2023 | | MW | IS | 435.25 |
| 99 00003997 | N9900004 | DRIFTWOOD DAIRY | JULY2023 | OH | 08/11/2023 | | MW | IS | 391.75 |
| 99 00003998 | N9900007 | GOLD STAR FOODS | JULY2023 | OH | 08/11/2023 | | MW | IS | 27.28 |
| 99 00003999 | N9900008 | HEARTLAND PAYMENT SYSTEMS INC. | HSSREC027058 | OH | 08/11/2023 | | MW | IS | 9,249.00 |
| 99 00004000 | F9900045 | LADY BUGS ENVIRONMENTAL TERMIT | 150908 | OH | 08/11/2023 | | MW | IS | 55.00 |
| 99 00004001 | N9900009 | P & R PAPER SUPPLY COMPANY | JULY2023 | OH | 08/11/2023 | | MW | IS | 1,836.34 |
| 99 00004002 | N9900010 | SAN MATEO-FOSTER CITY SCHOOL | SC230388 | OH | 08/11/2023 | | MW | IS | 330.59 |
| 99 00004003 | F9900011 | BEST LAWNMOWER INC. | 108730 | OH | 08/14/2023 | | MW | IS | 206.65 |
| 99 00004004 | V9903435 | Brightly Software Inc. | INV-216883 | OH | 08/14/2023 | | MW | IS | 6,292.78 |
| 99 00004005 | V9903376 | GoTo Communications Inc. | INV7102180866 | OH | 08/14/2023 | | MW | IS | 9,359.40 |
| 99 00004006 | V9903227 | GRUETT TREE COMPANY | 68865 | OH | 08/14/2023 | | MW | IS | 6,825.00 |
| 99 00004007 | V9903655 | KnowBe4 | INV255027 | OH | 08/14/2023 | | MW | IS | 4,472.00 |
| 99 00004008 | V9900137 | ORANGE COUNTY SCHOOL BOARD ASS | 09292023 | OH | 08/14/2023 | | MW | IS | 250.00 |
| 99 00004009 | V9900142 | POWER SCHOOL GROUP LLC | 355582 | OH | 08/14/2023 | | MW | IS | 1,157.52 |
| 99 00004010 | F9900059 | THE HOME DEPOT PRO INSTITUTION | 757502414 | OH | 08/14/2023 | | MW | IS | 2,468.76 |
| 99 00004011 | F9900066 | UNITED RENTALS (NORTH AMERICA) | 220456972-002 | OH | 08/14/2023 | | MW | IS | 4,089.99 |
| 99 00004012 | U9900010 | WARE DISPOSAL | 1291182 | OH | 08/14/2023 | | MW | IS | 5,354.39 |
| 99 00004013 | F9900015 | CANNINGS HARDWARE LA HABRA | 496759 | OH | 08/15/2023 | | MW | IS | 138.54 |
| 99 00004014 | F9900033 | GLASBY MAINTENANCE SUPPLY | 335230A | OH | 08/15/2023 | | MW | IS | 9,922.71 |
| 99 00004015 | F9900047 | LOWES | 902495-LIGELR | OH | 08/15/2023 | | MW | IS | 200.25 |
| 99 00004016 | U9900008 | T-MOBILE | 0705080323 | OH | 08/15/2023 | | MW | IS | 75.00 |
| 99 00004017 | V9903321 | ADDICTION TREATMENT TECHNOLOGI | 2023-11374 | OH | 08/16/2023 | | MW | IS | 7,750.00 |
| 99 00004018 | V9900060 | DOCUMENT TRACKING SERVICES | 6476617 | OH | 08/16/2023 | | MW | IS | 5,945.00 |
| 99 00004019 | V9900084 | HOUGHTON MIFFLIN HARCOURT | 95585588 | OH | 08/16/2023 | | MW | IS | 54,796.97 |
| 99 00004020 | V9903660 | NATIONAL ASSOCIATION FOR MUSIC | 000573098 | OH | 08/16/2023 | | MW | IS | 155.00 |
| 99 00004021 | V9903649 | Pathful | 1590 | OH | 08/16/2023 | | MW | IS | 5,500.00 |
| 99 00004022 | F9900014 | BUG FLIP | 67697 | OH | 08/17/2023 | | MW | IS | 1,850.00 |
| 99 00004023 | V9900033 | CALIFORNIA SCHOOL BOARDS ASSOC | INV67187-K6K3F3 | OH | 08/17/2023 | | MW | IS | 19,359.00 |
| 99 00004024 | F9900019 | CITY OF LA HABRA | LH23-542AR | OH | 08/17/2023 | | MW | IS | 2,485.44 |
| 99 00004025 | V9900038 | COALITION FOR ADEQUATE SCHOOL | 300002226 | OH | 08/17/2023 | | MW | IS | 543.00 |
| 99 00004026 | F9900038 | ICS SERVICE COMPANY | 37855 | OH | 08/17/2023 | | MW | IS | 616.75 |
| 99 00004027 | E9900084 | JIM COOMBS | EXPENSES84-814 | OH | 08/17/2023 | | MW | IS | 889.13 |
| 99 00004028 | V9903316 | NAPA AUTO PARTS | 438193 | OH | 08/17/2023 | | MW | IS | 89.68 |
| 99 00004029 | F9900019 | CITY OF LA HABRA | LH23-542AR | OH | 08/17/2023 | | MW | IS | 68.68 |

LOWELL JOINT SD
Consolidated Check Register
 from 8/1/2023 to 8/31/2023

| Check | Payee ID | Payee Name | Reference | Subs | Check Date | Cancel Date | Type | Status | Check Amount |
|-------------|----------|--------------------------------|------------------|------|------------|-------------|------|--------|--------------|
| 99 00004030 | V9903641 | Didi Hirsch Mental Health Serv | 23-0524A | OH | 08/18/2023 | | MW | IS | 750.00 |
| 99 00004031 | V9903607 | RANCHO STARBUCK PTA | RS PTA | OH | 08/18/2023 | | MW | IS | 236.12 |
| 99 00004032 | V9900151 | RAPTOR | 52799 | OH | 08/18/2023 | | MW | IS | 3,750.00 |
| 99 00004033 | V9900153 | READ NATURALLY | 261495 | OH | 08/18/2023 | | MW | IS | 348.00 |
| 99 00004034 | V9900163 | ROCHESTER 100 INC. | INV056332 | OH | 08/18/2023 | | MW | IS | 435.00 |
| 99 00004035 | 19900011 | TRINIDAD, GINA | T99R0106/8-15-23 | OH | 08/18/2023 | | MW | IS | 1,854.12 |
| 99 00004036 | V9903597 | WHITTIER AREA COMMUNITY CHURCH | 02-8/14/2023 BAL | OH | 08/18/2023 | | MW | IS | 500.00 |
| 99 00004037 | 19900006 | DEBRA AMOS dba FEEDING DREAMS | 23-07 | OH | 08/18/2023 | | MW | IS | 1,500.00 |
| 99 00004038 | V9900015 | APPLE INC. | MA09951884 | OH | 08/21/2023 | | MW | IS | 1,213.45 |
| 99 00004039 | V9903362 | DELL MARKETING L.P. | 10684351071 | OH | 08/21/2023 | | MW | IS | 1,919.17 |
| 99 00004040 | U9900002 | FRONTIER | 081090923 | OH | 08/21/2023 | | MW | IS | 31.83 |
| 99 00004041 | V9903420 | Granite Telecommunications LLC | 610914719 | OH | 08/21/2023 | | MW | IS | 1,523.70 |
| 99 00004042 | U9900004 | SOUTHERN CALIFORNIA EDISON | 0713081023 | OH | 08/21/2023 | | MW | IS | 15,715.33 |
| 99 00004043 | U9900005 | SOUTHERN CALIFORNIA GAS CO | 0710080823 | OH | 08/21/2023 | | MW | IS | 158.50 |
| 99 00004044 | U9900006 | SUBURBAN WATER SYSTEMS | 181003657948 | OH | 08/21/2023 | | MW | IS | 14,040.91 |
| 99 00004045 | V9900020 | ATKINSON ANDELSON LOYA RUUD & | 688624-JULY | OH | 08/22/2023 | | MW | IS | 11,408.80 |
| 99 00004046 | V9900056 | DELTA DENTAL OF CALIFORNIA | BE005628180-AUG | OH | 08/22/2023 | | MW | IS | 2,786.92 |
| 99 00004047 | V9900009 | AERIES SOFTWARE | MS-9490 | OH | 08/23/2023 | | MW | IS | 20,254.08 |
| 99 00004048 | V9900053 | DATA IMPRESSIONS | 22926-IN | OH | 08/23/2023 | | MW | IS | 39,349.20 |
| 99 00004049 | V9900072 | FIRST BUSINESS MACHINES INC. | 250312 | OH | 08/23/2023 | | MW | IS | 39,751.05 |
| 99 00004050 | V9900072 | FIRST BUSINESS MACHINES INC. | 250311 | OH | 08/23/2023 | | MW | IS | 1,819.13 |
| 99 00004051 | E9900220 | ALISON GARDNER | EXPENSE-872023 | OH | 08/24/2023 | | MW | IS | 195.57 |
| 99 00004052 | V9903653 | ART SPECIALISTS INC | 1748 | OH | 08/24/2023 | | MW | IS | 4,801.01 |
| 99 00004053 | V9900006 | ASSOCIATION OF CALIF. SCHOOL A | 23/24 DUES | OH | 08/24/2023 | | MW | IS | 1,933.68 |
| 99 00004054 | F9900014 | BUG FLIP | 66686MNL ACR | OH | 08/24/2023 | | MW | IS | 330.00 |
| 99 00004055 | V9900032 | CALIFORNIA LEAGUE OF SCHOOLS | STW23-JACKSON | OH | 08/24/2023 | | MW | IS | 395.00 |
| 99 00004056 | V9903220 | CANELA SOFTWARE | 11273 | OH | 08/24/2023 | | MW | IS | 330.00 |
| 99 00004057 | V9900034 | CASBO | 200404 | OH | 08/24/2023 | | MW | IS | 3,500.00 |
| 99 00004058 | F9900018 | CINTAS FIRE PROTECTION | OF19666229 | OH | 08/24/2023 | | MW | IS | 3,747.20 |
| 99 00004059 | V9900042 | COMPLETE BUSINESS SYSTEMS | 166560 | OH | 08/24/2023 | | MW | IS | 4,312.92 |
| 99 00004060 | V9900052 | DASH MEDICAL GLOVES | INV127866 | OH | 08/24/2023 | | MW | IS | 851.94 |
| 99 00004061 | V9900087 | IMAGE APPAREL FOR BUSINESS | INV309185 | OH | 08/24/2023 | | MW | IS | 8,509.35 |
| 99 00004062 | E9900084 | JIM COOMBS | EXPENSES | OH | 08/24/2023 | | MW | IS | 453.84 |
| 99 00004063 | E9900115 | KRISTA VAN HOOGMOED | 07242023 | OH | 08/24/2023 | | MW | IS | 430.32 |

LOWELL JOINT SD
Consolidated Check Register
 from 8/1/2023 to 8/31/2023

| Check | Payee ID | Payee Name | Reference | Subs | Check Date | Cancel Date | Type | Status | Check Amount |
|-------------|----------|--------------------------------|------------------|------|------------|-------------|------|--------|--------------|
| 99 00004064 | E9900134 | MARGARET PALMER | 07112023 | OH | 08/24/2023 | | MW | IS | 249.00 |
| 99 00004065 | V9903644 | SCHOOLPOSTERS.COM LLC | 4608 | OH | 08/24/2023 | | MW | IS | 182.19 |
| 99 00004066 | E9900225 | SELAH BAUTISTA | MILEAGE 728-8723 | OH | 08/24/2023 | | MW | IS | 618.79 |
| 99 00004067 | U9900004 | SOUTHERN CALIFORNIA EDISON | 0713081023A | OH | 08/24/2023 | | MW | IS | 7,827.82 |
| 99 00004068 | U9900005 | SOUTHERN CALIFORNIA GAS CO | 0713081123 | OH | 08/24/2023 | | MW | IS | 93.46 |
| 99 00004069 | V9903425 | SPORTS JACKETS UNLIMITED | 5579 | OH | 08/24/2023 | | MW | IS | 1,025.33 |
| 99 00004070 | V9900182 | STARFALL EDUCATION FOUNDATION | 3704-6669-0049 | OH | 08/24/2023 | | MW | IS | 70.00 |
| 99 00004071 | V9900197 | TOOLS4EVER | 17969-JULY | OH | 08/24/2023 | | MW | IS | 1,822.20 |
| 99 00004072 | E9900139 | MARY BRIMMAGE | M.BRIMM_REIMB | OH | 08/24/2023 | | MW | IS | 449.79 |
| 99 00004073 | F9900014 | BUG FLIP | 67992 | OH | 08/25/2023 | | MW | IS | 625.00 |
| 99 00004074 | F9900018 | CINTAS FIRE PROTECTION | OF19666231 | OH | 08/25/2023 | | MW | IS | 3,228.96 |
| 99 00004075 | F9900039 | IMPERIAL SPRINKLER SUPPLY | 0011677402-002 | OH | 08/25/2023 | | MW | IS | 2,232.84 |
| 99 00004076 | I9900016 | PAUL LUNA / LUNA INK | 0767 | OH | 08/25/2023 | | MW | IS | 456.00 |
| 99 00004077 | V9900024 | BEARCOM | 5599090 | OH | 08/25/2023 | | MW | IS | 689.04 |
| 99 00004078 | V9903236 | ORBIT EVENT RENTALS | 51634 | OH | 08/25/2023 | | MW | IS | 36,250.62 |
| 99 00004079 | U9900001 | CITY OF LA HABRA WATER DEPARTM | 0705081023 | OH | 08/30/2023 | | MW | IS | 853.33 |
| 99 00004080 | U9900005 | SOUTHERN CALIFORNIA GAS CO | 0719081723 | OH | 08/30/2023 | | MW | IS | 88.61 |
| 99 00004081 | U9900009 | VERIZON WIRELESS-LA | 9942184164 | OH | 08/30/2023 | | MW | IS | 635.45 |
| 99 00004082 | U9900004 | SOUTHERN CALIFORNIA EDISON | 0721082023 | OH | 08/31/2023 | | MW | IS | 12,410.85 |
| 99 00004083 | U9900005 | SOUTHERN CALIFORNIA GAS CO | 0720081823 | OH | 08/31/2023 | | MW | IS | 66.81 |
| 99 00004084 | U9900008 | T-MOBILE | 0721082023 | OH | 08/31/2023 | | MW | IS | 164.24 |
| 99 00004085 | U9900004 | SOUTHERN CALIFORNIA EDISON | 7590506352 | OH | 08/31/2023 | | MW | IS | 936.80 |

Issued: 662,496.72
99 Bank Total: 662,496.72

Grand Total: 662,496.72

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2023/24 #3

October 2, 2023

I. CERTIFICATED EMPLOYEES

A. CERTIFICATED SALARIES 2023-2024 **

| NAME | <u>EFFECTIVE DATE</u> | END DATE | SITE | COMMENTS |
|------------------|-----------------------|------------|------|--|
| Cazares, Ariana | 08/14/2023 | 05/31/2024 | RS | Class 5 / Step 11. Correction of EER #11 2022-2023 |
| Cazares, Ariana | 08/15/2022 | 06/02/2023 | RS | Class 5 / Step 10. Correction of EER #11 2021-2022 |
| McNeff, Michelle | 08/14/2023 | 05/31/2024 | EP | Class 5 / Step 6. Correction of EER #11 2022-2023 |

B. DISTRICT OFFICE 2023-2024**

| NAME | <u>EFFECTIVE DATE</u> | END DATE | SITE | COMMENTS |
|-----------------------|-----------------------|----------|------|---|
| McReynolds, Christina | 10/16/2023 | Column 7 | DO | Board Certified Behavioral Analyst, Probationary Year 1 |

C. RESIGNATION

| NAME | <u>EFFECTIVE DATE</u> | SITE | COMMENTS |
|------------------|-----------------------|------|--------------------------------|
| Salinas, Melissa | 10/06/2023 | DO | Board of Trustees Board Member |

D. 2023/2024 Stipends

| NAME | <u>EFFECTIVE DATE</u> | <u>END DATE</u> | SITE | COMMENTS |
|--------------------|-----------------------|-----------------|------|--|
| Marquez, Francisco | 08/14/2023 | 05/29/2024 | RS | To be paid a total of \$700.00 monthly, not to exceed \$1400.00 for the 2023/24 school year, for Coaching After-School Sports – Volleyball and Basketball Monies to be paid from Rancho Starbuck Athletic account. |
| Artukovich, Nick | 08/14/2023 | 05/29/2024 | MO | To be paid a total of \$700.00 monthly, not to exceed \$2100.00 for the 2023/24 school year, for Coaching After-School Sports – Basketball and Football. Monies to be paid from Rancho Starbuck Athletic account. |
| Oke, Melissa | 08/14/2023 | 05/29/2024 | RS | To be paid a total of \$700.00 monthly, not to exceed \$1400.00 for the 2023/24 school year, for Coaching After-School Sports – Cross Country. Monies to be paid from the Rancho Starbuck Athletic account. |

| | | | | |
|-----------------------|------------|------------|----|---|
| Anderson, Ryan | 08/14/2023 | 05/29/2024 | RS | To be paid a total of \$700.00 monthly, not to exceed \$2100.00 for the 2023/24 school year, for Coaching After-School Sports – basketball, football and soccer. Monies to be paid from the Rancho Starbuck Athletic account. |
| Haro-Banuelos, Byanka | 08/14/2023 | 05/29/2024 | JO | To be paid Master Teacher stipend \$200 for Spring 2023 Term. Check from San Diego State University |

* It is further recommended that these individuals be approved for substitute teaching at the rate of \$200.00 per day and/or \$50.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties, Intervention, and PowerSource, Power Up, ESY

**It is further recommended that the individuals listed in Certificated Salaries for 2023-2024 is approved to instruct in the Intervention Programs. The rate of pay is \$50.00/hour and will be paid from Title I or LCFF Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2023-2024 serve as home school teachers, if needed, for the 2023-2024 school year at a rate of \$50.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2023-2024 school year.

E. Employment of substitutes effective 07/01/2023 for the 2023-2024 school year @ \$200 per day and \$100.00 per half day rate, \$250.00 long term sub rate, and \$50.00 per hour* (not to exceed six hours) as applicable and to include: professional development, Saturday school, site support duties, Saturday School. Intervention, PowerUp, ESY and Power Source.

| | | | |
|---------------------------|----------------------------|------------------|----------------|
| Ibarra, Silvia | Wilson, Anna | Garcia, Marissa | Medina, Jasmin |
| Contreras Ramirez, Fatima | Guerrero Sanchez, Carolina | Orozco, Angelina | |

F. SUBSTITUTE CHANGE OF PAY

| NAME | EFFECTIVE DATE | END DATE | SITE | COMMENT |
|-------------|----------------|------------|------|--|
| Kjer, Kevin | 08/14/2023 | 05/29/2024 | DO | To be paid special long term rate \$250, three days a week, for P.E. Macy program. |

II. CLASSIFIED EMPLOYEES October 2, 2023

A. MONTHLY – GENERAL FUND

B. HOURLY – GENERAL FUND

| <u>NAME/ EMPLOYEE ID#</u> | <u>EFFECTIVE DATE</u> | <u>END DATE</u> | <u>RANGE/ STEP</u> | <u>SITE</u> | <u>COMMENTS</u> |
|-------------------------------|---------------------------|---------------------|------------------------|-------------|--|
| Alvarez, Michelle | 9/26/23 | | | DO | New Hire: Substitute Noon Duty Aide |
| Andrade, Roxana | 9/26/23 | | | DO | New Hire: Substitute Noon Duty Aide |
| Burch, Donna | 9/21/23 | | R7/S7 | EP | Promotion: Substitute Noon Duty Aide to permanent Cafeteria Worker |

| | | | | | |
|-----------------------|---------|---------|--------|-----|--|
| Carmona Osorio, Diego | 9/25/23 | | R27/S5 | M&O | Promotion: Night Custodian to Utility Worker |
| Garcia, Hector | 9/25/23 | | R27/S7 | M&O | Promotion: Groundskeeper to Utility Worker |
| Garcia, Ramiro | 9/25/23 | | R27/S5 | M&O | Promotion: From substitute Custodian to permanent Utility Worker |
| Litke Charman, Lauren | 9/26/23 | | R14/S3 | MA | New Hire: Instructional Aide RSP |
| Lopez, Christina | 8/1/23 | 6/30/24 | | DO | Stipend for Special Programs Preschool Development, to be paid \$250.00/monthly, NTE \$2750, to be paid from fund 12 CSPP State Preschool funding. |
| Morgan, Diane | 9/22/23 | | | OL | Longevity Increase: 20 years Instructional Aide SE/Mod |
| Palmer, Mary | 9/1/23 | | | RS | Longevity Increase: 25 years Instructional Aide RSP |
| Pullen, Darleen | 9/1/23 | | | MG | Longevity Increase: 25 years Instructional Aide RSP |
| Soto, Marco | 9/4/23 | | | M&O | Termination: On probation from Groundskeeper |
| Soto, Marco | 9/5/23 | | | M&O | Change of Assignment: To substitute Custodian |
| Soto, Marco | 9/5/23 | | | M&O | Additional Assignment: Substitute Utility Worker |
| Vasquez, Randi | 9/21/23 | | R17/S7 | DO | Step Increase: Systems Aide |