

Lowell Joint School District
11019 Valley Home Avenue, Whittier, CA 90603

REGULAR MEETING OF THE BOARD OF TRUSTEES
August 7, 2023 – 6:30 p.m.

AGENDA

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| I. | Call to Order | 6:30 p.m. |
| A. | Comments from the Public | INFORMATION |
| | <ol style="list-style-type: none">1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in I-A-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item IV. | |
| B. | Closed Session | 6:30 p.m. |
| | <ol style="list-style-type: none">1. Pupil Personnel Matters/Advice from Legal Counsel – Existing and Anticipated Litigation (Disclosure of Case Name Would Jeopardize Potential Settlement Negotiations)/Real Property/Liability Claims/Negotiations/ Public Employee Appointments – Discipline – Dismissal – Release (Government Code Section 54957)/ Employer/Employee Relations2. Public Employee Negotiations – Certificated School Employees Association (LJEA)/ Classified School Employees Association (CSEA); Agency Negotiator: Mr. Coombs | |
| C. | Regular Session | Approximately
7:30 p.m. |
| II. | Preliminary Procedural – Board President | |
| A. | Salute to the Flag | |
| B. | Reporting Out Action (if any) Taken in Closed Session | |
| C. | Introductions and Welcome of Guests | |

D.	Comments from the Public	INFORMATION
	<p>1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a "Presentation Card" (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.</p> <p>2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in II-D-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item IV.</p>	
E.	Acknowledgement of Correspondence to the Board	INFORMATION
F.	Approval of Agenda	ACTION
G.	Approval of Minutes from the June 26, 2023, Regular Board Meeting	ACTION
III.	Reports	INFORMATION
	A. Timely Information from Board and Superintendent – Board President	
IV.	Topics Not on the Agenda	
V.	General – Jim Coombs	
	No Items Except on Consent	
VI.	Business Services – David Bennett	
	A. 2023-24 45 Day Budget Update	INFORMATION
	B. Approval to Delegate Authority to the Superintendent of Schools, or Designee, to Award Contracts for Construction, Modernization, and Maintenance Projects Districtwide	ACTION
	C. CalPERS Resolution 2023/24 No. 899 Approving Delegation of Authority to Request Disbursements for Other Post-Employment Benefits (OPEB) with the	INFORMATION/ ACTION/ (RESOLUTION)

California Employers' Retiree Benefit Trust (CERBT) through California
Public Employees Retirement System

- | | | |
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| D. | Ratification of Additive Change Order No. 2, Elite Modular and Sales, Additional Portable Classroom Ramp Modification, Maybrook Phase II for Rancho Starbuck | ACTION/
(RATIFICATION) |
| E. | Approval of Deductive Change Order No. 4 from Erickson Hall Construction for Meadow Green Elementary School Project | ACTION |
| F. | Ratification of Agreement with Orbit Event Rentals, Inc. for the purchase and installation of a Lunch Shelter Canopy at Maybrook Elementary School (Temporary Housing for Rancho Intermediate School) | ACTION/
(RATIFICATION) |
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| VII. | Human Resources – Jim Coombs | |
| | No Items Except on Consent | |
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| VIII. | Educational Services – Sheri McDonald | |
| A. | District Local Control Accountability Plan Update | ACTION/
(RATIFICATION) |
| B. | Approval of the 2023/24 Consolidated Application | ACTION |
| C. | Approval of the Lowell Joint School District's Response to the 2022-23 Orange County Grand Jury Report: "The ABC's of Educating Children Experiencing Homelessness in Orange County" | ACTION |
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| IX. | Administrative Services – Carl Erickson | |
| | No Items Except on Consent | |
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| X. | Consent Calendar | |
| | <p>Action by the Board in adoption of the "Consent Calendar" means that all items appearing in this section are adopted by one single motion, unless a Member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Generally, "Consent Calendar" items are enacted upon in one action to conserve time and permit focus on other-than-routine matters.</p> | |
| A. | Business Services – David Bennett | |
| 1. | Purchase Order Report 2023/24 #1 | ACTION/
(RATIFICATION) |

2. Consolidated Check Register Listing Report 2023/24 #1 ACTION/
(RATIFICATION)
 3. Approval of Agreement with School Services of California, Inc., to Provide Consulting Services Related to Fiscal Budget for the 2034/24 School Year ACTION/
(RATIFICATION)
 4. Ratification of Acceptance of Certificate of Substantial Completion, Erickson-Hall Construction, Modernization and HVAC Upgrades at Meadow Green Elementary School ACTION/
(RATIFICATION)
- B. Human Resources – Jim Coombs
1. Employer-Employee Relations/Personnel Report 2023/24 #1 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees ACTION/
(RATIFICATION)
- C. Education Services – Sheri McDonald
1. Approval of Consultant Agreement with Brennen Logan to provide Dance and Theatre Workshop Classes for Expanded Learning Opportunities Program for the 2023-24 School Year ACTION
 2. Approval of Consultant Agreement with Camille Vargas to provide Dance and Theatre Workshop Classes for Expanded Learning Opportunities Program for the 2023-24 School Year ACTION
 3. Approval of Consultant Agreement Tana Carmichael to be a Costume Designer for the Lowell Joint Youth Theatre for the 2023-24 School Year – Macy and Meadow Green ACTION
 4. Approval of Consultant Agreement Tana Carmichael to be a Costume Designer for the Lowell Joint Youth Theatre for the 2023-24 School Year – Olita and Jordan ACTION
 5. Approval of Before and After School Childcare Services Effective August 16, 2023, through May 31, 2024, at Various Sites in Lowell Joint School District ACTION/
(RATIFICATION)
 6. Approval of Agreement with Mosaic Network, Inc. to Provide Services during the 2023/24 School Year ACTION/
(RATIFICATION)
 7. Approval of Agreement #14082 with Thinking Maps Inc. to Provide Professional Development During the 2023-24 School Year ACTION
- D. Administrative Services – Carl Erickson

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| 1. | Approval of Agreement with West Coast Protection, LLC, dba: Interquest Detection Canines, to Provide Contraband Inspection | ACTION |
| 2. | Approval of Contract with Whittier Christian High School, for Student Transportation to and from the Rancho Starbuck Intermediate and Maybrook Campuses during Rancho Starbuck Modernization (Bond Fund) | ACTION |
| XI. | Board Member/Superintendent Comments | INFORMATION |
| XII. | Adjournment | ADJOURNMENT |

Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours.

The next scheduled Lowell Joint School District Board of Trustees Meeting is Monday, September 11, 2023.

Lowell Joint School District
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES REGULAR MEETING OF THE BOARD OF TRUSTEES
June 26, 2023

Call to Order	Vice President Shackelford called the meeting to order at 6:30 p.m. using video conference via zoom meeting ID # 823 6044 4336 for closed session of the Regular Board Meeting of the Board of Trustees, in compliance with Government Code 54953, at Lowell Joint School District, 11019 Valley Home Avenue, Whittier, CA 90603. Karen Shaw, President Board of Trustees, participated via zoom.
Topics Not on the Agenda	None.
Closed Session	Vice President Shackelford declared the meeting recessed to closed session at 6:31 p.m.
Call to Order	Vice President Shackelford reconvened the meeting to order at 7:32 p.m. using video conference via zoom meeting ID: 833 4393 1720 for open session Regular Board Meeting of the Board of Trustees, in Compliance with Government code 54953 at Lowell Joint School District, 11019 Valley Home Avenue, Whittier CA 90603. Karen Shaw, President Board of Trustees, participated via zoom.
	The flag salute was led by Anastasia Shackelford, Board of Trustees Vice President.
	Trustees Present: Anastasia M. Shackelford, Anthony A. Zegarra, Christine J. Berg and Melissa A. Salinas. Karen L. Shaw attended via zoom meeting ID #823 6044 4336.
	Trustees Absent: None
	Staff Present: Jim Coombs, Superintendent of Schools; Sheri McDonald, Assistant Superintendent of Educational Services; David Bennett, Assistant Superintendent of Business Services; and Carl Erickson, Assistant Superintendent of Administrative Services.
	Staff Absent: None
Reporting out Action (if any) Taken in Closed Session	None.
Introductions and Welcome of Guests	Vice President Shackelford welcomed the guests in attendance, staff members present, Allison Fonti, LJEAs president, Leslie Mangold, LJEAs lead negotiator and CSEA President, Darleene Pullen.
Acknowledgement of Correspondence	None.

Approval of Agenda	It was moved, seconded, and carried by unanimous roll call vote, (5 – 0) to approve the amended June 26, 2023, Board agenda.												
Approval of Minutes	It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve the minutes from the June 12, 2023, Regular Board Meeting.												
Timely Information from Board and Superintendent – Board President	None.												
Topics Not on the Agenda	None.												
Submission of Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter April 1 – June 30, 2023	It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter April 1 – June 30, 2023, with zero complaints, and that the Superintendent or designee be authorized to execute the necessary documents.												
Appointment of the Citizens Bond Oversight Committee	<p>The committee must include at least the following representatives:</p> <ul style="list-style-type: none"> • One (1) member active in a business organization representing the business community located within the district • One (1) member active in a senior citizens' organization • One (1) member active in a bona fide taxpayers' organization • One (1) member who is the parent or guardian of a child enrolled in the district • One (1) member who is either a parent or guardian of a child enrolled in the district and active in a parent-teacher organization, such as the Parent Teacher Association or School Site Council • Two (2) members selected from the public at large <p>Recently, the Parent/PTA representative, Mr. Tourville, chose to step down from his position. In order to maintain the continuity of the committee and to fill the vacancy created by Mr. Tourville's departure, it is recommended that the Citizen Bond Oversight Committee add Mrs. Veronica Quezada, and have Mr. Powers and Mrs. Quezada switch positions. These changes are reflected below:</p> <table border="0" style="width: 100%; margin-left: 40px;"> <thead> <tr> <th style="text-align: left;"><u>Representative Categories:</u></th> <th style="text-align: left;"><u>Representative Names:</u></th> </tr> </thead> <tbody> <tr> <td style="padding-left: 20px;">One (1) member active in a business organization representing the business community located within the district</td> <td>Casey Powers</td> </tr> <tr> <td style="padding-left: 20px;">One (1) member active in a senior citizens' organization</td> <td>Stuart Gothold</td> </tr> <tr> <td style="padding-left: 20px;">One (1) member active in a bona fide taxpayers' organization</td> <td>Jan Averill</td> </tr> <tr> <td style="padding-left: 20px;">One (1) member who is the parent or guardian of a child enrolled in the district</td> <td>Veronica Quezada</td> </tr> <tr> <td style="padding-left: 20px;">One (1) member who is either a parent or guardian of a child enrolled in the district and active in a parent-teacher organization, such as the Parent Teacher</td> <td>Paul Caffrey</td> </tr> </tbody> </table>	<u>Representative Categories:</u>	<u>Representative Names:</u>	One (1) member active in a business organization representing the business community located within the district	Casey Powers	One (1) member active in a senior citizens' organization	Stuart Gothold	One (1) member active in a bona fide taxpayers' organization	Jan Averill	One (1) member who is the parent or guardian of a child enrolled in the district	Veronica Quezada	One (1) member who is either a parent or guardian of a child enrolled in the district and active in a parent-teacher organization, such as the Parent Teacher	Paul Caffrey
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One (1) member who is the parent or guardian of a child enrolled in the district	Veronica Quezada												
One (1) member who is either a parent or guardian of a child enrolled in the district and active in a parent-teacher organization, such as the Parent Teacher	Paul Caffrey												

Association or School Site Council

Two (2) members selected from the public at large

Richard Jones

Taffi Graham

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve the appointment of the recommended Citizens Bond Oversight Committee, and that the Superintendent or designee be authorized to execute the necessary documents

Approval of District Local Control Accountability Plan (LCAP)

Education Code Section 52062(b)(1) requires that the Board of Trustees conduct a Public Hearing on the District Local Control Accountability Plan. A public hearing was held on June 12, 2023, at the Board of Trustees' regularly scheduled board meeting and a copy has been available for review at the District Office. Additionally, the LCAP was posted on the District's website with an invitation for public feedback. As a result of the public hearing and website posting, District staff has received no additional comments. The Orange County Office of Education (OCDE) will provide feedback over the next few weeks on any necessary clarifications before final approval by the county.

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve the District Local Control Accountability Plan, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Local Indicators Rating for submission to the California Dashboard

As part of the LCAP requirements, LEA's must analyze data from multiple sources to determine progress towards goals. There are five State Indicators and four Local Indicators to measure progress for student groups across the eight state priorities.

LEA's measure their progress using locally available information identified in the LCAP such as Benchmarks, SBAC data, Surveys, and FIT reports. The results are shared with the local governing board at a regularly scheduled public meeting. The district has "met" the criteria on these local indicators by complying with the guidelines and is ready to upload the Local Indicator data as "Met" to the California Dashboard when required.

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve that the Local Indicator data be uploaded as "Met" to the California Dashboard when required, and that the Superintendent or designee be authorized to approve this action.

Resolution 2022/23 No 898
Renewal of CSPP Contract and Authorization of Signatures

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to adopt Resolution 2022/23 No 898 to approve the Renewal of CSPP Contract and Authorization of Signatures, and that the Superintendent or designee be authorized to approve this action.

Approval of Winter Submission of the 2022/23 Consolidated Application

The Consolidated Application is used by the California Department of Education to distribute funds and collect required data for major Every Student Succeeds Act (ESSA) federal grant programs for Local Education Agencies. The application is submitted online through a web-based Consolidated Application Reporting System (CARS). The application requires two data collections to be submitted in Spring and Winter. This year's Winter Data Collection was delayed by the State and submitted

on June 9, 2023, indicating the number of current year pupil participants and funding allocations for each program and school site. Information reporting from previous years' program participation and expenditure reports are also collected. Federal guidelines allow local non-profit private schools to participate with the public school district in federal programs. Participating eligible private school allocations are included in the CARS Winter Data Collection although there are currently no qualifying private schools within our boundaries.

Adoption of the Proposed Budget for the 2023-24 School Year

Mr. David Bennett presented the proposed adopted 2023/24 budget. Education Code 42103 requires that the Board of Trustees conduct a Public Hearing of the Proposed Budget for the 2023-24 school year. A Public Hearing was held at the regularly scheduled Board meeting on June 12, 2023, and a copy of the proposed budget has been available at the District Office.

Board approval of the 2023-24 Proposed Budget is required prior to July 1 of each year. The budget projects the District will meet its legal requirement of a three percent (3%) minimum reserve level for the 2023-24 school year.

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to adopt the proposed budget for the 2023-24 school year, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Extended Professional Services Agreement, Fieldman, Rolapp & Associates Inc., DBA Applied Best Practices, Financial Advisory Services, District Wide (Bond Fund)

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve the extension of the Professional Services Agreement, Fieldman, Rolapp & Associates Inc., DBA Applied Best Practices, effective July 1, 2023, through June 30, 2024, not to exceed \$5,000, Measure LL, (21.0 Bond Fund), and that the Superintendent or designee be authorized to execute the necessary documents..

Approval of Extended Professional Services Agreement with Hancock Park & DeLong, State Facilities Program Consulting, District Wide (Special Reserve for Capital Outlay)

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve the extension of the Professional Services Agreement with Hancock Park & De Long, effective July 1, 2023, through June 30, 2024, for an amount not to exceed \$20,000 for fiscal year 23/24, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Professional Services Agreement, Hauffe Company Inc., (HCI) Program Management Services, District Wide (Capital Outlay Projects Fund)

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to approve a Professional Services Agreement, Hauffe Company Inc., (HCI), Program Management Services, Districtwide, effective July 1, 2023 through June 30, 2024, not to exceed \$125,000, Capital Outlay Projects Fund, (40.0), and that the Superintendent or designee be authorized to execute the necessary documents.

Ratification of Agreement with Huntington Hardware Co., Inc. to Furnish Door Hardware for New Portable Classrooms at the Maybrook Campus for Rancho Starbuck

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to ratify the Agreement with Huntington Hardware Co., Inc to Furnish Door Hardware for New Portable Classrooms at the Maybrook Campus for Rancho Starbuck, at a Financial Impact of \$14,158.58, Funding Source is Measure LL General Obligation Fund - Fund 21.0, and that the Superintendent or designee be authorized to execute the necessary documents.

Ratification of Additive Change Order, Elite Modular and Sales, Additional Portable Classroom Shuttle Services, Maybrook Phase II for Rancho Starbuck

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to ratify an additive change order for an amount not to exceed \$5,000 with Elite Modular Leasing & Sales, Inc., for the additional relocation services provided during the Maybrook Phase II for the Rancho Starbuck project, at a Financial Impact of \$5,000.00, the Funding Source is Measure LL General Obligation Fund – Fund 21.0, and that the Superintendent or designee be authorized to execute the necessary documents.

Ratification of Agreement Extension with Haulaway Storage Containers, Inc. for the One (1) Year Rental, Installation, 2, 40 Foot Storage Containers at Maybrook Elementary School Campus for Rancho Starbuck

It was moved, seconded, and carried by unanimous roll call vote, (5-0) to ratify the extension agreement with Haulaway Storage Containers, Inc. for the an additional 12 months for 2, 40 foot storage containers at Maybrook Elementary School for the benefit of the Rancho Starbuck population, not to exceed \$6,000.00, (21.0-00000-0-00000-85000-5620-00011500), Measure LL Bond Fund, and that the Superintendent or designee be authorized to execute the necessary documents.

Consent Calendar

Mr. Coombs mentioned that board member Mrs. Berg noted an error in consent item X-D4, 5, and 6. Agenda Item X-D4 and D5 are accurate. Agenda Item X-D6 there was a typo that mentions Brennan Logan instead of Christine Logan. The corrected Agenda Item X-D6 should be only for Christine Logan.

It was moved, seconded, and carried by a unanimous roll call vote, (5 – 0), to approve/ratify the amended consent calendar with the following items, under a consent procedure.

Approval of Consultant Agreement with Paul Luna to Provide Graphic Design Work for District Communication of Programs and Facilities For the 2023-2024 School Year

Approved the consultant agreement with Paul Luna to provide graphic design work for District communication of programs and facilities for the 2023-2024 school year, for an amount not to exceed \$5,000.00, Funding for this expenditure will be covered by the Fund 40 Account, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Consultant Agreement with Summer Davis to provide support for

Approved the consultant agreement with Mrs. Summer Davis to provide support for the Lowell Joint Sustainable Science Literacy Garden at the Maybrook Campus for the 2023/2024 school year, at the not to exceed amount of \$15,120.00, to be paid from

the Lowell Sustainable Science Literacy Garden at the Maybrook Campus during 2023-2024 School Year

the Title IV Student Support and Academic Enrichment funds, and that the Superintendent or designee be authorized to execute the agreement.

Approval of Consultant Agreement with Mrs. Linda Takacs to Serve as the Director, Lowell Joint Induction Program for the 2023-2024 School Year

Approved the consultant agreement with Mrs. Takacs to serve as the director of the Lowell Joint induction program for the 2023-2024 school year, not to exceed \$35,000.00, funding for this expenditure to be paid from the General Fund/Educator Effectiveness Grant, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Consultant Agreement with Mrs. Sharon Hensley to Serve as the Coordinator, C.A.R.E. Counseling and Psychologist Intern Program for the 2023-2024 School Year

Approved the consultant agreement with Mrs. Hensley to serve as the coordinator of the C.A.R.E. program for the 2023-2024 school year, not to exceed \$40,000.00, funding for this expenditure to be paid from Out of Home Care funds, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Educational Fieldwork Agreement with University of La Verne, effective July 1, 2023 through June 30, 2028

Approved the educational fieldwork agreement with University of La Verne effective July 1, 2023, through June 30, 2028, at no cost to the district, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Educational Student Teaching Agreement with Western Governors University, effective July 1, 2023 through June 30, 2028

Approved the educational fieldwork agreement with Western Governors University effective July 1, 2023, through June 30, 2028, at no cost to the district, and that the Superintendent or designee be authorized to execute the necessary documents. .

Approval of Memorandum of Understanding Between Lowell Joint School District and Concordia University Irvine, effective July 1, 2023 through June 30, 2028

Approved the Memorandum of Understanding between Concordia University Irvine SMART Alliance, and Lowell Joint School District for the period of July 1, 2023 through June 30, 2028, at no cost to the district, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement with *Downey-Montebello SELPA and Montebello Unified School District* to Provide Deaf and Hard of

Approved the agreement with *Downey-Montebello SELPA and Montebello Unified School District* to provide direct deaf and hard of hearing services for a district student placed at Sussman Middle School for the 2023/2024 school year, not to exceed \$124,000.00 and the Superintendent or designee be authorized to execute the agreement.

Hearing Services for a district student placed at Sussman Middle School for the 2023/2024 School Year

Approved the agreement with Mary Kay Gallagher, Gallagher Pediatric Therapy, a nonpublic nonsectarian agency, to provide Occupational Therapy Services for a district student placed at Sussman Middle School for the 2023/2024 school year, at the rate of \$97.69 per hour, not to exceed \$5,000.00, and the Superintendent or designee be authorized to execute the agreement.

Approval of Agreement with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a Nonpublic Nonsectarian Agency, to Provide Occupational Therapy Services for a district student placed at Sussman Middle School for the 2023/2024 School Year

Approval of Agreement with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a Nonpublic Nonsectarian Agency, to provide direct physical therapy services and physical therapy evaluative services for assessments for the 2023/2024 School Year

Approved the agreement with Mary Kay Gallagher, Gallagher Pediatric Therapy, a nonpublic nonsectarian agency, to provide direct physical therapy services and physical therapy evaluative services for assessments for the 2023/2024 School Year, at the rate of \$97.69 per hour, not to exceed \$20,000.00, and that the Superintendent or designee be authorized to execute the agreement.

Purchase Order Listing Report/Check Register 2022/2023 #12

Approved the Purchase Order Listing Report/Check Register 2022/2023 #12, issued May 1, 2023, through May 31, 2023, as attached, and that the Superintendent or designee be authorized to execute the necessary documents.

Consolidated Check Register Listing Report 2022/23 #12

Approved the Consolidated Check 2022/2023 #12, issued May 1, 2023, through May 31, 2023, as attached, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Amended Agreement Numbers 50622, Amendment #3 and 50623 Amendment #3 with the Orange County Department of Education (OCDE) for Software Support Services

Approved the Amended Agreement Numbers 50622, Amendment #3 and 50623 Amendment #3 with the Orange County Department of Education (OCDE) for Software Support Services, Human Resources Application Software Support Services -\$11,550, Business Plus System Implementation and Software Support Services- \$29,700, and that the Superintendent or designee be authorized to execute the resolution.

Employer-Employee Relations/Personnel Report 2022/23 #12 Which

Ratified Employer-Employee Relations/Personnel Report 2022/23 #12 as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Includes Hiring,
Resignations, Contract
Adjustments, and
Retirements
for Certificated, Classified,
and Confidential
Employees

Approval of Agreement
with Orange County
Department of Education
for GATE Certification
Training during the 2023-
24 School Year

Approval of Consultant
Agreement with Cori Close
to Provide Professional
Development to all staff on
August 14, 2023 entitled
“Building Champions in the
Classroom”

Approval of Before and
After School Childcare
Services with Boys & Girls
Club La Habra Effective
August 16, 2023, through
May 31, 2024, at Various
Sites in Lowell Joint School
District

Approval of Consultant
Agreement with Marie
Madeline Neavez to be a
Vocal Director for the
Lowell Joint Youth Theater
for the 2023/24 School Year

Approval of Consultant
Agreement with Brennan
Logan to be a Choreographer
for the Lowell Joint Youth
Theater for the 2023-24
School Year

Approved the Agreement with Orange County Department of Education for GATE Certification during the 2023-24 school year for a total not to exceed \$8,700.00, funding will be through Educator Effectiveness Grant, and that the Superintendent or designee be authorized to execute the necessary documents.

Approved the Consultant Agreement with Cori Close to Provide Professional Development entitled “Building Champions in the Classroom” on August 14, 2023 at an amount not to exceed \$2,500.00, funding for this expenditure will be covered by the Educator Effectiveness Grant, and that the Superintendent or designee be authorized to execute the necessary documents.

Approved the agreement with Boys & Girls Club La Habra effective August 16, 2023, through May 31, 2024, at various sites in Lowell Joint School District, at no cost to the district, and that the Superintendent or designee be authorized to execute the necessary documents.

Approved the consultant agreement for Marie Madeline Neavez to be a Vocal Director for the Lowell Joint Youth Theater for Lowell Joint School District during the 2023/24 school year, at the amount of \$1650 per show, 2 shows for a total not to exceed \$3,300, funding for this expenditure will be covered by the 6762-Arts, Music, and Instructional Materials Discretionary One Time Block Grant and Fund 12 ELOP funds, and that the Superintendent or designee be authorized to execute the necessary documents.

Approved the consultant agreement for Brennan Logan to be a Choreographer for the Lowell Joint Youth Theater for Lowell Joint School District during the 2023/24 school year, at the amount of \$1200 per show, 4 shows for a total not to exceed \$4,800, funding for this expenditure will be covered by the 6762-Arts, Music, and Instructional Materials Discretionary One Time Block Grant and Fund 12 ELOP funds, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Consultant Agreement with Christine Logan to be Assistant Director for the Lowell Joint Youth Theater for the 2023-24 School Year

Approved the consultant agreement for Christine Logan to be Assistant Director for the Lowell Joint Youth Theater for Lowell Joint School District during the 2023/24 school year, at the amount of \$1200 per show, 2 shows for a total not to exceed \$2,400, funding for this expenditure will be covered by the 6762-Arts, Music, and Instructional Materials Discretionary One Time Block Grant and Fund 12 ELOP funds, and that the Superintendent or designee be authorized to execute the necessary documents. **Ratified/amended during consent approval to note only Christine Logan.

Approval to Utilize San Gabriel Valley Food Services Cooperative Purchasing Group School Districts/Agency Bids for Food and Supplies for the 2023/24 School Year

Approved the utilization of San Gabriel Valley Food Services Cooperative Purchasing Group School Districts/Agency Bids for Food and Supplies for the 2023/24 school year, and that the Superintendent or designee be authorized to execute the necessary documents.

Board Member/Superintendent Comments

Mr. Coombs thanked Dr. Sheri McDonald. He stated that she goes above what is required and hosts many meetings to gather the input for the LCAP.

He also mentioned that this is Mr. David Bennett's first official budget. It is a huge task and to his credit and Chelle Price and his team.

Mrs. Shackelford thanked Ms. Shaw for joining them.

Adjournment

Vice President Shackelford adjourned the meeting at 7:58 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Date Approved:

Clerk/President/Secretary to the Board of Trustees



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities

Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2022-2023

District Name: Lowell Joint School District

Date: June 26, 2023

Person completing this form: MJ Evanoff

Title: Exec Asst to Supt/Cert Personnel

Quarter covered by this report (Check One Below):

- | | | |
|---|--------------------------|------------------|
| <input type="checkbox"/> 1st QTR | July 1 to September 30 | Due 15-Oct 2022 |
| <input type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 14- Jan 2023 |
| <input type="checkbox"/> 3rd QTR | January 1 to March 31 | Due 15-Apr 2023 |
| <input checked="" type="checkbox"/> 4th QTR | April 1 to June 30 | Due 15-Jul 20223 |

Date for information to be reported publicly at governing board meeting: June 26, 2023

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
TOTAL	0	0	0

Print Name of District Superintendent Jim Coombs

Signature of District Superintendent  Date June 30, 2023

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail:



Orange County Department of Education
Educational Services Division

**Williams Settlement Legislation
Quarterly Report of Uniform Complaints
2022-23**

District: Lowell Joint School District

District Contact: Mary Jo Evanoff

Title: Executive Assistant to the Superintendent / Certificated Personnel

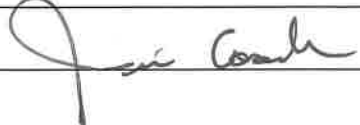
- Quarter #1 July 1 – September 30, 2022 Report due by October 31, 2022
- Quarter #2 October 1 – December 31, 2022 Report due by January 31, 2023
- Quarter #3 January 1 – March 31, 2023 Report due by April 28, 2023
- Quarter #4 April 1 – June 30, 2023 Report due by July 28, 2023

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancies or Misassignments	0	0	0
Facility Conditions	0	0	0
TOTALS	0	0	0

Name of Superintendent: Jim Coombs

Signature of Superintendent:  Date: June 30, 2023

Please submit to:

Orange County Department of Education
P.O. Box 9050, Costa Mesa, CA 92628-9050
Attention: Alicia Gonzalez, Sr. Administrative Assistant/R101

Phone: (714) 966-4336 Email: aliciagonzalez@ocde.us

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2022/23 NO. 898

RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT
~~OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,~~
CERTIFYING THE APPROVAL OF THE GOVERNING BOARD TO RENEW THE
CURRENT 2023-24 CSPP CONTRACT AND AUTHORIZATIONS OF SIGNATURES

BE IT RESOLVED that the Governing Board of the Lowell Joint School District authorizes the renewal of the current 2023-24 CSPP. Contract and that the following named person(s) be authorized to sign and/or **electronically** approve contract documents related to the California State Preschool Program (CSPP) as indicated in contract number CSPP-2679, and that the person/s who is/are authorized to sign the transaction for the Governing Board.

NAME	TITLE	SIGNATURE
<u>Jim Coombs</u>	<u>Superintendent of Schools</u>	
<u>Sheri McDonald</u>	<u>Assistant Superintendent of Educational Services</u>	
<u>Ronica Dixon</u>	<u>Coordinator of Child Development Services</u>	

State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular board meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

PASSED, APPROVED AND ADOPTED this 26th day of June, 2023, by the following vote:

AYES: Karen Shaw, Anastasia shackelford, Anthony Zegarra, Christine Berg, Melissa Salinas


NOES: None

ABSTAIN: None

ABSENT: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 26th day of June, 2023, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 26th day of June, 2023.



Jim Coombs, Secretary to the Board of Trustees

- One (1) member active in a business organization representing the business community located within the district
- One (1) member active in a senior citizens' organization
- One (1) member active in a bona fide taxpayers' organization
- One (1) member who is the parent or guardian of a child enrolled in the district
- One (1) member who is either a parent or guardian of a child enrolled in the district and active in a parent-teacher organization, such as the Parent Teacher Association or School Site Council
- Two (2) members selected from the public at large

Recently, the Parent/PTA representative, Mr. Tourville, chose to step down from his position. In order to maintain the continuity of the committee and to fill the vacancy created by Mr. Tourville's departure, it is recommended that the Citizen Bond Oversight Committee add Mrs. Veronica Quezada, and have Mr. Powers and Mrs. Quezada switch positions. These changes are reflected below:

<u>Representative Categories:</u>	<u>Representative Names:</u>
One (1) member active in a business organization representing the business community located within the district	Casey Powers
One (1) member active in a senior citizens' organization	Stuart Gothold
One (1) member active in a bona fide taxpayers' organization	Jan Averill
One (1) member who is the parent or guardian of a child enrolled in the district	Veronica Quezada
One (1) member who is either a parent or guardian of a child enrolled in the district and active in a parent-teacher organization, such as the Parent Teacher Association or School Site Council	Paul Caffrey
Two (2) members selected from the public at large	Richard Jones
	Taffi Graham

It is recommended that the appointment of the recommended Citizens Bond Oversight Committee be approved, and that the Superintendent or designee be authorized to execute the agreement.

Superintendent's Comment:

APPROVAL RECOMMENDED.

Hancock
Park &
DeLong^{INC}
SCHOOL FACILITY CONSULTING

SCHOOL FACILITIES
GRANT AND CONSULTING
SERVICES
PROPOSAL

for the

LOWELL JOINT
SCHOOL DISTRICT

1722 J St, Suite 224
Sacramento, CA 95811

Phone: 916.832.1047

www.hpdschools.com

June 2023



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BACKGROUND & EXPERIENCE

Hancock Park & DeLong, Inc. (HP&D) is a small, boutique firm focused solely on helping California school districts and other clients engaged in school facilities understand and access state, federal, and other funding programs. We have no other services or commitments—largely because we believe it is critical for the benefit and fiduciary responsibility of public school districts to keep the services of construction management, architectural design, and/or other financial decisions independent from state eligibility and funding assistance to ensure there aren't any conflict of interest issues. The sole principal of HP&D (Mr. Hancock and Ms. Park have retired) and our two Directors bring a combined 49 years of service in both the public and private-sector in the school facility funding arena. And because HP&D is a small firm, clients will be working directly with the principal or associates of the firm.

Our record of success on behalf of our clients is clear as we have garnered approval for \$1.4 billion in school facility grant funding and avoided the return of millions of state grant funding through successful negotiations with the Office of Public School Construction and formal appeals to the State Allocation Board:

- ✦ Over \$800 million in New Construction, Modernization and Seismic Mitigation Program Funding
- ✦ Over \$380 million of the total of \$800 million available statewide for the Emergency Repair Program
- ✦ Over \$50 million in Charter School Facilities Program grants
- ✦ \$57 million in Overcrowding Relief Grants
- ✦ \$50 million in Preschool/TK/Full-Day K Facilities Program, Career Technical Education Facility Program, and Joint-Use Grants
- ✦ Over \$6.0 million in California Energy Commission CalSHAPE Ventilation Program grants

HP&D has successfully assisted clients across the state in maximizing school facility funding working not only as private consultants, but also through demonstrated and lengthy public sector employment. In a nutshell, with decades of experience as civil servants working for the Office of Public School Construction and State Allocation Board, the Principals at HP&D were all significantly involved at the executive, policy and regulatory level in creating and administering the current state facility funding programs. Members of our firm literally wrote and / or directed the writing of the majority of the regulations in effect today. We also have been directly responsible and instrumental in assisting districts in obtaining billions of dollars in school facility funding in the last 30 years as public sector employees. This background is unmatched. Our experience in the public sector gives us unique insight into the rules and regulations that drive a district's financing opportunities, thereby maximizing them to their fullest.

Our firm has been in business since 2006 and has had no litigation nor has litigation been threatened.



Christopher L. DeLong, Principal, brings 27 years of school facility program experience with eleven years of public sector experience at the Office of Public School Construction (OPSC) where he served in various capacities as he rose to management levels. Beginning his career with OPSC as a Project Manager, he soon was promoted to Project Management Supervisor for the Los Angeles, Riverside, Orange, San Bernardino, and San Diego counties where he was instrumental in assisting the districts with maximizing eligibility and garnering funds for the construction and modernization of school facilities.

Mr. DeLong's extensive knowledge of the state school building programs and ability to problem solve to the benefit of his school district clients earned him a position on the OPSC Senior Management Team as the Policy Manager. This important and influential position involved the management and development of official OPSC / State Allocation Board (SAB) positions on all proposed legislation that affected the various school facility programs administered by the SAB. In this capacity, he also provided technical expertise to legislative committee staff on the state school facility funding programs.

Mr. DeLong became known to the wider school construction community through his extensive participation on the SAB Implementation Committee where he directed and participated in the development and presentation of significant state policies and regulations on many diverse facilities programs such as the Overcrowding Relief Grants, Charter School Facilities, Career Technical Education Facilities, Seismic Mitigation, Emergency Repair, and Federal Renovation Programs.

In addition, Mr. DeLong was responsible for orchestrating the development of appeals and the crafting of special reports on public policy issues that were presented to the SAB.

Since his tenure at Hancock Park & DeLong, Inc., Mr. DeLong has garnered approval for over \$700 million in various School Facility Program funds and over \$350 million in Emergency Repair Program approvals for our clients working closely with the California Department of Education, Department of Toxic Substances Control, Division of the State Architect, OPSC/SAB, and other state agencies.

Mr. DeLong earned a Bachelor's of Science degree in Environmental Design with an emphasis in architecture from the University of California, Davis. During his studies and after graduation, he worked in the design field for UC Davis before joining the government sector.



Jessica Love, Director, has 16 years of school facilities experience, five years at HP& D and 10 years experience working as both a project manager and program analyst at the Office of Public School Construction (OPSC) where she regularly worked with client school districts to establish, adjust, and review eligibility and requests for funding in the various School Facility Programs. In addition, Ms. Love most recently worked with the Policy and Specials Team of the OPSC where she reviewed and processed facility hardship and appeal requests to the State Allocation Board.

Ms. Love also has an extensive background in the implementation of legislation and administrative regulations as she assisted in the development of the Critically Overcrowded Schools Program that was created as a result of the passage of Proposition 47 in 2002.

Ms. Love holds a Bachelor's of Science degree in Managerial Economics from the University of California at Davis.



Kelly Long, Director, has 6 years of school facilities experience at HP&D and 16 years of public service experience with the State of California in a broad range of grant programs, regulatory issues, and procurement. Most notably, Kelly has over five years of experience working at the OPSC where, as a School Facility Program Analyst, Kelly assisted large and small school districts across the State with eligibility determinations and funding requests for modernization and new construction. Kelly was a key participant in the development and administration of the Career Technical Education Facilities Program and routinely presented proposals to the State Allocation Board Implementation Committee. Kelly also approved requests for site acquisition, analyzed legislation, reviewed facility hardship applications, and drafted appeals to the State Allocation Board.

Mr. Long holds a Bachelor's of Science degree in Anthropology and a minor in Geography from the University of Utah.



Hancock Park & DeLong, Inc. (Consultant) can provide the following consulting services:

OFFICE OF PUBLIC SCHOOL CONSTRUCTION (OPSC) SERVICES / PROCESSES

A. NEW CONSTRUCTION ELIGIBILITY

Establish or Update New Construction Eligibility Baseline:

- ◆ Review and disaggregate District-provided enrollment and site data.
- ◆ Review District-provided or research dwelling unit (housing development) information, if necessary and applicable.
- ◆ Analyze / calculate eligibility under a Districtwide basis, or High School Attendance Area Basis if it is believed that it would be more advantageous to file under this method.
- ◆ Provide 5 year and 10 year projections as permitted under and pursuant to the regulations of the State Allocation Board.
- ◆ Include analysis / review of alternative projection methods including use of approved tentative and final maps in the District's boundaries and birth rates as permitted under the regulations of the State Allocation Board.
- ◆ Prepare eligibility application(s) and supporting documentation for filing with the Office of Public School Construction (OPSC).

B. MODERNIZATION ELIGIBILITY

Establish and/or Update Modernization Eligibility Baselines

- ◆ Gather baseline eligibility data submitted to the OPSC in prior years.
- ◆ Review District-provided school construction data such as DSA A#s, square footages, and room use information.
- ◆ Review and update site specific eligibility for all school sites where eligibility is found.
- ◆ Estimate state grant eligibility.

C. APPLICATIONS FOR STATE FUNDING

Prepare applications for state grant funding:

- ◆ Confer with District to identify facility needs, develop strategies for meeting the needs, and identify state funding sources where available.
- ◆ Coordinate with architect of record and/or cost estimating consultant for their preparation and completion of site development worksheet for new schools as required by OPSC or the access compliance and fire/life safety checklist for modernization projects.
- ◆ Complete application(s) for state grants for each project.

OFFICE OF PUBLIC SCHOOL CONSTRUCTION (OPSC) SERVICES / PROCESSES (cont.)

D. APPLICATIONS FOR FACILITY HARDSHIP FUNDING

Prepare applications for state grant funding:

- ◆ Confer with District to identify facilities with imminent health and/or safety needs.
- ◆ Coordinate and consult with District to ensure proper professional reports/assessments and governmental concurrences are completed to document and report the mitigation required on the health and/or safety issues.
- ◆ Coordinate with architect of record and/or cost estimating consultant for their preparation and completion of cost estimates, as required, to ensure mitigation costs are delineated to meet the requirements of the state.
- ◆ Prepare and complete a request for California Department of Education (CDE) plan approval for the Projects.
- ◆ Coordinate with and respond to CDE if any issues or questions arise.
- ◆ Prepare request for facility hardship funding including the cost benefit analysis, state forms, and application for funding.
- ◆ Meet with OPSC staff, if necessary, to justify the request and costs with the assistance of the Client, architect / engineer, and/or cost estimator, as needed.
- ◆ Coordinate with and respond to OPSC if any issues or questions arise during the review of an application.

E. APPLICATION FOR FINANCIAL HARDSHIP ASSISTANCE

Prepare requests for financial assistance for state match required

- ◆ Coordinate with District to compile financial statements as required.
- ◆ Coordinate submittal of application package and assist with questions raised by OPSC.

F. STATE REVIEWS & ACCOUNTABILITY

Applications for grant funding:

- ◆ Update site development worksheets, access compliance and fire/life safety checklists, costs for repair/ replacement of utilities to over 50-year-old buildings for unit costs in year OPSC processes application.
- ◆ Coordinate with and respond to OPSC if any issues or questions arise during the review of an application, commonly called 15-day and 4-day letters.

Prepare requests for release of grants

- ◆ Prepare requests to participate in Priorities in Funding Rounds, as necessary.
- ◆ Prepare requests for fund releases.

Completion of expenditure reports and other documents

- ◆ Review expenditure reports and worksheets as required for the reporting of project expenditures, including the Project Information Worksheet for new construction projects.
- ◆ Assist with financial and program compliance audits conducted by the OPSC or independent auditor, if requested by the District, including any formal responses necessary.

CALIFORNIA DEPARTMENT OF EDUCATION (CDE) SERVICES / PROCESSES

G. SITE AND PLAN APPROVALS

Prepare requests for site approval for any new schools or acreage added to existing sites:

- ◆ Attend site walk with CDE consultant, if needed
- ◆ Review site evaluations and reports on the condition of proposed sites conducted by third party professionals paid by the District.
- ◆ Review Department of Toxic Substances Control documents
- ◆ Prepare and complete required CDE documents to request approval of the site.
- ◆ Submit request for CDE's review and approval via CDEbox

Prepare requests for plan approval for new schools or modernized schools:

- ◆ Coordinate with architect of record to obtain necessary design development drawings for each project
- ◆ Review design development drawings and educational specifications prepared by others
- ◆ Prepare and complete required CDE documents to request approval of project plan(s)
- ◆ Submit request for CDE's review and approval via CDEbox
- ◆ Coordinate with and respond to CDE if any issues or questions arise

GOVERNMENTAL RELATIONS

H. STATE AGENCY UPDATES—Monitor, analyze and advise clients on the following:

- ◆ OPSC activities
- ◆ State Allocation Board (SAB) actions on programs, regulations, etc.
- ◆ SAB Implementation Committee actions and activities
- ◆ Proposed and approved school facility legislation

I. GOVERNING BOARD AND/OR CITIZENS OVERSIGHT COMMITTEE MEETINGS:

- ◆ Attend meetings to provide background, updates, and district-specific information on the various school facility programs including eligibility, funding, and program status.

CALIFORNIA ENERGY COMMISSION

J. Application for CalSHAPE Ventilation Program grants:

- ◆ Coordinate with engineer, contractor, architect of record and/or cost estimating consultant for their preparation and completion of the required contractor's estimate.
- ◆ Complete application(s) for state grants.
- ◆ Coordinate with and respond to CEC if any issues or questions arise during the review of an application.



MAXIMIZING FUNDING: OUR METHODOLOGY

Our process to maximize funding for our clients is unmatched in the industry given our detailed and inside knowledge of the rules and regulations that govern the School Facility Program among other funding sources. While not all-inclusive, our approach is as follows:

Step 1

We begin with the end in mind

We first seek to understand the ultimate goal of the district for its projects. For example, the most obvious is maximizing grant funding from other state and federal agencies. But other important considerations are having a complete understanding of the timing of the project in terms of planning, construction, cash flow, etc. to ensure that any grant funding isn't jeopardized by being unable to meet the grant objectives and rules.

Step 2

We seek to understand the project scope

It is equally important to understand the scope of the project. Simply knowing that, for example, ten classrooms need to be built is just not enough to ensure a district receives as much grant assistance as possible. It is just as important to know what exactly is planned for the project in terms of construction, why it is planned, who will be the beneficiaries, and what other agencies may participate in the cost or use of the project. These other considerations also drive or limit funding opportunities.

Step 3

We determine eligibility for the various grant programs and re-examine the past

Upon understanding the project scope, we then determine the eligibility for each possible grant program. In many circumstances, eligibility can be determined many different ways that we don't overlook. With our analysis, we also don't assume that a district's eligibility for new construction or modernization funding was correctly completed in the past. We re-examine all eligibility to ensure no errors were made. By doing so, we have discovered errors by others that cost districts millions of dollars. Luckily, we have been successful in correcting those errors to the benefit of district's future projects.

Step 4

We create a funding and application plan, then apply for funding where and when able

Upon determination of the various grant options and eligibility, we then map out a plan of action to maximize funding including the development of not only a funding strategy, but also an application filing strategy as eligibility is sometimes garnered a year or several years later which can be capitalized on then. Structuring the application process is important to ensure grants can be realized in the future for the same project. In addition, the plan includes a determination if there are any prior completed projects to seek reimbursement, if able. This review includes a determination if the completed project was carried out in conformance with the major laws in effect at the time to ensure the district will have a successful audit. Seeking reimbursement of a completed project—"going after the low-hanging fruit"—many times enables a district to get in line for grants sooner than had the district waited to seek funding for a prospective project.



MAXIMIZING FUNDING: OUR METHODOLOGY (cont.)

Step 5

We keep the lines of communication open through constant contact

Maximizing funding is not just a one-time task. Districts constantly refine projects and many times a simple renaming of a room during the design process can adversely affect funding. We commit to keeping the lines of communication open and prefer to have regularly scheduled meetings to ensure we are kept abreast of projects. In addition, since state grant funding is driven partly by the project that is approved by the California Department of Education (CDE), we prefer to complete the documents necessary to request CDE's approval of the project plans during the design development stage, if possible. This gives us yet another opportunity to provide input at the early stages of the design so that grant funding can be maximized and to ensure the design does not contain possible CDE Title 5 issues that may unnecessarily delay the submittal of an application for funding as CDE approval of the project is a prerequisite to the application for funding in many circumstances.

Step 6

We know it's not just about getting the money; we look to the future

After districts receive their grants, our assistance doesn't end there because you have to be able to keep the money as well. In order to retain the grants, it is very important to continue monitoring the project such as how the funds are used, meeting grant rules for disbursement of the cash, and to ensure proper reporting of expenses. Our firm can provide helpful summaries, reminders, and consultation all along the way should it be needed.

Following are just a few of our longstanding clients that we welcome you to contact:

Alhambra USD	Keith Matsuo Director of Construction	1515 West Mission Road Alhambra, CA 91803-1618 Phone: 626-643-6544
Centinel Valley Union High SD	John Clem, President, Telacu Construction Management Jessica Keller, Facilities Technician	14901 Inglewood Ave., Lawndale, CA 90260-1251 Phone: 323-855-7053 323-263-3227
Yuba County Office of Education	Leslie Cena, Director of Special Education or Aaron Thornsberry, CBO	935 14th St Marysville, CA 95901 Phone: 530-749-4856
Davis Joint USD	David Burke, Executive Director of Capital Operations	1919 Fifth St Davis, CA 95616 Phone: 530-757-5385
Palm Springs USD	Julie Arthur Executive Director of Facilities Planning	980 E. Tahquitz Cyn Way, Palm Springs, CA 92262 Phone: 760-416-6117
Natomas USD	Jen Mellor, Director Facilities and Strategic Planning	1901 Arena Blvd, Sacramento, CA 95834 916-567-5468
William S. Hart Union High SD	Michael Otakva Director of Facilities, Planning & Constr. or Karen Bladen, Supervisor of Fac Acctng	21380 Centre Pointe Parkway Santa Clarita, CA 91350 Phone: 661-259-0033
Jurupa Unified	Trenton T. Hansen, Ph.D. Superintendent or Robin Griffin, Director of Facilities	4850 Pedley Rd Jurupa Valley, CA 92509 Phone: 951-361-6571
San Juan USD	Frank Camarda, Assistant Superintendent, Facilities and Transportation	6135 Sutter Ave Carmichael, CA 95608 Phone: 916-971-5741
Placer Union High SD	Peter Efstathiou, Assistant Superintendent Administrative Services	13000 New Airport Rd Auburn, CA 95603 Phone: 530-886-4400
Lake Elsinore USD	James Judziewicz Assistant Superintendent, Facilities & Operations	545 Chaney St Lake Elsinore, CA 92530 Phone: 951-253-7015
Weed UESD	Jon Ray Superintendent	575 White Ave Weed, CA 96094 Phone: 530-938-6103



PROPOSED FEE

Hancock Park & DeLong Inc.'s fee* for services is as follows:

SERVICE	FEE
A. Update eligibility for new construction funding on districtwide basis	\$3,500 ^[a]
B. Update modernization eligibility at a school site:	
Elementary schools	\$550
Middle schools	\$925
High schools	\$1,110
C. Completion and submittal of application for modernization funding	\$3,500
Completion and submittal of application for new construction funding	\$4,500
Completion and submittal of application for Career Technical Education Facilities Program (CTEFP) funding	\$2,500
Completion and submittal of new construction or modernization application for Preschool, Transitional Kindergarten & Full-Day Kindergarten Facilities Grant Program (Early Ed Program)	\$2,000
(Fee is for each application above)	
D. Completion and submittal of application for facility hardship rehab funding	\$18,000
Completion and submittal of application for facility hardship replacement funding	\$25,000
(Fee is for each application and includes Service G & 4 hours of meetings)	
E. Completion and submittal of application for financial hardship assistance	\$175/hr ^[b]
F. State grant application review and accountability tasks (update cost estimates, respond to OPSC letters, prepare fund release requests, complete expenditure report packages, & assistance with audit)	\$175/hr ^[b,c]
G. Prepare CDE School Facility Program (SFP), CTEFP and Early Ed Program modernization (not replacement-in-kind projects) plan approvals requests	\$3,500
Prepare CDE SFP, CTEFP and Early Ed Program new construction or modernization replacement-in-kind plan approvals requests (Fee is for each application above)	\$4,500
H. Governmental relations—state agency updates	\$0
I. Attend virtual or in-person governing board, Citizen Oversight Committee, or district meetings.	\$175/hr

^[a] If the District is unable to provide specific information on the approved developments within the District's boundaries, if any, Consultant will provide these services at a rate of \$175 per hour. Data needed is copy of approved tentative and/or final maps, approval and expiration dates of maps, date permits pulled and number of permits pulled per tract map.

^[b] District agrees to pay the Consultant \$175 per hour for the services noted above.

^[c] It is estimated these services would not exceed \$2,000 depending on the size of the projects and depth of state audits, if any.

ADDITIONAL COSTS

Any direct travel, meals, and lodging costs, when such expenses are incurred at the request of the client, will be billed at direct cost without mark-up. There are no additional costs unless expressly requested.



Kurt Hauffe
714 925 7878
kurt@hauffecompany.com
2713 Lowell Lane
Santa Ana, California 92706
CSLB Number:
612305, A.B.C10,C16,C20,C36,C54
DSA Class 1 #5488

June 21, 2023

Mr. David Bennett
Assistant Superintendent of Administrative Services
Lowell Joint Unified School District
11019 Valley Home Avenue
Wittier, California 90603

Dear Mr. Bennett,

I am pleased to provide Lowell Joint School District with a proposal for School Facilities Support, Services for PM/ Measure LL Support. July 1, 2023 – June 30, 2024. Not to exceed \$125,000.00.

Schedule Billing:

30%	July 1, 2023 – September 30, 2023	\$37,500.00
30%	Oct 1, 2023 - Dec 30, 2023	\$37,500.00
30%	Jan 1, 2024 – March 30, 2024	\$37,500.00
10%	April 1, 2024 – June 30, 2024	\$12,500.00

Sincerely,

Kurt Hauffe
President
Hauffe Company Inc.

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 06/26/2023

FROM 05/01/2023 TO 05/31/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
S99B0051	GOVCONNECTION INC.	6,854.37	6,854.37	2100000025 4400	Non Capitalized Equipment
S99F0096	QUIEL SCHOOL SIGNS	56,479.04	56,479.04	4000000015 6200	Bldg & Improvement of Bldg
S99F0097	DECKER EQUIPMENT	2,763.47	2,763.47	0100000098 4400	Non Capitalized Equipment
S99F0098	ICS SERVICE COMPANY	327.00	327.00	0100000089 5630	Repairs or Maintenance
S99F0099	ICS SERVICE COMPANY	479.60	479.60	0100000089 5630	Repairs or Maintenance
S99M0343	AMERICAN EXPRESS	1,976.91	1,976.91	0100000317 5200	Travel and Conferences
S99M0358	AMERICAN EXPRESS	2,500.00	2,500.00	0100000317 5200	Travel and Conferences
S99M0359	AMERICAN EXPRESS	392.09	392.09	0100000317 4300	Materials and Supplies
S99M0361	AMERICAN EXPRESS	300.00	300.00	0100000317 5200	Travel and Conferences
S99M0363	AMERICAN EXPRESS	571.25	571.25	0100000317 5200	Travel and Conferences
S99M0364	AMERICAN EXPRESS	830.94	830.94	0100000317 5200	Travel and Conferences
S99M0370	AMERICAN EXPRESS	201.78	201.78	0100000108 5633	Repairs/Tools
S99R0485	F.M. THOMAS AIR CONDITIONING	2,178.25	2,178.25	0100000096 5630	Repairs or Maintenance
S99R0491	AMERICAN TIME	1,055.52	1,055.52	0100000092 4300	Materials and Supplies
S99R0493	ELITE AIR CONDITIONING INC	18,650.00	18,650.00	1400000009 6500	Equipment Replacement
S99R0499	CA DEPARTMENT OF JUSTICE	672.00	672.00	0100000317 5800	Prof/ConsultingServ&Oper Exp
S99R0500	TURF STAR INC.	2,462.76	2,462.76	0100000108 5630	Repairs or Maintenance
S99R0501	GRAINGER	58.59	58.59	0100000091 4300	Materials and Supplies
S99R0513	TURF STAR INC.	2,365.52	2,365.52	0100000108 5630	Repairs or Maintenance
S99R0516	ENCORE PIANO MOVING OF SO CALI	500.00	500.00	0100000098 5800	Prof/ConsultingServ&Oper Exp
S99R0524	ADVANCED CHEMICAL TRANSPORT	2,969.30	2,969.30	0100000125 5800	Prof/ConsultingServ&Oper Exp
S99R0525	IMAGE APPAREL FOR BUSINESS	331.96	331.96	0100000098 5895	Uniforms
S99T0081	MONOPRICE INC.	1,603.86	1,603.86	010058004 4300	Materials and Supplies

**LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT**

FROM 05/01/2023 TO 05/31/2023

BOARD OF TRUSTEES MEETING 06/26/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
		24,540.80			
		18,650.00			
		6,854.37			
		56,479.04			
		106,524.21			

Fund 01 Total:
Fund 14 Total:
Fund 21 Total:
Fund 40 Total:

Total Amount of Purchase Orders:

LOWELL JOINT SD
Consolidated Check Register
 from 5/1/2023 to 5/31/2023

Check	Payee ID	Payee Name	Reference	Subs Check Date	Cancel Date	Type	Status	Check Amount
99 00003406	F9900052	PDQ EQUIPMENT RENTAL	780097	OH 05/01/2023		MW	IS	1,517.28
99 00003407	F9900053	PEST OPTION INC.	422083	OH 05/01/2023		MW	IS	290.00
99 00003408	U9900004	SOUTHERN CALIFORNIA EDISON	0322041923	QH 05/01/2023		MW	IS	8,423.01
99 00003409	U9900005	SOUTHERN CALIFORNIA GAS CO	0321041923	OH 05/01/2023		MW	IS	1,118.58
99 00003410	F9900037	HUNTINGTON HARDWARE CO. INC.	1293686-01	OH 05/01/2023		MW	IS	13,528.90
99 00003411	I9900002	BYRON FERGUSON DBA ALL AMERICA	1010 RS SPRTS	OH 05/03/2023		MW	IS	480.00
99 00003412	V9903531	DAVIS, SUMMER	APR 2023 CNTRCT	OH 05/03/2023		MW	IS	1,512.00
99 00003413	V9903586	HENSLEY, SHARON	APR2023 CARE	OH 05/03/2023		MW	IS	3,000.00
99 00003414	V9900161	RMH DANCE & PRODUCTIONS	042223LJSD	OH 05/03/2023		MW	IS	9,560.00
99 00003415	V9903485	TAKACS, LINDA	APR2023 TCHR	OH 05/03/2023		MW	IS	3,500.00
99 00003416	V9903559	ELITE AIR CONDITIONING INC	PAY 1-HVAC DO	OH 05/03/2023		MW	IS	8,872.50
99 00003417	F9900014	BUG FLIP	65450	OH 05/04/2023		MW	IS	495.00
99 00003418	V9903376	GoTo Communications Inc.	IN7101944688	OH 05/04/2023		MW	IS	4,678.34
99 00003419	V9903583	MORALES, OMAR	RS BYS SCCR 22-2	OH 05/04/2023		MW	IS	700.00
99 00003420	V9903576	MORALES, RYAN	RS BYS SCCR 22-3	OH 05/04/2023		MW	IS	700.00
99 00003421	I9903328	RUSSELL, EILEEN	APR23 OLITA	OH 05/04/2023		MW	IS	125.00
99 00003422	U9900004	SOUTHERN CALIFORNIA EDISON	0324042323	OH 05/04/2023		MW	IS	1,569.28
99 00003423	U9900008	T-MOBILE	0321042023	OH 05/04/2023		MW	IS	164.92
99 00003424	V9903577	TARELO, BRYAN	RS BYS SCR 22-23	OH 05/04/2023		MW	IS	700.00
99 00003425	U9900010	WARE DISPOSAL	1222396	OH 05/04/2023		MW	IS	10,688.05
99 00003426	V9903616	SCHOLASTIC THE TEACHERS STORE	48681192	OH 05/04/2023		MW	IS	176.88
99 00003427	V9903352	ACTIVE EDUCATION	2292	OH 05/05/2023		MW	IS	16,821.00
99 00003428	E9900022	ARIANA CAZARES	ARTSUPPLIES	OH 05/05/2023		MW	IS	267.78
99 00003429	V9900020	ATKINSON ANDELSON LOYA RUUD &	678470	OH 05/05/2023		MW	IS	670.00
99 00003430	V9903626	BRENDA ALLSTUN	FRENCHHORN I	OH 05/05/2023		MW	IS	500.00
99 00003431	V9900028	BUENA PARK PLAQUE & TROPHY	25425	OH 05/05/2023		MW	IS	215.50
99 00003432	V9903553	CA DEPARTMENT OF JUSTICE	BE005488379	OH 05/05/2023		MW	RV	2,604.60
99 00003433	V9903311	CASE PARTS COMPANY	3168609	OH 05/05/2023		MW	IS	39.53
99 00003434	V9903623	Certified Transportation Servi	01-188920	OH 05/05/2023		MW	IS	2,323.00
99 00003435	E9903244	CRISTIAN BOGDAN	MILEAGE	OH 05/05/2023		MW	IS	38.73
99 00003436	V9903202	CURRICULUM ASSOCIATES	90737908	OH 05/05/2023		MW	IS	443.33
99 00003437	V9903613	FREEDOM SCIENTIFIC BLV GROUP L	STDINV566710	OH 05/05/2023		MW	IS	3,439.83
99 00003438	V9900077	FULLERTON SCHOOL DISTRICT	22SI1041	OH 05/05/2023		MW	IS	1,467.80
99 00003439	E9900221	JENNIFER JACKSON	DONUTS 512023	OH 05/05/2023		MW	IS	32.90

LOWELL JOINT SD
Consolidated Check Register
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Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
99 00003440	E9900084	JIM COOMBS	VARIOUS-	OH	05/05/2023		MW	IS	289.56
99 00003441	V9903627	JNL GLOBAL CO	12651	OH	05/05/2023		MW	IS	6,600.00
99 00003442	E9900087	JOHN ZAPPULLA	MILEAGE	OH	05/05/2023		MW	IS	81.63
99 00003443	E9900252	JULIEANNE ALLEN	GIFTBAGS52023	OH	05/05/2023		MW	IS	26.88
99 00003444	V9903625	KNOTTS BERRY FARM	043RC9972327	OH	05/05/2023		MW	IS	3,697.00
99 00003445	V9900123	MONOPRICE INC.	23299940	OH	05/05/2023		MW	IS	348.05
99 00003446	V9900125	MYSTERY SCIENCE	220374	OH	05/05/2023		MW	IS	1,395.00
99 00003447	F9900054	PLUMBING WHOLESALE OUTLET	S100670567.001	OH	05/05/2023		MW	IS	97.94
99 00003448	V9900161	RMH DANCE & PRODUCTIONS	041423RSI	OH	05/05/2023		MW	IS	1,000.00
99 00003449	V9903628	RONICA DIXON	05032023	OH	05/05/2023		MW	IS	3,000.00
99 00003450	E9900189	SHERYL MCDONALD	BOOKS 4202023	OH	05/05/2023		MW	IS	183.07
99 00003451	U9900005	SOUTHERN CALIFORNIA GAS CO	0322042023	OH	05/05/2023		MW	IS	490.22
99 00003452	U9900006	SUBURBAN WATER SYSTEMS	180051883659	OH	05/05/2023		MW	IS	7,905.18
99 00003453	F9900059	THE HOME DEPOT PRO INSTITUTION	742241920	OH	05/05/2023		MW	IS	3,295.92
99 00003454	F9900069	WALTERS WHOLESALE ELECTRIC	S122695045.001	OH	05/05/2023		MW	IS	857.04
99 00003455	V9903352	ACTIVE EDUCATION	2293	OH	05/05/2023		MW	IS	5,460.62
99 00003456	V9903521	YMCA OF ORANGE COUNTY	MAR23ELOPPGR	OH	05/05/2023		MW	IS	35,511.19
99 00003457	V9903605	COASTLINE TERMITE & PEST CONTR	29224	OH	05/08/2023		MW	IS	595.00
99 00003458	V9903445	MUCKENTHALER CULTURAL CENTER F	1720REVISED	OH	05/08/2023		MW	IS	49,148.00
99 00003459	B9900004	APPLIED BEST PRACTICES	28175	OH	05/08/2023		MW	IS	2,475.00
99 00003460	B9900010	ERICKSON-HALL CONSTRUCTION	PAY APP 12	OH	05/08/2023		MW	IS	117,606.28
99 00003461	B9900011	GHATAODE BANNON ARCHITECTS	5246	OH	05/08/2023		MW	IS	20,783.55
99 00003462	B9900013	HAUFFE COMPANY	463	OH	05/08/2023		MW	IS	20,608.00
99 00003463	V9900036	CDW GOVERNMENT INC.	HZ37622	OH	05/09/2023		MW	IS	99.45
99 00003464	V9900053	DATA IMPRESSIONS	21940-IN	OH	05/09/2023		MW	IS	13,166.85
99 00003465	V9900071	FED EX	4802962953	OH	05/09/2023		MW	IS	128.02
99 00003466	F9900011	BEST LAWNMOWER INC.	108248	OH	05/10/2023		MW	IS	1,026.38
99 00003467	F9900033	GLASBY MAINTENANCE SUPPLY	333137A	OH	05/10/2023		MW	IS	19,812.19
99 00003468	F9900040	JAMES HARDWARE COMPANY	2304-049822	OH	05/10/2023		MW	IS	483.56
99 00003469	F9900057	SOUTHEAST CONSTRUCTION PRODUCT	2304-234006	OH	05/10/2023		MW	IS	212.95
99 00003470	N9900015	Continental Sales	APRIL23	OH	05/10/2023		MW	IS	10,030.15
99 00003471	N9900004	DRIFTWOOD DAIRY	APRIL23	OH	05/10/2023		MW	IS	12,951.83
99 00003472	N9900007	GOLD STAR FOODS	APRIL23	OH	05/10/2023		MW	IS	30,849.30
99 00003473	N9900013	SOUTHERN CALIFORNIA PIZZA	APRIL23	OH	05/10/2023		MW	IS	12,924.40

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Check	Payee ID	Payee Name	Reference	Subs Check Date	Cancel Date	Type	Status	Check Amount
99 00003474	V9900010	ALLIANCE OF SCHOOLS FOR COOPER	MAY23VLIFBU	OH 05/11/2023		MW	IS	1,325.13
99 00003475	V9900010	ALLIANCE OF SCHOOLS FOR COOPER	MAY23VSR	OH 05/11/2023		MW	IS	6,297.29
99 00003476	F9900033	GLASBY MAINTENANCE SUPPLY	332564A	OH 05/11/2023		MW	IS	4,216.26
99 00003477	E9900221	JENNIFER JACKSON	SCHLS2WTCB	OH 05/11/2023		MW	IS	597.54
99 00003478	U9900004	SOUTHERN CALIFORNIA EDISON	0405050323	OH 05/11/2023		MW	IS	7,685.00
99 00003479	U9900005	SOUTHERN CALIFORNIA GAS CO	0329042723	OH 05/11/2023		MW	IS	608.48
99 00003480	U9900006	SUBURBAN WATER SYSTEMS	180032282937	OH 05/11/2023		MW	IS	1,801.38
99 00003481	V9900010	ALLIANCE OF SCHOOLS FOR COOPER	MAY23VSR	OH 05/11/2023		MW	IS	13.55
99 00003482	V9900008	ADMINISTRATIVE SERV. CO-OP	16241	OH 05/12/2023		MW	IS	13,584.88
99 00003483	VOID.CONTIV	Void - Continued Stub	CONTINUE	OH 05/12/2023		VM	VD	0.00
99 00003484	V9900013	AMERICAN EXPRESS	WLH048892	OH 05/12/2023		MW	IS	22,305.43
99 00003485	E9903244	CRISTIAN BOGDAN	MILEAGE	OH 05/12/2023		MW	IS	14.31
99 00003486	S9990002	GALLAGHER PEDIATRIC THERAP	10604	OH 05/12/2023		MW	IS	1,029.19
99 00003487	V9903303	iPRINT TECHNOLOGIES	1027720	OH 05/12/2023		MW	IS	200.67
99 00003488	E9900084	JIM COOMBS	COOKIESFLRS315	OH 05/12/2023		MW	IS	191.83
99 00003489	E9900087	JOHN ZAPPULLA	MILEAGE	OH 05/12/2023		MW	IS	64.62
99 00003490	V9900095	JONES SCHOOL SUPPLY COMPANY	1958263	OH 05/12/2023		MW	IS	130.66
99 00003491	V9900098	KIDS DISCOVER	100162491-1	OH 05/12/2023		MW	IS	144.00
99 00003492	V9903622	KWORLD USA COMPUTER INC	0056691-IN	OH 05/12/2023		MW	IS	1,116.00
99 00003493	V9900104	LEADER SERVICES	CDS6238	OH 05/12/2023		MW	IS	1,545.69
99 00003494	V9900123	MONOPRICE INC.	23369049	OH 05/12/2023		MW	IS	2,264.74
99 00003495	V9900129	NCS PEARSON INC.	21721600	OH 05/12/2023		MW	IS	583.28
99 00003496	V9900130	NIC PARTNERS INC.	55277	OH 05/12/2023		MW	IS	19,990.99
99 00003497	V9903367	OAK HALL INDUSTRIES L.P.	4456683	OH 05/12/2023		MW	IS	4,579.30
99 00003498	E9900172	RHONDA OVERBY	ACSA-JAN CUE-	OH 05/12/2023		MW	IS	492.98
99 00003499	E9900189	SHERYL MCDONALD	BOOKS,LD RSHIP/	OH 05/12/2023		MW	IS	172.48
99 00003500	E9900199	SYLVIA BEHURA	CLE CONF3/9-3/11	OH 05/12/2023		MW	IS	165.53
99 00003501	V9903612	THE ELD EXPERTS MONARCH	06223-VKCM	OH 05/12/2023		MW	IS	2,354.94
99 00003502	V9900013	AMERICAN EXPRESS	TPT 04242023	OH 05/12/2023		MW	IS	1,323.90
99 00003503	V9900008	ADMINISTRATIVE SERV. CO-OP	16356	OH 05/15/2023		MW	IS	13,212.40
99 00003504	V9900010	ALLIANCE OF SCHOOLS FOR COOPER	MAY23DDR	OH 05/15/2023		MW	IS	29,566.95
99 00003505	S9990001	BEHAVIOR AND EDUCATION INC	6030959	OH 05/15/2023		MW	IS	7,840.00
99 00003506	F9900014	BUG FLIP	66619	OH 05/15/2023		MW	IS	395.00
99 00003507	F9900015	CANNINGS HARDWARE LA HABRA	495759	OH 05/15/2023		MW	IS	19.03

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99 00003508	S9990002	GALLAGHER PEDIATRIC THERAP	10677	OH	05/15/2023		MW	IS	1,268.21
99 00003509	V9903420	Granite Telecommunications LLC	600922554	OH	05/15/2023		MW	IS	1,403.36
99 00003510	F9900038	ICS SERVICE COMPANY	37332	OH	05/15/2023		MW	IS	6,662.31
99 00003511	V9900088	IMPERIAL BAND INSTRUMENTS	77633	OH	05/15/2023		MW	IS	190.53
99 00003512	V9903303	iPRINT TECHNOLOGIES	1021718	OH	05/15/2023		MW	IS	140.03
99 00003513	E9900089	JULIE MAYHEW	SCHLS2WCH39311	OH	05/15/2023		MW	IS	500.61
99 00003514	U9900003	MCI A VERIZON COMPANY	409098576	OH	05/15/2023		MW	IS	15.68
99 00003515	V9903619	PAR INC	IN-00198716	OH	05/15/2023		MW	IS	337.99
99 00003516	F9900053	PEST OPTION INC.	423687	OH	05/15/2023		MW	IS	951.01
99 00003517	F9900060	THE SHERWIN-WILLIAMS CO.	5568-1	OH	05/15/2023		MW	IS	249.14
99 00003518	V9903352	ACTIVE EDUCATION	2318	OH	05/15/2023		MW	IS	5,460.62
99 00003519	V9903631	CHRISTINA LOPEZ	05082023	OH	05/15/2023		MW	IS	292.10
99 00003520	V9900010	ALLIANCE OF SCHOOLS FOR COOPER	MAY23DDR	OH	05/15/2023		MW	IS	65.22
99 00003521	V9900002	A & D TRANSPORTATION L.P.	12678	OH	05/16/2023		MW	IS	375.00
99 00003522	V9900015	APPLE INC.	AL23220897	OH	05/16/2023		MW	IS	1,215.65
99 00003523	V9900023	BAUDVILLE	4035918	OH	05/16/2023		MW	IS	309.91
99 00003524	V9900201	BSN SPORTS LLC dba US GAMES	921206757	OH	05/16/2023		MW	IS	892.25
99 00003525	V9903553	CA DEPARTMENT OF JUSTICE	653576	OH	05/16/2023		MW	IS	672.00
99 00003526	E9900051	DAVID BENNETT	CASBO 45-472023	OH	05/16/2023		MW	IS	113.81
99 00003527	V9900056	DELTA DENTAL OF CALIFORNIA	BE005488379	OH	05/16/2023		MW	IS	2,412.60
99 00003528	F9900027	EAST WHITTIER GLASS & MIRROR	19231	OH	05/16/2023		MW	IS	467.00
99 00003529	V9903600	EDUPARTS	INV-000017273	OH	05/16/2023		MW	IS	28.73
99 00003530	F9900031	F.M. THOMAS AIR CONDITIONING	45172	OH	05/16/2023		MW	IS	2,178.25
99 00003531	E9900253	FRANK MARRONE	CUE316-3182023	OH	05/16/2023		MW	IS	140.35
99 00003532	V9900076	FULLERTON JOINT UNION HS DIST	70S10202	OH	05/16/2023		MW	IS	1,089.76
99 00003533	E9900159	PAOLO ANDRES	CUE316-3182023	OH	05/16/2023		MW	IS	48.91
99 00003534	U9900006	SUBURBAN WATER SYSTEMS	180051889364	OH	05/16/2023		MW	IS	1,098.01
99 00003535	E9900214	WHITNEY TAKACS	VARIOUS 532023	OH	05/16/2023		MW	IS	120.96
99 00003536	V9903498	ECONO FENCE INC	5574	OH	05/16/2023		MW	IS	1,890.00
99 00003537	U9900004	SOUTHERN CALIFORNIA EDISON	0410050823	OH	05/17/2023		MW	IS	3,126.51
99 00003538	B9990011	GHATAODE BANNON ARCHITECTS	5314	OH	05/17/2023		MW	IS	22,183.50
99 00003539	B9990011	GHATAODE BANNON ARCHITECTS	5312	OH	05/17/2023		MW	IS	16,872.80
99 00003540	B9990011	GHATAODE BANNON ARCHITECTS	5313	OH	05/17/2023		MW	IS	4,221.00
99 00003541	B9990013	HAUFFE COMPANY	464	OH	05/17/2023		MW	IS	10,752.00

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99 00003542	B9900013	HAUFFE COMPANY	465	OH	05/17/2023		MW	IS	7,168.00
99 00003543	V9903637	ALEXANDRA DAVILA	051623REIMB	OH	05/18/2023		MW	IS	61.74
99 00003544	V9903634	ANNETTE AGUILON	051623REIMB	OH	05/18/2023		MW	IS	15.99
99 00003545	V9903554	BOSWELL, KURTIS	JAN-FEB CNTRCT	OH	05/18/2023		MW	IS	805.00
99 00003546	19900002	BYRON FERGUSON DBA ALL AMERICA	1011 -RS	OH	05/18/2023		MW	IS	360.00
99 00003547	V9903305	CARTY, LYN	051623REIMB2	OH	05/18/2023		MW	IS	508.48
99 00003548	U9900002	FRONTIER	0510060923	OH	05/18/2023		MW	IS	55.79
99 00003549	V9903635	JESSICA SOBER	051623REIMB	OH	05/18/2023		MW	IS	204.65
99 00003550	E9900093	KAITLYN CAMPBELL	051623REIMB	OH	05/18/2023		MW	IS	50.49
99 00003551	E9900098	KARI DANIEL	051623REIMB2	OH	05/18/2023		MW	IS	159.71
99 00003552	E9900105	KELLY HIGGINS	051623REIMB	OH	05/18/2023		MW	IS	87.75
99 00003553	E9900149	MICHELLE VANDERLEE	051623REIMB	OH	05/18/2023		MW	IS	202.99
99 00003554	V9903419	NANCY KEMP	IV 1 CNTRCT SVC	OH	05/18/2023		MW	IS	750.00
99 00003555	V9903412	NATALY BENTON	051623REIMB	OH	05/18/2023		MW	IS	204.00
99 00003556	V9903636	RILEY FISCUS	051623REIMB	OH	05/18/2023		MW	IS	53.97
99 00003557	V9903330	SCHOLASTIC	614548059-782246	OH	05/18/2023		MW	IS	322.17
99 00003558	U9900004	SOUTHERN CALIFORNIA EDISON	0412051023	OH	05/18/2023		MW	IS	3,721.95
99 00003559	U9900005	SOUTHERN CALIFORNIA GAS CO	0410050923	OH	05/18/2023		MW	IS	638.40
99 00003560	V9900180	SPARKLETTTS	15734879050723	OH	05/18/2023		MW	IS	206.33
99 00003561	U9900008	T-MOBILE	0404050323	OH	05/18/2023		MW	IS	31.00
99 00003562	19900011	TRINIDAD, GINA	S99X0022-APR-	OH	05/18/2023		MW	IS	975.11
99 00003563	E9900218	YUMI YAMAMOTO	051623REIMB	OH	05/18/2023		MW	IS	105.88
99 00003564	V9903399	CALIFORNIA DEPT OF SOCIAL SERV	MACYPRESCH_FE	OH	05/18/2023		MW	IS	968.00
99 00003565	V9900020	ATKINSON ANDELSON LOYA RUUD &	680943 APR 2023	OH	05/19/2023		MW	IS	7,878.75
99 00003566	F9900038	ICS SERVICE COMPANY	37451	OH	05/19/2023		MW	IS	571.27
99 00003567	V9903291	JEANETTE TREVINO	05152023	OH	05/19/2023		MW	IS	27.90
99 00003568	V9903595	LAGUNA CLAY COMPANY	SI94481	OH	05/19/2023		MW	IS	4,800.40
99 00003569	V9900134	OCDE	94SI4358	OH	05/19/2023		MW	IS	900.00
99 00003570	V9900134	OCDE	94SI4215	OH	05/19/2023		MW	IS	7,600.00
99 00003571	V9903591	U-Haul	5402642286	OH	05/22/2023		MW	IS	279.16
99 00003572	V9903347	BREAKOUT INC.	45293	OH	05/23/2023		MW	IS	1,499.00
99 00003573	V9903335	CONSTANT CONTACT INC.	O5SOWEBBB11123	OH	05/23/2023		MW	IS	452.25
99 00003574	V9900084	HOUGHTON MIFFLIN HARCOURT	955807792	OH	05/23/2023		MW	IS	2,401.77
99 00003575	F9900038	ICS SERVICE COMPANY	37450	OH	05/23/2023		MW	IS	806.60

LOWELL JOINT SD
Consolidated Check Register
 from 5/1/2023 to 5/31/2023

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
99 00003576	E9900084	JIM COOMBS	STRBCKS 5-9-2023	OH	05/23/2023		MW	IS	65.27
99 00003577	V9900103	LAKESHORE LEARNING MATERIALS	677071051023	OH	05/23/2023		MW	IS	234.22
99 00003578	V9900144	PRO-ED	2988874	OH	05/23/2023		MW	IS	96.20
99 00003579	V9900024	BEARCOM	5554883	OH	05/23/2023		MW	IS	680.77
99 00003580	V9903259	A-TECH CONSULTING INC	231558	OH	05/23/2023		MW	IS	48,030.00
99 00003581	V9903352	ACTIVE EDUCATION	2317	OH	05/24/2023		MW	IS	16,821.00
99 00003582	U9900001	CITY OF LA HABRA WATER DEPARTM	0412051523	OH	05/24/2023		MW	IS	2,036.08
99 00003583	U9900004	SOUTHERN CALIFORNIA EDISON	0412051023A	OH	05/24/2023		MW	IS	6,950.47
99 00003584	U9900005	SOUTHERN CALIFORNIA GAS CO	0413051223	OH	05/24/2023		MW	IS	683.20
99 00003585	R9900001	BRENT ALLSMAN	JUNE2023	OH	05/25/2023		MW	IS	603.64
99 00003586	R9903247	CAROLYN KANE	JUNE2023	OH	05/25/2023		MW	IS	1,358.28
99 00003587	F9900019	CITY OF LA HABRA	LH23-539AR	OH	05/25/2023		MW	IS	2,380.27
99 00003588	R9900014	EDDY VEGA	JUNE2023	OH	05/25/2023		MW	IS	603.64
99 00003589	R9900007	GAYLE ROGERS	JUNE2023	OH	05/25/2023		MW	IS	269.02
99 00003590	R9900015	KATHRYN ALLSMAN	JUNE2023	OH	05/25/2023		MW	IS	603.64
99 00003591	R9900013	MARGARET DUMADAG	JUNE2023	OH	05/25/2023		MW	IS	603.64
99 00003592	R9900009	NANCY WHITE	JUNE2023	OH	05/25/2023		MW	IS	1,358.28
99 00003593	R9900010	PENNY MAYERCHECK	JUNE2023	OH	05/25/2023		MW	IS	1,358.28
99 00003594	R9900011	RONALD RANDOLPH	JUNE2023	OH	05/25/2023		MW	IS	689.04
99 00003595	R9900012	SHELLEY MARKER	JUNE2023	OH	05/25/2023		MW	IS	603.64
99 00003596	V9900024	BEARCOM	5554368	OH	05/25/2023		MW	IS	680.77
99 00003597	F9900019	CITY OF LA HABRA	LH23-539AR	OH	05/25/2023		MW	IS	175.13
99 00003598	R9900002	BRUCE PATTILLO	JUNE2023	OH	05/25/2023		MW	IS	603.64
99 00003599	V9900104	LEADER SERVICES	6274	OH	05/30/2023		MW	IS	5,599.91
99 00003600	V9903566	MRS. NELSON'S BOOK COMPANY	15956	OH	05/30/2023		MW	IS	2,112.93
99 00003601	U9900005	SOUTHERN CALIFORNIA GAS CO	0419051823	OH	05/30/2023		MW	IS	525.48
99 00003602	V9903521	YMCA OF ORANGE COUNTY	APRIL23ELOPPGR	OH	05/30/2023		MW	IS	29,855.23
99 00003603	U9900004	SOUTHERN CALIFORNIA EDISON	0420051823	OH	05/31/2023		MW	IS	4,626.93
99 00003604	U9900005	SOUTHERN CALIFORNIA GAS CO	0420051923	OH	05/31/2023		MW	IS	206.85

Issued: 890,068.54
Reversed: 2,604.60

LOWELL JOINT SD
Consolidated Check Register
 from 5/1/2023 to 5/31/2023

Check	Payee ID	Payee Name	Reference	Subs Check Date	Cancel Date	Type	Status	Check Amount
99 Bank Total:								892,673.14

Grand Total: 892,673.14

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2022/23 #12

June 26, 2023

I. CERTIFICATED EMPLOYEES

A. CHANGE OF STATUS 2023-2024**

NAME	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	SITE	COMMENTS
Petersen, Kaycee	08/14/2023	05/31/2024	JO	Class 5/Step 1 Correction of EER #11 2022-2023

B. EXTRA DUTY PAY/STIPENDS 2023-2024**

NAME	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	SITE	COMMENTS
Castillo, Barbara	07/01/2023	08/11/2023	DO	Stipend for 10 days not to exceed \$3,750 for Professional Development and Planning. To be paid from ESSERIII Funds
Champion, Rebecca	07/01/2023	08/11/2023	DO	Stipend for 10 days not to exceed \$3,750 for Professional Development and Planning. To be paid from ESSERIII Funds
Brander, Holly	07/01/2023	08/11/2023	DO	Stipend for 10 days not to exceed \$3,750 for Professional Development and Planning. To be paid from ESSERIII Funds

* It is further recommended that these individuals be approved for substitute teaching at the rate of \$200.00 per day and/or \$50.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties, Intervention, and PowerSource, Power Up, ESY

**It is further recommended that the individuals listed in Certificated Salaries for 2023-2024 is approved to instruct in the Intervention Programs. The rate of pay is \$50.00/hour and will be paid from Title I or LCFF Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2023-2024 serve as home school teachers, if needed, for the 2023-2024 school year at a rate of \$50.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2023-2024 school year.

II. CLASSIFIED EMPLOYEES June 26, 2023

A. MONTHLY – GENERAL FUND

B. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Alatorre, Brandon	6/7/23	8/15/23	R21/S01	M&O	Day Custodian Substitute/Summer Assignment
Anaya, Arlene	6/5/23	6/16/23	R21/S01	MA	ESY Instructional Aide/Summer School Assignment
Andrade, Rudy	6/7/23	8/15/23	R21/S01	M&O	Day Custodian Substitute/Summer Assignment
Beiderwell, Alexis	6/5/23	6/30/23	R14/S01	JO	Power Source Instructional Aide/Summer School Assignment

Belk, Juliette	6/6/23	8/15/23	R17/S01	DO	Systems Aide - Technology/Summer Assignment
Berduo, Samuel	6/5/23	8/15/23	R21/S01	M&O	Day Custodian Substitute/Summer Assignment
Bullard, April	6/6/23	8/15/23	R17/S01	DO	Systems Aide - Technology/Summer Assignment
Cardenas, Eva	6/5/23	6/30/23	R14/S01	JO	Power Source Instructional Aide/Summer School Assignment
Carr, Candice	6/5/23	6/30/23	R17/S01	JO	Power Source Site Coordinator/Summer School Assignment
Carr, Candice	7/19/23	6/30/23	R17/S01	EP	Power Up Coordinator/Summer School Assignment
Castro, Claudia	6/5/23	6/30/23	R14/S01	JO	Power Source Instructional Aide/Summer School Assignment
Castro, Claudia	7/19/23	7/19/23	R15/S01	EP	Power Up Health Tech/ Summer School Assignment
Castro, Jenny	6/5/23	6/30/23	R16/S04	MA	ESY Instructional Aide/Summer School Assignment
Chavez, Diane Marie	6/5/23	6/30/23	NDA R01/S01	JO	Noon Duty Aide/Summer School Assignment
Coombs, Tucker	6/5/23	8/15/23	R21/S01	M&O	Day Custodian Substitute/Summer Assignment
Costello, Jennifer	8/16/23			MG	Increase Hours: SCW from 3.75 hours to 5 hours per day
Davis, Summer	6/5/23	6/30/23	R14/S01	JO	Power Source Instructional Aide/Summer School Assignment
Del Orbe, Ruth	6/5/23	6/30/23	R14/S03	RS	SCW-Central Kitchen/ Summer School Assignment
Espinoza, Sergio	6/5/23	6/30/23	R22/S08	DO	Nutrition Services Driver/Summer School Assignment
Estrada Valencia, Elizabeth	6/5/23	6/30/23	R14/S07	JO	Power Source Instructional Aide/Summer School Assignment
Estrada Valencia, Elizabeth	7/19/23	8/2/23	R14/S07	EP	PowerUp Instructional Aide/Summer School Assignment
Flores, Maria	6/5/23	6/30/23	R15/S08	MA	ESY Instructional Aide/Summer School Assignment
Flores, Victor	6/5/23	6/30/23	R16/S01	MA	ESY Instructional Aide/Summer School Assignment
Francis, Annalisa	7/20/23	8/2/23	R23/S08	EP	Power Up LVN/ Summer School Assignment
Garcia, Melissa	7/19/23	6/30/23	R14/S02	EP	SCW/Summer School Assignment
Garcia, Olivia	6/5/23	6/30/23	R15/S05	MA	ESY Instructional Aide/Summer School Assignment
Gonzalez, Angelica	6/5/23	6/30/23	NDA R01/S01	JO	Noon Duty Aide/Summer School Assignment
Gonzalez, Leslie	6/20/23	6/30/23	R14/S01	JO	Power Source Instructional Aide/Summer School Assignment
Goodenow, Arlene	6/6/23	6/30/23	R14/S03	JO	SCW/Summer School Assignment
Green, Benjamin	6/5/23	8/15/23	R21/S01	M&O	Day Custodian Substitute/Summer Assignment
Hernandez, Frances	6/5/23	6/30/23	R14/S01	JO	Power Source Instructional Aide/Summer School Assignment
Hoffman, Tabatha	6/5/23	6/30/23	R16/S01	MA	ESY Instructional Aide/Summer School Assignment

Lepe, Caroline	6/6/23	8/15/23	R17/S01	DO	Systems Aide - Technology/Summer Assignment
Lepe, Caroline	7/19/23	8/2/23	R14/S05	EP	PowerUp Instructional Aide/Summer School Assignment
Leon Guerrero, Robyn	6/6/23	8/15/23	R17/S01	DO	Systems Aide - Technology/Summer Assignment
Licea, Erica	06/15/23	06/30/23	R16/S01	MA	ESY Instructional Aide/Summer School Assignment
Long-Gomez, Stephanie	6/5/23	6/30/23	R14/S01	JO	Power Source Instructional Aide/Summer School Assignment
Lopez, Donna	6/5/23	6/30/23	R15/S08	JO	Power Source Instructional Aide/Summer School Assignment
Marquez, Francisco	6/5/23	6/30/23	R14/S01	JO	Power Source Instructional Aide/Summer School Assignment
Mehta, Katheryn	6/5/23	6/30/23	R15/S03	MA	ESY Instructional Aide/Summer School Assignment
Meza Soto, Katie	6/5/23	6/30/23	R15/S04	MA	ESY Instructional Aide/Summer School Assignment
McCoy, Stacy	06/15/23	06/28/23	R14/S01	JO	Power Source Instructional Aide/Summer School Assignment
Morgan, Diane	6/5/23	6/30/23	R15/S08	MA	ESY Instructional Aide/Summer School Assignment
Muravez, Alicia	8/16/23			EP	Increase Hours: SCW from 3.75 hours to 5 hours per day
Obezo, Brittney	6/6/23	8/15/23	R17/S01	DO	Systems Aide - Technology/Summer Assignment
Ornelas, Ivonne	6/5/23	6/30/23	R14/S08	JO	SCW/Summer School Assignment
Ornelas, Ivonne	8/16/23			JO	Increase Hours: SCW from 3.75 hours to 5 hours per day
Pacheco, Emilia	06/26/23	06/30/23	R16/S01	MA	ESY Instructional Aide/Summer School Assignment
Padilla, Myra	6/13/23		R23/S08	DO	Step Increase: Fiscal Clerk
Palmer, Mary	6/5/23	6/30/23	R14/S08	JO	Power Source Instructional Aide/Summer School Assignment
Paz, Carrie	6/5/23	6/30/23	R14/S01	JO	Power Source Instructional Aide/Summer School Assignment
Perez, Kara	6/5/23	6/30/23	R14/S01	JO	Power Source Instructional Aide/Summer School Assignment
Ponce, Adriana	06/12/23	08/15/23	R29/S06	DO	Substitute Information Systems Specialist
Pullen, Darlene	6/6/23	8/15/23	R17/S07	DO	Systems Aide - Technology/Summer Assignment
Rapp, Wendi	06/09/23	09/09/23		DO	Info. Systems Specialist: Medical LOA: 6/9/23 – 9/9/23
Rivera, Evan	6/5/23	8/15/23	R21/S01	M&O	Day Custodian Substitute/Summer Assignment
Rubio, Sandra	6/5/23	6/30/23	R14/S07	RS	SCW-Central Kitchen/ Summer School Assignment
Rubio, Sandra	8/16/23			RS	Increase Hours: SCW from 3.75 hours to 5 hours per day
Sanchez, Alexandra	6/5/23	6/30/23	R14/S01	JO	Power Source Instructional Aide/Summer School Assignment
Sanchez, Kris	6/5/23	6/30/23	R14/S05	MA	SCW/Summer School Assignment

Sanchez, Kris	8/16/23			MA	Increase Hours: SCW from 3.75 hours to 5 hours per day
Solorzano Fonseca, Casta	6/5/23	6/30/23	R14/S01	JO	Power Source Instructional Aide/Summer School Assignment
Sotelo, Alex	6/5/23	8/15/23	R21/S01	M&O	Day Custodian Substitute/Summer Assignment
Soto Meza, Katie	6/5/23	6/30/23	R14/S04	MA	ESY Instructional Aide/Summer School Assignment
Staffon, Santy	6/5/23	6/30/23	R15/S08	JO	Power Source Instructional Aide/Summer School Assignment
Swisshelm, Lisa	8/16/23			OL	Increase Hours: SCW from 3.75 hours to 5 hours per day
Valdez, Faith	6/20/23	6/30/23	R14/S03	MA	ESY Instructional Aide/Summer School Assignment
Valdez, Faith	7/19/23	8/2/23	R14/S03	EP	PowerUp Instructional Aide/Summer School Assignment
Vazquez, Maricela	6/5/23	6/30/23	R14/S05	MA	ESY Instructional Aide/Summer School Assignment
Xiomara Villa	6/5/23	6/30/23	R14/S01	JO	Power Source Instructional Aide/Summer School Assignment
Xiomara Villa	7/19/23	8/2/23	R14/S01	EP	PowerUp Instructional Aide/Summer School Assignment
Villapania, Thomas	6/1/23		R28/S08	M&O	Step Increase: Maintenance General
Villarino, Pilar	6/5/23	6/30/23	R14/S05	MA	ESY Instructional Aide/Summer School Assignment
Weimholt, Lina	6/5/23	6/30/23	R16/S08	MA	ESY Instructional Aide/Summer School Assignment
Wendler, Lucille	6/5/23	6/30/23	NDA R01/S01	JO	Noon Duty Aide/Summer School Assignment
Westerhold, Paul	6/5/23	6/30/23	R14/S01	JO	Power Source Instructional Aide/Summer School Assignment
Williams Stanford, Carol	6/5/23	6/30/23	R15/S08	MA	ESY Instructional Aide/Summer School Assignment

C. CLASSIFIED JOB DESCRIPTIONS

- EXPANDED LEARNING SITE COORDINATOR
- NETWORK AND DATA SYSTEMS TECHNOLOGY SUPERVISOR
- CLERK - SPECIAL PROGRAMS



LOWELL JOINT SCHOOL DISTRICT

EXPANDED LEARNING SITE COORDINATOR

Classified Salary Schedule
Range 18

JOB SUMMARY:

Under supervision, assists in the supervision, management, safety and well being of students of school age during the before and/or after school expanded learning program a district school age before and after school program.

DISTINGUISHING CHARACTERISTICS:

This classification is distinguished from other Instructional Assistant classifications in that the primary responsibility is working with students in the Expanded Learning Opportunities Program (PowerSource) department.

ESSENTIAL FUNCTIONS:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

- Assist community partners and teachers in a learning environment designed to develop the physical, cognitive, emotional, creative and social skills of child development students.
- Assist in the preparation of a variety of instructional materials and learning aids designed for learning of expanded learning students.
- Supervise groups or individual students under the directions of the assigned supervisor.
- Demonstrate standards of behavior and utilize a positive approach while working with children.
- Distribute snacks and other meals as appropriate; set up plates and meals; clean serving area after meals; assist students with cleanliness and toileting as needed.
- Maintain and assure a clean, safe, attractive and positive learning environment; perform light housekeeping duties, including cleaning the classroom after community partners and students leave, ensuring the classroom is ready for the next day.
- May set up and operate simple audio-visual equipment, assisting students to learn through the use of computers and other teaching aids.
- Assist in administering routine first aid to students as needed; administering medication and medical procedures in accordance with specific medical instructions as assigned.
- Participate in meetings and in-service training programs as assigned.
- Assist with classroom preparation and materials.
- Routinely squat, crouch, sit on small chairs, and hard surfaces with students.
- Maintains student, classified, certificated, and community partner attendance records.
- Coordinates student dismissal procedures, communicating with community partners, parents and guardians in an ongoing manner.
- Perform other related duties as assigned.

QUALIFICATION GUIDELINES:

Knowledge of:

- Basic concepts used in Education/Child Development
- Program policies, practices and procedures.
- Safe classroom and playground practices.
- Health and safety precautions and procedures
- Basic first aid procedures and health and safety regulations.
- Interpersonal relations skills using tact, patience and courtesy.

Ability to:

- Appropriately manage student behavior and guide students toward acceptable social behavior.
- Implement learning activities for children while maintaining a healthy and safe environment.
- Monitor and assist students.
- Communicate clearly and effectively, both orally and in writing, with administrators, employees, parents and the public.
- Maintain confidentiality.
- Work independently with minimal supervision. meeting schedules and timelines.

- Establish and maintain cooperative and effective working relationships with others.
- Squat, crouch or sit on small chairs low to the ground or hard floors.
- Demonstrate understanding, patient and receptive attitude toward students, staff, community partners and parents.
- Work confidentially with discretion and independently with little supervision.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain cooperative and effective working relationships with others.
- Perform routine clerical duties.
- Lift and move items weighing up to 50 pounds.

Education/Training/Licenses/Experience:

- (1) Graduation from high school or its equivalent and must successfully pass the District's local assessment test; and
- (2) 24 college level units, 12 of which need to be in Education, Child Development, or related field; OR
- (3) At least 3 years of experience working with children in a child development program or equivalent

PHYSICAL STANDARDS AND WORKING CONDITIONS:

The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.

Physical Demands:

Physical demands of this position include sitting and standing for extended periods of time. The employee may frequently move or lift children weighing up to 50 pounds unassisted. Occasional bending at the waist is required, as is kneeling, crouching, squatting, pushing and pulling. Employees may reach overhead as well as above the shoulders and horizontally.

Mental Demands:

Employee must be able to comprehend and follow written and oral instructions; interpret policies and procedures; and interact cooperatively with District staff, parents, and the general public.

Work Environment:

While performing the duties of this job, the employee works in several environments including classroom, indoor and outdoor environments and on or near student playground equipment.

The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.

WORK PERIOD:

10 months per year, 5 days per week, up to 5 hours/day at the end of/after school.



NETWORK & DATA SYSTEMS TECHNOLOGY SUPERVISOR

Classified Management Salary Schedule

JOB SUMMARY:

Under supervision of the Director of Technology, the lead performs site and district network, data systems, and related technology maintenance; repair, modifications and installation of electrical and all electronic systems and equipment. This includes all types of computer hardware and software, printers, stored data information, electronic media, audio-visual and video monitoring systems, and data server equipment. The supervisor may direct and evaluate the work of other technology staff under the guidance of the Director of Technology.

ESSENTIAL FUNCTIONS:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the classification.

Must be able to perform the following:

- Maintain and upkeep all of the District's Technology needs.
- Creation of User accounts in any and all systems, including Activer Directory, Google, and UMRA management.
- Ordering and receiving inventory including asset tagging and tracking.
- Install video, Wi-Fi based systems, computer wiring or cables.
- Be able to successfully collaborate with staff and lead projects.

NETWORKING

- Install, configure, and maintain WAN, LAN, switches, routers, gateways, content filters, and firewalls.
- Maintain documentation of equipment installations (maps and equipment inventories).
- Install, configure, and maintain enterprise wireless systems, including physically mounting wireless access points when needed and managing wireless controllers.
- Maintain enterprise backup for District wide resources, including the backup and restore of user data and backup and restore of all servers.
- Maintain VoIP phone and voicemail system.

INFRASTRUCTURE/SERVER

- Install, configure and maintain Virtual Server environment, and cloud based backups.
- Install, configure, and maintain windows servers, used for infrastructure services such as Active Directory, DNS, DHCP, Radius, and Group Policy management.
- Maintain enterprise antivirus systems and other cyber security protocols..
- Maintain District website and social media as needed.
- Maintain Google infrastructure, including domain, chromebook, and apps management.

END USER SUPPORT

- Manage Google Workspace for Education for all staff and students.
- Support Windows PC, laptop, MACs and Chromebook.
- Manage SSO and 2FA for applications such as Google, Clever, Aeries.
- Support classroom management applications such as GoGuardian.
- Support helpdesk ticketing system such as Incident IQ.

EXAMPLES OF ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Install, maintain, and troubleshoot hardware and devices for WAN and LAN routing and switching.

- Install, maintain, and troubleshoot physical, virtual servers and backup appliances.
- Install, maintain, and troubleshoot hardware, including but not limited to the following: Desktops, laptops, printers, and other computer related devices, various types of projectors, and video distribution systems
- Install, maintain and troubleshoot software, including but not limited to the following: Windows, MAC, and Chromebook operating systems, SSO portals, education software and applications.
- Maintain inventory of spare parts; requisition parts and materials.
- Assist in planning the District's technology needs and roadmap for future expansions.
- Assists Schools in planning Technology needs for classrooms and programs.
- Other related duties.

QUALIFICATION GUIDELINES:

Knowledge of:

- Network-level protocols, software systems and infrastructure.
- Microsoft Active Directory and Google Workspace for Education.
- Computers, computer networks, sound systems, and audio visual equipment theory and techniques.
- Methods, materials, and terminology used in current technology.
- The principles of a classroom environment.

Ability to:

- Prepare, interpret, and work from wiring diagrams, schematics, drawings, and blueprints.
- Use tools and electronic testing equipment.
- Analyze equipment problems and determine necessary repairs.
- Follow verbal and written instructions.
- Prepare written reports.
- Train and provide work directions to others.
- Work cooperatively with others.
- Operate a motor vehicle.
- Access confined areas and exterior roof areas.

Education/Training/Experience:

Bachelor's degree in Computer Science, Information Systems, or related field from an accredited college or university. OR four or more years of increasingly responsible server and network administration experience in an enterprise level network operations center. Experience with both Windows and Mac operating systems required. Experience in a K-12 environment desirable.

Licenses/Certificates/Special Requirements:

A valid California Driver's License and the ability to maintain insurability under the District's Vehicle Insurance Policy.

PHYSICAL STANDARDS AND WORKING CONDITIONS:

The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary depending on specific trade and or specialized work assignment.

Physical Demands:

Physical demands of this position include sitting or standing for extended periods of time, regularly required to use hands and fingers to handle and operate objects, tools, or controls and reach with hands and arms. The employee is required to frequently walk, stand, stoop or kneel, bend at the waist and reach above the shoulders. Lifting, pushing, pulling or carrying objects typically weighing up to 65 pounds may be required. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Mental Demands:

Employee must be able to use written and oral communication skills; read and interpret data, information and documents; interpret policies and procedures; work under deadlines with interruptions; and interact with District staff, vendors, and the general public.

Network and Data Systems Technology Supervisor

Work Environment:

Employees work in both office and school settings, and may work without direct and/or constant supervision. Employees frequently drive to District sites to conduct work. Noise level in the work environment is usually moderate.

The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.

WORK PERIOD: 12 months per year, 5 days per week, up to 8 hours per day

CLERK – SPECIAL PROGRAMS**DEFINITION:**

Under general supervision, performs clerical duties of average difficulty in an office setting; serves as primary support for Early Learning programs and added support for Expanding Learning programs when necessary; and performs related duties as required.

TYPICAL TASKS:

1. Maintain records of sign-in/out and attendance sheets.
2. Maintains enrollment files. Process registrations, create new student files, maintain checklists, and inform teachers of new student arrivals.
3. Types various materials such as reports, bulletins, notices, correspondence, etc.
4. May perform clerical tasks in connection with Special Programs.
5. Answer emails and phone calls, maintain and update calendars, and oversee filing systems. Respond to inquiries about the preschool program and provide information to potential students and families. Schedule tours for prospective students and families with the Site Coordinators.
6. Assists in processing new pupil enrollments.
7. Receives, sorts, and routes mail.
8. Manage schedules; assist in planning meetings and events, including organizing all logistical needs for events or meetings.
9. Processes computer information on student attendance, progress monitoring, and scheduling.
10. Operates computers and various office machines.
11. If applicable, can substitute at the site level when necessary (12 ECE units minimum) Act as the interim Site Supervisor and or Preschool Teacher during their absence, ensuring smooth operations and effective communication between staff and parents.
12. Support program coordinator with ordering, state reports, licensing, and records necessary for the operation of a preschool
13. Coordinate with the nutrition department to confirm snack/lunch menus, and record snack/lunch counts.
14. Assist in managing any emergency situations or unexpected incidents that may arise during the Site Supervisor and or Program Coordinator's absence, while following established policies and procedures.
15. Performs related duties as assigned.

MINIMUM QUALIFICATIONS

- One year experience in clerical work; equivalent to graduation from high school;
- Possession of a valid First Aid Certificate
- Basic computer knowledge
- Strong organizational and time management skills, with the ability to prioritize tasks and manage multiple responsibilities simultaneously.
- Strong attention to detail.
- A commitment to providing a positive, nurturing, and inclusive environment for children and families.
- Ability to appropriately handle confidential information.
- Be personally committed to the ideals, values and mission of LJSD
- Satisfactory background check through DOJ livescan

Preferred:

- Associate's degree in a relevant field (such as Business Administration, Office Management, or Early Childhood Education).
- Knowledge of Title 22, community care licensing requirements, Department of Education, and Child Development Program standards.
- A basic understanding of preschool operations and familiarity with relevant regulations and best practices in early childhood education.

Required Documents:

- Copy of College Transcript(s)
- Letter of Introduction
- Current Resume
- Pediatric First Aid & CPR (prior to employment) & successful completion of a 15 hour Health & Safety Course
- 3 Signed Letters of Recommendation dated within the last 18 months
- Copy of Permit (if applicable)
- Must possess a valid State of California Driver's license

Environment:

- District office environment.
- Constant interruptions.

Physical Demands:

- Dexterity of hands and fingers to operate a computer keyboard.
- Seeing to read a variety of materials.
- Hearing and speaking to exchange information in person or on the telephone.
- Sitting for extended periods of time.
- Bending at the waist, kneeling or crouching to file materials.
- Must be able to lift 50 pounds

SUPERVISION: Early Learning Coordinator

OVERTIME STATUS: Non-exempt

COLLECTIVE BARGAINING STATUS: Member

WORK PERIOD: 12 months per year, 5 days per week, 8 hours per day

Approved by Board of Trustees: _____
Reviewed: _____

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: 2023-24 45 Day Budget Update

INFORMATION

Education Code Section 42147(h) states: "Not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act." While this language does not specifically require that districts revise their budgets at this time, it does require making the revisions public if the district decides to make revisions based on the Enacted State Budget.

The Governor signed the 2022-23 State Budget into law on June 27, 2023, beginning the 45-day period, which ends on August 11, 2023. The Board adopted the District budget on June 26, 2023. The Enacted State Budget contained minor changes from the Governor's May Revision. Because the May Revision was used to present the 2023/24 Adopted Budget, and the changes to the Adopted Budget are minor, it is advisable that the District update the Adopted Budget to reflect the changes at the First Interim budget presentation on December 11, 2023, at which time the budget will reflect the most current figures available.

DB:ds

Superintendent's Comment:

INFORMATION.

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw, and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval to Delegate Authority to the Superintendent of Schools, or Designee, to Award Contracts for Construction, Modernization, and Maintenance Projects Districtwide ACTION

As the District conducts construction, modernization, and maintenance projects at all District sites, projects will require the awarding of contracts for site work, construction, roofing, electrical, plumbing, HVAC, construction management, and architectural designs.

Board of Trustee meetings are typically scheduled once a month. Staff wishes to be able to award contracts as soon as possible in order to take advantage of time in the very competitive construction market. Waiting to award a contract for a construction project can result in increased costs to the District due to the heavy competition for construction trades. Therefore, delegation of authority to the Superintendent, or designee, to award such contracts will ensure the District can award contracts as soon as possible.

In addition, District outlay of capital funds for these projects can qualify the District to receive "matching funds" of 60% of the eligible expenditures from the state when funds are available as long as the District has submitted applications for modernization eligibility. The Board is asked to approve the Superintendent, or designee, to complete and file the necessary applications for all eligible sites District-wide so the District can maximize the expenditure of these local funds for future construction projects.

It is recommended that the Board approve the annual Delegation of Authority to the Superintendent of Schools, or Designee, to Award Contracts for the Construction, Modernization, and Maintenance Projects District wide, and that the Superintendent, or designee, be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw, and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: CalPERS Resolution 2023/24 No. 899 Approving Delegation of Authority to Request Disbursements for Other Post-Employment Benefits (OPEB) with the California Employers' Retiree Benefit Trust (CERBT) through California Public Employees Retirement System

INFORMATION/
ACTION/
(RESOLUTION)

The district provides employees meeting certain eligibility criteria with health and welfare benefits during their retirement until they reach eligibility for Medicare. These are categorized as "Other Post Employment Benefits" (OPEB). At the regularly scheduled meeting of the Board of Trustees on February 7, 2022, the Board took action to establish an Irrevocable Trust for Other Post-Employment Benefits with the California Employers' Retiree Benefit Trust through California Public Employees Retirement System.

In order to facilitate distributions for OPEB benefit payments, it is necessary to submit this resolution delegating the authority to the Superintendent and/or Designee.

It is recommended that CalPERS Resolution 2023/24 No. 899 Approving Delegation of Authority to Request Disbursements for Other Post-Employment Benefits (OPEB) with the California Employers' Retiree Benefit Trust (CERBT) through California Public Employees Retirement System, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2023/24 No. 899

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF LOS ANGELES AND
ORANGE COUNTIES, CALIFORNIA, DELEGATION OF AUTHORITY
TO REQUEST DISBURSEMENTS THROUGH CALIFORNIA PUBLIC
EMPLOYEES RETIREMENT SYSTEM**

WHEREAS, the Governing Board of the Lowell Joint School District established an irrevocable trust in 2022; and,

WHEREAS, the California Public Employees Retirement System (CalPERS) has established the California Employers' Retirement Benefit Trust Fund (CERBT) for California Public Agencies to use to prefund future retiree health and other post-employment benefit costs; and;

WHEREAS, to request disbursements from the Other Post Employment Benefits Prefunding Plan, CalPERS requires that the Governing Board delegate authority to request on behalf of the District.

NOW, THEREFORE BE IT RESOLVED, by the Governing Board of the Lowell Joint School District, hereby delegates to the incumbents in the positions of Superintendent, Assistant Superintendent of Business Services, and the Director of Fiscal Services authority to request on behalf of the District disbursements from the Other Post Employment Benefits Prefunding Plan and;

AND BE IT FURTHER RESOLVED that any said disbursements are certified as to the purpose for which the disbursed funds will be used.

APPROVED AND ADOPTED this 7th day of August 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 7th day of August 2023, and passed by a vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 7th day of August, 2023.

Jim Coombs
Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Ratification of Additive Change Order No. 2, Elite
Modular and Sales, Additional Portable Classroom Ramp
Modification, Maybrook Phase II for Rancho Starbuck

ACTION/
(RATIFICATION)

Background:

On June 11, 2018, the Lowell Joint School District Board of Trustees approved Resolution 2018-19 No. 724 ordering a School Bond Election. On November 6, 2018, the voters in the Lowell Joint School District passed measure LL. A part of Measure LL includes the repairs and upgrades to District facilities. This expenditure is subject to the purview of the Citizens Bond Oversight Committee.

Current Considerations:

On June 27, 2022, the Board of Trustees approved a Lease agreement with Elite Modular Leasing and Sales for a total of 11 additional classrooms at the Maybrook location to house and accommodate the Rancho Starbuck population while the Rancho Starbuck campus undergoes its modernization project.

During the current installation of the portables, due to unforeseen site conditions, it became necessary to modify the installation of a ramp. The ramp modification services required resulted in a \$3,500 additional charge to the original lease agreement.

Financial Implications:

Financial Impact: \$3,500.00

Funding Source: Measure LL General Obligation Fund – Fund 21.0

Recommendation:

It is recommended that the Board of Trustees ratify an additive change order for an amount not to exceed \$3,500 with Elite Modular Leasing & Sales, Inc., for the additional ramp modifications provided during the Maybrook Phase II for the Rancho Starbuck project, and that the Superintendent or designee be authorized to execute the necessary documents.

DB/cw

Superintendent's Comment:

APPROVAL RECOMMENDED.



Elite Modular Leasing & Sales, Inc.

June 26, 2023

Lowell Joint School District

Attn: David Bennett (email: dbennett@ljsd.org)

Item I – Lease #1671253 PCR #2 at Maybrook Phase II

a) Ramp Modification	\$ 3,500.00
Total PCR #2	\$ 3,500.00

Item II – Inclusions

- As noted above

If the above is acceptable, please sign below and return by June 28, 2023

If you have any questions, please do not hesitate to contact me on my cell at (480) 486-5302

Sincerely,
Elite Modular Inc.

Arturo Ibarra

Arturo Ibarra
Transportation Coordinator

ACCEPTED *A* DATE 6.26.23
 BY *[Signature]*
 TITLE Asst. Dir., Bus. Svcs.

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Deductive Change Order No. 4 from Erickson Hall Construction for Meadow Green Elementary School Project ACTION

Background:

On June 11, 2018, the Lowell Joint School District Board of Trustees approved Resolution 2018-19 No. 724 ordering a School Bond Election. On November 6, 2018, the voters in the Lowell Joint School District passed measure LL. A part of Measure LL includes the repairs and upgrades to District facilities. This transaction is subject to the purview of the Citizens Bond Oversight Committee.

Current Considerations:

On May 3, 2021, the Board of Trustees approved the Guaranteed Maximum Price (GMP) of \$5,732,107 for the Lease-Leaseback contract with Erickson Hall Construction Company for the HVAC, Roof Replacement, Fire Alarm, Sewer, ADA, and Related Work at Meadow Green Elementary School. Subsequent Board approved Change Orders increased the GMP to \$6,140,012. When the contract was awarded, there was a built in total project contingency amount of \$671,100. This deductive change order No. 4, is to return the balance of the unused allowance of \$5,110 back to the measure LL Bond Fund.

Financial Implications

Financial Impact:	(\$5,110.00)
Funding Source:	Measure LL General Obligation Fund – Fund 21.0

Recommendation:

It is recommended that the Board of Trustees, approve Deductive Change Order No. 4, Erickson Hall Construction Company, Lease-Leaseback General Contractor, Meadow Green Elementary School, effective August 7, 2023, not to exceed (\$5,110.00), (21.0-00000-0-00000-85000-6230-0080000) Measure LL (21.0 Bond Fund), and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.



Erickson-Hall Construction
An Employee Owned Company

PCCO #004

Erickson-Hall Construction Co.
500 Corporate Drive
Escondido, California 92029
Phone: +17607967700

Project: 4204 - Meadow Green ES
12025 Grovedale Drive
Whittier, California 90604

Prime Contract Change Order #004: Crediting Contingencies

TO:	Lowell Joint School District 11537 Grovedale Dr. Whittier, California 90604	FROM:	Erickson-Hall Construction Co 500 Corporate Drive Escondido, California 92029
PCCO NUMBER/REVISION:	004 / 0	CONTRACT FOR:	4204:Meadow Green ES Prime Contract
DATE CREATED:	6/07/2023	SUBMITTED DATE:	
SCHEDULE IMPACT:		TOTAL AMOUNT:	(\$5,110.00)

DESCRIPTION:

Crediting Contingencies

The following pricing is for crediting the construction contingency and errors and omission contingency for the Meadow Green ES project.

ATTACHMENTS:

Potential Change Orders in this Change Order

PCO #	Title	Schedule Impact	Amount
57	Crediting Contingencies		\$-5,110.00
Total:			\$(5,110.00)

The original (Contract Sum)	\$5,732,107.00
Net change by previously authorized Change Orders	\$407,905.00
The contract sum prior to this Change Order was	\$6,140,012.00
The contract sum would be changed by this Change Order in the amount of	(\$5,110.00)
The new contract sum including this Change Order will be	\$6,134,902.00

Execution of this Potential Change Order will revise the contract value as indicated and may change the contract duration.

Contractor reserves it's right to request additional time and/or cost once the full extent or cumulative nature of the contract change(s) become known.

Ghataode Bannon Architects
760 W 16th Street Unit B
Costa Mesa, California 92627

Lowell Joint School District
11537 Grovedale Dr.
Whittier, California 90604

Erickson-Hall Construction Co
500 Corporate Drive
Escondido, California 92029

 4.7.23
SIGNATURE DATE

 4.7.23
SIGNATURE DATE

 6/7/23
SIGNATURE DATE

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Ratification of Agreement with Orbit Event Rentals, Inc. for the purchase and installation of a Lunch Shelter Canopy at Maybrook Elementary School (Temporary Housing for Rancho Intermediate School)

ACTION/
(RATIFICATION)

Background and Current Considerations:

As the District prepares to move Rancho Starbuck Intermediate School to Maybrook, (Temporary Housing for Rancho Intermediate School), for the 2023-24 school year, it is necessary to provide a larger shaded area for the students to have lunch. A larger canopy will provide a safe, shaded eating for students and staff.

Financial Implications:

The cost of the equipment and installation from Orbit Event Rentals, Inc., is \$36,250.62, pursuant to proposal a38532. Costs associated with this agreement will be paid out of Fund 21.0 Special Reserve for Capital Outlay Projects. District staff will coordinate delivery and installation with Orbit Event Rentals.

Financial Impact: \$36,250.62

Funding Source: Measure LL General Obligation Fund – Fund 21.0

Recommendation:

It is recommended that the ratified agreement with Orbit Event Rentals, Inc., for the Purchase and installation of a Lunch Shelter Canopy be ratified, and that the Superintendent or designee be authorized to execute the necessary documents.

DB/ds

Superintendent's Comment:

APPROVAL RECOMMENDED.



9525 Sorensen Ave.
 Santa Fe Springs, CA 90670
 www.orbiteventrentals.com
 562-696-8875 Phone
 562-696-8862 Fax



Status: Quote

Quote #: q38532

Event Beg: Tue 8/ 1/2023

Return: Wed 8/ 2/2023

Operator: Guerrero, Nori

Customer #: 22819

LOWELL JOINT SCHOOL DISTRICT

Phone 562-902-4290

11019 VALLEY HOME AVE.

Job Descr: 50x100 CANOPY PURCHASE

WHITTIER, CA 90603

Get your Party Off The Ground and into ORBIT!

Ordered By: DENISE M. SOTO 562 631-5440

Sales Rep: Nori Guerrero 562-686-2247 nori@orbiteventrentals.com

Qty	Key	Items	Each	Status	Event End Date	Price
50X100X8 CANOPY PURCHASE						
1	MSS	50x100x8 JUMBO ALUMINUM FRAME INCLUDES: 50X100 WHITE CANOPY TOP, PIPE, FITTINGS, STAKES, PINS. TENT WALLS, TIE DOWNS AND WATER BARRELS ADDITIONAL.	\$30,195.00	Retail	Fri 7/21/2023	\$30,195.00
30	WB55B-1	WATER BARREL 55 GALLON (BLUE) FOR SAFE ANCHORING OF CANOPY.	\$49.95	Sold Asset	Tue 8/ 1/2023	\$1,498.50
30	CSTRAP-1	CANOPY STRAP FOR ANCHORING TENT TO WATER BARRELS.	\$22.00	Sold Asset	Tue 8/ 1/2023	\$660.00
1	000DEL	FREIGHT/DELIVERY/INSTALLATI ON	\$500.00	Delivery	Tue 8/ 1/2023	\$500.00

Delivery Fri 7/14/2023

DENISE SOTO 562-902-4293
 MAYBROOK SCHOOL
 11019 VALLEY HOME AVE.
 WHITTIER, CA 90603

DELIVERY & INSTALL CANOPY TUES. AUG 1

WATER SOURCE REQUIRED WITHIN 50FT OF TENT

- QUOTE IS BASED ON PURCHASE OF TENT ONLY, NOT RENTAL.
- USED/AS IS CONDITION. ALL SALES ARE FINAL.
- DELIVERY & INSTALLATION NOT INCLUDED WITH SALE OF CANOPY BUT AVAILABLE FOR ADDITIONAL FEE.
- ONCE DELIVERED OR INSTALLED, CANOPY BECOMES PROPERTY OF LOWELL JOINT SCHOOL DISTRICT.
- OER WILL NOT BE HELD LIABLE FOR BODILY HARM OR PROPERTY DAMAGE DUE TO PURCHASED TENTS.
- IF TENT CANNOT BE STAKED IN THE GROUND, 55 GAL WATER DRUMS REQUIRED FOR ANCHORING TENT.
- 55 GAL WATER DRUMS AVAILABLE @50.00 EACH. MINIMUM 30 BARRELS RECOMMENDED FOR ANCHORING A 50X100 TENT.

****WILL CALL HRS 8:30-11 AM & 12-4 PM****

****CLOSED 11AM-12PM****

ALL SALES FINAL

Sales:	\$32,353.50
Delivery Charge:	\$500.00
Subtotal:	\$32,853.50
Sales Tax:	\$3,397.12
Total:	\$36,250.62
Paid:	\$0.00
Amount Due:	\$36,250.62

Signature: _____
LOWELL JOINT SCHOOL DISTRICT

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: District Local Control Accountability Plan
Update

ACTION/
(RATIFICATION)

As part of the Local Control Funding Formula (LCFF), school districts, County Offices of Education, and charter schools are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP), using a template that was adopted by the California State Board of Education (SBE).

As part of the LCAP process, the Board approved the LCAP on June 26, 2023 and it was submitted to OCDE for county approval. Some revisions for updated budget items and metrics were made based on feedback from OCDE.

Superintendent's Comment:

INFORMATION ONLY.

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of the 2023/24 Consolidated Application

ACTION

**Consolidated Application
Executive Summary for Board Approval**

The Consolidated Application must be submitted to the California Department of Education (CDE) for the district to receive funds for categorical programs. The application will be submitted in several parts during each school year. The current submission was certified according to CDE requirements, indicating which programs will be implemented at eligible schools. This submission of the application indicates the District's request for participation in federal programs including: Title I Part A, Basic Grant (Low Income/Low Achieving Students), Title II, Part A (Teacher and Principal Training and Recruiting), Title III, Part A (Limited English Proficient Students [LEP]) and Immigrant Funds and Title IV. Federal guidelines also allow local non-profit private schools to participate with the public school district in Federal programs. Those participating private schools would be identified in Part I of the application. We do not currently have any eligible schools. This will also include the 2023-24 LCAP Federal Addendum Certification and 2023-24 Protected Prayer Certification.

Additional submissions will be submitted to CDE throughout the year after District funding entitlements are known following adoption of the State budget. The next submission will indicate the number of student participants and funding allocations for each program and school site.

It is recommended that the 2023/24 Consolidated Application, and its submission to the California Department of Education, be approved and that the Superintendent or designee be authorized to execute all necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

2023–24 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes
---	-----

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year	Yes
---	-----

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III-English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	Yes
Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	Yes

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2023–24 LCAP Federal Addendum Certification

CDE Program Contact:

Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233

Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

County Office of Education (COE) or District	08/23/2019
For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	
Direct Funded Charter	
Enter the adoption date of the current LCAP	
Authorized Representative's Full Name	Sheri McDonald
Authorized Representative's Title	Assistant Superintendent

*****Warning*****

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2023–24 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Miguel Cordova, Title I Policy, Program, and Support Office, MCordova@cde.ca.gov, 916-319-0381

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Sheri McDonald
Authorized Representative's Title	Assistant Superintendent
Authorized Representative's Signature Date	07/31/2023
Comment If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2023–24 Certification of Assurances

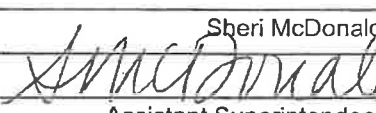
Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca21assurancestoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Sheri McDonald
Authorized Representative's Signature	
Authorized Representative's Title	Assistant Superintendent
Authorized Representative's Signature Date	07/31/2023

*****Warning*****

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LOWELL JOINT SCHOOL DISTRICT
 August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of the Lowell Joint School District's
 Response to the 2022-23 Orange County Grand Jury
 Report: "The ABC's of Educating Children
 Experiencing Homelessness in Orange County"

ACTION

Lowell Joint School District's Response to the 2022-23 Orange County Grand Jury Report: "The ABC's of Educating Children Experiencing Homelessness in Orange County".

In accordance with California Penal Code sections 933 and 933.05, the Orange County Grand Jury has requested that the Lowell Joint School District respond to findings and recommendations in the 2022-2023 Orange County Grand Jury report entitled "The ABC's of Educating Children Experiencing Homelessness in Orange County" published on May 25, 2023. Below are the responses of the Lowell Joint School District, as approved by the Board of Education on August 7, 2023.

F #	Finding	Agree/ Disagree	Response And Explanation (if Required)
F1	Many children experiencing homelessness are not identified as such, and therefore do not receive the support and benefits authorized by the McKinney-Vento Act.	Respondent disagrees wholly or partially with the finding.	LJSD provides opportunities throughout the year to be identified as McKinney Vento. We use our Data Confirmation process to complete the housing questionnaire. School sites and our District Office also have a paper form for families that come into the office or do not have online access. When families are identified, the school site, teacher, and district liaison are given the information. Families are notified about their rights and supports.
F2	The lack of mandatory McKinney-Vento Act training of school site office staff, counselors, and teachers contributes to a failure to identify children experiencing homelessness.	Respondent disagrees wholly or partially with the finding.	The LJSD Homeless liaison connects with each school principal and office staff to provide annual information. Principals partner with the McKinney-Vento Liaison to present information to the staff

Superintendent's Comment:

APPROVAL RECOMMENDED.

F3	There is disparity in the application of McKinney-Vento regulations across Orange County public school districts which results in unequal access to educational benefits for children experiencing homelessness.	Respondent disagrees wholly or partially with the finding.	LJSD participates in OCDE and CDE training on the McKinney Vento rights, regulations, and benefits to support students experiencing homelessness. LJSD ensures that all families complete the McKinney-Vento Declaration Form as a mandatory component of our data confirmation process. All Mc Kinney-Vento identified students are given the same access to educational programs and benefits.
F4	The majority of McKinney-Vento Liaisons are in full-time positions, but because their work includes multiple non-McKinney-Vento responsibilities, most do not have sufficient time to do the work required by the McKinney-Vento Act.	Respondent agrees with the finding	
F5	Many McKinney-Vento Liaisons lack needed experience due to a high turnover rate in those positions.	Respondent disagrees wholly or partially with the finding.	The Lowell Joint School District's McKinney-Vento Liaison has been in her position for 5 years. She is well-trained due to her participation in a variety of opportunities, including Orange County Department of Education (OCDE) Homeless Outreach Promoting Educational Success (HOPES) meetings, CA Homeless Education Technical Assistance Center (HETAC) webinars, and CA Department of Education conferences. The District Homeless Liaison collaborates with the OCDE and CDE Homeless Liaisons for questions and support when needed.
F6	McKinney-Vento Act training is not mandatory for the majority of McKinney-Vento Liaisons.	Respondent disagrees wholly or partially with the finding.	The Federal Program Monitoring Program Instrument for Homeless Education states that the LEA Liaison duties (3.0) include: (h) School personnel, including principals and other school leaders, attendance officers, teachers, enrollment personnel, and specialized instructional support personnel, that provide services to homeless children, youths, and their families receive professional development and other support. (42 U.S.C. Sections 11432[g][1][D], 11432[g][6][A][ix]; EC Section 48852.5[c]) To effectively conduct this professional development and support, the McKinney-Vento Liaison must also attend training. The Consolidated Application and Reporting System (CARS) also asks if the Homeless Liaison has attended or participated in training within the past two years, which implies that this is required. The District Homeless Liaison attends National Center for Homeless Education (NCHE), Homeless Education Technical Assistance Center (HETAC), the annual

Superintendent's Comment:

APPROVAL RECOMMENDED.

			National Association for the Education of Homeless Children and Youth (NAECHY) conference, and the OCDE Network meetings all provide opportunities to receive ongoing training.
F7	Students experiencing homelessness who are enrolled in an elementary district often do not continue to receive McKinney-Vento benefits when they move to a high school district because the Federal Educational Rights and Privacy Act (FERPA) prevents the sharing of this information between districts.	Respondent disagrees wholly or partially with the finding.	While LJSD does not have a high school in our district, we partner with our local high school district to ensure articulation and continuity of services. Participation is not based on the previous school district's records. It is based on the current living situation and a new questionnaire is filled out each year regardless of continuing in the same school/district or moving/promoting.
F8	McKinney-Vento funds depend on school districts submitting grant proposals, but not all districts have employees trained in writing grant applications, resulting in missed funding opportunities.	Respondent disagrees wholly or partially with the finding.	LJSD receives Title I, Part A funding and must reserve a portion to provide services to homeless children and youth. Training in grant writing is not necessary to complete the CARS report to receive Title I funding. The CARS report is simple and requires a district to mark "yes" to receiving Title I, Part A. Homeless program reports include yes and no questions about training, expenditure data, and homeless services provided. LJSD does not depend on grants for funding but will be using a newly hired grant writer to submit proposals in the upcoming year.
F9	School districts that do not apply for grants which fund programs benefiting children experiencing homelessness miss potential revenue opportunities.	Respondent agrees with the finding	
F10	McKinney-Vento is an unfunded federally mandated program; however, school districts that qualify and apply for Title I, Part A funds may obtain revenues that can be used for children experiencing homelessness. These funds are insufficient to meet the needs of the school districts supporting children experiencing homelessness.	Respondent disagrees wholly or partially with the finding.	If the funds are insufficient, LJSD can opt to increase the amount of Title I funding set aside for homeless services. We have not had to do this in the past, but given economic uncertainty and one-time funding expiration, the district will reexamine as needed.

Superintendent's Comment:

APPROVAL RECOMMENDED.

F11	A lack of reliable transportation for children experiencing homelessness often results in chronic tardiness and absenteeism.	Respondent disagrees wholly or partially with the finding.	Transportation is a barrier for some McKinney-Vento families. The District connects with local resources for getting McKinney-Vento students on public bus routes, deploying OCTA bus passes, and providing parent mileage reimbursement.
F12	Chronic Absenteeism Rates of Homeless Students are disproportionately high in comparison with the Chronic Absenteeism Rates of All Students and Socio-Disadvantaged Students.	Respondent agrees with the finding	LJSD chronically absent rates: Homeless students is 33% Socio-Economically Disadvantaged students is 20% All Students is 17%
F13	Children experiencing homelessness in Orange County perform at a lower level on standardized tests and have a lower graduation rate than All Students and Socioeconomically Disadvantaged Students.	Respondent disagrees wholly or partially with the finding.	As an elementary school district, LJSD does not graduate students. Lowell Joint's Academic Performance rates: Homeless students: ELA = Low Band Homeless student Math = Low Band Socio-Economically Disadvantaged students ELA = Low Band Socio-Economically Disadvantaged students Math = Low Band All Students is ELA = Medium Band All Students is Math = Low Band ELA has a discrepancy in performance, but there is not a significant difference in MATH.
F14	The percentage of Homeless Students graduating who failed to meet state standards on English Language Arts and Math tests is significantly higher than it is for All Students and Socioeconomically Disadvantaged Students.	Respondent disagrees wholly or partially with the finding.	LJSD is a TK-8 district and does not graduate students.
F15	There is a tendency by school districts to operate in isolation, which prevents productive collaboration on addressing the issue of children experiencing homelessness and the challenges of their education.	Respondent disagrees wholly or partially with the finding.	Lowell Joint School Districts collaborates with community-based agencies to serve homeless students. The McKinney-Vento Liaison makes referrals to Friends and Family for resources including food, clothing, supplies, and counseling services, respectively. The District Homeless Liaison attends the OCDE Homeless Liaison meetings and networks with other district Homeless Liaisons. The District Homeless Liaison communicates and collaborates with other

Superintendent's Comment:

APPROVAL RECOMMENDED.

			district Homeless Liaisons to serve McKinney-Vento students when needed.
F16	A significant lack of affordable permanent housing contributes to many families being caught in the cycle of homelessness.	Respondent agrees with the finding	

Please see below for the responses to each required Recommendation as requested in the Orange County Grand Jury report and attached cover letter dated May 19, 2023.

R #	Recommendation	Implementation	Response And Explanation (if Required)
R1	All Orange County school districts should develop a "Back to School" plan that includes mandatory McKinney-Vento Act training for all district and school administrators, teachers, office staff, and counselors by December 31, 2023, and annually thereafter.	Recommendation has not yet been implemented but will be with a time frame for implementation.	The LJSD McKinney-Vento liaison will continue to meet with each school staff to provide training and resources. By December 31, 2023, the liaison will expand her training to include recommended other staff.
R2	Participation in Orange County Department of Education (OCDE) McKinney-Vento Act training programs for all Local Education Agencies (LEA) McKinney-Vento Liaisons should be mandated by October 1, 2023, and annually thereafter.	Recommendation has been implemented.	McKinney-Vento liaison participates in OCDE and CDE training programs
R3	Given that most LEA McKinney-Vento Liaisons are responsible for a number of other duties, and do not have sufficient time to do their McKinney-Vento required work, school districts should identify ways to increase support and/or staff to address the numerous tasks of the Liaisons by October 1, 2023.	Recommendation has been implemented.	The LJSD McKinney-Vento Liaison partners with its nursing staff, psychologists, and counseling interns to provide support for families and students experiencing homelessness through weekly check in phone calls and home visits.
R4	By January 1, 2024, for children experiencing homelessness to receive uninterrupted McKinney-Vento benefits, Orange County school districts should add a section to their mandatory enrollment school form	Recommendation will not be implemented because it is not warranted or reasonable.	LJSD will continue with its existing forms. Participation is not based on the previous school district's records. It is based on the current living situation and a new questionnaire is filled out each year regardless of continuing in the same school/district or moving/promoting. Information

Superintendent's Comment:

APPROVAL RECOMMENDED.

	enabling parents/guardians to give permission for their school to share information regarding their child's McKinney-Vento status with other districts that their child may be attending.		also becomes part of the student record so it is available for future schools or districts.
R5	By October 1, 2023, each Orange County school district should develop and maintain a centralized list of district employees with grant application writing capability so that they are prepared to apply for available grants to assist in educating children experiencing homelessness.	Recommendation has been implemented.	LJSD has applied for and received small grants in the past. We have hired a grant writer for the beginning of the 2023-2024 school year who will continue with this.
R6	By October 1, 2023, a joint task force should be formed by the OCDE comprised of a district-level administrator from each Orange County school district and leadership from non-profit organizations who serve homeless families, to address absenteeism, low test scores, and low graduation rates of children experiencing homelessness.	Recommendation has been implemented.	LJSD will participate in the OCDE-sponsored joint task force (AKA: "Steering Committee") beginning in September 2023.
R8	By May 1, 2024, each Orange County school district administration should develop, and present to the District Board of Education, a plan to lower the Absenteeism Rates of homeless students.	Recommendation has been implemented.	Actions related to Chronic Absenteeism are already included in the 2023-2024 LCAP. Additional actions will be developed based on the annual reviews of current data. Actions and plans will be revised and Board approved if necessary for the 2024-2025 school year.
R9	By May 1, 2024, each Orange County school district administration should develop, and present to the District Board of Education, a plan to improve the performance of homeless students in English Language Arts and Math.	Recommendation has been implemented.	Actions related to Academic Performance in ELA and Math are already included in the 2023-2024 LCAP. Additional actions will be developed based on the annual reviews of current data. Actions and plans will be revised and Board approved if necessary for the 2024-2025 school year.

It is recommended to approve the responses of the Lowell Joint School District recommendations in the 2022-2023 Orange County Grand Jury report entitled "The ABC's of Educating Children Experiencing Homelessness in Orange County" published on May 25, 2023, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Purchase Order Report 2023/24 #1

ACTION/
(RATIFICATION)

In accordance with the law, Purchase Order Report 2023/24 #1 is recommended for approval.
The report lists all purchase orders issued June 01, 2023, through June 30, 2023.

DB/ds

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-A1-1

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 08/07/2023

FROM 06/01/2023 TO 06/30/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
S99B0053	CALIFORNIA DEPARTMENT OF EDUCA	901.51	901.51	2121-0000-0-6219-0000-8500-001-00000000	CDE Plan Review Fee
S99F0100	COUNTY OF LOS ANGELES	435.97	435.97	0101-0000-0-5200-0000-8110-025-00000000	Travel and Conferences
S99F0101	ELITE AIR CONDITIONING INC	875.00	875.00	1414-0000-0-5630-0000-8110-008-00000000	Repairs or Maintenance
S99F0102	HUNTINGTON HARDWARE CO. INC.	2,180.22	2,180.22	0101-0000-0-4300-0000-8110-004-00000000	Materials and Supplies
S99F0103	ICS SERVICE COMPANY	228.90	228.90	0101-0000-0-5630-0000-8110-001-00000000	Repairs or Maintenance
S99F0104	ICS SERVICE COMPANY	152.60	152.60	0101-0000-0-5630-0000-8110-015-00000000	Repairs or Maintenance
S99F0105	A-TECH CONSULTING INC	1,130.00	1,130.00	1414-0000-0-6200-0000-8500-004-00000000	Bldg & Improvement of Bldg
S99F0107	FED EX	168.00	168.00	0101-0000-0-4300-0000-8110-025-00000000	Materials and Supplies
S99F0108	IMAGE APPAREL FOR BUSINESS	50.57	50.57	0101-0000-0-5895-0000-8110-025-00000000	Uniforms
S99F0110	EAST WHITTIER GLASS & MIRROR	2,364.00	2,364.00	0101-0000-0-5630-0000-8110-008-00000000	Repairs or Maintenance
S99M0371	AMERICAN EXPRESS	50.00	50.00	0101-0000-0-5200-0000-7100-112-00000000	Travel and Conferences
S99M0372	AMERICAN EXPRESS	513.90	513.90	0101-0000-0-5200-0000-7100-112-00000000	Travel and Conferences
S99M0373	AMERICAN EXPRESS	308.69	308.69	0101-0000-0-4300-0000-7100-112-00000000	Materials and Supplies
S99M0374	AMERICAN EXPRESS	17.99	17.99	0101-4035-0-5200-0000-2110-612-00000401	Travel and Conferences
S99M0375	AMERICAN EXPRESS	111.57	111.57	0101-0888-0-4300-1110-1000-012-00000000	Materials and Supplies
S99M0376	AMERICAN EXPRESS	2,698.00	2,698.00	0101-0000-0-5200-0000-7100-112-00000000	Travel and Conferences
S99M0377	AMERICAN EXPRESS	100.00	100.00	0101-0000-0-5200-0000-7100-112-00000000	Travel and Conferences
S99M0378	AMERICAN EXPRESS	800.00	800.00	1313-5310-0-5200-0000-7210-012-00000000	Travel and Conferences
S99M0379	AMERICAN EXPRESS	1,000.00	1,000.00	1313-5310-0-5200-0000-7210-012-00000000	Travel and Conferences
S99M0380	AMERICAN EXPRESS	3,360.00	3,360.00	1313-5310-0-5200-0000-7210-012-00000000	Travel and Conferences
S99M0381	AMERICAN EXPRESS	1,518.30	1,518.30	0101-0000-0-4300-0000-7100-112-00000000	Materials and Supplies
S99M0382	AMERICAN EXPRESS	108.00	108.00	0101-0000-0-4300-0000-7100-112-00000000	Materials and Supplies
S99M0383	AMERICAN EXPRESS	2,000.00	2,000.00	0101-4035-0-5200-0000-2110-612-00000401	Travel and Conferences

Current Date: 07/26/2023
 Current Time: 10:26:45

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 Report ID: PO010_FQA <Ver. 020703>

**LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT**

BOARD OF TRUSTEES MEETING 08/07/2023

FROM 06/01/2023 TO 06/30/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
S99R0030	DEBRA AMOS dba FEEDING DREAMS	11,250.00	11,250.00	1313-5310-0-5850-0000-3700-030-00000000	Conslt/Ind Contractors(NonEmp)
S99R0509	ORIGINAL WORKS YOURS INC	558.57	558.57	0101-0099-0-4300-0000-2700-009-00000000	Materials and Supplies
S99R0526	GARDENA VALLEY PRINTING	614.00	614.00	0101-0911-0-4300-1110-1030-011-00000000	Materials and Supplies
S99R0527	IMAGINE LEARNING LLC	13,000.00	13,000.00	0101-3216-0-5810-1110-1019-013-20600101	Licenses/Technology
S99R0528	CALPERS	100,000.00	100,000.00	0101-0000-0-3701-1110-1000-950-00000000	OPEB, Allocated, Certificated
S99R0532	CITY OF WHITTIER	384.00	384.00	0101-0000-0-5630-0000-8110-004-00000000	Repairs or Maintenance
S99R0533	EAST WHITTIER GLASS & MIRROR	1,571.00	1,571.00	0101-0000-0-5630-0000-8110-004-00000000	Repairs or Maintenance
S99R0534	SCHOOL SERVICES OF CALIFORNIA	275.00	275.00	0101-0000-0-5200-0000-7100-012-00000000	Travel and Conferences
S99R0535	TURF STAR INC.	176.21	176.21	0101-0000-0-4300-0000-8111-025-00000000	Materials and Supplies
S99R0537	FULLERTON SCHOOL DISTRICT	246.00	246.00	0101-0000-0-4300-0000-7100-112-00000000	Materials and Supplies
S99R0538	SENTRY SIGNS & PRINTING	82.69	82.69	0101-0000-0-4300-0000-8110-004-00000000	Materials and Supplies
S99R0539	ARAMARK	187.66	187.66	0101-0000-0-4300-0000-7200-212-00000000	Materials and Supplies
S99R0540	ARAMARK	550.00	550.00	0101-0000-0-4300-0000-2100-012-00000000	Materials and Supplies
S99R0541	CENTRALIA SCHOOL DISTRICT	2,636.26	2,636.26	0101-0911-0-5800-1110-1030-011-00000000	Prof/ConsultingServ&Oper Exp
S99R0542	FULLERTON JOINT UNION HS DIST	1,751.75	1,751.75	0101-0911-0-5800-1110-1030-011-00000000	Prof/ConsultingServ&Oper Exp
S99R0545	IMAGINE LEARNING LLC	32,175.00	32,175.00	0101-3216-0-5810-1110-1019-013-20600101	Licenses/Technology
S99R0546	ILLUMINATE EDUCATION INC.	500.00	500.00	0101-4035-0-5200-1110-1000-012-00000000	Travel and Conferences
S99R0547	OCDE	1,800.00	1,800.00	0101-6266-0-5850-0000-2150-612-00000000	Conslt/Ind Contractors(NonEmp)
S99R0548	DEPARTMENT OF SOCIAL SERVICES	242.00	242.00	1212-6053-0-5800-0001-1002-609-00000204	Prof/ConsultingServ&Oper Exp
S99R0549	DEPARTMENT OF SOCIAL SERVICES	242.00	242.00	1212-6053-0-5800-0001-1002-604-00000204	Prof/ConsultingServ&Oper Exp
S99R0550	CA DEPT. OF SOCIAL SERVICES	363.00	363.00	1212-6053-0-5800-0001-1002-615-00000204	Prof/ConsultingServ&Oper Exp
S99R0552	FORMA ENGINEERING & CONTRACTIN	1,099,429.00	300,000.00 799,429.00	1414-0000-0-5630-0000-8110-008-00000000	Repairs or Maintenance
				4040-0000-0-6200-0000-8500-008-00000000	Bldg & Improvement of Bldg

**LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT**

BOARD OF TRUSTEES MEETING 08/07/2023

FROM 06/01/2023 TO 06/30/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>OBJECT DESCRIPTION</u>
S99R0553	ANAHEIM UNION HIGH SCHOOL DIST	400.00	400.00	0101-6762-0-5800-1751-1000-612-00000503	Prof/ConsultingServ&Oper Exp
S99R0554	ICS SERVICE COMPANY	60.00	60.00	0101-0000-0-5630-0000-8110-008-00000000	Repairs or Maintenance
S99R0555	HOWARD INDUSTRIES INC	14,167.99	15,429.59 -2,675.44 1,413.84	4040-0000-0-6200-0000-8500-001-00000000 4040-0000-0-6200-0000-8500-006-00000000 4040-0000-0-6200-0000-8500-011-00000000	Bldg & Improvement of Bldg Bldg & Improvement of Bldg Bldg & Improvement of Bldg
S99R0556	HOWARD INDUSTRIES INC	14,167.99	15,429.59 -2,675.44 1,413.84	4040-0000-0-6200-0000-8500-001-00000000 4040-0000-0-6200-0000-8500-006-00000000 4040-0000-0-6200-0000-8500-011-00000000	Bldg & Improvement of Bldg Bldg & Improvement of Bldg Bldg & Improvement of Bldg
S99R0558	CITY OF LA HABRA COMMUNITY SER	41,600.00	41,600.00	1212-2600-0-5800-1126-1026-620-00000000	Prof/ConsultingServ&Oper Exp
S99R0559	CENGAGE LEARNING	32,471.51	32,471.51	0101-6300-0-5810-1110-1000-012-00000106	Licenses/Technology
S99X0034	LITTLE EARS THERAPY CENTER	4,000.00	4,000.00	0101-6502-0-5800-5760-1190-012-00000000	Prof/ConsultingServ&Oper Exp
T99M0007	AMERICAN EXPRESS	32.16	32.16	0101-0000-0-4300-0000-7100-112-00000000	Materials and Supplies
T99R0006	HOUGHTON MIFFLIN HARCOURT	56,266.47	46,514.97 9,751.50	0101-6300-0-4130-1110-1000-012-00000106 0101-6300-0-5810-1110-1000-012-00000106	Textbooks Licenses/Technology
T99R0015	CENGAGE LEARNING	32,344.00	32,344.00	0101-6300-0-5810-1110-1000-012-00000106	Licenses/Technology
	Fund 01 Total:	295,088.99			
	Fund 12 Total:	42,447.00			
	Fund 13 Total:	16,410.00			
	Fund 14 Total:	302,005.00			
	Fund 21 Total:	901.51			
	Fund 40 Total:	827,764.98			
	Total Amount of Purchase Orders:	1,484,617.48			

LOWELL JOINT SCHOOL DISTRICT
August 7, 2022

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Consolidated Check Register Listing Report
2023/24 #1

ACTION/
(RATIFICATION)

The Consolidated Check Register Listing Report 2023/24 #1 is recommended for approval.
The consolidated check register lists all warrants issued June 1, 2023, through June 30, 2023.

DB/ds

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-A2-1

LOWELL JOINT SD
Consolidated Check Register
 from 6/1/2023 to 6/30/2023

Check	Payee ID	Payee Name	Reference	Subs Check Date	Cancel Date	Type	Status	Check Amount
99 Bank Total:								2,099,391.71
Grand Total:								2,099,391.71

LOWELL JOINT SD
Consolidated Check Register
 from 6/1/2023 to 6/30/2023

Check	Payee ID	Payee Name	Reference	Subs Check Date	Cancel Date	Type	Status	Check Amount
99 00003605	F9900033	GLASBY MAINTENANCE SUPPLY	333430A	OH 06/01/2023		MW	IS	1,171.95
99 00003606	F9900007	AUTOZONE	5499378887	OH 06/02/2023		MW	IS	105.03
99 00003607	F9900011	BEST LAWNMOWER INC.	108392	OH 06/02/2023		MW	IS	845.12
99 00003608	F9900014	BUG FLIP	66859	OH 06/02/2023		MW	IS	190.00
99 00003609	V9903531	DAVIS, SUMMER	008 MAY 2023	OH 06/02/2023		MW	IS	1,512.00
99 00003610	V9903580	GRAINGER	9700167571	OH 06/02/2023		MW	IS	58.59
99 00003611	V9903586	HENSLEY, SHARON	CARE-MAY2023	OH 06/02/2023		MW	IS	4,000.00
99 00003612	V9903415	NEAVEZ, MARY MADELINE	050223	OH 06/02/2023		MW	IS	500.00
99 00003613	I9900016	PAUL LUNA / LUNA INK	06524	OH 06/02/2023		MW	IS	700.00
99 00003614	F9900053	PEST OPTION INC.	423955	OH 06/02/2023		MW	IS	290.00
99 00003615	V9900161	RMH DANCE & PRODUCTIONS	0423LJSDPS	OH 06/02/2023		MW	IS	1,840.00
99 00003616	V9903224	SCHOLASTIC MAGAZINES	B5278681FR	OH 06/02/2023		MW	IS	3,388.06
99 00003617	U9900004	SOUTHERN CALIFORNIA EDISON	0424052223	OH 06/02/2023		MW	IS	1,871.24
99 00003618	V9903552	SOUTHERN CALIFORNIA SENSORY SC	230	OH 06/02/2023		MW	IS	449.35
99 00003619	V9903610	STEMFINITY LLC	INV-26583	OH 06/02/2023		MW	IS	2,996.63
99 00003620	U9900006	SUBURBAN WATER SYSTEMS	180081216937	OH 06/02/2023		MW	IS	6,563.01
99 00003621	U9900008	T-MOBILE	0421052023	OH 06/02/2023		MW	IS	163.87
99 00003622	V9903485	TAKACS, LINDA	MAY 2023 SVCS	OH 06/02/2023		MW	IS	3,500.00
99 00003623	I9900011	TRINIDAD, GINA	MAYBROOK	OH 06/02/2023		MW	IS	1,019.23
99 00003624	F9900014	BUG FLIP	APRIL23	OH 06/02/2023		MW	IS	180.00
99 00003625	F9900045	LADY BUGS ENVIRONMENTAL TERMIT	149945	OH 06/02/2023		MW	IS	55.00
99 00003626	N9900009	P & R PAPER SUPPLY COMPANY	APRIL23	OH 06/02/2023		MW	IS	6,471.81
99 00003627	F9900037	HUNTINGTON HARDWARE CO. INC.	1293686-03	OH 06/02/2023		MW	IS	108.04
99 00003628	V9900160	RMA GROUP	84674	OH 06/02/2023		MW	IS	7,935.00
99 00003629	V9903445	MUCKENTHALER CULTURAL CENTER F	1729	OH 06/05/2023		MW	IS	6,600.00
99 00003630	U9900009	VERIZON WIRELESS-LA	9935058930	OH 06/05/2023		MW	IS	637.45
99 00003631	E9900045	CHRISTINA DAVIS	05/19/2023	OH 06/05/2023		MW	IS	109.45
99 00003632	E9900210	VERONICA MARTINEZ	05172023	OH 06/05/2023		MW	IS	45.85
99 00003633	V9903215	QUIEL SCHOOL SIGNS	0523231	OH 06/05/2023		MW	IS	28,239.52
99 00003634	V9900007	ACTION TROPHY	92556	OH 06/06/2023		MW	IS	90.00
99 00003635	F9900004	ADVANCED CHEMICAL TRANSPORT	466950	OH 06/06/2023		MW	IS	2,969.30
99 00003636	V9900015	APPLE INC.	AL25663244	OH 06/06/2023		MW	IS	2,795.69
99 00003637	V9900037	CENGAGE LEARNING	81143150	OH 06/06/2023		MW	IS	22,193.33
99 00003638	E9900254	CHRISTIAN MARTINEZ	CANVA 3242023	OH 06/06/2023		MW	IS	51.96

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99 00003639	V9900040	COLLEGE BOARD	A242388481	OH	06/06/2023		MW	IS	1,841.00
99 00003640	V9903638	COUNTY OF LOS ANGELES	231626	OH	06/06/2023		MW	IS	435.97
99 00003641	V9900053	DATA IMPRESSIONS	22383-IN	OH	06/06/2023		MW	IS	4,154.39
99 00003642	V9903258	DECKER EQUIPMENT	531386A	OH	06/06/2023		MW	IS	1,357.88
99 00003643	V9903362	DELL MARKETING L.P.	10670468700	OH	06/06/2023		MW	IS	1,919.17
99 00003644	V9900056	DELTA DENTAL OF CALIFORNIA	BE005522454	OH	06/06/2023		MW	IS	2,412.60
99 00003645	E9900058	DENISE SOTO	LUNCH 5-22-2023	OH	06/06/2023		MW	IS	132.06
99 00003646	V9903574	DOWNEY UNIFIED SCHOOL DISTRICT	D2022-23-Q2	OH	06/06/2023		MW	IS	62,721.44
99 00003647	V9903574	DOWNEY UNIFIED SCHOOL DISTRICT	D2022-23-Q3	OH	06/06/2023		MW	IS	48,453.78
99 00003648	F9900027	EAST WHITTIER GLASS & MIRROR	19236	OH	06/06/2023		MW	IS	1,494.00
99 00003649	V9903640	ENCORE PIANO MOVING OF SO CALI	SC28046	OH	06/06/2023		MW	IS	500.00
99 00003650	V9903272	GARDENA VALLEY PRINTING	33244	OH	06/06/2023		MW	IS	614.00
99 00003651	V9900088	IMPERIAL BAND INSTRUMENTS	M73611	OH	06/06/2023		MW	IS	12,203.04
99 00003652	V9900092	INTERQUEST DETECTION	145-0223	OH	06/06/2023		MW	IS	215.00
99 00003653	E9900084	JIM COOMBS	FLWRS-BFAST 5-	OH	06/06/2023		MW	IS	48.59
99 00003654	V9903575	MONTEBELLO UNIFIED SCHOOL DIST	M2022-23Q3	OH	06/06/2023		MW	IS	35,219.24
99 00003655	V9900129	NCS PEARSON INC.	21832047	OH	06/06/2023		MW	IS	1,513.18
99 00003656	V9900134	OCDE	94SI4486	OH	06/06/2023		MW	IS	343.76
99 00003657	V9900134	OCDE	94SI4658	OH	06/06/2023		MW	IS	54.94
99 00003658	V9903633	ORIGINAL WORKS YOURS INC	68552D1-IN	OH	06/06/2023		MW	IS	558.57
99 00003659	V9900103	LAKESHORE LEARNING MATERIALS	692570051123	OH	06/06/2023		MW	IS	531.03
99 00003660	V9900059	DIVISION OF THE STATE ARCHITECT	03-123370	OH	06/06/2023		MW	IS	5,325.00
99 00003661	B9990011	GHATAODE BANNON ARCHITECTS	5358	OH	06/06/2023		MW	IS	16,872.80
99 00003662	E9900003	ADRIANA PONCE	052423 EXP REIMBOH	OH	06/08/2023		MW	IS	141.17
99 00003663	V9900010	ALLIANCE OF SCHOOLS FOR COOPER	JUNE23VLIFBU	OH	06/08/2023		MW	IS	1,325.13
99 00003664	V9900010	ALLIANCE OF SCHOOLS FOR COOPER	JUNE23VSR	OH	06/08/2023		MW	IS	6,297.29
99 00003665	V9900010	ALLIANCE OF SCHOOLS FOR COOPER	JUNE23DDR	OH	06/08/2023		MW	IS	29,566.95
99 00003666	F9900007	AUTOZONE	5499396364	OH	06/08/2023		MW	IS	123.92
99 00003667	F9900011	BEST LAWNMOWER INC.	108434	OH	06/08/2023		MW	IS	229.49
99 00003668	F9900015	CANNINGS HARDWARE LA HABRA	496031	OH	06/08/2023		MW	IS	37.86
99 00003669	V9900048	CSM CONSULTING INC.	16451	OH	06/08/2023		MW	IS	11,125.00
99 00003670	V9903376	GoTo Communications Inc.	INV7102023536	OH	06/08/2023		MW	IS	4,678.34
99 00003671	F9900040	JAMES HARDWARE COMPANY	2305-053661	OH	06/08/2023		MW	IS	270.74
99 00003672	E9900098	KARI DANIEL	CSBA EXP REIMB	OH	06/08/2023		MW	IS	174.45

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99 00003673	V9903568	LITTLE EARS THERAPY CENTER	1,2,3 CNTRCTSVC	OH	06/08/2023		MW	IS	1,020.00
99 00003674	F9900052	PDQ EQUIPMENT RENTAL	785323	OH	06/08/2023		MW	IS	551.00
99 00003675	F9900054	PLUMBING WHOLESale OUTLET	S100678696.001	OH	06/08/2023		MW	IS	1,127.92
99 00003676	S9990004	RIFTON EQUIPMENT	V969C1	OH	06/08/2023		MW	IS	1,021.20
99 00003677	V9903611	SAY IT RIGHT	63671278137	OH	06/08/2023		MW	IS	189.97
99 00003678	V9903224	SCHOLASTIC MAGAZINES	M7395287	OH	06/08/2023		MW	IS	125.27
99 00003679	F9900060	THE SHERWIN-WILLIAMS CO.	6714-0	OH	06/08/2023		MW	IS	172.09
99 00003680	F9900069	WALTERS WHOLESale ELECTRIC	S123159948.003	OH	06/08/2023		MW	IS	2,324.17
99 00003681	U9900010	WARE DISPOSAL	1244150	OH	06/08/2023		MW	IS	9,658.20
99 00003682	N9900001	ACTION SALES	7154393-00	OH	06/08/2023		MW	IS	1,619.49
99 00003683	F9900014	BUG FLIP	MAY2023	OH	06/08/2023		MW	IS	180.00
99 00003684	N9900015	Continental Sales	MAY2023	OH	06/08/2023		MW	IS	13,083.91
99 00003685	N9900004	DRIFTWOOD DAIRY	MAY2023	OH	06/08/2023		MW	IS	15,262.32
99 00003686	N9900007	GOLD STAR FOODS	MAY2023	OH	06/08/2023		MW	IS	29,221.48
99 00003687	F9900045	LADY BUGS ENVIRONMENTAL TERMIT	29168	OH	06/08/2023		MW	IS	55.00
99 00003688	N9900009	P & R PAPER SUPPLY COMPANY	MAY2023	OH	06/08/2023		MW	IS	6,108.99
99 00003689	N9900013	SOUTHERN CALIFORNIA PIZZA	MAY2023	OH	06/08/2023		MW	IS	15,436.60
99 00003690	V9900010	ALLIANCE OF SCHOOLS FOR COOPER	JUNE23VSR	OH	06/08/2023		MW	IS	13.55
99 00003691	V9900010	ALLIANCE OF SCHOOLS FOR COOPER	JUNE23DDR	OH	06/08/2023		MW	IS	65.22
99 00003692	VOID.CONTIVoid - Continued Stub		CONTINUE	OH	06/14/2023		VM	VD	0.00
99 00003693	V9900013	AMERICAN EXPRESS	WHITTIER612023	OH	06/14/2023		MW	IS	26,900.86
99 00003694	I9900001	ANGIE HUTCHERSON	JORDAN-JAN-	OH	06/14/2023		MW	IS	837.48
99 00003695	V9903554	BOSWELL, KURTIS	OL- FEB-MAY23	OH	06/14/2023		MW	IS	2,275.00
99 00003696	V9903431	CALPERS	1000000017188018	OH	06/14/2023		MW	IS	100,000.00
99 00003697	F9900033	GLASBY MAINTENANCE SUPPLY	333728A	OH	06/14/2023		MW	IS	963.83
99 00003698	V9903551	KINKEL, JENNIFER	079	OH	06/14/2023		MW	IS	1,500.00
99 00003699	E9900138	MARIKATE ELMQUIST	052323 EXP REIMBOH	OH	06/14/2023		MW	IS	47.38
99 00003700	V9903445	MUCKENTHALER CULTURAL CENTER F	1727	OH	06/14/2023		MW	IS	9,240.00
99 00003701	F9900052	PDQ EQUIPMENT RENTAL	782887	OH	06/14/2023		MW	IS	884.62
99 00003702	V9900148	QUADIANT FINANCE USA INC.	WHIT00001168507	OH	06/14/2023		MW	IS	1,310.72
99 00003703	V9900149	QUADIANT LEASING USA INC.	N9951411	OH	06/14/2023		MW	IS	510.91
99 00003704	V9900161	RMH DANCE & PRODUCTIONS	053023LJSD	OH	06/14/2023		MW	IS	2,520.00
99 00003705	V9900163	ROCHESTER 100 INC.	INV049574	OH	06/14/2023		MW	IS	362.50
99 00003706	I9903328	RUSSELL, EILEEN	MAY2023 OLITA	OH	06/14/2023		MW	IS	112.50

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99 00003707	V9900169	SCHOOL DATEBOOKS	S23-0253273	OH	06/14/2023		MW	IS	949.39
99 00003708	V9900172	SCHOOL SERVICES OF CALIFORNIA	0137829-IN	OH	06/14/2023		MW	IS	710.00
99 00003709	V9900175	SENTRY SIGNS & PRINTING	4472	OH	06/14/2023		MW	IS	1,085.97
99 00003710	S9990005	SONOVA USA INC.	5138758790	OH	06/14/2023		MW	IS	1,737.98
99 00003711	F9900057	SOUTHEAST CONSTRUCTION PRODUCT	2305-246172	OH	06/14/2023		MW	IS	172.42
99 00003712	U9900004	SOUTHERN CALIFORNIA EDISON	0504060423	OH	06/14/2023		MW	IS	7,129.24
99 00003713	U9900005	SOUTHERN CALIFORNIA GAS CO	0427052623	OH	06/14/2023		MW	IS	285.04
99 00003714	U9900006	SUBURBAN WATER SYSTEMS	181003595631	OH	06/14/2023		MW	IS	5,552.66
99 00003715	F9900059	THE HOME DEPOT PRO INSTITUTION	748711892	OH	06/14/2023		MW	IS	5,951.63
99 00003716	I9900011	TRINIDAD, GINA	S99X0022-016	OH	06/14/2023		MW	IS	856.29
99 00003717	V9903352	ACTIVE EDUCATION	2332	OH	06/14/2023		MW	IS	5,460.62
99 00003718	V9900013	AMERICAN EXPRESS	231921533TPT	OH	06/14/2023		MW	IS	337.19
99 00003719	V9903520	JAMPANA ENTERPRISES LLC DBA CO	PS5-2023	OH	06/14/2023		MW	IS	10,395.00
99 00003720	V9900179	SOUTHWEST SCHOOL SUPPLY	JUNE23 POWERS	OH	06/14/2023		MW	IS	1,317.69
99 00003721	V9900013	AMERICAN EXPRESS	1133168660675463	OH	06/14/2023		MW	IS	119.29
99 00003722	I9900006	DEBRA AMOS dba FEEDING DREAMS	MAR-MAY 2023	OH	06/14/2023		MW	IS	8,100.00
99 00003723	I9900016	PAUL LUNA / LUNA INK	766	OH	06/14/2023		MW	IS	2,500.00
99 00003724	S9990001	BEHAVIOR AND EDUCATION INC	6185457	OH	06/15/2023		MW	IS	8,614.00
99 00003725	V9900101	LA HABRA ROTARY CLUB	2524	OH	06/15/2023		MW	IS	295.00
99 00003726	V9903645	LOS ANGELES COUNTY OFFICE OF E	STM0000029006	OH	06/15/2023		MW	IS	448.25
99 00003727	V9900118	MCGRAW-HILL SCHOOL EDUCATION H	128136674001	OH	06/15/2023		MW	IS	133,338.19
99 00003728	U9900004	SOUTHERN CALIFORNIA EDISON	0509060723	OH	06/15/2023		MW	IS	2,962.02
99 00003729	U9900006	SUBURBAN WATER SYSTEMS	180051905640	OH	06/15/2023		MW	IS	1,246.36
99 00003730	U9900008	T-MOBILE	0504060323	OH	06/15/2023		MW	IS	75.00
99 00003731	E9900134	MARGARET PALMER	JUNE132023	OH	06/15/2023		MW	IS	18.42
99 00003732	F9900042	KOURY ENGINEERING & TESTING	955192	OH	06/15/2023		MW	IS	2,552.50
99 00003733	V9903629	CREATIVE SOLUTIONS FOR HOPE	41208	OH	06/16/2023		MW	IS	3,000.00
99 00003734	V9903404	IMAGINE LEARNING LLC	330066	OH	06/16/2023		MW	IS	13,000.00
99 00003735	V9903364	INLAND EMPIRE TRAILERS	4595	OH	06/16/2023		MW	IS	17,250.00
99 00003736	V9900131	NIGRO & NIGRO	18280/18281	OH	06/16/2023		MW	IS	7,875.00
99 00003737	V9900133	NO EXCUSES UNIVERSITY	14960	OH	06/16/2023		MW	IS	1,950.00
99 00003738	V9900172	SCHOOL SERVICES OF CALIFORNIA	W129763-IN	OH	06/16/2023		MW	IS	550.00
99 00003739	S9990005	SONOVA USA INC.	5138856350	OH	06/16/2023		MW	IS	949.83
99 00003740	V9900180	SPARKLETTTS	15734879060423	OH	06/16/2023		MW	IS	244.31

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99 00003741	V9900183	STUDIES WEEKLY	475727	OH	06/16/2023		MW	IS	16,272.50
99 00003742	V9903257	TAO ROSSINI APC	4284	OH	06/16/2023		MW	IS	630.00
99 00003743	V9900195	THINKING MAPS	INV0065756	OH	06/16/2023		MW	IS	10,650.00
99 00003744	V9900131	NIGRO & NIGRO	18280/18281	OH	06/16/2023		MW	IS	2,700.00
99 00003745	V9903352	ACTIVE EDUCATION	2331-MAY 2023	OH	06/21/2023		MW	IS	16,821.00
99 00003746	V9900016	ARAMARK	25571525	OH	06/21/2023		MW	IS	1,336.16
99 00003747	V9903646	BERG, SHANNON	EP-HOL SHW	OH	06/21/2023		MW	IS	33.19
99 00003748	V9903347	BREAKOUT INC.	45412	OH	06/21/2023		MW	IS	1,499.00
99 00003749	V9903615	CITY OF WHITTIER	1010006029	OH	06/21/2023		MW	IS	384.00
99 00003750	V9903258	DECKER EQUIPMENT	533012A	OH	06/21/2023		MW	IS	2,763.46
99 00003751	F9900027	EAST WHITTIER GLASS & MIRROR	19249	OH	06/21/2023		MW	IS	1,571.00
99 00003752	V9900077	FULLERTON SCHOOL DISTRICT	22S11165	OH	06/21/2023		MW	IS	996.50
99 00003753	V9903303	IPRINT TECHNOLOGIES	1037542	OH	06/21/2023		MW	IS	80.50
99 00003754	E9900084	JIM COOMBS	MTG_RETRT67202	OH	06/21/2023		MW	IS	303.22
99 00003755	V9900104	LEADER SERVICES	6312	OH	06/21/2023		MW	IS	1,540.81
99 00003756	V9900133	NO EXCUSES UNIVERSITY	14940	OH	06/21/2023		MW	IS	1,777.59
99 00003757	V9900134	OCDE	94SI4878	OH	06/21/2023		MW	IS	50.00
99 00003758	V9900134	OCDE	94SI5012	OH	06/21/2023		MW	IS	600.00
99 00003759	E9900163	RANDI VASQUEZ	MILEAGE	OH	06/21/2023		MW	IS	55.56
99 00003760	V9900163	ROCHESTER 100 INC.	INV051412	OH	06/21/2023		MW	IS	797.50
99 00003761	V9900175	SENTRY SIGNS & PRINTING	4409	OH	06/21/2023		MW	IS	82.69
99 00003762	V9903552	SOUTHERN CALIFORNIA SENSORY SC	233	OH	06/21/2023		MW	IS	1,689.90
99 00003763	E9900214	WHITNEY TAKACS	UPS-REFRESH 5-	OH	06/21/2023		MW	IS	42.97
99 00003764	E9900045	CHRISTINA DAVIS	05262023	OH	06/21/2023		MW	IS	31.44
99 00003765	V9903278	CALIFORNIA DEPARTMENT OF EDUCA	C-069701	OH	06/21/2023		MW	IS	901.51
99 00003766	B9990010	ERICKSON-HALL CONSTRUCTION	PAY APP #13	OH	06/21/2023		MW	IS	165,628.70
99 00003767	B9990011	GHA TAODE BANNON ARCHITECTS	5359	OH	06/21/2023		MW	IS	6,331.50
99 00003768	B9990013	HAUFFE COMPANY	466	OH	06/21/2023		MW	IS	19,712.00
99 00003769	V9903601	MPI MILLER PLUMBING INC	PAY APP#1	OH	06/21/2023		MW	IS	249,612.50
99 00003770	V9900131	NIGRO & NIGRO	18306	OH	06/21/2023		MW	IS	5,200.00
99 00003771	V9903606	POST BROS. CONSTRUCTION CO.	PAY APP #1	OH	06/21/2023		MW	IS	252,241.39
99 00003772	V9903598	RED WAVE COMMUNICATIONS & ELEC	PAY APP # 1	OH	06/21/2023		MW	IS	186,675.00
99 00003773	V9903599	SPEC. CONSTRUCTION CO. INC	PAY APP #1	OH	06/21/2023		MW	IS	105,568.75
99 00003774	E9900220	ALISON GARDNER	CTC	OH	06/26/2023		MW	IS	30.19

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99 00003775	V9900020	ATKINSON ANDELSON LOYA RUUD &	683642 MAY 2023	OH 06/26/2023		MW	IS	14,442.50
99 00003776	F9900011	BEST LAWNMOWER INC.	108556	OH 06/26/2023		MW	IS	88.72
99 00003777	R9900001	BRENT ALLSMAN	JULY2023	OH 06/26/2023		MW	IS	603.64
99 00003778	F9900014	BUG FLIP	67057	OH 06/26/2023		MW	IS	500.00
99 00003779	F9900015	CANNINGS HARDWARE LA HABRA	496237	OH 06/26/2023		MW	IS	67.09
99 00003780	E9900034	CARIN CHRISTERSON	STAPLES5242023	OH 06/26/2023		MW	IS	119.88
99 00003781	E9900255	Carl Erickson	CTC	OH 06/26/2023		MW	IS	56.09
99 00003782	R9903247	CAROLYN KANE	JULY2023	OH 06/26/2023		MW	IS	1,358.28
99 00003783	V9903643	CENTRALIA SCHOOL DISTRICT	2223-075	OH 06/26/2023		MW	IS	2,636.26
99 00003784	F9900019	CITY OF LA HABRA	LH23-540AR	OH 06/26/2023		MW	IS	2,272.74
99 00003785	U9900001	CITY OF LA HABRA WATER DEPARTM	0503060523	OH 06/26/2023		MW	IS	1,993.72
99 00003786	V9900053	DATA IMPRESSIONS	22384-IN	OH 06/26/2023		MW	IS	24,926.32
99 00003787	R9900014	EDDY VEGA	JULY2023	OH 06/26/2023		MW	IS	603.64
99 00003788	V9900071	FED EX	772071824949	OH 06/26/2023		MW	IS	168.00
99 00003789	V9903349	FLAGHOUSE	V02687210004	OH 06/26/2023		MW	IS	365.26
99 00003790	U9900002	FRONTIER	0610090923	OH 06/26/2023		MW	IS	56.02
99 00003791	V9900076	FULLERTON JOINT UNION HS DIST	70SI0234	OH 06/26/2023		MW	IS	1,751.75
99 00003792	R9900007	GAYLE ROGERS	JULY2023	OH 06/26/2023		MW	IS	269.02
99 00003793	F9900033	GLASBY MAINTENANCE SUPPLY	334195A	OH 06/26/2023		MW	IS	3,381.30
99 00003794	V9903420	Granite Telecommunications LLC	603649035	OH 06/26/2023		MW	IS	1,519.32
99 00003795	F9900038	ICS SERVICE COMPANY	37733	OH 06/26/2023		MW	IS	381.50
99 00003796	V9900087	IMAGE APPAREL FOR BUSINESS	INV307348	OH 06/26/2023		MW	IS	364.23
99 00003797	F9900040	JAMES HARDWARE COMPANY	2306-054951	OH 06/26/2023		MW	IS	11.90
99 00003798	V9903291	JEANETTE TREVINO	061523REIMB	OH 06/26/2023		MW	IS	28.75
99 00003799	E9900221	JENNIFER JACKSON	CTC	OH 06/26/2023		MW	IS	101.22
99 00003800	E9900084	JIM COOMBS	JUNE2023EXPENS	OH 06/26/2023		MW	IS	109.15
99 00003801	R9900015	KATHRYN ALLSMAN	JULY2023	OH 06/26/2023		MW	IS	603.64
99 00003802	F9900047	LOWES	902960-LAELOC	OH 06/26/2023		MW	IS	79.09
99 00003803	R9900013	MARGARET DUMADAG	JULY2023	OH 06/26/2023		MW	IS	603.64
99 00003804	U9900003	MCI A VERIZON COMPANY	409100139	OH 06/26/2023		MW	IS	12.92
99 00003805	V9903445	MUCKENTHALER CULTURAL CENTER F	1731	OH 06/26/2023		MW	IS	840.00
99 00003806	R9900009	NANCY WHITE	JULY2023	OH 06/26/2023		MW	IS	1,358.28
99 00003807	V9903236	ORBIT EVENT RENTALS	49238	OH 06/26/2023		MW	IS	5,364.00
99 00003808	F9900052	PDQ EQUIPMENT RENTAL	789308	OH 06/26/2023		MW	IS	867.67

LOWELL JOINT SD
Consolidated Check Register
 from 6/1/2023 to 6/30/2023

Check	Payee ID	Payee Name	Reference	Subs Check Date	Cancel Date	Type	Status	Check Amount
99 00003809	R9900010	PENNY MAYERCHECK	JULY2023	OH 06/26/2023		MW	IS	1,358.28
99 00003810	F9900053	PEST OPTION INC.	425842	OH 06/26/2023		MW	IS	290.00
99 00003811	V9900154	READYREFRESH BY NESTLE	13F0032621385	OH 06/26/2023		MW	IS	167.70
99 00003812	R9900011	RONALD RANDOLPH	JULY2023	OH 06/26/2023		MW	IS	689.04
99 00003813	V9900172	SCHOOL SERVICES OF CALIFORNIA	W131133-IN	OH 06/26/2023		MW	IS	295.00
99 00003814	V9903299	SCHOOL SPECIALTY LLC	308104270015	OH 06/26/2023		MW	IS	183.36
99 00003815	R9900012	SHELLEY MARKER	JULY2023	OH 06/26/2023		MW	IS	603.64
99 00003816	U9900004	SOUTHERN CALIFORNIA EDISON	0511061123	OH 06/26/2023		MW	IS	11,504.53
99 00003817	U9900005	SOUTHERN CALIFORNIA GAS CO	0517061623	OH 06/26/2023		MW	IS	576.25
99 00003818	V9900184	SUPER DUPER PUBLICATIONS	2819837A	OH 06/26/2023		MW	IS	110.13
99 00003819	V9903257	TAO ROSSINI APC	4415	OH 06/26/2023		MW	IS	450.00
99 00003820	F9900059	THE HOME DEPOT PRO INSTITUTION	751208711	OH 06/26/2023		MW	IS	1,063.97
99 00003821	F9900060	THE SHERWIN-WILLIAMS CO.	6763-7	OH 06/26/2023		MW	IS	291.63
99 00003822	F9900064	TURF STAR INC.	7274822-01	OH 06/26/2023		MW	IS	8,819.70
99 00003823	F9900069	WALTERS WHOLESale ELECTRIC	S1231599848.004	OH 06/26/2023		MW	IS	905.10
99 00003824	V9900207	WHITTIER CHRISTIAN HIGH SCHOOL	TRLOWELL-22/23	OH 06/26/2023		MW	IS	3,577.50
99 00003825	V9900209	WILLIAM V.MACGILL & CO.	ORD1206783	OH 06/26/2023		MW	IS	90.23
99 00003826	E9900182	SCOTT VAN DIEST	EXPENSES-	OH 06/26/2023		MW	IS	81.18
99 00003827	V9903521	YMCA OF ORANGE COUNTY	MAY23ELOPPGR	OH 06/26/2023		MW	IS	41,718.25
99 00003828	F9900014	BUG FLIP	JUNE2023	OH 06/26/2023		MW	IS	180.00
99 00003829	F9900019	CITY OF LA HABRA	LH23-540AR	OH 06/26/2023		MW	IS	252.39
99 00003830	N9900015	Continental Sales	JUNE2023	OH 06/26/2023		MW	IS	1,481.50
99 00003831	N9900004	DRIFTWOOD DAIRY	JUNE2023	OH 06/26/2023		MW	IS	2,153.53
99 00003832	N9900007	GOLD STAR FOODS	JUNE2023	OH 06/26/2023		MW	IS	4,124.36
99 00003833	N9900009	P & R PAPER SUPPLY COMPANY	JUNE2023	OH 06/26/2023		MW	IS	840.56
99 00003834	N9900013	SOUTHERN CALIFORNIA PIZZA	JUNE2023	OH 06/26/2023		MW	IS	1,643.20
99 00003835	R9900002	BRUCE PATTILLO	JULY2023	OH 06/26/2023		MW	IS	603.64
99 00003836	B9990011	GHA TAODE BANNON ARCHITECTS	5365	OH 06/26/2023		MW	IS	10,552.50
99 00003837	V9900160	RMA GROUP	85162	OH 06/26/2023		MW	IS	2,353.76
99 00003838	V9903470	WHITTIER CHRISTIAN HIGH SCHOOL	SEPT-FEB23	OH 06/26/2023		MW	IS	19,800.00
99 00003839	V9903259	A-TECH CONSULTING INC	231595	OH 06/28/2023		MW	IS	5,845.00

Issued: 2,099,391.71

LOWELL JOINT SD
Consolidated Check Register
 from 6/1/2023 to 6/30/2023

Check	Payee ID	Payee Name	Reference	Subs Check Date	Cancel Date	Type	Status	Check Amount
99 Bank Total:								2,099,391.71
Grand Total:								2,099,391.71

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with School Services of
California, Inc., to Provide Consulting Services
Related to Fiscal Budget for the 2034/24 School Year

ACTION/
(RATIFICATION)

Since 1975, School Services of California, Inc., (SSC) has served most of California's school districts, county offices, and community colleges in meeting their management, governance, and fiscal responsibilities through their consulting services. The effective administration of California's public schools is the firm's primary mission and the company has played an integral role in the development and implementation of education policy at both the state and local levels.

Specifically, SSC provides daily fiscal information via e-mail articles, school budget workshops, an e-mail question and answer feature, search tools for legislative information, and consulting services in the areas of fiscal and business services, mandated costs, categorical services, special education, and legislation that impacts the District.

The cost for services is \$4,500 annually, plus expenses.

It is recommended that an agreement with School Services of California, Inc., to provide consulting services related to fiscal budget for the 2023/24 school year be approved, in an amount not to exceed 4,500 (plus expenses as defined in the contract), and that the Superintendent or designee be authorized to execute the necessary documents.

DB/ds

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-A3-1

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Ratification of Acceptance of Certificate of Substantial
Completion, Erickson-Hall Construction, Modernization
and HVAC Upgrades at Meadow Green Elementary
School

ACTION/
(RATIFICATION)

Background:

Under Section §8180(a) of the California Civil Code, “substantial completion” for the purpose of filing a mechanic’s lien requires:

- Actual completion of the work;
- Occupation or use by the owner after the labor has been completed;
- 60 days after all labor on the project has ceased; or
- As soon as all work on the project has completely ceased for at least 30 days and a notice of cessation is filed.

Current Considerations:

On April 4, 2022, the Board of Trustees approved the Guaranteed Maximum Price (GMP) for a Lease Lease-Back contract with Erickson-Hall Construction Company specifically for the Modernization, ADA, HVAC, Roof Replacement, and Fire Alarm upgrade work at Meadow Green Elementary School. The Fire Alarm Portion and the rest of the modernization work were divided into two application numbers with the Division of State Architect (DSA).

Due to long lead electrical gear procurement issues out of the Control of the District or the Contractor, the District has accepted Notice of Completion for the Fire Alarm Application number with DSA in order to get that portion of the project certified by DSA pending the delivery and installation of the new electrical gear in 2024. On May 22, 2023, the District provided Erickson Hall with a Certificate of Substantial Completion indicating the District has accepted the scope of work to date as being substantially complete with the District having the advantage of moving Meadow Green students and staff into the newly renovated campus for use at the start of the School year in August.

When the Electrical gear upgrade equipment is received, bid and installed in 2024, the District will then issue a Notice of Completion to Erickson Hall for the remainder of that scope of work.

Superintendent’s Comment:

APPROVAL RECOMMENDED.

Financial Implications:

Financial Impact:

There is no financial impact at this time.

Funding Source:

Measure LL General Obligation Fund – Fund 21.0

Recommendation:

It is recommended that the Board of Trustees ratify the acceptance of a Certificate of Substantial Completion, Erickson-Hall Construction Company, Meadow Green Elementary School, Fire Alarm Upgrade, Measure LL Bond Fund, and that the Superintendent or designee be authorized to execute the necessary documents.

DB: cw

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Employer-Employee Relations/Personnel Report
2023/2024 #1 Which Includes Hiring, Resignations,
Contract Adjustments, and Retirements for
Certificated, Classified, and Confidential Employees

ACTION/
(RATIFICATION)

The attached Employer-Employee Relations/Personnel Report 2023/2024 #1, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees has been completed without irregularities and in compliance with the law, District policy, administrative regulations, rules, procedures, and direction of the supervisor and all information has been fully disclosed.

It is recommended that Employer-Employee Relations/Personnel Report 2023/2024 #1, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees, be ratified.

Attachment

JC/me

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2023/24 #1

August 7, 2023

I. CERTIFICATED EMPLOYEES

A. RESIGNATION

NAME	<u>EFFECTIVE DATE</u>	SITE	COMMENTS
Evenson, Amanda	07/20/2023	MG	Resignation. Meadow Green Teacher

B. RETIREMENT

NAME	<u>EFFECTIVE DATE</u>	SITE	COMMENT
Needham, Deborah	07/01/2023	MA	Retirement Option I. Correction of EER #12 2022-2023

C. 2023/2024 CONTRACTS

NAME	<u>EFFECTIVE DATE</u>	<u>CLASS/COL/STEP</u>	SITE	COMMENTS
McCoy, Stacey	08/14/2023	C3/S1	MG	Temporary Contract. Meadow Green TK/K Combo Teacher.

* It is further recommended that these individuals be approved for substitute teaching at the rate of \$200.00 per day and/or \$50.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties, Intervention, and PowerSource, Power Up, ESY

**It is further recommended that the individuals listed in Certificated Salaries for 2023-2024 is approved to instruct in the Intervention Programs. The rate of pay is \$50.00/hour and will be paid from Title I or LCFF Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2023-2024 serve as home school teachers, if needed, for the 2023-2024 school year at a rate of \$50.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2023-2024 school year.

D. Employment of substitutes effective 07/01/2023 for the 2023-2024 school year @ \$200 per day and \$100.00 per half day rate, \$250.00 long term sub rate, and \$50.00 per hour* (not to exceed six hours) as applicable and to include: professional development, Saturday school, site support duties, Saturday School. Intervention, PowerUp, ESY and Power Source.

Allsman, Brent	Hall, Benjamin	Ocanas, David
Anderson, Tammy	Harding, Savannah	Ontiveros, Christine
Azucar, Nicole	Head-Shahrestani, Courtney	Osborn, Elizabeth
Barber, Alexandra (Alex)	Hernandez, Veronica	Patel, Kunal
Barcenas, Deejay	Hsu, Wiseman	Perez, Jennifer
Belk, Juliette	Jaber, Adla	Peterson, Monica
Bell, Jessica	Jacobsen, Brennan	Petrakis, Aly
Bishop, Davette C	Jarvis, Melanie	Plant, Gillian
Brooks, Edward	Jimenez, Alyssa	Quinlan, Dyana

Buckner, Hope	Jimenez, Ieneke	Rohrbach, Judy
Buckner, Iris	Johansen, Amanda	Rouse, Christine
Calleros-Wiltzen, Esther	Jones, Lillian	San Martin, Jerry
Campbell, Kevin	Kato, Cathy	Sauceda, Antoinette
Carbajal, Betty	Killeen, Isabel	Schulze, Jennifer
Carr, Candice	Kimes, Betty	Scott, Susan
Chen, Marcia	Kjer, Kevin	Seleznoff, Tamara
Chevallier, Michele	Ko, Kevin	Silva, Kathie
Childress, Whittany	Lawton, Amber	Solorzano, Karina
Conforti, Tammy	Lee, Joshua	Stephens, Patricia
Correa, Jose	Lees, Debra	Stephenson, Rebecca
Dankert, Marian	Linta, Vicki	Stoermer, Bryce
Davis, Eloisa	Magdaleno, Michael	Stonesifer, Skyler
DeBruijn, Lisa	Mangold, Hannah	Sturgill, Berea
De Silva Jayasinghe, Kevin	Manriquez, Gina	Tyner, Bonnie
Dowell, Austyn	Martinez, Amy	Van Vliet, Ronita
Fuller, Duke	McCullough, Jennifer	Vega, Sandy
Gaber, Michael	Melgar, Tania	Villarino, Jill
Galvan, Diana	Mendoza, Hannah	Warner, Ellie
Gamez, Kimberly	Mendoza, Jacob	Wesley, Esther
Garcia, Mailey	Mgrdichian, Jennifer	Windust, Julie
Garcia, Patricia	Milton, Lisa	Wood, Lauren
Garcia, Tom	Milward, Catherine	Wu, Crystal
Gonzales, Ilene	Mohler, Megan	Wybaczynsky, Neely
Gonzalez, Alma	Montemayor, Kathleen	Zarate, Laurie
Gonzalez, Leslie	Morales, Ivan	Zazueta, Jacqueline
Green, Georgia	Nordell, Karen	
Guillen, Jennifer	Nunez, Kayla	

E. SUBSTITUTE CHANGE OF PAY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Garcia, Patricia	08/14/2023	05/30/2024	DO	To be paid Long term rate of \$250 daily as Intervention DLI JO
Carbajal, Betty	08/14/2023	05/30/2024	DO	To be paid Long term rate of \$250 daily as Intervention MG
Rouse, Christine	08/14/2023	05/30/2024	DO	To be paid Long term rate of \$250 daily as Intervention OL

II. CLASSIFIED EMPLOYEES August 7, 2023

A. MONTHLY – GENERAL FUND

B. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTI VE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Anaya, Arlene	7/13/23			DO	Additional Assignment: Substitute Child Development Assist
Balzano, Christina	7/25/23			MA	Resignation: Instructional Aide Early Learning
Cardenas, Eva	7/11/23			DO	Additional Assignment: Substitute District Office Receptionist
Cardenas, Eva	7/11/23			DO	Additional Assignment: Substitute Child Development Assistant
Cardenas, Eva	7/11/23			DO	Additional Assignment: Substitute Clerk Typist
Chavez, Diane Marie	6/21/23			DO	Additional Assignment: Substitute Child Development Assist 3
Coombs, Tanner	6/21/23			M&O	New Hire: Summer Custodian Intern
Diaz, Angelica	7/6/23			DO	Additional Assignment: Substitute Instructional Aide
Diaz, Angelica	8/3/23			OL	Resignation: From Permanent Noon Duty Aide to Substitute Noon Duty Aide
Gonzalez, Kayla	8/14/23		R20/S4	MA	New Hire: Preschool Teacher
Hernandez, Frances	6/5/23	6/30/23	R23/S1	JO	Additional Assignment: Substitute Summer School Office Manager
Long-Gomez, Stephanie	7/13/23			DO	Additional Assignment: Substitute Café Worker
Long-Gomez, Stephanie	7/17/23			DO	Additional Assignment: Substitute Child Development Assist
Mendez, Brittney	8/15/23		R30/S3	DO	New Hire: SLPA
Montanez, Laurie	6/5/23	6/30/23		DO	Additional Assignment: IA ESY Summer School
Obezo, Brittney	7/18/23			MG	Resignation: Instructional Aide SE-Mod
Parikh, Purvi	5/30/23			DO	Additional Assignment: Substitute Clerk Typist
Parikh, Purvi	5/30/23			DO	Additional Assignment: Substitute Café Worker
Ponce, Adriana	7/1/23		R29/S6	DO	OOB as Information Systems Specialist
Rodriguez, Beatriz	7/5/23		R23/S5	DO	Step Increase: Fiscal Service Clerk
Shaw, Shannon	7/6/23			OL	Resignation: Instructional Aide SpEd

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Brennen Logan to provide Dance and Theatre Workshop Classes for Expanded Learning Opportunities Program for the 2023-24 School Year ACTION

Arrangements were made with Brennen Logan to provide Dance and Theatre Workshop Classes for the 2023-24 school year. These dance/theatre classes are in response to stakeholder survey and request. These classes will be provided at Lowell Joint elementary sites when Lowell Joint Youth Theatre is not in production, as well as finish up PowerSource class sessions after the show concludes. This is in order to build continued engagement and excitement for theatre arts in Lowell Joint School District. Additionally these workshop classes would take place at El Portal's campus when Disney Musicals In Schools is not in production, on an as needed basis. Brennen Logan's contract amount is \$25.00 per hour, not to exceed \$2,500. Funding for this expenditure will be covered by the 6762-Arts, Music, and Instructional Materials Discretionary One Time Block Grant and Fund 12 ELOP funds.

It is recommended that the consultant agreement for Brennen Logan to be Dance and Theatre Workshop Class Teacher(s) for the PowerSource Expanded Learning for Lowell Joint School District during the 2023-24 school year, at an amount not to exceed \$2,500, to be paid by the 6762-Arts, Music, and Instructional Materials Discretionary One Time Block Grant and Fund 12 ELOP funds, be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Camille
Vargas to provide Dance and Theatre Workshop
Classes for Expanded Learning Opportunities
Program for the 2023-24 School Year

ACTION

Arrangements were made with Camille Vargas to provide Dance and Theatre Workshop Classes for the 2023-24 school year. These dance/theatre classes are in response to stakeholder survey and request. These classes will be provided at Lowell Joint elementary sites when Lowell Joint Youth Theatre is not in production, as well as finish up PowerSource class sessions after the show concludes. This is in order to build continued engagement and excitement for theatre arts in Lowell Joint School District. Additionally these workshop classes would take place at El Portal's campus when Disney Musicals In Schools is not in production, on an as needed basis. Camille Vargas' contract amount is \$25.00 per hour, not to exceed \$2,500. Funding for this expenditure will be covered by the 6762-Arts, Music, and Instructional Materials Discretionary One Time Block Grant and Fund 12 ELOP funds.

It is recommended that the consultant agreement for Camille Vargas to be Dance and Theatre Workshop Class Teacher(s) for the PowerSource Expanded Learning for Lowell Joint School District during the 2023-24 school year, at an amount not to exceed \$2,500, to be paid by the 6762-Arts, Music, and Instructional Materials Discretionary One Time Block Grant and Fund 12 ELOP funds, be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement Tana Carmichael
to be a Costume Designer for the Lowell Joint Youth
Theatre for the 2023-24 School Year – Macy and
Meadow Green

ACTION

Arrangements were made with Tana Carmichael to be a costume designer for Lowell Joint Youth Theatre for the 2023-2024 during the 2023-24 school year. Tana Carmichael's hourly contract amount is for \$25.00 per hour for the 2 spring shows (Macy/Meadow Green) for changes and additions to costuming, not to exceed \$2000.00 total. Funding for this expenditure will be covered by the One Time Art & Music Block Grant and Fund 12 ELOP funds.

It is recommended that the consultant agreement for Tana Carmichael to be a costume designer for the Lowell Joint Youth Theatre for Lowell Joint School District during the 2023-24 school year, at an amount of \$25.00 per hour for the 2 spring shows (Macy/Meadow Green), not to exceed \$2000.00 total, to be paid by the One Time Art & Music Block Grant and Fund 12 ELOP funds, be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement Tana Carmichael
to be a Costume Designer for the Lowell Joint Youth
Theatre for the 2023-24 School Year – Olita and
Jordan

ACTION

Arrangements were made with Tana Carmichael to be a costume designer for Lowell Joint Youth Theatre for the 2023-2024 during the 2023-24 school year. Tana Carmichael's contract amount is not to exceed \$1000 per fall show (Olita/Jordan). Funding for this expenditure will be covered by the One Time Art & Music Block Grant and Fund 12 ELOP funds.

It is recommended that the consultant agreement for Tana Carmichael to be a costume designer for the Lowell Joint Youth Theatre for Lowell Joint School District during the 2023-24 school year, at an amount not to exceed \$1000 per fall show, to be paid by the One Time Art & Music Block Grant and Fund 12 ELOP funds, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Before and After School Childcare
Services Effective August 16, 2023, through May
31, 2024, at Various Sites in Lowell Joint School
District

ACTION/
(RATIFICATION)

In an effort to meet the needs of LJSD families, **Boys & Girls Club La Habra** will offer before and after school, full cost child care services to school district community members. **Boys & Girls Club La Habra** will provide services with the following program goals at no cost to the district:

1. Provide a safe, supportive and comprehensive program and environment daily for participating students.
2. Provide students with opportunities to practice their academic skills (language arts, math, science and social studies) through diverse activities, projects, books, materials, computer software, and community settings which will enable students to grow academically.
3. Support and supplement the standards-based academic instruction that students receive during the school day with homework help, diverse activities and communication between school/before school staff and parents.
4. Provide the students with enrichment activities to further develop leadership, responsibility, health and safety awareness, social skills, and encourage community engagement.
5. Provide staff with staff development opportunities for working effectively with students and delivering an exemplary program.

The program will be open from 7:00 a.m. until the start of the TK/K school day (9:30 a.m.), and then from TK early bird dismissal until 6:00 p.m. The program serves children grades Transitional Kindergarten - 6th grade attending elementary school at no cost to the district. The cost to families is: Before school only: \$25.00 a week, after school only \$60.00 a week, and before school and after school \$85.00. La Habra Boys & Girls Club will operate at **El Portal, Macy, and Olita Elementary Schools**. A termination notice of thirty days is also included in this contract, should the district determine these services are no longer necessary.

It is recommended that the agreement with **Boys & Girls Club La Habra** effective August 16, 2023, through May 31, 2024, at various sites in Lowell Joint School District, be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with Mosaic Network, Inc. to
Provide Services during the 2023/24 School Year

ACTION/
(RATIFICATION)

Arrangements have been made with Mosaic Network, Inc., the owner of a software program called CoVitality, which includes the supporting documentation and processes for use in the collection, management, and evaluation of student assessments in CoVitality beginning July 1, 2023.

Lowell Joint School District will use the Software and its companion documentation and services for data management and reporting needs related to social emotional assessment and data collection activities. Mosaic will provide limited consultation for the purpose of performing these assessments. The cost for this service is not to exceed \$8,117 and will be covered by ESSER III funding.

It is recommended that the Agreement with Mosaic Network, Inc. be approved and the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-C6-1

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement #14082 with Thinking
Maps Inc. to Provide Professional Development
During the 2023-24 School Year

ACTION

Arrangements have been made with Thinking Maps Inc. to provide a full day of on-site Professional Development on August 14, 2023 per Agreement #14082. Molly Fuentealba of Thinking Maps Inc. will provide this training at a cost NTE \$3,500.00. Funding for this expenditure will be covered by LCAP Supplemental.

It is recommended that the agreement with Thinking Maps Inc. to provide on-site Professional Development during the 2023-24 school year at a cost NTE \$3,500 per Agreement #14082 be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-C7-1

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with West Coast Protection,
LLC, dba: Interquest Detection Canines, to Provide
Contraband Inspection

ACTION

The contract provided by West Coast Protection, LLC, dba: Interquest Detection Canines is for canine detection services at Rancho-Starbuck Intermediate School for substance awareness and detection services for the period August 2023 through June 2024.

It is recommended that the contract with West Coast Protection, LLC, dba: Interquest Detection Canines, to Provide Contraband Inspection be approved, and the Superintendent or designee be authorized to execute the necessary documents.

CE/mc

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-D1-1

LOWELL JOINT SCHOOL DISTRICT
August 7, 2023

To: President Shaw and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Contract with Whittier Christian High School,
for Student transportation to and from the Rancho Starbuck
Intermediate and Maybrook Campuses during Rancho
Starbuck Modernization (Bond Fund)

ACTION

Background:

On November 6, 2018, the voters in the Lowell Joint School District passed measure "LL". As part of housing students and staff during the renovations of their own home campus, it became necessary to engage a cooperative taxi service that was already providing shuttle services for the Special Education department, to provide transportation services for some Jordan students to Maybrook and back to Jordan during the Jordan modernization project June 2021 to March 2022.

With the mobilization of Erickson Hall Construction Company onto the Rancho Starbuck campus on July 10, 2023, it will become necessary for Rancho Starbuck students to be transported to and from the Rancho Starbuck and Maybrook campus's during the 2023/2024 school year during the Rancho Starbuck modernization project.

Financial Implications

Financial Impact: \$68,250 *
*Based on previous contracts for site to site transportation.

Funding Source: Measure LL General Obligation Fund - Fund 21.0

Recommendation:

It is recommended that the Board of Trustees approve a Contracted Services Agreement with Whittier Christian High School, for student transportation to and from the Rancho Starbuck and Maybrook Campuses, effective August 8, 2023 through August 12, 2024, not to exceed \$68,250 Measure LL General Obligation Fund (21.0) and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.