

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
October 17, 2011

- CLOSED MEETING** President Schambeck called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Schambeck declared the meeting recessed to closed session at 6:31 p.m.
- CALL TO ORDER** President Schambeck reconvened the meeting to open session at 7:30 p.m.
- The flag salute was led by Allison Fonti, LJEА Co-President.
- Trustees Present: Darin W. Barber, William A. Hinz, James A. Najera, Fred W. Schambeck, and Anastasia M. Shackelford.
- Trustees Absent: None.
- Staff Present: Patricia A. Howell, Superintendent; Tiffany Rudek, Assistant Superintendent for Instruction; and Andrea Reynolds, Assistant Superintendent of Administrative Services.
- REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION** The Board took action (5 – 0) to demote Employee Number MS1794124, and authorized the Superintendent or designee to execute the necessary documents.
- INTRODUCTION/WELCOME** President Schambeck welcomed CSEA President Darleene Pullen, LJEА Co-Presidents Allison Fonti and Teresa Herman, and guests.
- ACKNOWLEDGEMENT OF CORRESPONDENCE** None.
- APPROVAL OF AGENDA** It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the October 17, 2011, agenda.
- APPROVAL OF MINUTES** It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the October 3, 2011, Board meeting.
- TOPICS NOT ON THE AGENDA** None.

TIMELY INFORMATION
FROM THE BOARD AND
SUPERINTENDENT

Dr. Howell shared that the 5th Annual Lowell Joint Education Foundation 5K Turkey Trot will be held on Saturday, November 5. There is still time to register for running, walking, cheering or even volunteering. Early registration ends October 22; however, you may register up to race day on November 5.

Mr. Hinz stated for any student or staff member who can beat his time, he will donate \$20.11 to the Foundation for each individual who crosses the finish line prior to him.

Mr. Najera shared that he will be attending the Macy Carnival on Saturday, October 22, and will be part of the judging contests.

Mr. Barber expressed his apologies for not being able to attend the Macy Carnival and be part of the pie judging contest.

SCHOOL REPORTS

None.

RESOLUTION 2011/12
NO. 558 SUPPORTING
"RED RIBBON WEEK,"
OCTOBER 22 THROUGH
OCTOBER 30, 2011

It was moved, seconded, and carried by unanimous roll call vote (5 – 0), to adopt Resolution 2011/12 No. 558 supporting "Red Ribbon Week," October 22 through October 30, 2011, and authorized the Superintendent or designee to execute the necessary documents.

RESOLUTION 2011/12
NO. 559, DETERMINING
STEPS TO ENSURE
AVAILABILITY OF
TEXTBOOKS AND
INSTRUCTIONAL
MATERIALS FOR 2011/12

Pursuant to *Education Code* Section 60119, California school districts must adopt a resolution that determines steps to ensure availability of textbooks and instructional materials for the 2010/11 school year. State guidelines for adoption of the resolution include holding a public hearing. The Public Hearing was opened at 7:48 p.m., and after hearing no comment, the public hearing was closed at 7:49 p.m.

It was moved, seconded, and carried by unanimous roll call vote (5 – 0), to adopt Resolution 2011/12 No. 559, Determining Steps to Ensure Availability of Textbooks and Instructional Materials for 2011/12, and authorized the Superintendent or designee to execute the necessary documents.

REVISION TO BOARD
POLICY 4040,
ACCEPTABLE USE OF
TECHNOLOGY AND
ELECTRONIC
INFORMATION
RESOURCES

It was moved, seconded, and carried by unanimous vote (5 – 0) to adopt the revisions to Board Policy 4040, Acceptable Use of Technology and Electronic Information Resources, and authorized the Superintendent or designee to execute the necessary documents.

REVISIONS TO BOARD POLICY (BP) 2100, ADMINISTRATIVE STAFF ORGANIZATION; BOARD POLICY 2110.1, ORGANIZATION CHART; BOARD POLICY 2300, CONFLICT OF INTEREST CODE: DESIGNATED PERSONNEL; AND BOARD BYLAW 9270, CONFLICT OF INTEREST CODE

It was moved, seconded, and carried by unanimous vote (5 – 0) to adopt the revisions to Board Policy 2100, Administrative Staff Organization; Board Policy 2110.1, Organization Chart; Board Policy 2300, Conflict of Interest Code: Designated Personnel; and Board Bylaw 9270, Conflict of Interest Code, and authorized the Superintendent or designee to execute the necessary documents.

NOMINATIONS TO THE LA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

It was moved, seconded, and carried by unanimous vote (5 – 0) to not cast a ballot for the nominations of membership on the Los Angeles County Committee on School District Organization, and authorized the Superintendent or designee to execute the necessary documents.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0) to approve/ratify the following items, under a consent procedure.

Purchase Order Report 2011/12 #3

Approved Purchase Order Report 2011/12 #3 which lists all purchase orders issued September 21, 2011, through October 5, 2011.

Warrant Listing Report 2011/12 #3

Approved Warrant Listing Report 2011/12 #3, which lists all warrants issued September 27, 2011, through October 6, 2011.

Approval of GASB 45 Actuarial Report

Ratified the GASB 45 Actuarial Report, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Fuel Station Use Agreement Renewal with the City of La Habra

Ratified the Fuel Station Use Agreement Renewal with the City of La Habra, to purchase and use fuel for an additional two years, and authorized the Superintendent or designee to execute the necessary documents.

Employer-Employee Relations/Personnel Report 2011/12 #4

Ratified Employer-Employee Relations/Personnel Report 2011/12 #4 as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Resolution 2011/12 No. 560 Implementing *Education Code* Section 44256(b)

Adopted Resolution 2011/12 No. 560 Implementing *Education Code* Section 44256(b), as attached, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Ms. Jennifer Church to Provide After-School Coaching Services for the 2011/12

Ratified the consultant agreement with Ms. Jennifer Church to provide after-school coaching services for the 2011/12 school year, at the amount of \$700.00, not to exceed \$2,100.00, to be paid from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Ms. Sarah Rainey to Provide After-School Coaching Services for the 2011/12

Ratified the consultant agreement with Ms. Sarah Rainey to provide after-school coaching services for the 2011/12 school year, at the amount of \$700.00, not to exceed \$2,100.00, to be paid from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Jan Jacobsen to Provide Art Instruction at Olita Elementary School for the 2011/12

Approved the consultant agreement with Jan Jacobsen to provide art instruction at Olita Elementary School for the 2011/12 school year, at an hourly rate of \$21.00, not to exceed \$3,000.00, to be paid from the Olita Elementary School's Site Allocation Funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with *Science on the Go* at El Portal Elementary School for the 2011/12

Approved the consultant agreement with *Science on the Go* to provide fifteen (15) science presentations at El Portal Elementary School during the 2011/12 school year, at a total cost of \$2,100.00, to be paid from El Portal Elementary School's donation account, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Cameron Miller to Provide Percussion Instruction at Rancho-Starbuck Intermediate School for the 2011/12

Ratified the consultant agreement with Cameron Miller to provide percussion instruction for the 2011/12 school year at Rancho-Starbuck Intermediate School, at an hourly rate of \$12.00, not to exceed \$2,500.00, to be paid from the Rancho-Starbuck Intermediate School's Site Allocation Band Account, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

None.

ADJOURNMENT

President Schambeck declared the meeting adjourned at 8:00 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:

_____, 2011