

Administration

Policy/Regulation/Bylaw Development

Policy Manual

The Superintendent will provide for the printing of the Board's policy, regulations and bylaws in a manual and maintenance of them in a current condition. The policy manual shall be distributed to the Board of Trustees and to key district personnel. Students members of the community and other staff members shall have access to the district policy manual.

Policies

Policies are written statements adopted by the Board that provide guides for discretionary action to the Superintendent and his staff. The Board may request the Superintendent to provide policy statements for its consideration or may initiate a committee from along its own members to develop policy.

(cf. 9311 – Formulation, Adoption, Amendment of Policies)

Administrative Regulations

The Superintendent shall develop the regulations and procedures necessary to implement policy and operate the schools of the district. Rules and regulations shall not be in conflict with adopted Board policy, statutory provisions and State Department of Education rules and regulations.

The Board retains the right to review district rules and regulations to ensure that they are not in conflict with policy.

Regulations that apply to all schools of the district shall be included in the policy manual.

Regulations developed by principals for use in their own schools and that do not apply to all students of the district need not be included in the district's policy manual.

Board Adopted Regulations

The Board shall formally adopt or approve regulations when required to do so by law. The Board may request the Superintendent to prepare and submit draft regulations for its consideration.

Administration

Policy/Regulation/Bylaw Development (continued)

Board Adopted Regulations (continued)

Board adopted regulations are distinct from administrative regulations. The latter are developed by the superintendent in order to implement board policy. Board adopted regulations are those specifically required by law. At the Superintendent's request, the Board may adopt regulations that in his opinion warrant the endorsement of the Board.

Bylaws

Bylaws are the rules governing the internal operations of the Board of Trustees. When need for a new law or modification of an existing bylaw is recognized, the Superintendent will be directed to develop and present the Board with a new or modified bylaw for consideration. The same procedure used for development of policies shall be used for the development of bylaws.

Maintenance of Policy Manual

The Board of Trustees recognizes that new developments in education, changes in law and local community issues will have an impact on the operation of the school district and, consequently, the Board's policy manual.

The Board and Superintendent will analyze changes in law, state regulations and court decisions and discuss the need for amendment of policies, regulations and bylaws or the development of new ones.

(cf. 9300 et seq. – Governance)

Legal Reference:

EDUCATION CODE

35014 Adoption of rules by governing boards

35035 Powers and duties of superintendent

35291 Rules (powers of governing board)

48657 Rules and regulations for management and government (adjustment schools)

GOVERNMENT CODE

3540-3549.3 Public educational employer – employee relations

Policy Adopted: March 23, 1987

Policy Revised: September 26, 2005;