

Measure LL
Citizens' Bond Oversight Committee



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

Annual Report
July 1, 2020 – June 30, 2021

January 10, 2022

Table of Contents

1.0	Overview.....	3
2.0	Purpose.....	3
3.0	Membership.....	3
4.0	Committee Activities.....	4
5.0	District Support.....	4
6.0	Meeting Dates.....	5
7.0	Project Updates.....	5
8.0	Audit Findings.....	8
9.0	Conclusion.....	9
10.0	Additional Information.....	9

1.0 Overview

Lowell Joint School District (“District”) General Obligation Bond Measure LL (“Measure LL”) was approved by the voters on November 6, 2018. Approval of Measure LL authorized the District to issue up to an aggregate principal amount of \$48,000,000 in General Obligation Bonds.

The Measure LL election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000 and was approved and authorized subject to provisions of Section 1 of Article XIII A of the California Constitution which established California Education Code Section 15278. California Education Code Section 15278 requires the establishment of an Independent Citizens’ Bond Oversight Committee (“Committee”) in order to satisfy the accountability requirements of Proposition 39.

The Board of Education of the Lowell Joint School District established the Independent Citizens’ Bond Oversight Committee on October 28, 2019. The Committee maintains the duties and rights set forth in the Bylaws. The Committee does not have legal capacity independent from the District. Moreover, the Committee is charged with responsibility for overseeing the expenditure of Measure LL projects and bond proceeds only.

2.0 Purpose

The purposes of the Committee are set forth in Proposition 39, and the Committee Bylaws were developed and approved subject to the applicable provisions of Proposition 39. The Committee is subject to the Ralph M. Brown Public Meetings Act (“Brown Act”) of the State of California and meetings are conducted in accordance with the provisions thereof. The District provides necessary administrative support to the Committee consistent with the Committee’s purposes, as set forth in Proposition 39.

3.0 Membership

The current Committee consists of seven members and includes representatives from the organizations required under Proposition 39:

- 1) Parent or guardian of a child enrolled in the District (one representatives)
- 2) Both parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as the Parent Teacher Association or a school site council (one representatives)
- 3) Active in a business organization representing the business community located in the District (one representative)

- 4) Active in a senior citizen’s organization (one representative)
- 5) Active in a bona-fide taxpayers association (one representative)
- 6) Members of the community at-large (two representatives).

The following table lists the members, group representing, and current terms.

Member	Representative Group	Current Term
Jan Averil	Tax Payer Organization	Dec. 2019 – Dec. 2021
Stuart Gothold	Active Senior Citizens Group	Dec. 2020 – Dec. 2021
Taffi Graham	At-Large Community	Dec. 2019 – Dec. 2021
Kim Johnson	Active PTA/Site Community Member	Dec. 2019 – Dec. 2021
Richard Jones	At-Large Community	Dec. 2020 – Dec. 2021
Casey Powers	Business Representative	Dec. 2020 – Dec. 2021
Martin Tourville	Parent/Guardian Enrolled Student	Dec. 2019 – Dec. 2021

4.0 Community Activities

In order to perform the duties as set forth within the Bylaws, the Committee engaged in the following authorized activities (where applicable):

- 1) District staff presented financial reports and regular updates on past, current, and future projects
- 2) Posted copies of the 2019-20 annual Lowell Joint School District Building Fund (Measure LL) Financial and Performance Audits (“Audits”) required by Prop 39 (Article XIII A of the California Constitution)
- 3) Inspected District facilities and grounds for which bond proceeds have been or will be expended
- 4) Reviewed efforts by the District to maximize bond proceeds by implementing various cost saving measures

5.0 District Support

The District provided the Committee with the following technical and administrative assistance:



- 1) Prepared and posted public notices, as required by the Brown Act. Ensured that all notices to the public were provided in the same manner as notices regarding meetings of the District Board
- 2) Provided meeting rooms with audio/visual equipment
- 3) Prepared and distributed copies of meeting materials, such as agendas and reports
- 4) Retained all Committee records and provided public access to the District website
- 5) Attended Committee proceedings and reported on the status of projects and expenditures of Bond proceeds. The following District staff provided administrative support:
 - David Bennett, Assistant Superintendent, Facilities & Operations
 - Andrea Reynolds, Assistant Superintendent, Administrative Services
 - Cathy Weissman, Bond Contracts & Accounting Compliance Manager
 - Denise Soto, Secretary Technician, Facilities & Operations

6.0 Meeting Dates

During the 2020-21 year, the Committee met four (4) times. Meetings were held at the District Office as well as through Zoom during the pandemic.

2020/2021 Meetings

- September 8, 2020 (Location: Virtual through Zoom)
- December 8, 2020 (Location: Virtual through Zoom)
- March 9, 2021 (Location: Virtual through Zoom)
- June 8, 2021 (Location: Rancho Starbuck Intermediate School)

2021/2022 Meetings

- September 14, 2021 (Location: District Office)
- December 14, 2021 (Location: District Office)
- March 8, 2022 (Location: District Office)
- June 7, 2022 (Location: District Office)

7.0 Project Updates

Listed below are six (6) of the seven (7) school sites within Measure LL. These projects will be completed with Measure LL funds.

2020-21 Completed Projects

El Portal ES: Roofing and Fire Alarm



Olita ES: Roofing, HVAC, and Fire Alarm



Projects in Progress

Macy ES: Roofing, HVAC, Fire Alarm, Sewer, Storm Drain



Projects in Progress

Jordan ES: Roofing, HVAC, Fire Alarm, Sewer, Portable to Permanent



Upcoming Projects

Meadow Green ES: Roofing, HVAC, Fire Alarm, Sewer



Rancho Starbuck IS: Roofing, HVAC, Fire Alarm, Sewer



8.0 Audit Findings

The 2019-20 annual Lowell Joint School District Building Fund (Measure LL) Financial and Performance Audits had no findings.

9.0 Conclusion

Based upon the listed activities, the Committee advises the public that the District is in compliance with Article XIII A, Section 1(b)(3) of the California Constitution: Bond proceeds have been expended on projects set forth in the ballot measure. No bond proceeds have been used for teacher or administrative salaries or other school operating expenditures; and audits have been performed as prescribed bylaw.

10.0 Additional Information

Meeting minutes, audits, and various other documents are available on the District website: <https://www.ljsd.org/Departments/Citizens-Bond-Oversight-Committee/CBOC-Board-Agendas-and-Minutes/index.html>.