

Lowell Joint School District  
11019 Valley Home Avenue, Whittier, CA 90603

REGULAR MEETING OF THE BOARD OF TRUSTEES  
November 6, 2023 – 7:30 p.m.

## AGENDA

### I. Call to Order

5:45 p.m.

### **Lowell Joint School District Character Education and Patriotic Education Focus of the Month:**

INFORMATION

#### Appreciation/Gratitude:

- Recognition, enjoyment and admiration for the good qualities of someone or something.
- Patriotic Focus: Value of Voting
- Honoring Character & Patriotism In Action: Annual LJSD Can Food Drive (Nov/Dec) & RS – Annual Chapman University Holocaust Essay & Art Contest (Nov.-Feb.) & Your Vote Counts Banner

### A. Comments from the Public

INFORMATION

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in I-A-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item VI.

### B. Closed Session

5:45 p.m.

1. Pupil Personnel Matters/Advice from Legal Counsel – Existing and Anticipated Litigation (Disclosure of Case Name Would Jeopardize Potential Settlement Negotiations)/Real Property/Liability Claims/Negotiations/ Public Employee Appointments – Discipline – Dismissal – Release (Government Code Section 54957)/ Employer/Employee Relations

## C. Regular Session

Approximately  
6:00 p.m.

## II. Preliminary Procedural – Board President

## A. Salute to the Flag

## B. Reporting Out Action (if any) Taken in Closed Session

## C. Introductions and Welcome of Guests

## D. Comments from the Public

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2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in II-D-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item VI.

INFORMATION

## E. Approval of Agenda

ACTION

## F. Approval of Minutes from the October 2, 2023, Regular Board Meetings

ACTION

## III. General – Jim Coombs

## A. Provisional Appointee to the Board of Trustees Interviews

INFORMATION

## B. Selection of the Provisional Appointee to the Board of Trustees

ACTION

## C. Ceremonial Oath of Office for Provisional Appointee to the Board of Trustees

ACTION

## D. Closed Session

6:30 p.m.

1. Pupil Personnel Matters/Advice from Legal Counsel – Existing and Anticipated Litigation (Disclosure of Case Name Would Jeopardize Potential Settlement Negotiations)/Real Property/Liability

Claims/Negotiations/ Public Employee Appointments – Discipline –  
Dismissal – Release (Government Code Section 54957)/  
Employer/Employee Relations

2. Public Employee Negotiations – Certificated School Employees Association (LJEA)/ Classified School Employees Association (CSEA); Agency Negotiator: Mr. Coombs
3. Superintendent’s Evaluation (Pursuant to Government Code Section 54957)

E. Regular Session

Approximately  
7:30 p.m.

IV. Preliminary Procedural – Board President

- A. Reporting Out Action (if any) Taken in Closed Session
- B. Introductions and Welcome of Guests
- C. Comments from the Public

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INFORMATION

D. Acknowledgement of Correspondence to the Board

INFORMATION

V. Reports

INFORMATION

- A. Timely Information from Board and Superintendent – Board President
- B. School Reports

(School Reports will be the First Meeting of the Month)

- VI. Topics Not on the Agenda
- VII. General – Jim Coombs
- A. Establishment of December 11, 2023, as Annual Organizational Meeting of the Board of Trustees ACTION
- B. Adoption of the 2024/2025 Student Attendance Calendar ACTION
- C. Adoption of the 2025/2026 Student Attendance Calendar ACTION
- VIII. Business Services – David Bennett
- A. Presentation of Bond Financial Performance INFORMATION
- B. Capital Facilities Report Presentation INFORMATION
- C. Ratification of Additional Professional Services Agreement with A-Tech Consulting for Hazardous Materials Monitoring, at Rancho Starbuck Intermediate School ACTION/  
(RATIFICATION)
- D. Approval of Deductive Change Order from Spec Construction Co., for Maybrook Interim Housing Phase II for Rancho Starbuck Intermediate School Project ACTION
- E. Approval of Deductive Change Order from Red Wave Comm Inc., for Maybrook Interim Housing Phase II for Rancho Starbuck Intermediate School Project ACTION
- F. Approval of Deductive Change Order from Miller Plumbing, Inc., for Maybrook Interim Housing Phase II for Rancho Starbuck Intermediate School Project ACTION
- IX. Human Resources – Jim Coombs
- A. Public Hearing: Lowell Joint Education Association Initial Proposal for a Successor Agreement INFORMATION/  
PUBLIC HEARING
- X. Educational Services – Sheri McDonald
- A. Resolution 2023/24 No. 908 Renewal of CSPP Contract and Authorization of Signatures ACTION/  
(RESOLUTION)

XI. Administrative Services – Carl Erickson

No Items Except on Consent

XII. Consent Calendar

Action by the Board in adoption of the “Consent Calendar” means that all items appearing in this section are adopted by one single motion, unless a Member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately. Generally, “Consent Calendar” items are enacted upon in one action to conserve time and permit focus on other-than-routine matters.

A. General - Jim Coombs

1. Approval of Agreement with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a Nonpublic Nonsectarian Agency, to Provide Occupational Therapy Services for a district student for the 2023/2024 School Year ACTION/  
(RATIFICATION)
2. Authorization to Utilize Downey Unified School District Piggyback Purchasing Program, as part of the Apple Direct Customer Agreement (ADCA) No. 1695400 for the Purchase of Computer Equipment Such as Desktops, Laptops, Tablets ACTION
3. Approval of Memorandum of Understanding (MOU) Between Lowell Joint School District and *Orange County Superintendent of Schools* for the 2023/2024 School Year ACTION/  
(RATIFICATION)

B. Business Services – David Bennett

1. Purchase Order Listing Report/Check Register 2023/2024 #4 ACTION/  
(RATIFICATION)
2. Consolidated Check Register Listing Report 2023/2024 #4 ACTION/  
(RATIFICATION)
3. Acceptance of Notice of Completion, Post Bros Construction Co., for the Demolition and Grading at the Maybrook Interim Housing Phase II (Rancho Starbuck) Project ACTION
4. Acceptance of Notice of Completion, Forma Engineering and Contracting, Inc. for the Sloped Bank Restoration Project at Meadow Green Elementary School ACTION
5. Ratification of 2022-23 Unaudited Actuals and Concurrent Approval of the Fund Balance Changes to the District’s 2023-24 Beginning Budgeted Balances ACTION/  
(RATIFICATION)

## C. Human Resources – Jim Coombs

- |  |                           |
|--|---------------------------|
| 1. Employer-Employee Relations/Personnel Report 2023/2024 #4 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees | ACTION/<br>(RATIFICATION) |
|--|---------------------------|

## D. Educational Services – Sheri McDonald

- |   |        |
|---|--------|
| 1. Approval of Affiliation Agreement with The Regents of the University of California for the 2023/24 School Year   | ACTION |
| 2. Approval of Agreement #10004299 with Orange County Department of Education for GATE Certification Training during the 2023-24 School Year              | ACTION |
| 3. Approval of Agreement with the Orange County Department of Education to provide NGSS Professional Learning during the 2023/24 and 2024/25 School Years | ACTION |
| 4. Approval of Extended Field Trip to Catalina Island Marine Institute from March 11-13, 2024 for Macy Elementary School                                  | ACTION |
| 5. Approval of Extended Field Trip to Catalina Island Marine Institute from March 11-13, 2024 for El Portal Elementary School                             | ACTION |

## XIII. Board Member/Superintendent Comments

## XIV. Adjournment

ADJOURNMENT

Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours.

The next scheduled Lowell Joint School District Board of Trustees Meeting is Monday, December 11, 2023.