

LOWELL JOINT SCHOOL DISTRICT  
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
August 17, 2015

CLOSED MEETING	President Shackelford called the meeting to order at 5:00 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Shackelford declared the meeting recessed to closed session at 5:01 p.m.
CALL TO ORDER	<p>President Shackelford reconvened the meeting to open session at 7:30 p.m.</p> <p>The flag salute was led by Mrs. Bev Schambeck, Librarian at Rancho-Starbuck Intermediate School.</p> <p>Trustees Present:     Darin W. Barber, William A. Hinz, Brandon A. Jones, and Anastasia M. Shackelford.</p> <p>Trustees Absent:     Fred W. Schambeck.</p> <p>Staff Present:        Bonnie Bell, Superintendent; Sheri McDonald, Assistant Superintendent of Instruction, and Andrea Reynolds, Assistant Superintendent of Administrative Services</p>
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	None.
INTRODUCTION/ WELCOME	President Shackelford welcomed CSEA President Darleene Pullen, LJEA President Allison Fonti, guests, and staff members present.
ACKNOWLEDGEMENT OF CORRESPONDENCE	The Board of Trustees shared they received emails from teachers that were appreciative of the breakfast and of the message.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the August 17, 2015, Board agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the minutes from the June 29, 2015, Board Meeting.

TOPICS NOT ON THE  
AGENDA

None.

TIMELY INFORMATION  
FROM THE BOARD  
AND  
SUPERINTENDENT

Dr. Bell shared, “In preparation of the start of school, Mr. John Binchi, Director of Maintenance and Operations took Ms. Andrea Reynolds and I on a tour of the sites, to view the major construction projects. Thanks to Mr. Binchi, a multitude of projects were accomplished including an electrical upgrade at Macy Elementary School, a new ADA compliant bathroom at Meadow Green Elementary School, and window coverings at all our sites for safety purposes.

Last Monday, August 11, most staff returned to work and we held a welcome back pancake breakfast and districtwide convocation where I shared the message of “Orchestrating the Future.” This was followed by staff development for Office Managers and all of our certificated staff members.

Enrollment projections for both school sites and districtwide are on target, if not modestly up. The multi-year budget projections assumed enrollment to be at 3,169 for this school year and we are at 3,174. Our class-size averages for grades TK – 3 range from 24.1 to 25.3 and upper grades class size averages range from 32.1 to 34.0. Rancho-Starbuck has exceeded the 800 mark! They currently have 801 students enrolled.

I was able to get to every school site on three separate occasions last week to touch basis with the office staff and principals, and today I visited upper grade classes at Meadow Green and sat in on collaboration meetings at El Portal and Macy.

With the beginning of school comes our annual parent information meetings. I will have the opportunity to attend our Back-to-School night events over the next few weeks. Macy Elementary School

- Macy School - this Wednesday, August 18<sup>th</sup>
- El Portal and Olita - this Thursday night, August 19<sup>th</sup>
- Meadow Green will be held next Tuesday, August 25<sup>th</sup>
- Wednesday, August 26<sup>th</sup> is Jordan’s B-T-S-N
- And Thursday, August 27<sup>th</sup> is when Rancho-Starbuck will hold their information meeting or B-T-S-N for parents.”

ALIGNMENT OF  
STRATEGIC GOALS  
PRESENTATION

Dr. Bell shared how the Board of Trustee's Strategic Goals are aligned to the Local Control Accountability Plan, the Local Educational Agency Plan, and the Single Plans for Student Achievement.

APPROVAL OF  
AMENDMENT TO THE  
SCHEDULE OF  
REGULAR MEETINGS  
OF THE BOARD OF  
TRUSTEES OF THE  
LOWELL JOINT  
SCHOOL DISTRICT,  
2015  
ORGANIZATIONAL  
YEAR

It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the amendment to the schedule of Regular Meetings of the Board of Trustees of the Lowell Joint School District, 2015 Organization Year, as attached, reflecting December 7, 2015, Organizational Board Meeting be changed to December 14, 2015, and authorized the Superintendent or designee to execute the documents.

APPROVAL OF  
CONTRACT WITH THE  
CLASSIFIED SCHOOL  
EMPLOYEE  
ASSOCIATION,  
CHAPTER NO. 294, FOR  
THE PERIOD JULY 1,  
2014, THROUGH JUNE  
30, 2016, AND AB1200  
REPORT

Dr. Bell introduced and thanked Darleene Pullen, CSEA President, she stated, "It was due to the collaborative efforts that we were able to settle negotiations.

Mrs. Pullen thanked the Board of Trustees and the Administrative Negotiating Team for the settling of negotiations. Negotiations were positive and professional and on behalf of CSEA the contract was fair and equitable.

It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the Classified School Employee Association, Chapter No. 294, for the period of July 1, 2014, through June 30, 2016, and AB1200 report, as attached, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE  
CLASSIFIED SALARY  
SCHEDULE  
IMPLEMENTING A  
THREE PERCENT (3%)  
INCREASE  
RETROACTIVE TO  
JULY 1, 2014, FOR  
THE 2014/15 SCHOOL  
YEAR

It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the classified salary schedule implementing a three percent (3%) increase retroactive to July 1, 2014, for the 2014/15 school year, and authorized the Superintendent or designee to execute the documents.

APPROVAL OF THE CLASSIFIED SALARY SCHEDULE IMPLEMENTING A FOUR PERCENT (4%) INCREASE EFFECTIVE JULY 1, 2015, FOR THE 2015/16 SCHOOL YEAR

It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the classified salary schedule implementing a four percent (4%) increase effective July 1, 2015, for the 2015/16 school year, and authorized the Superintendent or designee to execute the documents.

APPROVAL OF CLASSIFIED SUBSTITUTE SALARY SCHEDULE

It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the classified substitute salary schedule as attached effective July 1, 2015, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF DIRECTOR OF CURRICULUM AND INSTRUCTION JOB DESCRIPTION

It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the Director of Curriculum and Instruction job description, as attached, and authorized the Superintendent or designee to execute the necessary documents.

APPROVAL OF THE CERTIFICATED MANAGEMENT AND SUPERVISORY SALARY SCHEDULE ADDING THE DIRECTOR OF CURRICULUM AND INSTRUCTION EFFECTIVE SEPTEMBER 1, 2015

It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the Certificated Management and Supervisory Salary Schedule adding the Director of Curriculum and Instruction effective September 1, 2015, as attached, and authorized the Superintendent or designee to execute the necessary documents.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (4 – 0), to approve/ratify the following items, under a consent procedure.

Warrant Listing Report 2015/16 #1

Approved Warrant Listing Report 2015/16 #1, which lists all warrants issued June 19, 2015, through August 3, 2015.

Purchase Order Report 2015/16 #11

Approved Purchase Order Report 2015/16 #1, which lists all purchase orders issued June 16, through July 28, 2015.

Approval of Agreement with School Services of California, Inc., to Provide Consulting Services Related to Fiscal Budget for the 2015/16 School Year

Ratified the agreement with School Services of California, Inc., to provide consulting services related to fiscal budget for the 2015/16 school year, at an amount not to exceed \$2,760 (plus expenses as defined in the contract), and authorized the Superintendent or designee to execute the necessary documents.

August 17, 2015

Page 5

Approval of Interfund Transfer of \$360,000 in 2015/16 from Fund 40 to Fund 14

Approved the Interfund Transfer of \$360,000 in 2015/16 from Fund 40 to Fund 14, and authorized the Superintendent or designee to execute the necessary documents.

Employer-Employee Relations/Personnel Report 2015/16 #1

Ratified Employer-Employee Relations/Personnel Report 2015/16 #1, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Amendment to Consultant Agreement with Sarah Lawson to Provide Piano Accompaniment for the Rancho-Starbuck Intermediate School Choir during the 2014/15 School Year

Ratified the amendment to consultant agreement with Sarah Lawson to provide piano accompaniment for Rancho-Starbuck Intermediate School choir during the 2014/15 school year be approved to pay an additional \$145.00 which exceeded her original contract, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Licensing Agreement and Invoice No. 6476609 for Document Tracking Services for the 2015/16 School Year

Approved the Document Tracking Services Licensing Agreement and Invoice #6476609 in the amount of \$2,045.00 for the 2015/16 school year, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Income Agreement with Orange County Department of Education, Office of Academic Content, to Provide California Content Standards/Shared Literacy for Rancho-Starbuck Intermediate School, Agreement Number 41934

Approved the Income Agreement with Orange County Department of Education, Office of Academic Content, Agreement Number 41934, to conduct 8 days of California Content Standards/Shared Literacy for Rancho-Starbuck Intermediate School, at a total cost of \$4,800 to be paid from Rancho-Starbuck Site Allocation funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Approach Learning and Assessment Centers, Inc., dba Olive Crest Academy, a Nonpublic Nonsectarian School, to Provide Extended School Year (ESY) Special Education Services During the 2015/16 School Year

Approved the agreement with Approach Learning and Assessment Center, Inc., dba Olive Crest Academy, a nonpublic nonsectarian school, to provide Extended School year (ESY) special education services for a District student, at a total cost \$2,285.80, from July 1, 2015, through July 31, 2015, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement with Approach Learning and Assessment Centers, Inc., dba Olive Crest Academy, a Nonpublic Nonsectarian School, to Provide Extended School Year (ESY) Special Education Services During the 2014/15 School Year

Approved the agreement with Approach Learning and Assessment Center, Inc., dba Olive Crest Academy, a nonpublic nonsectarian school, to provide Extended School year (ESY) special education services for a District student, at a total cost \$1,575.00, from June 1, 2015, through June 30, 2015, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Revisions to the Agreement with Cleta Harder Developmental School, a Nonpublic Nonsectarian School, to Provide Occupational Therapy Services During the 2014/15 School Year

Ratified the agreement with Cleta Harder Developmental School, a nonpublic nonsectarian school, to provide occupational therapy services for a District student, reflect the rate of \$42.50 for a total of 36 weeks at an increase cost to the District of \$1,530.00, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Memorandum of Understanding Between Lowell Joint School District and Orange County Superintendent of Schools for the 2015/16 School Year

Ratified the Memorandum of Understanding between Orange County Superintendent of Schools and Lowell Joint School District for the 2015/16 school, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/  
SUPERINTENDENT  
COMMENTS

Mrs. Shackelford thanked Dr. Bell for a successful start of the school year.

The Board of Trustees shared that Mr. Schambeck is in their thoughts and prayers.

ADJOURNMENT

President Shackelford declared the meeting adjourned at 8:00 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

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Clerk/President/Secretary to the Board of Trustees

Date Approved:

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