

Lowell Joint School District
Rancho Starbuck Intermediate School
16430 Woodbrier Drive, Whittier, CA 90604

REGULAR MEETING OF THE BOARD OF TRUSTEES
September 13, 2021 – 7:30 p.m.

AGENDA

- | | | |
|----|--|----------------------------|
| I. | Call to Order | 6:30 p.m. |
| A. | Comments from the Public | INFORMATION |
| | 1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. | |
| | 2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in I-A-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item III. | |
| B. | Closed Session | 6:30 p.m. |
| | 1. Public Employee Negotiations – Certificated School Employees Association (LJEA)/ Classified School Employees Association (CSEA); Agency Negotiator: Mr. Coombs | |
| | 2. Pupil Personnel Matters/Advice from Legal Counsel – Existing and Anticipated Litigation (Disclosure of Case Name Would Jeopardize Potential Settlement Negotiations)/Real Property/Liability Claims/Negotiations/ Public Employee Appointments – Discipline –Dismissal – Release (Government Code Section 54957)/ Employer/Employee Relations | |
| C. | Regular Session | Approximately
7:30 p.m. |

II. Preliminary Procedural – Board President

- A. 9-11 Remembrance
- B. Salute to the Flag
- C. Reporting Out Action (if any) Taken in Closed Session
- D. Introductions and Welcome of Guests
- E. Comments from the Public

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

INFORMATION

2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in II-E-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under item III.

F. Acknowledgement of Correspondence to the Board

INFORMATION

G. Approval of Agenda

ACTION

H. Approval of minutes from the August 9 2021, Regular Board Meeting and the minutes from the August 30, 2021 Special Board Meeting

ACTION

III. Topics Not on the Agenda

IV. Reports

INFORMATION

A. Timely Information from Board and Superintendent –
Board President

- B. School Reports
(School Reports will be the First Meeting of the Month)

V. General – Jim Coombs

- A. Approval of the Lowell Joint School District Core Values and Guiding Goals ACTION
- B. Resolution 2021/22 No. 836 Proclaiming September 17 – 23, 2021, as “Constitution Week” ACTION/
(RESOLUTION)
- C. Resolution 2021/22 No. 837 Designating October 2021 as “Character Education Month” ACTION/
(RESOLUTION)
- D. Current COVID Mandates INFORMATION

VI. Business Services – Andrea Reynolds

- A. Approval of 2020/21 Unaudited Actuals and Concurrent Approval of the Fund Balance Changes to the District’s 2021/22 Beginning Budgeted Balances ACTION
- B. Approval of Resolution 2021/22 No. 838 to Participate in the Alliance of Schools for Cooperative Insurance Programs Owner Controlled Insurance Program (ASCIP OCIP) for Facilities Projects ACTION/
(RESOLUTION)
- C. Resolution 2021/22 No. 839 Gann Amendment Appropriations Limit ACTION/
(RESOLUTION)

VII. Human Resources – Jim Coombs

No Items Except on the Consent Calendar

VIII. Educational Services – Sheri McDonald

No Items Except on the Consent Calendar

IX. Facilities/Operations – David Bennett

- A. Ratification of Professional Services Agreement with A-Tech Consulting for Hazardous Materials Monitoring and Sampling Services at Jordan Elementary School ACTION/
(RATIFICATION)
- B. Ratification of Change Order No. 1 from Erickson Hall Construction for Jordan Elementary School Project ACTION/
(RATIFICATION)

- C. Approval of Deductive Change Order No. 1 from Erickson Hall Construction for Macy Elementary School Project ACTION

X. Consent Calendar

Action by the Board in adoption of the "Consent Calendar" means that all items appearing in this section are adopted by one single motion, unless a Member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Generally, "Consent Calendar" items are enacted upon in one action to conserve time and permit focus on other-than-routine matters.

A. General – Jim Coombs

1. Approval of Memorandum of Understanding (MOU) Between Lowell Joint School District and California State University Northridge for the 2021/2022 School Year ACTION/
(RATIFICATION)

B. Business Services – Andrea Reynolds

1. Purchase Order Report 2021/22 #2 ACTION/
(RATIFICATION)
2. Warrant Listing Report 2020/21 #12 (LACOE) and 2021/22 #2 (OCDE) ACTION/
(RATIFICATION)
3. Budget Adjustment Corrections to Resolution 2020/21 EA001 and EA004 ACTION/
(RATIFICATION)

C. Human Resources – Jim Coombs

1. Employer-Employee Relations/Personnel Report 2021/22 #2 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees ACTION/
(RATIFICATION)

D. Educational Services – Sheri McDonald

1. Approval of Agreement with Fullerton Joint Union High School District Provision of Library Services for the 2021/2022 School Year ACTION/
(RATIFICATION)
2. District Local Control Accountability Plan Update ACTION/
(RATIFICATION)
3. Approval of Consultant Agreement with Dylan ACTION

Rockenbach to Provide Support for Elementary Band program
to each of the Elementary Schools for the 2021/22 School
Year

XI. Board Member/Superintendent Comments

INFORMATION

XII. Adjournment

ADJOURNMENT

Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours.

The next scheduled Lowell Joint School District Board of Trustees Meeting is Monday October 4, 2021.

Lowell Joint School District
 Rancho Starbuck Intermediate School
 16430 Woodbrier Drive, Whittier, CA 90603
 MINUTES REGULAR MEETING OF THE BOARD OF TRUSTEES
 August 9, 2021

- | | |
|---|---|
| Call to Order | President Hinz called the meeting to order at 6:30 p.m. at Rancho Starbuck Intermediate School, 16430 Woodbrier, Whittier CA 90603. In compliance with Government Code 54953, the Board will use teleconference for closed session in order to allow Board Member Karen Shaw to participate in Closed Session. Any votes taken, as part of the teleconference, will be by roll call and reported out in open session. Ms. Shaw will post this meeting agenda at her location, which is at 38 Dunsinane Drive, Lebanon, NH 03766 |
| Topics Not on the Agenda | None. |
| Closed Session | President Hinz declared the meeting recessed to closed session at 6:30 p.m. |
| Call to Order | President Hinz reconvened the meeting to open session at 7:33 p.m. In compliance with Government Code 54953, the Board will use teleconference for closed session in order to allow Board Member Karen Shaw to participate in Closed Session. Any votes taken, as part of the teleconference, will be by roll call. Ms. Shaw will post this meeting agenda at her location, which is at 38 Dunsinane Drive, Lebanon, NH 03766. |
| | The flag salute was led by Andrea Reynolds, Assistant Superintendent of Administrative Services, Lowell Joint School District |
| | Trustees Present: William A. Hinz, Melissa A. Salinas, Karen L. Shaw, Anastasia M. Shackelford. |
| | Trustees Absent: None. |
| | Staff Present: Jim Coombs, Superintendent of Schools, Sheri McDonald, Assistant Superintendent of Instruction, and Andrea Reynolds, Assistant Superintendent of Administrative Services, David Bennett, Assistant Superintendent Maintenance & Operations |
| Reporting Out Action (if any) Taken in Closed Session | None. |
| Introductions and Welcome of Guests | President Hinz welcomed the many guests in attendance, staff members present, LJEA President Allison Fonti, guests, and CSEA President, Darleene Pullen. |
| Acknowledgement of Correspondence | Mrs. Shackelford acknowledged receiving emails recently from families concerned regarding the statewide mandate to wear masks. She |

stated that it is unfortunate that as Board Members, they are not allowed to have conversations publically as a group unless that item has been placed on the agenda. She directed the Superintendent to place an agenda item for the next board meeting so that public would know where the Board stands and they could communicate with the parents.

As directed, Mr. Coombs would place the item on the agenda for the next board meeting on September 13, 2021.

Approval of Agenda

It was moved, seconded, and carried by unanimous roll call vote, (4- 0) to approve the August 9, 2021, Board agenda.

Approval of Minutes

It was moved, seconded, and carried by unanimous roll call vote, (4 – 0) to approve the minutes from the June 28, 2021, Regular Board Meeting.

Topics Not on the Agenda

These parents and community members presented blue presentation cards and spoke against the masks mandates for children:
 Tessa Jimenez, parent of Jordan Elementary student
 Louis Grove
 Kristen Gomes, LJSJ parent
 Nena Lopez
 Christine Espitia
 Sharlyn Hoig, grandparent
 Connor Morgan
 Anthony Montiel
 Celeste Musick spoke in support of District policy of following the health directives.

Timely Information from Board and Superintendent – Board President

None.

Provisional Board of Trustees

Mr. Coombs stated that our Board Member of 38 years, Mr. Fred Schambeck, passed away in June. The Board of Trustees would need to move forward with a provisional appointment and set a date for posting the position for the board of trustee’s position for zone #3. The provisional position needs to be posted, interviews held and a vote for provisional appointment within 60-90 days of Mr. Schambeck’s passing.

Mrs. Shackelford reviewed the application process and stated that that the application would need to be posted on August 10 for two weeks and close on August 27. A special board meeting would need to be scheduled for August 30 to hold public interviews and make a selection of a qualified candidate to keep within 60-90 day time line to fill the provisional vacant Board Member position.

It was moved, seconded, and carried by unanimous roll call vote, (4-0) that the

Superintendent, Mr. Coombs, begin the application process for the provisional Board of Trustees Member position.

State Budget Updates

The Governor signed the final State Budget Legislation on July 16, 2021 and major impacts to the District budget for 2021/22 are included in the power point presentation. The power point presentation is available on the district website. There were no questions from the Board of Trustees.

Revision of Independent Study BP 6158, AR 6158

As required under the recent passing of AB130, districts are to offer an Independent Study program as an alternative to classroom instruction consistent with a school district's course of study based on state content standards. Independent study is available to students from Transitional Kindergarten through Eighth grade. This Board Policy update is necessary to outline new legal requirements for Independent Study, including long-term independent study (the Virtual Academy) along with the corresponding Administrative Regulations.

It was moved, seconded, and carried by unanimous roll call vote, (4-0) to approve the Revision of Independent Study BP 6158, AR 6158, and authorized the Superintendent or designee be authorized to execute all necessary documents.

Approval of the 2021/22 Consolidated Application

It was moved, seconded, and carried by unanimous roll call vote, (4-0) to approve the 2021/22 Consolidated Application, and its submission to the California Department of Education, be approved and that the Superintendent or designee be authorized to execute all necessary documents.

Resolution #833 Finding the Proposed Jordan Elementary School Project Exempt from the California Environmental Quality Act (CEQA), Approving the Filing and Recording of a Notice of Exemption and Approving the Project

It was moved, seconded, and carried by a unanimous roll call vote (4-0) to adopt Resolution #833 finding the proposed Jordan Elementary School project exempt from CEQA, approving the filing and recording of a NOE, approved the Project, and authorizing the Superintendent or designee to execute the necessary documents.

Consent Calendar

It was moved, seconded, and carried by roll call unanimous roll call vote, (4 - 0), to approve/ratify the following items, under a consent procedure

Approval of Consultant Agreement with Debra Lees to provide support for the Lowell Sustainable Science Literacy Garden at the Maybrook Campus during 2021-2022 School Year.

Approved the consultant agreement with Mrs. Debra Lees to provide support for the Lowell Joint Sustainable Science Literacy Garden at the Maybrook Campus for the 2021/2022 school year, at the not to exceed amount of \$14,000.00, to be paid from the Title IV Student Support and Academic Enrichment funds, and that the Superintendent or designee be authorized to execute the agreement.

Approval of Memorandum of Understanding (MOU) Between Lowell Joint School District and *Biola University, Inc.* for the 2021/2022 School Year

Approved the ratified MOU with *Biola University, Inc.* and Lowell Joint School District for the 2021/2022 school year, effective July 1, 2021 through June 30, 2022 at no cost to the district, to participate in the daily provision of speech and language intervention services i.e. "SLPA Clinical Experience Internship", and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Memorandum of Understanding (MOU) Between Lowell Joint School District and California State University Northridge for the 2021/2022 School Year

Approved the ratified MOU with *California State University Northridge* and Lowell Joint School District for the 2021/2022 school year, effective July 1, 2021 through June 30, 2022 at no cost to the district., to participate in the daily provision of speech and language intervention services i.e. "SLPA Clinical Experience Internship", and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Memorandum of Understanding Between East Whittier City School District and Lowell Joint School District for the school year 2021/2022

Approved the ratified Memorandum of Understanding between East Whittier City School District and Lowell Joint School District for the period of July 1, 2021 through June 30, 2022, to provide special education programs and services for students with moderate to severe disabilities residing in Lowell Joint School District, as the District seeks placements outside of the District when it does not have an appropriate program and services to address a student's significant needs, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Memorandum of Understanding (MOU) Affiliation Agreement Between Lowell Joint School District and Biola University, Inc., effective July 1, 2021 through June 30, 2025

Approved the ratified Memorandum of Understanding (MOU) Affiliation Agreement between Lowell Joint School District and Biola University, Inc., effective July 1, 2021 through June 30, 2025 unless extended in writing by mutual consent of the parties at no cost to the district, and that the Superintendent or designee be authorized to execute the necessary documents.

Purchase Order Report 2021/22 #1

Approved the Purchase Order Report 2021/22 #1, which lists all purchase orders issued June 22, 2021, through June 30, 2021.

Warrant Listing Report 2021/22 #1

Approved the Warrant Listing Report 2021/22 #1, which lists all warrants issued June 23, 2021, through July 21, 2021.

Approval of Agreement with School Services of California, Inc.

Approved the ratified agreement with School Services of California, Inc., to provide consulting services related to fiscal budget for the 2021/22 school year be approved, in an amount not to exceed \$4,080 (plus expenses as defined in the contract), and that the Superintendent or designee be authorized to execute the necessary documents

Approval of Agreement with Nigro & Nigro to Perform Measure LL Bond Audit Services

Approved the agreement with Nigro & Nigro to perform Measure LL Audit Services for the Fiscal Years Ending June 30, 2021, June 30, 2022, June 30, 2023 and June 30, 2024 at a cost not to exceed \$5,000, \$5,200, \$5,400 and \$5,600 respectively, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement with CRZ Patterson, LLC, for Specialized Consulting Services

Approved the agreement with CRZ Patterson, LLC, be approved, not to exceed one hundred (100) hours, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Extended Professional Services Agreement with Hancock Park & DeLong, State Facilities Program Consulting, District Wide (Special Reserve for Capital Outlay)

Approved the extension of the Professional Services Agreement with Hancock Park & De Long, effective July 1, 2021, through June 30, 2022, for an amount not to exceed \$50,000 for fiscal year 2021/2022, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Extended Professional Services Agreement, Fieldman, Rolapp & Associates Inc., DBA Applied Best Practices, Financial Advisory Services, District Wide (Bond Fund)

Approved the extension of the Professional Services Agreement, Fieldman, Rolapp & Associates Inc., DBA Applied Best Practices, effective July 1, 2021, through June 30, 2022, Measure LL, (21.0 Bond Fund), and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Professional Services Agreement, Hauffe Company Inc., (HCI) Program Management Services, District Wide (Capital Outlay Projects Fund)

Approved the Professional Services Agreement, Hauffe Company Inc.,(HCI), Program Management Services, Districtwide, effective July 1, 2021 through June 30,2022, not to exceed \$125,000, Capital Outlay Projects Fund, (40.0), and that the Superintendent or designee be authorized to execute the necessary documents

Employer-Employee Relations/Personnel Report 2021/22 #1 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees

Ratified Employer-Employee Relations/Personnel Report 2021/22 # 1 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees

Approval of Agreement #12589 with Thinking Maps Inc. to Provide Professional Development During the 2021-22 School Year

Approved the agreement with Thinking Maps Inc. to provide on-site Professional Development during the 2021-22 school year at a cost of \$2,200 for Agreement #12589, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement #12590 with Thinking Maps Inc. to Provide Professional Development During the 2021-22 School Year

Approved the agreement with Thinking Maps Inc. to provide on-site Professional Development during the 2021-22 school year at a cost of \$2,200 for Agreement #12590, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement #12591 with Thinking Maps Inc. to Provide Professional Development During the 2021-22 School Year

Approved the agreement with Thinking Maps Inc. to provide on-site Professional Development during the 2021-22 school year at a cost of \$2,200 for Agreement #12591, and that the Superintendent or designee be authorized to execute the necessary documents.

Board Member/Superintendent Comments

None.

Adjournment

President Hinz declared the meeting adjourned at 8:45 p.m. in accordance with the Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Date Approved:

Clerk/President/Secretary to the Board of Trustees

Instruction

Independent Study

The Board of Trustees authorizes independent study as an optional alternative instructional strategy by which students in grades TK-8 may reach curriculum objectives. Independent study offers a means of individualizing the educational plan for students whose needs may be met best through study outside of the regular classroom setting.

~~The district's independent study option should be substantially equivalent in quality and quantity to classroom instruction, thus enabling students enrolled in independent study to complete the district's adopted course of study within the customary time frame. Students in independent study should have access to the same services and resources as is available to other students in the school whenever possible.~~

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in person instruction. (Education Code 51747)

The Superintendent or designee shall determine that the prospective independent study student understands and is prepared to meet the district's requirements for independent study. Independent study entails a commitment by both the parent/guardian and the student. As the student gets older, he/she assumes a greater portion of the responsibility involved. Independent study may be offered only to students who can achieve in this program as well as or better than they would in the regular classroom.

~~The Superintendent or designee shall ensure that a written independent study master agreement as prescribed by law exists for each participating student as prescribed by law.~~ (Education Code 51747, 51749.5)

For the 2021–22 school year only, the district shall obtain a signed written agreement for long-term independent study (the Virtual Academy) no later than 30 days after the first day of instruction. A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703) The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement. The independent study agreement for each participating student also shall include, but are not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The frequency, time, place and manner for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work

The district shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in-person instruction or independent study during the 2021-22 school year. This notice shall be posted on the district's web site, and shall include, at a minimum, information about the right to request a student-parent educator conference before enrollment, student rights regarding procedures for enrolling, dis-enrolling, and reenrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of independent study. (Education Code 51747)

Upon the request of the parent/guardian of a student, before making a decision about enrolling or dis-enrolling in long-term independent study (the Virtual Academy) and entering into a written agreement to do so, the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, or their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in long-term independent study (the Virtual Academy). (Education Code 51747)

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, and an online course. A student's participation in independent study shall be voluntary. (Education Code 51747, 51749.5) The minimum period of time for any independent study option shall be three consecutive school days.

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

~~The Board recognizes that independent study may be used as an option to encourage students to remain in school. Teachers should carefully set the duration of independent study assignments in order to help identify students falling behind in their work or in danger of failing or dropping out of school.~~

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of program. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.

~~To foster each student's success in independent study, the maximum length of an assignment shall not exceed four weeks.~~

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students who are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or who are in violation of their written agreement. This requirement only applies to students participating in long-term independent study (the Virtual Academy) for 15 school days or more. The procedures shall include, but are not necessarily limited to, all of the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the absence or lack of participation
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

~~If a student fails to complete consecutive independent study assignments, the Superintendent or designee may conduct an evaluation to determine whether it is in the student's best interest to remain in independent study. Evaluation findings shall be kept in the student's permanent record.~~

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in long-term independent study (the Virtual Academy) whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
3. Learning required concepts, as determined by the supervising teacher
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

For the 2021-22 school year, the district shall offer independent study, as specified in Education Code 51745, to meet the educational needs of students unless the district has obtained a waiver. (Education Code 51745) For the 2022-23 school year and thereafter, the Superintendent or designee may continue to offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.

Instruction

Independent Study (continued)

Home Schooling Through Independent Study

The Superintendent or designee encourages parents/guardians desiring to teach their children at home to enroll their children in independent study. Such enrollment allows continued contact and cooperation between the school system and home-based student.

Legal Reference:

EDUCATION CODE

17289 Exemption for building

44865 Qualifications for home teachers and teachers in special classes and schools; consent to assignment

46300-46300.6 Methods of computing ADA

48220 Classes of children exempted

48340 Improvement of pupil attendance

48915 Expulsion; particular circumstances

48917 Suspension of expulsion order

51225.3 Requirements for high school graduation

51745-51749.3 Independent study programs

52000 Improvement of elementary and secondary education: legislative intent

52015 School improvement plans: components of plan

52017 Secondary schools: additional plan components

56026 Individual with exceptional needs

FAMILY CODE

6550 Authorization affidavits

CODE OF REGULATIONS, TITLE 5

11700-11703 Independent study

Policy Adopted: March 23, 1987

Policy Revised: January 10, 2005; September 26, 2005; February 27, 2006;

August 9, 2021

Instruction

Independent Study

Definitions

Live interaction means interaction between the student and classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including, but not limited to, wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in person, or in the form of Internet or telephonic communication. (Education Code 51745.5)

Student-parent-educator conference means a meeting involving, at a minimum, all parties who signed the student's written independent study agreement pursuant to Education Code 51747 or the written learning agreement pursuant to Education Code 51749.6. (Education Code 51745.5)

Synchronous instruction means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of Internet or telephonic communications, and involving live two-way communication between the teacher and student. Synchronous instruction shall be provided by the teacher of record for that student pursuant to Education Code 51747.5. (Education Code 51745.5)

The district shall not provide independent study students and their parents/ guardians with funds or items of value that are not provided for other students and their parents/guardians. (Education Code 46300.6, 51747.3)

Educational Opportunities

For the 2021-22 school year, the district shall offer both long-term independent study (Virtual Academy) and short-term independent study (less than 15 days) to meet the educational needs of students as specified in Education Code 51745 unless the district has obtained a waiver. (Education Code 51745)

Educational opportunities offered through independent study may include, but are not limited to:

1. Special assignments extending the content of regular courses of instruction
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum
4. Continuing and special study during travel
5. Volunteer community service activities and leadership opportunities that support and strengthen student achievement
6. Individualized study for a student whose health, as determined by the student's parent/guardian, would be put at risk by in-person instruction

Instruction

Independent Study

In addition, when requested by a parent/guardian due to an emergency or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in the student's regular classes.

Eligibility for Independent Study

Students are eligible for independent study (including long-term independent study through the Virtual Academy) as authorized in law, and as specified in board policy and administrative regulation.

For the 2022-23 school year and thereafter, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently provided that experienced certificated staff are available to effectively supervise students in independent study. The Superintendent or designee may also approve the participation of a student whose health would be put at risk by in-person instruction. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

No student shall be required to participate in independent study. (Education Code 51747)

Students enrolling in independent study must be residents of the local county or an adjacent county. (Education Code 51747.3) The Virtual Academy for long-term independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

No individual with disabilities, as defined in Education Code 56026, may participate in independent study unless his/her Individualized Education Program specifically provides for such participation. (Education Code 51745)

(cf. 6159 - Individualized Education Program)

No temporarily disabled student may receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

(cf. 6183 - Home and Hospital Instruction)

Instruction**Independent Study**

Criteria for Participation

Parents who are interested in short-term independent study for their students should contact their school principal. For long-term independent study (the Virtual Academy), parents should contact the district office. Approval for participation shall be based on the following criteria:

1. Evidence that the student will work independently to complete the program.
2. Availability of experienced certificated staff with adequate time to supervise the student effectively.

Written Agreements and Assignments

The written independent study agreement for each participating student should include, but not be limited to, all of the following: (Education Code 51747)

1. The manner, frequency, time and place for submitting the student's assignments and for reporting his/her progress.
2. The objectives and methods of study for the student's work, and the methods used to evaluate that work.
3. The specific resources, including materials and personnel, that will be made available to the student.
4. The district's independent study policy describing the maximum length of time allowed between an assignment and its completion and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study.
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement.
6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion.
7. A statement that independent study is an optional educational alternative in which no student may be required to participate. In the case of a student who is referred or assigned to any school, class or program pursuant to Education Code 48915 or 48917, the agreement shall also include the statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction.

Instruction

Independent Study

The curriculum and methods of study specified in the written agreement shall be consistent with the Governing Board's policies, administrative regulations and procedures for curriculum and instruction. (5 CCR 11702)

(cf. 6143 - Courses of Study)

The agreement also may include a schedule for achieving objectives and completing the agreement and a schedule of conferences between the student and supervising teacher.

Before beginning the independent study, each written agreement shall be signed and dated by the student, the parent/guardian or caregiver of the student under 18 years of age, the certificated employee designated as responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student. (Education Code 51747)

The agreement shall state that the parent/guardian's signature confers his/her permission for the student's independent study as specified in the agreement.

Student Rights and Responsibilities

Students participating in long-term independent study (the Virtual Academy) shall have the right, ~~continuously~~, to enter or return to the regular classroom mode of instruction. Upon request to either enter or exit the program, the district will have five days to transfer the student into or out of the program, and any student entering the program must remain for a minimum of 3 consecutive days.

Independent study students who are late, miss scheduled conferences or do not submit assigned work on time shall not be reported as tardy or truant. However, the independent study administrator shall promptly and directly address any failure by the student to meet the terms of his/her written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian, as appropriate.
2. A special meeting between the student and the teacher and/or counselor.
3. A meeting between the student and the administrator, including the parent/guardian if appropriate.
4. An increase in the amount of time the student works under direct supervision.

When the student has missed the number of assignments specified in Board policy as precipitating an evaluation (three assignments), the Superintendent or designee may conduct an evaluation which may result in termination of the independent study agreement, with the student's return to a regular classroom or alternative instructional program.

Instruction

Independent Study

(cf. 1312 - Complaints Concerning the Schools)
(cf. 1312.1 - Complaints Concerning District Employees)

Administration of Independent Study

Each student's independent study shall be coordinated, evaluated and carried out under the general supervision of a certificated employee. (Education Code 51747.5)

Responsibilities of Independent Study Administrator

The responsibilities of the Independent Study Administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers at the required teacher-student ratios pursuant to Education Code 51745.6 and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

Assignment and Responsibilities of Independent Study Teachers

Each student's Independent Study shall be coordinated, evaluated, and carried out under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or emergency credential pursuant to Education Code 44300, registered as required by law, and who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

Supervising Teachers

The Superintendent or designee shall approve the assignment of any teachers who directly supervise long-term independent study (the Virtual Academy) on a regular basis. The principal may recommend teachers or students for short-term independent study. The teacher may be the student's regular classroom teacher for periods less than 15 days.

Instruction

Independent Study

Independent study teachers ~~may~~ shall:

1. Complete designated portions of the written agreement and add additional information to the written agreement when appropriate.
2. Supervise and approve coursework, including regularly meeting with the student to discuss the student's progress.
3. Design all lesson plans and assignments and provide direct instruction. Maintain records of student assignments showing the date the assignment is given and the date the assignment is due.
4. ~~Write the assignments for students.~~
- 5.4. Assess all student work and assigning grades or other approved measures of achievement.
6. 5. Personally judge the time value of assigned work or work products completed and submitted by the student.
- ~~7.6.~~ Select and save with each agreement representative samples of the student's completed and evaluated assignments ~~on not less than a monthly basis, preferably biweekly on a weekly basis.~~
- 8.7. Sign and complete the agreement when the student has reached his/her objectives or the agreement is terminated.
- 9.8. Maintain any required records and files on a current basis including attendance
9. ~~When appropriate, independent study teachers shall~~ Determine and assign grades or other approved measures of achievement.
10. Document each student's participation in live interaction and/or synchronous instruction pursuant to Education Code 51747 on each school day for which independent study is provided.

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

Instruction

Independent Study

Records

District records shall identify all students participating in independent study and shall specify the grade level, program placement and school in which each of these students is enrolled. (Education Code 51748)

Regulation Approved: March 23, 1987

Regulation Revised: January 10, 2005; September 26, 2005; February 27, 2006; August 9, 2021

LOWELL JOINT SCHOOL DISTRICT

**RESOLUTION 2021-2022 NO. 833
RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF LOS ANGELES
AND ORANGE COUNTIES, CALIFORNIA,
ADOPTING A NOTICE OF EXEMPTION FOR
THE JORDAN ELEMENTARY SCHOOL PROJECT**

WHEREAS, the Lowell Joint School District (“District”) operates Jordan Elementary School at 10654 Jordan Road, Whittier, California; and

WHEREAS, the District proposes a project at Jordan Elementary School (“Project”); and

WHEREAS, the proposed project consists primarily of re-roofing existing buildings, replacing existing HVAC units with rooftop units, portable building replacement, and upgrades to the current fire alarm system;

WHEREAS, prior to commencement of the Project, the District must comply with the California Environmental Quality Act (“CEQA”); and

WHEREAS, categorical exemptions to CEQA are set forth in Article 19 of Title 14 of the California Code of Regulations (“CEQA Guidelines”); and

WHEREAS, the Project is exempt under CEQA Guidelines Section 15301; and

WHEREAS, CEQA Guidelines Section 15301, Existing Facilities, sets forth an exemption from CEQA for the operation, repair, permitting, leasing, or minor alterations of existing public structures, mechanical equipment or topographical features, involving little or no expansion of use; and

WHEREAS, the Project meets the criteria set by CEQA Guidelines Section 15301; and

WHEREAS, the District has determined that the project is not subject to the exceptions to categorical exemptions set forth in CEQA Guidelines Section 15300.2; and

WHEREAS, the Site is not in a sensitive environment of hazardous or critical concern; and

WHEREAS, the Project’s environmental effects of known successive projects of the same type, and the environmental effects caused by other District projects including Maybrook, El Portal, Olita, and Macy Elementary Schools, over time, are not environmentally significant and cumulatively considerable; and

WHEREAS, the District is unaware of any unusual circumstances that would result in a reasonable possibility that the project will have significant effect on the environment; and

WHEREAS, the Project will not damage scenic resources within a highway officially designated as a State scenic highway; and

WHEREAS, the Site does not appear on a list compiled pursuant to Government Code Section 65962.5 due to historic contamination; and

WHEREAS, the Project will not cause a substantial adverse change in the significance of a historical resource.

NOW, THEREFORE, the Board of Education of the Lowell Joint School District

hereby resolves as follows:

1. That the above recitals are all true and correct.
2. That the District has considered whether the Project may have a significant effect on the environment.
3. That the District has concluded that the Project will not have a significant effect on the environment.
4. The District adopts the Notice of Exemption (NOE) and incorporates the NOE by reference as fully set forth herein.
5. That the Project is subject to CEQA Guidelines Section 15301 and is not subject to any exemptions found in CEQA Guidelines Section 15300.2 and is therefore exempt from CEQA.
6. That the District approves the project.
7. That the District Superintendent, or Designee, is instructed to file and/or record a Notice of Exemption from the California Environmental Quality Act, consistent with this Resolution with any and all appropriate public agencies or entities, subject only to minor, non-substantive revisions, if necessary.
8. That this Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED this 9th day of August, 2021, by the following vote:

AYES: William A. Hinz, Melissa A. Salinas, Karen L. Shaw, Anastasia M. Shackelford

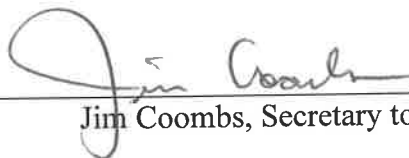
NOES: None

ABSTAIN: None

ABSENT: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 9th day of August, 2021, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 9th day of August, 2021.



Jim Coombs, Secretary to the Board of Trustees

**"B" WARRANTS FOR BOARD APPROVAL ON:
August 9, 2021**

"B" WARRANT DOCUMENTS : 1754 - 2020, 3115 - 3121

2,479,246.89

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO.	VENDOR	AMOUNT
1754	NIGRO&NIGRO-CONTRACT SVCS	12,240.00
1842	PDQ EQUIPMENT-MAINT-MACHINE RENTAL	504.40
1853	A-TECH CONSULTING-BOND, CONTRACT SVCS	20,965.00
1854	ERICKSON-HALL CONSTRUCTION-MACY PROJECT	543,551.05
1855	ERICKSON-HALL CONSTRUCTION-OLITA PROJECT	17,615.85
1856	GHATAODE BANNON ARCHITECTS-JORDAN PROJECT	16,239.60
1857	GHATAODE BANNON ARCHITECTS-BOND, CONTRACT SVCS	12,470.13
1858	GHATAODE BANNON ARCHITECTS-MACY PROJECT	31,175.33
1859	GHATAODE BANNON ARCHITECTS-JORDAN PROJECT	11,469.15
1860	HAUFFE COMPANY-MACY PROJECT	13,440.00
1861	HAUFFE COMPANY-OLITA PROJECT	10,416.00
1870	SANDRA JAN-SPEC ED, PURCHASE REIMBURSEMENT	10.50
1873	PDQ EQUIPMENT-MAINT-MACHINE RENTAL	1,509.70
1875	COLLEGE BOARD-RS, SUPPLIES, MATERIALS	1,800.00
1876	ATKINSON, ANDELSON, LOYA-CONTRACT SVCS	98.00
1877	CASBO-ANNUAL MEMBERSHIP	3,500.00
1878	REBECCA CHAMPION-PURCHASE REIMBURSEMENT	81.35
1879	TAMARA IRVING-RS, PURCHASE REIMBURSEMENT	51.98
1880	AMANDA MALM-PURCHASE REIMBURSEMENT	16.71
	EARLY RETIREE REIMBURSEMENTS	
1883	DAWN AANDAHL	526.84
1884	BRENT ALLSMAN	526.77
1885	ELIZABETH KANESHIRO	990.16
1886	SHELLEY MARKER	526.84
1887	PENNY MAYERCHECK	1,196.69
1888	BRUCE PATILLO	526.77
1889	RONALD RANDOLPH	619.50
1890	GAYLE ROGERS	238.25
1891	CLAUDIA SCHALCHLIN	526.84
1892	EMILY WAKEFIELD	526.84
1893	NANCY WHITE	1,196.69
1894	HOLLY WOLFE	526.84
1896	CSEA-DISTRICT, VOLUNTARY DEDUCTIONS	1,317.75
1897	SCHOOLS FIRST CREDIT UNION-VOLUNTARY DEDUCTIONS	19,178.27
1898	MYSTERY SCIENCE-OLITA, CONTRACT SVCS	1,249.00
1899	IMPERIAL BAND TECHNOLOGY-RS, SUPPLIES	85.75
1900	J.W. PEPPER-RS, BAND SUPPLIES	16.00
1901	LEADER SERVICES-SPEC ED, CONTRACT SVCS	3,006.26

1902	KRISTA VAN HOOGMOED-OLITA, PURCHASE REIMBURSEMENT	192.33
1903	AUDRA SCHAAP-PURCHASE REIMBURSEMENT	629.93
1904	GALLAGHER PEDIATRIC-SPEC ED, TUITION	1,964.24
1907	LA HABRA ROTARY CLUB-SUPT. ANNUAL RENEWAL	230.00
1908	CITY OF LA HABRA-FUEL	4,249.14
1909	FRONTIER COMMUNICATIONS-UTILITIES	1,660.00
1910	MCI VERIZON-DISTRICT, UTILITIES	7.30
1911	SPECTRUM ASSESSMENT SVCS-TECH, SERVICES	745.35
1912	SUBURBAN WATER SYSTEMS-MG, MAYBROOK, UTILITIES	23,856.79
1913	SO CAL GAS CO.-JOR, MG, OL, DO, MYBRK-UTILITIES	285.40
1914	SO CAL EDISON-EP, JOR, RS, DO, M&O-UTILITIES	15,487.71
1915	BUG FLIP-DISTRICT, PEST CONTROL	1,400.00
1916	VERIZON WIRELESS-TECH, CELLULAR SVCS	642.58
1917	ATKINSON, ANDELSON, LOYA-CONTRACT SVCS	687.00
1918	AVIDEX-RS, TECH HARDWARE	405.00
1919	DATA IMPRESSIONS-TECH, SUPPLIES, MATERIALS	111.53
1920	SUPT. COOMBS-PURCHASE REIMBURSEMENTS	214.31
1921	DFA-ACTUARIES-DISTRICT, SERVICES	3,500.00
1922	FULLERTON SCHOOL DISTRICT-MATERIALS, SUPPLIES	14.50
1923	GHATAODE BANNON ARCHITECTS-MACY PROJECT	12,470.13
1924	JOHN ZAPULLA-TECH, MILEAGE REIMBURSEMENT	32.47
1925	SOUTHWEST SCHOOL SUPPLY-ALL SITES, SUPPLIES	2,643.27
1927	SPARKLETTS-RS, WATER, SUPPLIES	51.90
1931	ENCORP-OLITA, ROUTINE MAINTENANCE	1,250.00
1932	ALAN MAO-PURCHASE REIMBURSEMENT	100.23
1933	IMPERIAL BAND INSTRUMENTS-RS, SUPPLIES	57.67
1934	MOON VALLEY NURSERY-MACY, GROUNDS MATERIALS	3,515.00
1935	OLITA PTA-REFUND OF CANCELLED FIELD TRIP	425.00
1936	GALLAGHER PEDIATRIC-SPEC ED, TUITION	664.78
1937	HOME DEPOT PRO-MAINTENANCE, SUPPLIES, MATERIALS	1,713.54
1938	PEST OPTIONS INC.-EP, MA, SUPPLIES	360.00
1939	T-MOBILE-TECH, COMMUNICATIONS SERVICES	990.00
1940	T-MOBILE-TECH, COMMUNICATIONS SERVICES	182.24
1941	WALTERS WHOLESALE-MAINT, SUPPLIES, MATERIALS	3,436.49
1943	SO CAL EDISON-MG, UTILITIES	5,234.72
1944	SWEETMAN SYSTEMS-SPEC ED, SUPPLIES	3,563.00
1945	DANIELLE FROELICH-CONTRACT SVCS, WELLNESS COACH	800.00
1946	HUNTINGTON HARDWARE-MAINTENANCE, SUPPLIES	406.25
1947	PLUMBING WHOLESALE OUTLET-SUPPLIES MATERIALS	465.32
1948	QUALITY INN PALM SPRINGS-D. BENNETT, CONFERENCE HOTEL	510.85
1951	AMERICAN EXPRESS-DISTRICT PURCHASES	3,072.14
1952	DANGELO'S-EL PORTAL, SUPPLIES	199.89
1953	DATA IMPRESSIONS-TECH, SUPPLIES, MATERIALS	8,800.00
1954	ICS SERVICE CO-RS, SUPPLIES, MATERIALS	359.70
1955	BUG FLIP-NUTRITION SVCS SITES, PEST CONTROL	165.00
1956	PDQ EQUIPMENT-MAINT-MACHINE RENTAL	1,687.64
1957	WARE DISPOSAL-MAINT-UTILITIES	1,620.30
1958	KING OFFICE SERVICES-MACY MOVE FR/MAYBROOK	6,084.00

1959	SO CAL NEWS GROUP-BUS SVCS, LCAP NEWSPAPER AD	195.50
1960	SCHOLASTIC INC.-RS, BOOK FAIR ORDERS	456.51
1961	TWINING CONSULTING-BOND, MACY PROJECT	5,333.08
1962	THE TAO FIRM-MAINT, CONTRACT SVCS	962.50
1963	RMA GROUP-BOND, JORDAN PROJECT	13,828.00
1964	SOUTHWEST SCHOOL SUPPLY-ALL SITES, SUPPLIES	197.23
1965	CA DEPT. OF TAX & FEE-Q2 2021 USE/SALES TAX	265.00
1966	SB HOSPITALITY PALM SPRINGS-D. BENNETT ACCOMMODATIONS	238.16
1967	SOUTHWEST SCHOOL SUPPLY-ALL SITES, SUPPLIES	1,480.38
1969	JAMES HARDWARE CO.-MAINTENANCE, MATERIALS, SUPPLIES	210.30
1970	SO CAL GAS-MAYBROOK, UTILITIES	45.65
1971	SOUTHEAST CONSTRUCTION PROD-MAINT, SUPPLIES	163.78
1972	BEST LAWNMOWER-GROUNDS, SUPPLIES	112.01
1973	BEST LAWNMOWER-GROUNDS, SUPPLIES	257.65
1974	SO CAL GAS CO.-MACY-UTILITIES	15.78
1975	WALTERS WHOLESALE-MAINT, SUPPLIES, MATERIALS	93.75
1981	COALITION FOR ADEQUATE SCHOOL-CONF REGISTRATION	1,156.00
1982	EMCOR SERVICES-EP, SUPPLIES	2,353.00
1984	F.M. THOMAS A/C-MAINTENANCE, SUPPLIES	2,243.14
1985	F.M. THOMAS A/C-MAINTENANCE, SUPPLIES	1,150.00
1986	GAMA CONTRACTING SERVICES-OLITA, SERVICES	2,510.00
1987	BARBARA AGUILAR-RS, PURCHASE REIMBURSEMENT	118.13
1988	MELISSA OKE-TEACHER PURCHASE REIMBURSEMENT	90.61
1989	SCOTT VAN DIEST-TEACHER PURCHASE REIMBURSEMENT	53.60
1990	A-TECH CONSULTING-BOND, CONTRACT SVCS	60,478.00
1991	ALL AMERICAN INSPECTION-BOND, JORDAN PROJECT	5,500.00
1992	CURRICULUM ASSOCIATES-CURRICULUM -BOOK ORDERS	227,019.84
1993	ERICKSON-HALL CONSTRUCTION-BOND,MACY	490,323.50
1994	ERICKSON-HALL CONSTRUCTION-BOND, JORDAN	713,338.85
1995	HAUFFE CO.-BOND, JORDAN PROJECT	6,048.00
1996	HAUFFE CO.-BOND, MACY PROJECT	8,736.00
1997	HAUL AWAY STORAGE CONTAINERS-BOND, JORDAN PROJECT	260.00
1998	D&D EDUCATION CONSULTING-SPEC ED, CONTRACT SVCS	687.50
2001	HAUFFE CO.-CONTRACT SERVICES	9,583.18
2002	PDQ EQUIPMENT-MAINT-MACHINE RENTAL	1,145.41
2003	MARY BRIMMAGE-TEACHER PURCHASE REIMBURSEMENT	24.22
2004	ATKINSON, ANDELSON, LOYA-CONTRACT SVCS	98.00
2005	MONOPRICE, INC.-TECH, SUPPLIES	312.46
2006	LAKESHORE LEARNING MATERIALS-SUPPLIES	50,709.88
2007	FULLERTON SCHOOL DISTRICT-MATERIALS, SUPPLIES	750.00
2010	TARGET SPECIALTY PRODUCTS-GROUNDS, SUPPLIES	574.86
2016	ICS SERVICE CO-MAYBROOK, SUPPLIES, MATERIALS	574.36
2017	MOON VALLEY NURSERY-MACY, GROUNDS MATERIALS	3,515.00
2019	QUADIANT FINANCE USA-DISTRICT, POSTAGE	4,000.00
2020	LOWE'S-MAINTENANCE, SUPPLIES, MATERIALS	291.73
3115	MICHELLE HUBERT-NUTRITION SVCS, MEAL REFUND	16.75
3116	JUSTIN HOWARD-NUTRITION SVCS, MEAL REFUND	16.50
3117	BUG FLIP-NUTRITION SVCS SITES, PEST CONTROL	180.00

3118	LADY BUGS ENVIRONMENTAL-PEST CONTROL	55.00
3119	DRIFTWOOD DAIRY-NUTRITION SVCS, SUPPLIES	3,621.39
3120	GOLD STAR FOODS-NUTRITION SVCS, COMMODITIES	8,419.45
3121	VALPRO, INC.-NUTRITION SVCS, SUPPLIES	2,355.80

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS PERSONNEL REPORT 2021/2022 #1

August 9, 2021

I. CERTIFICATED EMPLOYEES

A. 2021/2022 CONTRACTS

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>CLASS/COL/STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Praefke, Amie	08/16/2021	C4/S3	DO	Temporary Contract. Virtual Academy / Independent Study Teacher

B. MANAGEMENT

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>CLASS/COL/STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Overby, Rhonda	07/21/2021		EP	Interim Elementary Principal

C. CHANGE OF STATUS

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENTS</u>
Cazares, Ariana	08/16/2021	11/05/2021	RS	(AB375) FMLA Baby bonding leave
Perumean, Stacy	08/16/2021	09/17/2021	MG	(AB375) FMLA Maternity leave

D. RESIGNATION

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SITE</u>	<u>COMMENTS</u>
Sermeno, David	07/21/2021	EP	Resignation. El Portal principal.

E. EXTRA DUTY PAY/STIPENDS

<u>NAME/ EMPLOYEE ID</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENTS</u>
Brander, Holly	07/01/2021	06/30/2022	DO	To be paid a total of \$7,500.00 for an additional 20 workdays.. Correction of EER #12 2020-21. To be paid from ELO Funds
Rebecca Champion	07/01/2021	06/30/2022	DO	To be paid a total of \$7,500.00 for an additional 20 workdays.. Correction of EER #12 2020-21. To be paid from ELO Funds
Amanda Malm	07/01/2021	06/30/2022	DO	To be paid a total of \$7,500.00 for an additional 20 workdays.. Correction of EER #12 2020-21. To be paid from ELO Funds
Mayhew, Julie	08/16/21	06/03/22	RS	To be paid \$300.00 per month, not to exceed \$3,000.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds. Correction of EER #11 20/21
Karr, Krista	08/16/21	06/03/22	MG	To be paid \$300.00 per month, not to exceed \$3,000.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.

Pimper, Shelly	08/16/21	06/03/22	MA	To be paid \$150.00 per month, not to exceed \$1500.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.
Ballard, Nicole	08/16/21	06/03/22	MA	To be paid \$150.00 per month, not to exceed \$1500.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.
Brimmage, Mary	08/16/21	06/03/22	EP	To be paid \$300.00 per month, not to exceed \$3000.00 for serving as an Intervention Coordinator. To be paid from EP title 1.
Palmer, Margaret	08/16/21	06/03/22	OL	To be paid \$300.00 per month, not to exceed \$3000.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.
Hernandez, Javier	08/16/21	06/03/22	JO	To be paid \$150.00 per month, not to exceed \$1500.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.
Felton, Leslie	08/16/21	06/03/22	JO	To be paid \$150.00 per month, not to exceed \$1500.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.

F. CERTIFICATED SALARIES FOR 2021-2022**

<u>NAME</u>	<u>SITE</u>	<u>CLASS</u>	<u>STEP</u>	<u>COMMENTS</u>
Castillo, Barbara	El Portal	5	17	Correction of EER #11 June 14, 2021
Evenson, Amanda	Meadow Green	4	4	Correction of EER #11 June 14, 2021 Addition of 10% SLP signing bonus, to be paid 10 months, August - May. Correction of EER #11 June 14, 2021
Hess, Alyssa	EP & RS	5	1	

*It is further recommended that these individuals be approved for substitute teaching at the rate of \$131.00 per day and/or \$35.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties and Intervention

**It is further recommended that the individuals listed in Certificated Salaries for 2021-2022 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFF Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2021-2022 serve as home school teachers, if needed, for the 2021-2022 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2021-2022 school year.

H.

Employment of substitutes effective 08/16/2021 for the 2021-2022 school year @ 131 per day and \$65.50 per half day rate and \$35.00 per hour* (not to exceed six hours) as applicable and to include: professional development, Saturday school, and site support duties, and \$170 long term sub rate.

Alvarez, Sidney	Cifuentes, Carlos	Head-Shahrestani, Courtney	Milton, Lisa	Sauceda, Antoinette
Anderson, Tammy	Conforti, Tammy	Jarvis, Melanie	Montemayor, Kathleen	Scarsciotti, Alyssa
Beiderwell, Elizabeth	Dankert, Marian	Kushi, Yumi	Moreno, Christina	Scott, Susan
Belk-Dumont, Juliette	Davis, Eloisa	Larsen, Danica	Ocanas, David	Silva, Kathie
Bishop, Davette C	Davis, Summer	Lawton, Amber	Opfer, Debbie	Sober, Jessica
Brooks, Edward	DeBruijn, Lisa	Lees, Debra	Park, Kristine	Stephenson, Rebecca
Buckner, Iris	Fuller, Duke	Lower, Corissa	Peterson, Monica	Stevens, Amanda
Carr, Candice	Garcia, Patricia	Marin, Claudia	Pilkington, Felicia	Tyner, Bonnie
Charman, Lauren	Gonzalez, Leslie	McCoy, Stacey	Praefke, Amy	Vega, Sandy
Chen, Marcia	Gomes, Stephanie	McCullough, Jennifer	Preciado, Rosana	Windust, Julie
Childress, Whittany	Green, Georgia	Melgar, Tania	Quinlan, Dyana	Zarate, Laurie
Cerda, Erin	Haworth, Acacia	Mgrdichian, Jennifer	Rivera, James	

I. SUBSTITUTE CHANGE OF PAY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Stacey McCoy	08/16/2021	09/17/2021	MG	To be paid special long term rate of \$170.00 for Meadow Green Elementary School for fifth grade classroom.
Scarsciotti, Alyssa	08/16/2021	09/23/2021	RS	To be paid substitute rate of \$131.00 for Rancho Starbuck Art Teacher teaching position
David Ocanas	09/24/2021	11/02/2021	RS	To be paid substitute rate of \$131.00 for Rancho Starbuck Art Teacher teaching position
Milton, Lisa	08/16/2021	06/03/2022	EP	To be paid special long term rate of \$170.00 for El Portal Intervention Assistance. To be paid from ELO funds.
Lower, Corissa	08/16/2021	06/03/2022	JO	To be paid special long term rate of \$170.00 for Jordan Intervention Assistance Mondays - Thursdays. To be paid from ELO funds.
Conforti, Tammy	08/16/2021	06/03/2022	JO	To be paid substitute rate of \$131.00 for Jordan Intervention Assistance. To be paid from Title 1
Buckner, Iris	08/16/2021	06/03/2022	MA	To be paid special long term rate of \$170.00 for Macy Intervention Assistance. To be paid from ELO funds.
DeBruijn, Lisa	08/16/2021	06/03/2022	MA	To be paid substitute rate of \$131.00 for Macy Intervention Assistance. To be paid from ELO funds.
Montemayor, Kathleen	08/16/2021	06/03/2022	MG	To be paid special long term rate of \$170.00 for Meadow Green Intervention Assistance. To be paid from ELO funds.
McCoy, Stacey	08/16/2021	06/03/2022	MG	To be paid special long term rate of \$170.00 for Meadow Green Intervention Assistance. To be paid from Title 1 funds.
Gonzalez, Leslie	08/16/2021	06/03/2022	MG	To be paid special long term rate of \$170.00 for Meadow Green Intervention Assistance. To be paid from Title 1 funds.

*It is further recommended that these individuals be approved for substitute teaching at the rate of \$131.00 per day and/or \$35.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties and Intervention

**It is further recommended that the individuals listed in Certificated Salaries for 2021-2022 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFE Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2021-2022 serve as home school teachers, if needed, for the 2021-2022 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2021-2022 school year.

II. CLASSIFIED EMPLOYEES August 9, 2021

B. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Allsman, Marcy	08/17/21	08/13/21		RS	Special Education Support Aide/Baby Bonding Leave
Argueta, Cindy	08/11/21			OL	Special Education Support Aide/Resignation

Barber, Stephanie	08/02/21	10/31/21	RF/S3	DO	Receptionist-Office Assistant/Working Out of Class Assistant to the Superintendent's Office (5 hrs per day)
Becerril, Nancy	08/18/21		\$14.00/hr	DO	Noon Duty Assistant/Substitute
Border, Barbara	09/03/21			OL	Instructional Assistant/Resignation
Davis, Lynn	08/17/21			MG	Instructional Assistant/Permanent Increase of Hours and days (from 2.75 hrs/4 days to 3.25 hrs/ 5 days)
Del Cid, Maria	08/17/21		R15/S2	JO	Instructional Assistant-Early Childhood-Learning Links/ Replacement for Vacancy
Dominguez, Martin	08/02/21		R18/S5 +\$12.45 stipend	DO	Night Custodian/Replacement for Vacancy
Gonzales, Vivian	08/17/21		R16/S1	EP	Instructional Assistant-ABA/ Replacement for Vacancy
Hernandez, James	08/17/21		R16/S1	EP	Instructional Assistant-ABA/ Replacement for Vacancy
Hutcherson, Angie	08/17/21			MG	Instructional Assistant/Permanent Increase of Days (from 3 to 4 days)
Jenkins, Shelley	08/06/21			MA	Instructional Assistant/Resignation
Marshall, Nancy	08/17/21			MG	Instructional Assistant/Permanent Increase of Hours and days (from 2.75 hrs/4 days to 3.25 hrs/ 5 days)
Munoz, Lauren	08/17/21	12/31/21		RS	Special Education Support Aide/Unpaid Leave of Absence
Ortiz, Vincent	07/09/21		R18/S1	DO	Night Custodian/Substitute
Ortiz, Vincent	07/09/21		R21/S1	DO	Day Custodian/Substitute
Preciado, Rosana	08/17/21	12/31/21		MG	Instructional Assistant/Unpaid Leave of Absence
Price, Sarah	07/15/21		R15/S8 +5%	MG	Special Education Support Aide/ Longevity Increase
Shrainer, Chelsea	08/17/21		R16/S1	MA	Health Technician/Replacement for Vacancy
Valadez-Ramos, Victoria	08/17/21		R16/S1	EP	Instructional Assistant-ABA/ Replacement for Vacancy
Van Hoogmoed, Danielle	08/17/2021		R30/S1	DO	Speech & Language Pathology Assistant/Replacement for Vacancy
Zercher, Cheri	05/28/21			RS	Noon Duty Assistant/Resignation

C. HOURLY – CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Castro, Nathan	08/02/21		R7/S3	EP	Cafeteria Worker/Replacement for Vacancy
Davis, Christina	08/02/21			NS	Nutrition Services Clerk Typist/Resignation
King, Amanda	08/16/21		R7/S3	JO	Cafeteria Worker/Replacement for Vacancy

Lowell Joint School District
11019 Valley Home Avenue Whittier, CA 90603

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES

August 30, 2021

Call to Order	President Hinz called the meeting to order at 2:20 p.m. at Lowell Joint School District, 11019 Valley Home Avenue, Whittier CA 90603.
Topics Not on the Agenda	None
Closed Session	President Hinz declared the meeting recessed to closed session at 2:20 p.m.
RECESS	Mr. Hinz called for a short recess at 3:30 and reminded the Board of Trustees not to discuss any information with anyone. Closed session was resumed at 3:35.
RECESS	Mr. Hinz called for a short recess at 5:00 and reminded the Board of Trustees not to discuss any information with anyone. Closed session was resumed at 5:10.
Call to Order	President Hinz reconvened the meeting to open session at 6:38 p.m.
	The flag salute was led by Melissa A. Salinas, Vice President of the Board of Trustees.
	Trustees Present: William A. Hinz, Melissa A. Salinas, Karen L. Shaw, Anastasia M. Shackelford
	Trustees Absent: None
	Staff Present: Jim Coombs, Superintendent
Reporting Out Action (if any) Taken in Closed Session	None.
Introduction / Welcome	President Hinz welcomed CSEA President Darleene Pullen, LJEA President Allison Fonti, guests, and staff members present.
Acknowledgement of Correspondence	None.
Approval of Agenda	It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the August 30, 2021, Board agenda.
Topics Not on the Agenda	None

Provisional Appointee Interviews

Mr. Coombs spoke of the process for posting the position, accepting the applications, interviews and selection of the provisional board member timeline.

Mr. Hinz stated that this was the same process that he went through in 2007 and he was not selected to the Board of Trustees. He went on further to say that we are here to fill the seat of our late departed friend and Board member, Mr. Fred Schambeck. He was on our Board of Trustees for 38 years as he served faithfully and was a real pillar to the District. Mr. Schambeck spoke in words and actions in upholding the traditions and the core values of this District. He will be missed so much. Whichever candidate is chosen this evening, they will have big shoes to fill. Mr. Schambeck was such a blessing and benefit to the Board and the District. He would want them to go forward and keep with the traditions of the District.

The candidates were interviewed in the following order that were chosen in a blind draw: Anthony Santos, Anthony Zegarra, and Matthew Bullard.

Each candidate was asked the same questions from the bank of questions that was discussed at the August 9, 2021, Board Meeting.

Selection of the Provisional Appointee to the Board of Trustees

Mrs. Schambeck motioned Dr. Anthony Zegarra as the provisional appointee to the Board of Trustees. It was seconded by Mrs. Salinas.

Mrs. Shaw motioned Matthew Bullard as the provisional appointee to the Board of Trustees. No second.

Hearing no other nominations. Mr. Hinz put it to a vote and approved 3 and 1 abstain (3-1) to appoint Anthony Zegarra as the Provisional Appointee to the Board of Trustees.

Oath of Office for Provisional Appointee to the Board of Trustees

Mr. Hinz administered the Oath of Office to Anthony Zegarra as the Provisional Appointee to the Board of Trustees, and authorized the Superintendent or designee to execute any necessary documents.

Board Member/Superintendent Comments

The Board members thanked all the candidates that applied and it was difficult decision. The Board members also hoped that they would seek to be an active part of Lowell Joint.

Adjournment

President Hinz declared the meeting adjourned at 7:50 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken

Date Approved:

Clerk/President/Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
September 13, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of the Lowell Joint School District Core Values and Guiding Goals ACTION

The Lowell Joint School District has long stood for excellence and Traditional Core American Values since 1906, which the Board of Trustees has continued to use as a guide to direct our district focus and purpose. The Board of Trustees and Superintendent have revisited these Core Values and Guiding Goals over the past few months and jointly reaffirm our 100% commitment to these fundamental Core Values and Guiding Goals, which will continue to guide our overall educational, decision-making, and operational practices.

It is recommended that the Lowell Joint School District Core Values and Guiding Goals be officially approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.



CORE VALUES

"...the philosophy of the school room in one generation will be the philosophy of government in the next." Abraham Lincoln

"...the education of one generation develops the leaders and government of the next generation..." Mrs. Janet B. Averill

Moral and Civic Values: The Board of Trustees of the Lowell Joint School District subscribes to the belief that public education must foster in students an understanding of the moral values and civic responsibilities that form the foundation of our American Heritage and Society. It is important that all school personnel promote in students the acceptance of commonly held **Core Values** of right and wrong, concern for the welfare of others, and respect for democratic practices. On September 11, 2017, the Board of Trustees endorsed the following list of moral and civic values and the accompanying definitions which are stated as behaviors exemplified by students and staff living up to these values.



EXCELLENCE

Exhibits patience and hard work in achieving goals; works, learns, and pursues constructive goals, even in the face of adversity.



PERSONAL INTEGRITY

Exhibits sound moral principles, virtues, and good character demonstrating honesty and trustworthiness in the community.



SOCIAL RESPONSIBILITY & RESPECT

Treats others justly, fairly, and with dignity; shows high regard for others and treating them as they would like to be treated. Affirms the worth of self, others, property, and the environment through attitudes and actions. Accepts the necessity of being accountable and the consequences of individual actions, reactions, and decisions; honors commitments; demonstrates an active commitment to the welfare of self and others.



RESPECT FOR NATIONAL HERITAGE

Exhibits a value of and commitment to our American National Heritage and the public good; works for the community and cooperates with others; respects and participates in the democratic process; observes all laws and rules; and resolves conflicts peacefully.



FAMILY - TEAMWORK

Works well together combining individual talents and strengths, supporting each other, and then working cooperatively to achieve mutual objectives. Demonstrates caring, concern, and sensitivity; exhibits tolerance; treats others politely, mercifully, and with respect and dignity; and renders service when needed.



TRADITIONAL VALUES

Tells truth; does not cheat, intentionally mislead, or steal; possesses the courage to behave and conduct interactions with integrity; exhibits consistency between words and actions; behaves in a fair and straightforward manner; and conscientiously pursues and scrutinizes evidence that supports the truth.

Mission Statement The Lowell Joint School District is committed to providing a strong academic program of 21st Century Skills with a well-rounded program of diverse and innovative subject offerings. All District Schools emphasize the importance of education, the family, and traditional values. We stress the value of personal integrity, social responsibility, and a respect for our national heritage. The Lowell Joint School District envisions a culture where technology empowers all members of the school community to achieve success and expand learning beyond the walls of the classroom. All stakeholders will utilize technology to become highly competent in a technological world through continuous improvement in academics, career, and life.

LOWELL JOINT SCHOOL DISTRICT

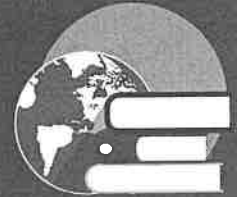
— A Tradition of Excellence Since 1906 —

GUIDING GOALS

"...the education of one generation develops the leaders and government of the next generation..." Mrs. Janet B. Averill

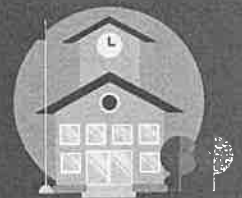
DISTRICT GOAL 1: Academic Excellence – Learning for All Students

Vision: Every student experiences educational success at the highest levels of achievement. We believe that each student has a unique ability to learn in an environment that is enriched with a challenging curriculum, where learning is modeled and expectations are both known and high. We expect all students to demonstrate continued and improved academic achievement, through Collaboration, Communication, Critical thinking, and Creativity, to be college and career ready, and to become lifelong learners.



DISTRICT GOAL 2: Safe, Orderly, Positive, Respectful Learning Environments

Vision: All campuses provide an aesthetic, orderly environment that is organized to ensure learning. We believe in a collaborative spirit of place where all feel safe, welcomed, valued, and respected. We foster a culture that promotes the emotional health, safety, well-being and involvement of students, staff, family and community.



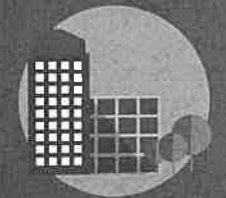
DISTRICT GOAL 3: Highly Qualified Staff Providing High Quality Service

Vision: All staff possesses the appropriate knowledge, skills, and attitudes needed to provide high quality services leading to high quality results. We believe that high quality service is achieved when staff is well trained, proactive, responsive, and collaborative. We attract, train, and retain high performing staff that actively engage, collaborate, and support students in effective instruction and the use of current technologies.



DISTRICT GOAL 4: School/Family/Community Partnerships & Communication

Vision: High quality student learning is supported by partnerships. We believe these partnerships are enhanced through effective communication and collaboration. We establish a culture which encourages positive relationships among our students, staff, and families as well as educational, business, and community partners. We believe these partnerships and communication must be nurtured to optimize opportunities for learning and personal growth for students.



DISTRICT GOAL 5: Acquisition & Allocation of Resources to Support Fiscal Excellence

Vision: Resources are focused to achieve district goals. We believe that public schools deserve sufficient resources to achieve high quality student learning. We believe that efficiency, transparency, and cost-effective practices must characterize District and school operations to ensure that resources are aligned and applied to achieve established goals. We are committed to remaining fiscally solvent by effectively managing resources and pursuing new revenue sources.



LOWELL JOINT SCHOOL DISTRICT

A Tradition of Excellence Since 1906

LOWELL JOINT SCHOOL DISTRICT
September 13, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2021/22 No. 836 Proclaiming September 17 – 23, 2021, as “Constitution Week” ACTION/
(RESOLUTION)

It is recommended that Resolution 2021/22 No. 836 proclaiming September 17 – 23, 2021, as Constitution Week be approved. All citizens, parents, staff members and students are encouraged to reflect during that week on the many benefits of our Federal Constitution and American citizenship, and that the Superintendent or designee be authorized to execute the resolution.

Attachment

Superintendent’s Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2021/22 NO. 836

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT,
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
PROCLAIMING SEPTEMBER 17 – 23, 2021, AS
“CONSTITUTION WEEK”**

WHEREAS, our Founding Fathers, in order to secure the blessings of liberty for themselves and their posterity, did ordain and establish a Constitution for the United States of America; and

WHEREAS, it is of the greatest importance that all citizens fully understand and appreciate the philosophical foundation of the Constitution as well as the provisions and principles contained in the Constitution in order to support, preserve, and defend it against all encroachment; and

WHEREAS, the anniversary of the Signing of the Constitution provides a historic opportunity for all Americans to realize the achievements of the Framers of the Constitution and the rights, privileges, and responsibilities it affords; and

WHEREAS, the independence guaranteed to American citizens, whether by birth or naturalization, should be celebrated by appropriate ceremonies and activities during Constitution Week, September 17 – 23, 2021, as designated by proclamation of the President of the United States of America in accordance with Public Law 915.

THEREFORE, BE IT FURTHER RESOLVED, that we, the Board of Trustees of the Lowell Joint School District, do hereby proclaim September 17 – 23, 2021 as:

CONSTITUTION WEEK

And urge all citizens, parents, staff members, and students to reflect during the week on the many benefits of our Federal Constitution and American citizenship.

APPROVED AND ADOPTED this 13th day of September 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at a regular meeting thereof held on the 13th day of September, 2021, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 13th day of September 2021.

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
September 13, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2021/22 No. 837 Designating October 2021 as
"Character Education Month"

ACTION/
(RESOLUTION)

Character Education Month is to ensure that the development of strong and moral character and the promotion of responsible, ethical, civic-minded behavior are well and thoroughly integrated into the schools' curricula and instructional activities.

It is recommended that Resolution 2021/22 No. 837 supporting October 2021 as "Character Education Month" be approved, and that the Superintendent or designee be authorized to execute the resolution.

Attachment

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2021/22 NO. 837

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT
OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
DESIGNATING OCTOBER 2021 AS
“CHARACTER EDUCATION MONTH”**

WHEREAS, the American heritage and laws reflect a common core of religious, personal and social values that hold the citizens of this democracy responsible for acting morally and ethically, being actively involved in school and community, resolving differences peacefully, and respecting the rights, dignity and property of others;

WHEREAS, the character of our state is only as strong as the character of each individual citizen;

WHEREAS, although character development is, first and foremost, an obligation of families and the efforts of religious communities, schools, and youth, civic and human service organizations also play a very significant role in supporting family efforts by fostering and promoting good character;

WHEREAS, the State Board of Education believes that all educators are obliged to inculcate in our youth the moral and ethical virtues that build a fundamental strength of character;

WHEREAS, the common core of personal and social values, including honesty, trustworthiness, respect, responsibility, fairness, caring, citizenship, civic virtue, and personal responsibility, should be emphasized consistently and comprehensively in all curricula and instructional activities;

NOW, THEREFORE, BE IT RESOLVED, that the State Board of Education recognizes October 2021 as *Character Education Month* and encourages local educational agencies throughout California to commemorate *Character Education Month* and otherwise help ensure that the development of strong moral character and the promotion of responsible, ethical, civic-minded behavior are well and thoroughly integrated into the schools’ curricula and instructional activities.

APPROVED AND ADOPTED this 13th day of September, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 13th day of September, 2021, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 13th day of September, 2021.

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
September 13, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of 2020/21 Unaudited Actuals and Concurrent Approval of the Fund Balance Changes to the District's 2021/22 Beginning Budgeted Balances ACTION

According to Education Code 42100, the Governing Board of each school district shall approve an annual statement of all receipts and expenditures of the District for the preceding fiscal year on or before September 15, 2021. The Board was presented estimated 2020/21 income and expenditure figures when the 2021/22 Budget was presented on June 28, 2021.

It is recommended that the 2021/22 Unaudited Actuals and Fund Balance Changes as the District's 2021/22 Beginning Budgeted Balances be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

A copy is available for review in the Superintendent's Office.

AR/md

Superintendent's Comment:

APPROVAL RECOMMENDED.

VI-A1-1

LOWELL JOINT SCHOOL DISTRICT
September 13, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Resolution 2021/22 No. 838 to Participate
in the Alliance of Schools for Cooperative Insurance
Programs Owner Controlled Insurance Program (ASCIP
OCIP) for Facilities Projects

ACTION/
(RESOLUTION)

An Owner Controlled Insurance Program (OCIP) is a centrally procured and managed insurance and risk control program implemented for a single construction project or a series of construction projects. Rather than each contractor providing its own insurance and passing this cost to the District through the construction contract, the District will purchase workers compensation, general liability, builders' risk, owner's protective professional indemnity and pollution liability coverage to cover most of the awarded contractors. In addition to achieving cost savings, the OCIP will be used to obtain certain insurance coverage and limits otherwise unavailable for a construction project from general contractors.

Potential cost saving can occur both directly and indirectly. Directly, insurance costs can be reduced by the negotiating clout achieved in combining multiple insurance programs into one with the result of the OCIP producing the total cost of insurance for projects at a cost less than the general contractor.

Indirectly, aggressive risk control and claims management measures will be implemented for the selected projects. Savings can arise from the prevention and management of losses, reduction of the cost of losses through consolidated claims management and single insurer's legal defense.

The key element of the OCIP is the District maintains control of the insurance, risk management and claims management programs for the entire construction project. The OCIP differs from the traditional job site approach of allowing the general contractor to procure and maintain its own insurance policy(s) with vastly different terms, conditions, limits and insurance coverages, naming the District as an additional insured.

The District plans to utilize the ASCIP OCIP program for Facilities projects to provide maximum coverage for the district and should reduce overall insurance related

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

construction costs. Approval of the item will authorize the Superintendent to utilize the ASCIP OCIP for Facilities projects as part of the original bid scope.

The District assumes the cost of providing construction insurance for the Facilities projects and all contracted parties at the current market value for the ASCIP OCIP, based on the value of the associated construction contract, by paying a premium to ASCIP. Utilization of OCIP should provide both direct and indirect cost savings.

When each project cost is known, a letter of understanding (LOU) will be presented for Board approval.

It is recommended that Resolution 2021/22 No. 838 to participate in the Alliance of Schools for Cooperative Insurance Programs (ASCIP) Owner Controlled Insurance Program (ASCIP OCIP) for Facilities projects be adopted, and that the Superintendent or designee be authorized to execute the resolution.

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2021/22 No. 838

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
TO PARTICIPATE IN THE ALLIANCE OF SCHOOLS FOR
COOPERATIVE INSURANCE PROGRAMS OWNER CONTROLLED
INSURANCE PROGRAM (ASCIP OCIP) FOR FACILITIES PROJECTS**

WHEREAS, California Government Code Section 4420.5 (c) defines "owner-controlled insurance" as a series of insurance policies issued to cover all of the contractors and subcontractors on a construction or renovation project for purposes of general liability and worker's compensation; and

WHEREAS, Section 4420.5(b) permits a school district to use owner controlled insurance with regard to a construction or renovation project if the district determines that (1) prospective bidders, including contractors and subcontractors, meet minimum occupational safety and health qualifications established to bid on the project, including consideration of serious and willful Labor Code violations, worker's compensation experience modification factor, and the contractor's and subcontractor's injury prevention program; and (2) the use of owner-controlled insurance will minimize the expenditure of public funds on the project in conjunction with the exercise of appropriate risk management; and

WHEREAS, the District desires to participate in the Owner Controlled Construction Insurance Program ("OCIP") offered by the Alliance of Schools for Cooperative Insurance Programs ("ASCIP") for the District's Facilities Projects ("Project"); and

WHEREAS, ASCIP manages the OCIP which is a single insurance program that covers certain jobsite risks of the District, the general contractor, subcontractors and their employees who provide labor or services to the District's projects by providing workers compensation, general liability, builders risk, owner's protective professional indemnity and pollution liability coverage, subject to the limitations and exclusions therein; and

WHEREAS, cost savings will occur for the Project by the negotiating clout achieved in combining multiple insurance programs into one with the result of the ASCIP OCIP producing the total cost of insurance for the Project at a cost less than that typically provided by the contractor and subcontractors; and

WHEREAS, aggressive risk control and claims management measures will be implemented for the Project, resulting in cost savings based on the prevention and management of losses, reduction of the cost of losses through consolidated claims management, and single insurer legal defense; and

WHEREAS, in addition to achieving cost savings, the ASCIP OCIP will be used to obtain certain insurance coverage and limits otherwise unavailable for the Project, such as 10 years' completed operations coverage; and

WHEREAS, the District's cost of providing insurance for the Project and all contracted parties will be at a rate based on current market value of the construction contract, payable as a premium to ASCIP.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Lowell Joint School District hereby determines that the use of the ASCIP OCIP for the District's Facilities Projects will minimize the expenditure

of public funds in conjunction with the exercise of appropriate risk management; and

BE IT FURTHER RESOLVED, that the Board of Trustees authorizes District staff to participate in the Owner Controlled Insurance Program offered by ASCIP for the Facilities Projects; and

BE IT FURTHER RESOLVED, that the Board of Trustees authorizes District staff, in conjunction with ASCIP, to develop minimum occupational safety and health qualifications for prospective bidders (contractors and subcontractors) to bid on the District's Facilities Projects in accordance with the provisions of Government Code Section 4420.5(b)(1).

APPROVED AND ADOPTED this 13th Day of September 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 13th Day of September, 2021, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 13th Day of September 2021.

Jim Coombs,
Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
September 13, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2021/22 No. 839 Gann Amendment
Appropriations Limit ACTION/
(RESOLUTION)

Government Code Section 7906(f) requires each school district to report the Gann Amendment Appropriations Limit to the Superintendent of Public Instruction annually. Each year, governing boards of school districts shall adopt a resolution identifying the actual appropriations limit for the preceding year as well as the estimated appropriations limit for the current year. Attached are calculations used in establishing the actual appropriations limit for 2020/21 and the estimated appropriations limit for 2021/22.

Resolution 2021/22 No. 839 declares that the actual appropriations for 2020/21 in the District's budget and the estimated appropriations for the 2021/22 budget do not exceed the limitations of Article XIII B (the Gann Amendment) of the California Constitution.

It is recommended that Resolution 2021/22 No. 839 Gann Amendment Appropriations Limit be adopted, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

VI-C1-1

RESOLUTION 2021/22 No. 839

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF LOS ANGELES AND ORANGE
COUNTIES, CALIFORNIA,
GANN AMENDMENT APPROPRIATIONS LIMIT**

WHEREAS, Article XIII B of the California Constitution provides certain limitations and controls on the total annual appropriations of any school district; and

WHEREAS, Division 9 (commencing with Section 7900) of Title I of the Government Code provides for the implementation of Article XIII B; and

WHEREAS, Government Code Section 7900 provides that the governing body of each school district shall annually adopt a resolution to identify the estimated appropriations limit for the district for the current fiscal year and the actual appropriations limit for the district for the preceding fiscal year.

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees of the Lowell Joint School District hereby resolves and declares as follows:

The actual appropriations limit for 2020/21 was \$14,122,248.04 and the appropriations in the 2019/20 budget did not exceed the limitations imposed by Article XIII B of the California Constitution.

The appropriations limit for 2021/22 is estimated to be \$14,882,179.06 and the appropriations in the 2021/22 budget do not exceed the limitations imposed by Article XIII B of the California Constitution.

BE IT FURTHER RESOLVED, that the documentation used in determining the appropriations limit shall be available to the public at 11019 Valley Home Avenue, Whittier, CA 90603.

PASSED AND ADOPTED by the Board of Trustees of the Lowell Joint School District the 13th day of September, 2021.

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at a regular meeting thereof held on the 13th day of September, 2021, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 13th day of September, 2021.

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
September 13, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Ratification of Professional Services Agreement with A-Tech
Consulting for Hazardous Materials Monitoring and
Sampling Services at Jordan Elementary School

ACTION/
(RATIFICATION)

Background:

On June 11, 2018, the Lowell Joint School District Board of Trustees approved Resolution 2018-19 No. 724 ordering a School Bond Election. On November 6, 2018, the voters in the Lowell Joint School District passed measure LL. A part of Measure LL includes the repairs and upgrades to District facilities. This expenditure is subject to the purview of the Citizens Bond Oversight Committee.

Current Considerations:

Unlike the Public Works competitive bidding process, Professional Service providers can be selected on the basis of their qualifications, services they provide and their value to the District.

In March 2019, the District issued an RFQ for Hazardous Materials Surveying and Testing providers. Based on the results of the scoring, A-Tech Consulting was selected to provide the District with environmental testing and identification services prior to the Jordan Elementary Roofing, HVAC, Portable Replacement, and Fire Alarm project.

Financial Implications

Financial Impact: \$108,250.00
Funding Source: Measure LL General Obligation Fund – Fund 21.0

Recommendation:

It is recommended that the Board of Trustees ratify the Professional Services Agreement with A-Tech Consulting for Hazardous Materials Monitoring and Sampling Services at Jordan Elementary School, effective June 7, 2021 through August 1, 2022, (21.0-00000-0-00000-85000-6282-0040000) Measure LL (21.0 Bond Fund), and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.



A-Tech Consulting, Inc.

June 09, 2021

Lowell Joint School District
11019 Valley Home Avenue
Whittier, California 90603

Attn: Mr. David Bennett

Re: Jordan Elementary School
10654 Jordan Road
Whittier, California 90603

Dear Mr. Bennett,

Thank you for allowing A-Tech Consulting, Inc. (*A-Tech*) the opportunity to provide you with a cost proposal. This proposal is in response to your request that *A-Tech* conducts the Asbestos & Lead Project Monitoring and Asbestos Air (TEM) Clearance Sampling at the above referenced site.

The professional services provided by *A-Tech* will consist of the following:

ASBESTOS PROJECT MONITORING

- Full-time, on-site project observation of the project by a Cal-OSHA certified asbestos CSST or CAC, as required by law.
- Provide on-site air analysis (set up microscope on-site) per regulated area upon completion of removal and ensure that no fibers migrate from regulated areas.
- Air sample analysis to be performed by a NIOSH 582 Equivalency certified microscopist.
- Background, General and Clearance air sampling, in accordance with EPA protocols and analyzed by Phase Contrast Microscopy (PCM) using NIOSH 7400 "A" counting rules.
- Review and verification of asbestos abatement contractor's pre-project submittals (e.g. certifications, medical surveillance, SDS, respiratory protection plan, safety minutes, etc.) and act as a liaison between regulatory agencies, contractors and client.
- Closeout documentation detailing all abatement, monitoring and clearance results including air monitoring report and a clearance certificate.

LEAD PROJECT MONITORING

- Full-time, on-site project observation during all phases of the project by a CDPH-Certified Project Monitor, as required by law. Sampling Technician is unacceptable.
- Background wipe sampling, in accordance with regulatory protocols and analyzed by Absorption Spectrometry (AAS). Sample analysis will be based on 24 Hour laboratory analysis.
- Verification of contractor's pre-project submittals (e.g. CDPH notification Form 8551, certifications, medicals, SDS, respiratory protection plan, safety minutes, etc.)
- Clearance wipe sampling in accordance with regulatory protocols and analyzed by Absorption Spectrometry (AAS). Sample analysis will be based on 24 Hour laboratory analysis.
- Final clearance documentation including a clearance letter, sample logs and laboratory report.



ASBESTOS AIR (TEM) CLEARANCE SAMPLING

- Visual clearance inspection of all completed abated areas. “White Glove” method clearance inspection will be conducted in accordance with AHERA regulations.
- Air (TEM) clearance sampling by a state certified asbestos consultant or certified site surveillance technician, utilizing AHERA regulated sampling protocols.
- Air Samples to be collected by a high-volume air sampling pump calibrated with a rotameter, utilizing 25 mm MCE filters with pore size <0.45 microns utilizing aggressive air sampling (leaf blower and/or fans) protocol as required in the AHERA regulations.
- Analysis of air samples by an NVLAP accredited laboratory, utilizing Transmission Electron Microscopy (TEM), in accordance with current AHERA/ASHARA regulatory requirements. The quoted sample analysis is based on 32 Hour laboratory analysis.
- Clearance documentation detailing all materials removed, locations of removal, air sampling logs and laboratory reports.

PRICING

Based on the information gathered, we propose to provide the following professional consulting services:

ASBESTOS & LEAD PROJECT MONITORING AND ASBESTOS AIR (TEM) SAMPLING – 32 Hour & 24 Hour Laboratory Analysis

Item	Price		Qty	Line Total
Asbestos Project Monitoring, Full 8-Hour Shift	\$1,100.00/Shift	X	76	\$83,600.00
Asbestos Air Samples (TEM-AHERA)	\$105.00/Sample	X	170	\$17,850.00
Lead Wipe Samples (AAS)	\$22.00/Sample	X	200	\$4,400.00
Clearance Documentation	\$60.00/Hour	X	20	\$1,200.00
Close-Out Documentation	\$60.00/Hour	X	20	\$1,200.00
Total				\$108,250.00

Notes:

- The above costs are based on current regulatory guidelines. The above cost does not reflect overtime, weekend, and holiday rates.
- A-Tech will only invoice for the exact number of eight (8) hour shifts worked, and TEM air or lead wipe samples collected during this project.
- The exact number of shifts will be based on the abatement contractor’s schedule for removal.



A-Tech Consulting, Inc.

I trust that this proposal will meet with your approval and look forward to working with you. Should you have any questions, please feel free to contact me at (714) 434-6360 office.

Sincerely,

A-Tech Consulting, Inc.

Joseph A. Williams, CAC, DPH

CAC #14-5269 DPH #19524

joew@atechinc.net

To proceed with scheduling, kindly reply to PM@atechinc.net and accounting@atechinc.net

LOWELL JOINT SCHOOL DISTRICT
September 13, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Ratification of Change Order No. 1 from Erickson Hall
Construction for Jordan Elementary School Project

ACTION/
(RATIFICATION)

Background:

On June 11, 2018, the Lowell Joint School District Board of Trustees approved Resolution 2018-19 No. 724 ordering a School Bond Election. On November 6, 2018, the voters in the Lowell Joint School District passed measure LL. A part of Measure LL includes the repairs and upgrades to District facilities. This transaction is subject to the purview of the Citizens Bond Oversight Committee.

Current Considerations:

On May 3, 2021, the Board of Trustees approved the Guaranteed Maximum Price (GMP) of \$8,520,692 for the Lease-Leaseback (LLB) contract with Erickson Hall Construction Company for the HVAC, Roof Replacement, Fire Alarm, Sewer, ADA, Modular Buildings, and Related Work at Jordan Elementary School. When the contract was awarded, there was an understanding that the building foundations would be completed through the Silver Creek Industries agreement approved by the Board of Trustees on May 3, 2020. It has since been discovered that the foundation work should have been bid separately. As a result, direction was given to Erickson Hall to bid the work within the LLB GC contract. The low bid from the competing contractors was \$346,056 after contractor bonds and insurance.

Financial Implications

Financial Impact: \$346,056
Funding Source: Measure LL General Obligation Fund – Fund 21.0

Recommendation:

It is recommended that the Board of Trustees ratify Change Order No. 1, Erickson Hall Construction Company, Lease-Leaseback General Contractor, Jordan Elementary School, effective August 13, 2021, not to exceed \$346,056.00, (21.0-00000-0-00000-85000-6230-0040000) Measure LL (21.0 Bond Fund), and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.



PCCO #001

Erickson-Hall Construction Co
500 Corporate Drive
Escondido, California 92029
Phone: (760) 796-7700
Fax: (760) 796-7750

Project: 4109 - Jordan ES - HVAC & Roof Project
10654 Jordan Road
Whittier, California 90603

Prime Contract Change Order #001: Modular Building Foundation

TO: Lowell Joint School District
FROM: Erickson-Hall Construction Co
PCCO NUMBER/REVISION: 001 / 0
CONTRACT FOR: 4109:Jordan ES - HVAC & Roof Project Prime Contract
DATE CREATED: 8/09/2021
SUBMITTED DATE:
SCHEDULE IMPACT:
TOTAL AMOUNT: \$346,056.00

DESCRIPTION: The following pricing is for the installation of concrete stem wall and footings for the modular buildings foundation from ASI 01 (05/25/2021).

ATTACHMENTS:

Potential Change Orders in this Change Order

Table with 4 columns: PCO #, Title, Schedule Impact, Amount. Row 1: 007, CE #008 - Modular Building Foundation, \$346,056.00. Total: \$346,056.00

The original (Contract Sum) \$8,520,692.00
Net change by previously authorized Change Orders \$0.00
The contract sum prior to this Change Order was \$8,520,692.00
The contract sum would be changed by this Change Order in the amount of \$346,056.00
The new contract sum including this Change Order will be \$8,866,748.00

Execution of this Potential Change Order will revise the contract value as indicated and may change the contract duration. Contractor reserves it's right to request additional time and/or cost once the full extent or cumulative nature of the contract change(s) become known.

David Bannon (Ghataode Bannon Architects)
760 W 16th Street Unit B
Costa Mesa, California 92627

Lowell Joint School District
11537 Grovedale Dr.
Whittier, California 90604

Erickson-Hall Construction Co
500 Corporate Drive
Escondido, California 92029

SIGNATURE DATE

SIGNATURE DATE

Handwritten signature and date 8/12/21
SIGNATURE DATE



ERICKSON - HALL
CONSTRUCTION CO.

Change Order Request

School: Jordan Elementary School

Project Name: Jordan Elementary School - HVAC and REROOF
Project No.: 4109

DSA Application No.: 03-121043

Architect: Ghataode Bannon Architects.
Project Manager: Lowell Joint School District
Contractor: Erickson-Hall Construction Co.

COR No.: 1
Date: 8/12/2021
Reference RFIs: N/A
Reference RFP / Bulletin No.: ASI 01

DESCRIPTION: The following pricing is for the installation of concrete stem wall and footings for the modular buildings foundation from ASI 01 (05/25/2021).

Subcontractor Costs (used when work is subcontracted)

Subcontractor	Description	Totals
K.A.R. Construction, Inc.	Modular Building's Foundations	\$ 332,000.00
		\$ -
		\$ -
		\$ -
		\$ -
	Subtotals	\$ 332,000.00
	Subcontractor Bond (1.5%)	\$4,980.00
	Subcontractor Subtotal	\$336,980.00
	Contractor OH and Profit (5%)	\$0.00
	Contractor/Subcontractor Subtotal	\$336,980.00
	Contractor Insurance (1.05%)	\$3,538.29
	Contractor Bond (1.05%)	\$3,538.29
	Subcontractor Total + Contractor Mark-ups	\$344,056.58

Contractor Costs (used when work is self-performed)

Contractor	Description	Material	Labor	Equipment	Totals
Erickson-Hall Construction, Co.	Survey of Embed Plate	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00
					\$ -
					\$ -
	Subtotals	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00
	Contractor OH and Profit (10%)				\$ -
	Contractor totals				\$ 2,000.00
	Contractor Bond (1%)				\$ -
	Contractor Subtotal				\$ 2,000.00

TOTAL COSTS FOR COP No. 1 \$ 346,056

Contractor Time

TOTAL TIME FOR COP No. 1 0 days

Bid Analysis
Jordan ES HVAC, Roof, Fire Alarm, & New Modulars

7/22/2021



Modular Building Foundations Bid Analysis Scope Items:	Tab Total	KAR	CBS	
Modular Building Foundations	336,980	336,980	340,768	
Excavate Footings	incl w/ KAR	incl	incl	
Set Embed Plates	incl w/ KAR	incl	incl	
Reinforcing Steel	incl w/ KAR	incl	incl	
Total Modular Building Foundations	\$336,980			



CONSTRUCTION INC.

1306 W. Brooks Street • Ontario, CA 91762-3611 • Bus: 909-988-5054 • Fax: 909-983-4106 • St. Lic #595709

To: Erickson-Hall

June 11, 2021

Re: Jordan Elementary School Modular Buildings

We propose to furnish all labor, material & equipment required to complete the structural concrete per plans and as described below:

Building Concrete:	\$	263,000.00
Alternate Gopher Slab Concrete/Vapor Barrier:	\$	47,000.00
Alternate Concrete Reinforcement	\$	69,000.00

Building Concrete 11,12, 13

- 1) Concrete Foundations, Gradebeams, and Stemwalls
- 2) Gopher Slab and Vappor Barrier (if alternate is accepted)
- 3) AB 219 Fees for ready Mix Delivery
- 4) Concrete Reinforcement (if alternate is accepted)

Subtotal without bond -	\$	332,000.00
Bond @ 1.5% (Excluded Per Bid Page 2) -	\$	4,980.00
TOTAL -	\$	336,980.00

See Page 2 for Qualification/ Exclusions

K.A.R. Construction, Inc.

Qualifications and Exclusions Page 2 OF 2

Project: Jordan ES Modulars

QUALIFICATIONS:

- 1 Based on survey by others.
- 2 In the event the contract is awarded to K.A.R. Construction, Inc., this proposal shall be incorporated into the contract.
- 3 Extra work to be performed upon Written Request.
- 4 Plans: SilverCreek Drawings 2/11/21
- 5 Bid clarifications 1
- 6 We have assumed soils conditions to be such that we may utilize conventional machine excavation with no unusual difficulties (such as encountering bedrock) additional cost for forming foundations due to loose soils have not been included in this quotation.
- 7 Scope of work to be outlined in this proposal.
- 8 Any recommendations per the soils report is not included.

EXCLUSIONS:

- 1 Cost related to tests, permits, inspections and bonds, we include the cost of mix designs.
- 2 Furnishing of foundation/ stem wall embeds, frames and grates at vents (installation by KAR)
- 3 **Specifications book sections: 03200 Reinforcing Steel (Unless Alterante Add is Accepted)**
- 4 Responsibility to underground pipes, cables, utilities, etc. which are not shown on the drawings or marked in the field.
- 5 Furnishing of water & power. (General Contractor to provide water truck, or water meter within a reasonable distance of concrete work to be installed. K.A.R. Construction, Inc. to provide water hose, extension cords, etc. to specific locations on the job site).
- 6 **Removal of spoils from the site**

Sincerely,

K.A.R. Construction, Inc.

Kurt Rothweiler

ARCHITECT'S SUPPLEMENTAL INSTRUCTION

PROJECT: JORDAN ELEMENTARY HVAC, FIRE ALARM & MODULAR BUILDINGS
LOWELL JOINT SCHOOL DISTRICT
A#03-121043

OWNER: LOWELL JOINT SCHOOL DISTRICT
11019 VALLEY HOME AVE., WHITTIER, CA 92603

TO: ERICKSON-HALL CONSTRUCTION
500 CORPORATE DRIVE
ESCONDIDO, CA 92029

CONTRACT DATED:

SUPPLEMENTAL
INSTRUCTION NO: 01

DATE OF ISSUANCE: 05/25/2021

ARCHITECT: GHATAODE BANNON ARCHITECTS
760 W. 16TH ST., UNIT B
COSTA MESA, CA 92627

The Work shall be carried out in accordance with the following supplemental instruction issued in accordance with the Contract Documents.

Description:

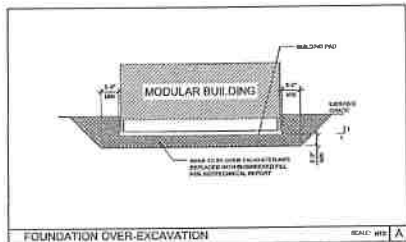
PROVIDE CONCRETE STEM WALL FOUNDATIONS FOR THE 60'x 40' ADMIN., 72'x 40' KINDER/PRE-K AND 108'x 60' CLASSROOM BUILDINGS PER SHEETS F-2.01N, F-2.02N, F-2.11, F-2.50, F-2.51, F-2.12, F-2.52 AND F-2.53.

Attachments: Sheet F-2.01N, F-2.02N, F-2.11, F-2.50, F-2.51, F-2.12, F-2.52 and F-2.53.

ISSUED BY:

David Bannon, Partner
Chataode Bannon Architects

P:\2019 Projects\1903 LJSJ Jordan ES Modernization\F\E8 Supplemental Instruction\Jordan ASI 01 210525.doc



NOTES

SEE PC SHEET F-2.11 FOR INFORMATION NOT SHOWN, INCLUDING SIZE, DETAIL REFERENCES, ANCHORS, AND NOTES

VENTING SCHEDULE

SEE PC SHEET F-2.11 FOR INFORMATION NOT SHOWN



PROJECT SPECIFIC AGENCY APPROVAL

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PROJECT INFORMATION

LOWELL J.S.D.
JORDAN E.S.
60'x40' ADMIN
72'x40' KINDER / PRE-K

SHEET TITLE

CONCRETE FOUNDATION KEYPLAN
60' x 40' ADMIN

REVISONS

NO.	DATE	DESCRIPTION

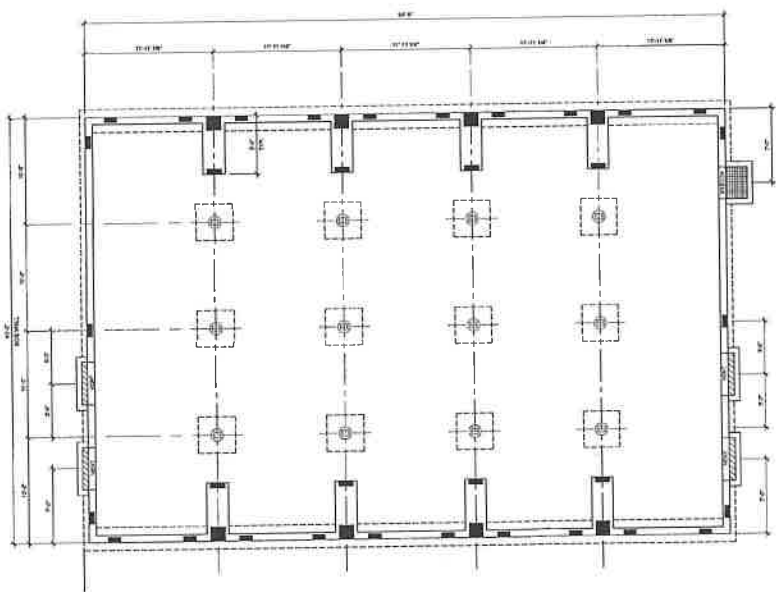


PROJECT NO. 2012

DATE: 04/12/12

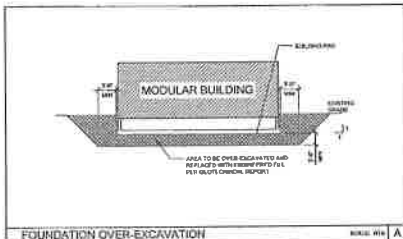
SCALE: AS NOTED

DATE: 04/12/12



FOUNDATION KEY PLAN - 60' x 40' ADMIN

F-2.01N



NOTES

SEE PC SHEET
F-2.11 FOR INFORMATION
NOT SHOWN, INCLUDING SIZE,
DETAIL REFERENCES, ANCHORS,
AND NOTES

VENTING SCHEDULE

SEE PC SHEET
F-2.11 FOR INFORMATION
NOT SHOWN



PROJECT SPECIAL STATE AGENCY PERMITS
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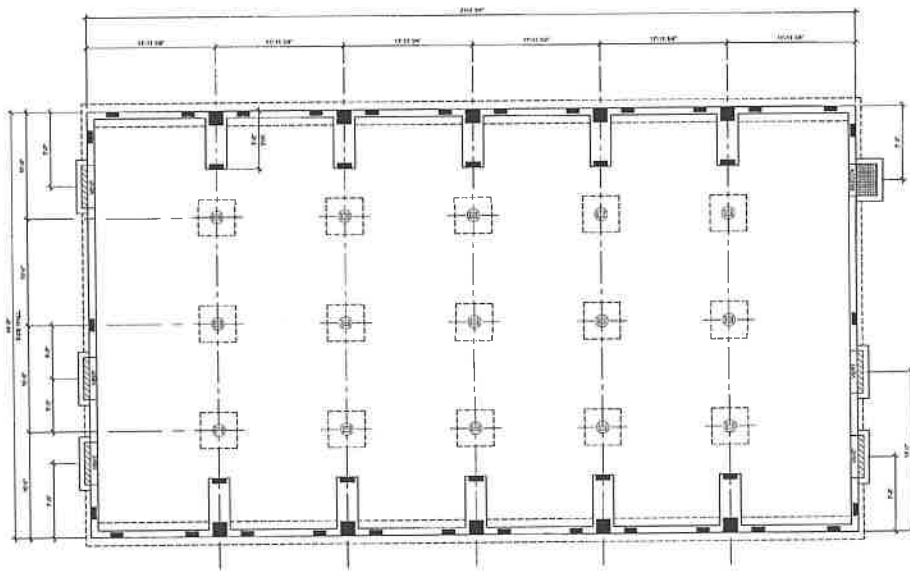
PROJECT NAME:
LOWELL J.S.D.
JORDAN E.S.
60'x40' ADMIN
72'x40' KINDER / PRE-K

DRAWING TITLE:
CONCRETE
FOUNDATION KEYPLAN
72' x 40' KINDER/PRE-K

NO.	REVISION



PROJECT NUMBER:
F-2.02N



FOUNDATION KEYPLAN 72' x 40' KINDER / PRE-K

SCALE: 1/4" = 1'-0"

ANCHOR PLATE SCHEDULE (A), UP TO 3.0k

TABLE 101 OF AISC STEEL CONSTRUCTION MANUAL

ANCHOR PLATE SCHEDULE (A) - UP TO 3.0k

NO. OF BOLTS	SECTION	MIN. THICKNESS	MIN. AREA	MIN. LENGTH	MIN. SPACING
2	A36	1/2"	1.10	10"	8"
3	A36	1/2"	1.65	10"	8"
4	A36	1/2"	2.20	10"	8"
5	A36	1/2"	2.75	10"	8"
6	A36	1/2"	3.30	10"	8"
7	A36	1/2"	3.85	10"	8"
8	A36	1/2"	4.40	10"	8"
9	A36	1/2"	4.95	10"	8"
10	A36	1/2"	5.50	10"	8"

ANCHOR NOTES

- ANCHOR PLATES SHALL BE PLACED SUCH THAT THE JOINTS OF THE ANCHORS ARE NOT IN THE SAME LINE.
- ANCHOR PLATES SHALL BE PLACED AT THE END OF THE ANCHORS.
- ANCHOR PLATES SHALL BE PLACED AT THE END OF THE ANCHORS.
- ANCHOR PLATES SHALL BE PLACED AT THE END OF THE ANCHORS.

NOTES

- CONCRETE SHALL BE 4000 PSI STRENGTH AND SHALL BE PLACED WITHIN 24 HOURS OF POURING.
- ANCHOR PLATES SHALL BE PLACED AT THE END OF THE ANCHORS.
- ANCHOR PLATES SHALL BE PLACED AT THE END OF THE ANCHORS.
- ANCHOR PLATES SHALL BE PLACED AT THE END OF THE ANCHORS.

VENTING SCHEDULE

VENTING CALCULATION:

NO. OF BOLTS	SECTION	MIN. THICKNESS	MIN. AREA	MIN. LENGTH	MIN. SPACING
2	A36	1/2"	1.10	10"	8"
3	A36	1/2"	1.65	10"	8"
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SILVER CREEK INDUSTRIES, INC.

SILVER CREEK

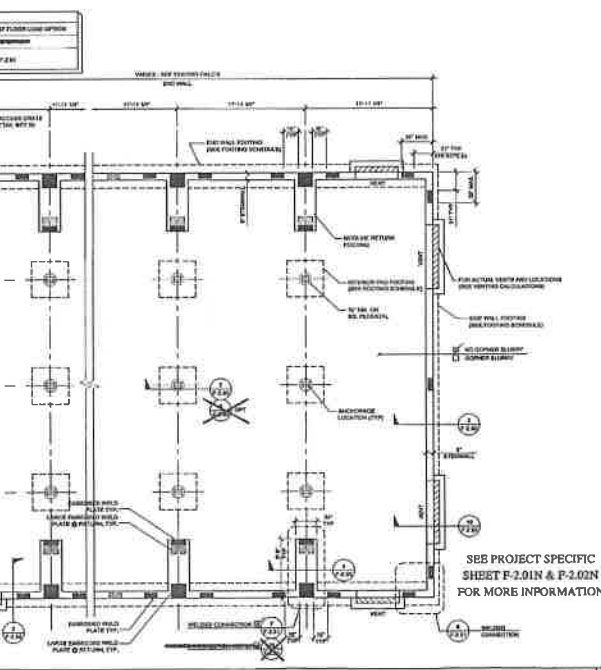
Building On The Next Generation

LOWELL JOINT SCHOOL DISTRICT
JORDAN ELEMENTARY SCHOOL
(1)360'x40' ADMIN.
(1)77'x67' KINDERGARDEN

FOOTING SCHEDULE

FOOTING SCHEDULE (F)

FOOTING TYPE	SECTION	MIN. THICKNESS	MIN. AREA	MIN. LENGTH	MIN. SPACING
1	A36	1/2"	1.10	10"	8"
2	A36	1/2"	1.65	10"	8"
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FOOTING SCHEDULE

FOOTING TYPE	SECTION	MIN. THICKNESS	MIN. AREA	MIN. LENGTH	MIN. SPACING
1	A36	1/2"	1.10	10"	8"
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10	A36	1/2"	6.05	10"	8"

CONCRETE FOUNDATION PLAN BELOW GRADE CONCRETE FLOOR

PROJECT SPECIFIC SHEET F-2.01N & F-2.02N

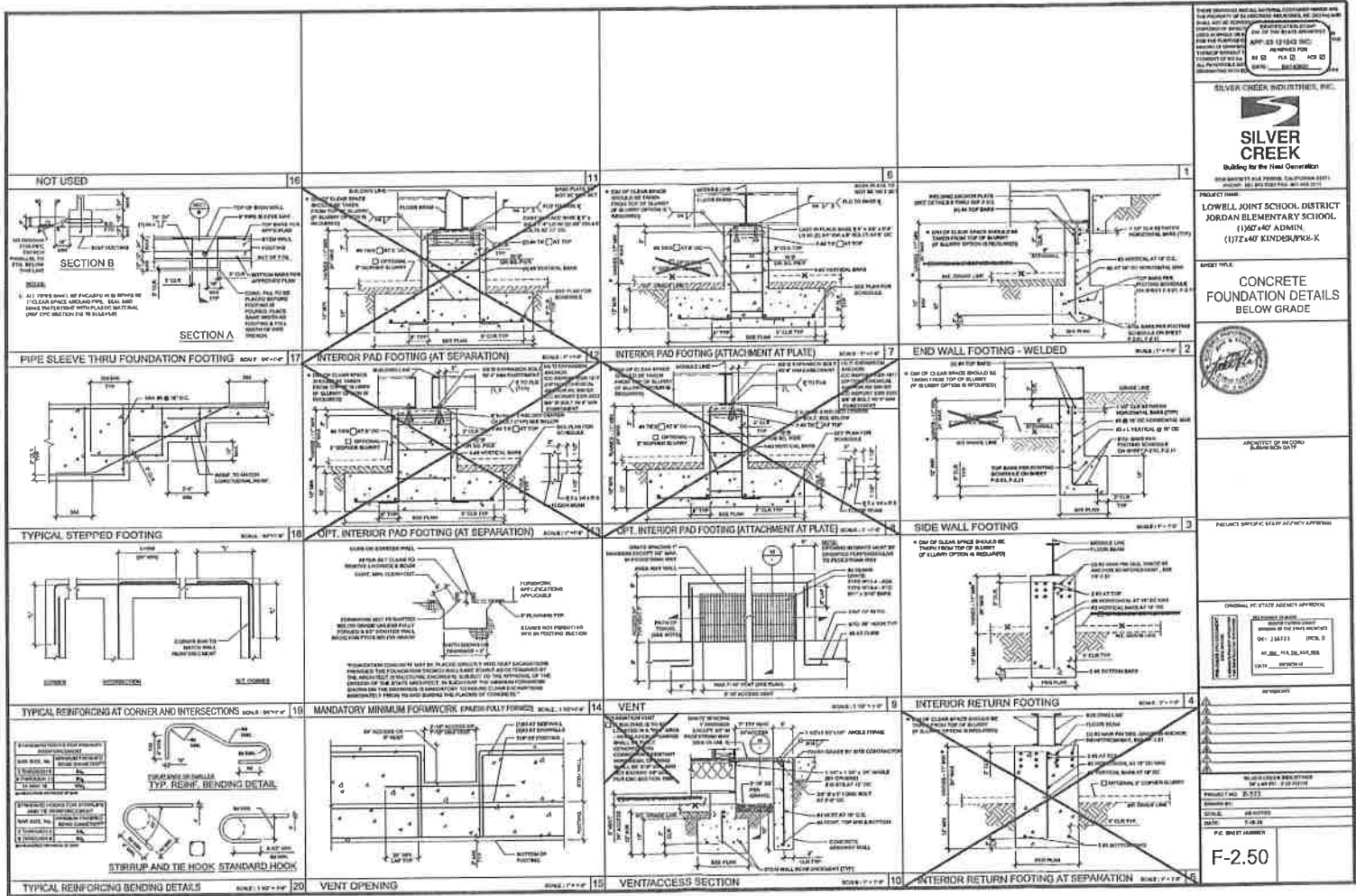
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9	A36	1/2"	5.50	10"	8"
10	A36	1/2"	6.05	10"	8"

FOOTING AT SEPARATION SHEET NO. F-2.01

FOUNDATION PLAN SHEET NO. F-2.02

F-2.11



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SILVER CREEK INDUSTRIAL, INC.
SILVER CREEK
 Building for the Next Generation
 800 S. 1000 W. • P.O. BOX 1000 • LAUREL, UT 84042
 PHONE: 801.833.8222 • FAX: 801.833.8222

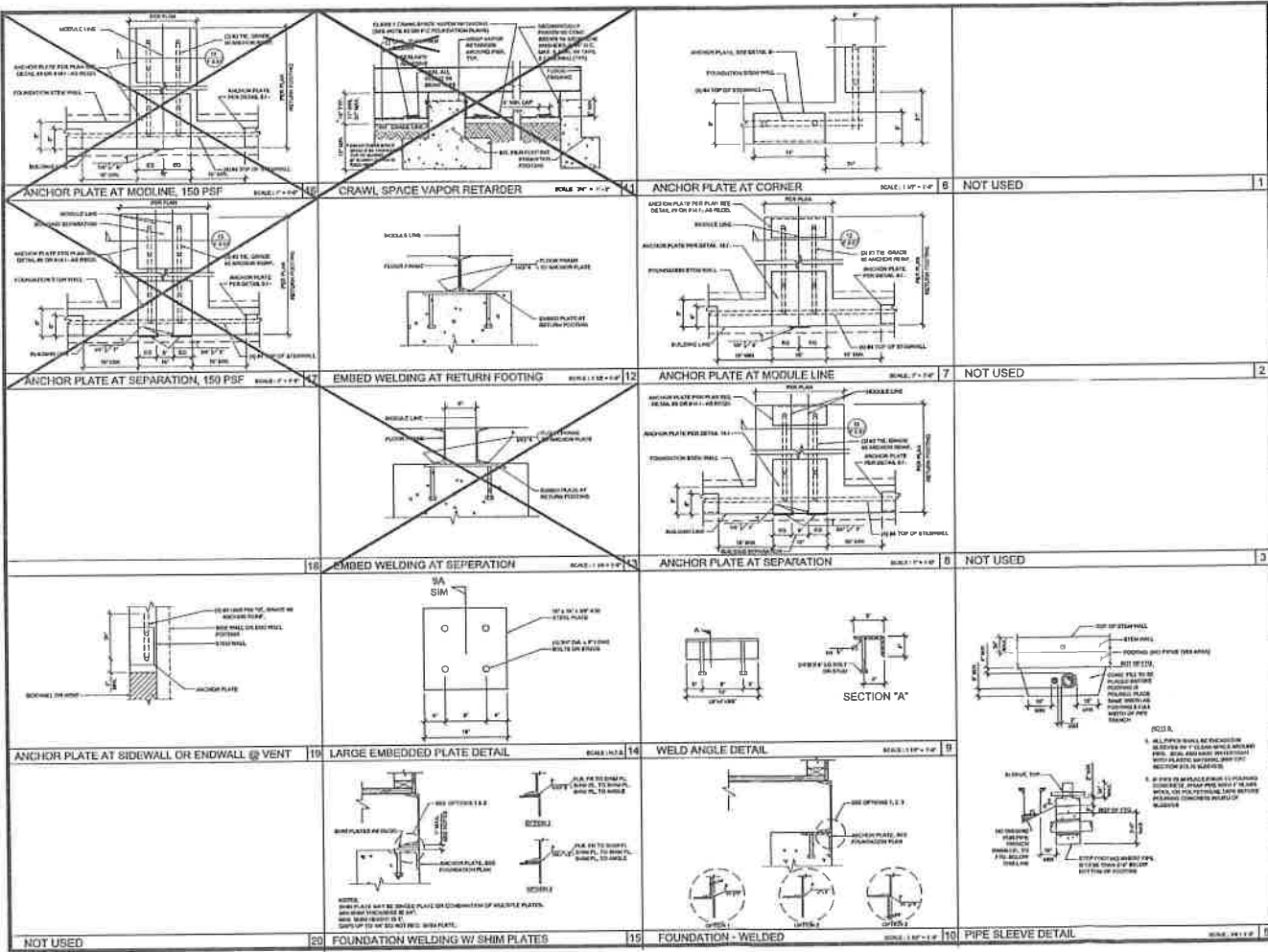
PROJECT NAME:
 LOWELL JOINT SCHOOL DISTRICT
 JORDAN ELEMENTARY SCHOOL
 1100 400 ADMIN.
 (172) 407 KINDER/908-X

SHEET TITLE:
 CONCRETE
 FOUNDATION DETAILS
 BELOW GRADE

ARCHITECT OF RECORD:
 BURNS & MCDONNELL, P.C.

PROJECT DESIGNER/GEOTECHNICAL ENGINEER APPROVAL:
 APPROVED BY: [Signature]
 TITLE: [Title]
 DATE: 1/24/13

F-2.50



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SILVER CREEK INDUSTRIES, INC.
SILVER CREEK
 Building for the New Generation
 2880 MARKET AVE. SUITE 100, CALENDAR, CALIF. 95924
 PHONE: (916) 633-5200 FAX: (916) 633-7111

PROJECT NAME:
LOWELL JOINT SCHOOL DISTRICT
JORDAN ELEMENTARY SCHOOL
 1765447 ADMIN.
 (117244) KINDER/PRE-K

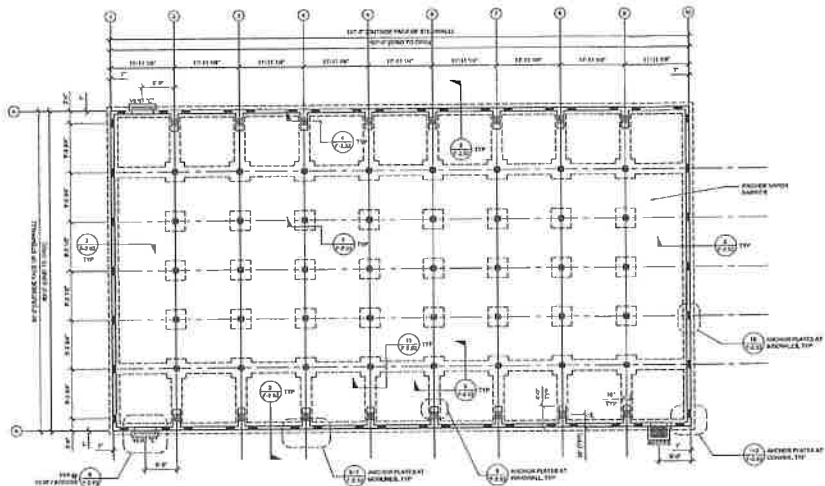
SHEET TITLE:
FOUNDATION
DETAILS
CONCRETE

PROJECT NO.:
 PROJECT OF RECORD:
 SUBMITTAL DATE:

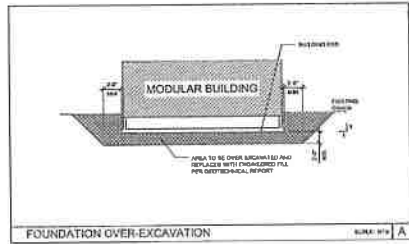
ORIGINAL FILE STATE: **REVISION APPROVAL**
 (DATE) (BY) (DATE) (BY)
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 (DATE) (BY) (DATE) (BY)

REVISIONS:
 1. ALL DIMENSIONS SHALL BE INDICATED ON DRAWINGS BY DIMENSION LINES AND SHALL BE CLEAR AND UNAMBIGUOUS. DIMENSIONS SHALL BE INDICATED IN FEET AND INCHES TO THE NEAREST 1/8\"/>

F-2.51



NOTE:
 ALL MODULAR BUILDING (MBU) PLATES AT THE STOMACH UNDOUBTED
 THIS SHALL BE INSTALLED BELOW THE TOP OF THE PLATE 6\"/>



FOUNDATION PLAN

VENT CALCULATION

BUILDING INFORMATION:
 BUILDING AREA = 6,480 SF
 LEAKY AIR = 1.30 CF OF VOLUME INSULATED
 PROPOSED CLASS 1 VENTING BASED ON OUTSIDE CIRCUMSTANCES

OUTSIDE AIR INTAKE:
 INTAKE AREA = 1.50 SF
 INTAKE AREA AT GRADE = 15.00 SF (1.50 SF x 10.00 SF)
 INTAKE AREA AT WALL = 1.50 SF x 10.00 SF

TOP ACCESS WALL:
 WALL AREA = 1.50 SF
 WALL AREA AT GRADE = 15.00 SF (1.50 SF x 10.00 SF)
 WALL AREA AT WALL = 1.50 SF x 10.00 SF

VENTING REQUIREMENTS:
 (1) - 4\"/>

FOUNDATION NOTES:

- FOUNDATION PLANS SHALL BE NOTED AT EACH MODULE END AND OVER NOT NOTED THE FOUNDATION SHALL BE NOTED UNDER THE FOUNDATION THAT IS SUPPLEMENTED FROM THE OTHER END MODULES.
- CONCRETE VENTING HOLES SHALL BE 1\"/>

GEOTECHNICAL NOTES:

- ALL SOIL PREPARATION SHALL BE AS INDICATED IN THE GEOTECHNICAL REPORT.
- FINAL FOUNDATION SHALL BE SET AS INDICATED IN THE GEOTECHNICAL REPORT.
- CONSTRUCTION SHALL BE AS INDICATED IN THE GEOTECHNICAL REPORT.
- ALL FOUNDATION SHALL BE SET AS INDICATED IN THE GEOTECHNICAL REPORT.

APPROVALS:
 PROJECT MANAGER: [Signature]
 PROJECT ENGINEER: [Signature]

PROJECT SPECIFIC STATE AGENCY APPROVAL:
 THIS PROJECT IS SUBJECT TO THE REGULATIONS OF THE STATE OF TEXAS FOR THE CONSTRUCTION OF A BUILDING. THE PROJECT SHALL BE SUBJECT TO THE REGULATIONS OF THE STATE OF TEXAS FOR THE CONSTRUCTION OF A BUILDING. THE PROJECT SHALL BE SUBJECT TO THE REGULATIONS OF THE STATE OF TEXAS FOR THE CONSTRUCTION OF A BUILDING.

PROJECT NAME:
 LOWELL J.S.D.
 JORDAN E.S.
 108'x60' C.R.

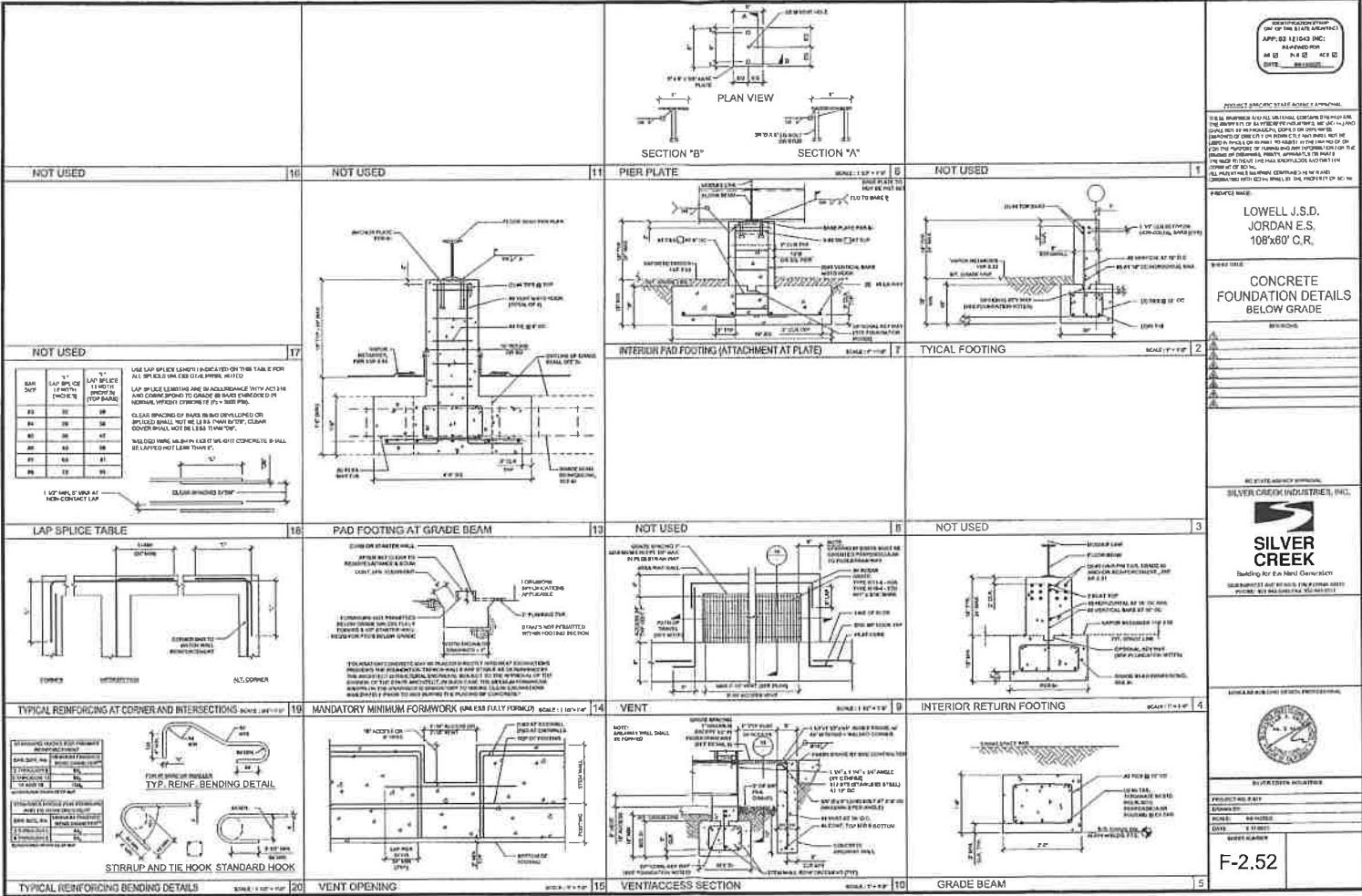
SHEET TITLE:
 CONCRETE FOUNDATION BELOW GRADE

REVISIONS:

DESIGNED BY:
 SILVER CREEK INDUSTRIES, INC.

SILVER CREEK
 Building for the World

SCALE:
 1/4\"/>



QUALIFICATION FOR THE DESIGN ENGINEER
 APPLICABLE TO THIS PROJECT
 REGISTERED PROFESSIONAL ENGINEER
 NO. 0000000000
 DATE 00/00/00

THIS DRAWING IS THE PROPERTY OF SILVER CREEK INDUSTRIES, INC. AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF SILVER CREEK INDUSTRIES, INC. ALL RIGHTS ARE RESERVED.

PROJECT NO. 108'x80' C.R.
 LOWELL J.S.
 JORDAN E.S.
 108'x80' C.R.

CONCRETE FOUNDATION DETAILS
 BELOW GRADE

DATE: 00/00/00
 SHEET NO. 108'x80' C.R.
 OF 108'x80' C.R.

REVISIONS

SILVER CREEK INDUSTRIES, INC.
 Building for the West Coast
 10000 W. 10th Street, Suite 100
 Los Angeles, CA 90024

REGISTERED PROFESSIONAL ENGINEER
 NO. 0000000000
 DATE 00/00/00

PROJECT NO. 108'x80' C.R.
 SHEET NO. 108'x80' C.R.
 OF 108'x80' C.R.

F-2.52

<p>NOT USED</p>	<p>16 CRAWL SPACE VAPOR RETARDER</p>	<p>11 ANCHOR PLATES AT BUILDING MODULE LINES</p>	<p>9 ANCHOR PLATES AT BUILDING CORNER</p>	<p>SCALE: 1/4" = 1'-0"</p> <p>1/4" = 1'-0"</p> <p>1/4" = 1'-0"</p>
<p>NOT USED</p>	<p>17 NOT USED</p>	<p>12 CONNECTION TO ANCHOR PLATES AT MODULE LINES</p>	<p>7 CONNECTION TO ANCHOR PLATES AT CORNER</p>	<p>SCALE: 1/4" = 1'-0"</p> <p>1/4" = 1'-0"</p> <p>1/4" = 1'-0"</p>
<p>NOT USED</p>	<p>18 NOT USED</p>	<p>13 NOT USED</p>	<p>8 NOT USED</p>	<p>SCALE: 1/4" = 1'-0"</p> <p>1/4" = 1'-0"</p> <p>1/4" = 1'-0"</p>
<p>SECTION 'A'</p> <p>SECTION 'B'</p>	<p>ANCHOR PLATE AT WINGWALL</p>	<p>CONNECTION TO ANCHOR PLATE AT SIDE + ENDWALLS</p>	<p>PIPE SLEEVE DETAIL</p>	<p>SCALE: 1/4" = 1'-0"</p> <p>1/4" = 1'-0"</p> <p>1/4" = 1'-0"</p>

REVISIONS

NO. DATE BY

PROJECT: SPACE C STATE AGENCY APPROVAL

DATE: 08/14/13

PROJECT NAME: LOWELL J.S.D. JORDAN E.S. 108x60' C.R.

FOUNDATION DETAILS CONCRETE

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BY STATE AGENCY APPROVAL

SILVER CREEK

DESIGNING FOR THE BEST CONNECTION

FOR SUBMITTAL AND REVIEW, CONTACT: (916) 434-1111

MODULAR BUILDING DESIGN PROFESSIONAL



PROJECT NO. & SITE

DATE: 08/14/13

SCALE: 1/4" = 1'-0"

F-2.53

LOWELL JOINT SCHOOL DISTRICT
September 13, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Deductive Change Order No. 1 from
Erickson Hall Construction for Macy Elementary
School Project

ACTION

Background:

On June 11, 2018, the Lowell Joint School District Board of Trustees approved Resolution 2018-19 No. 724 ordering a School Bond Election. On November 6, 2018, the voters in the Lowell Joint School District passed measure LL. A part of Measure LL includes the repairs and upgrades to District facilities. This transaction is subject to the purview of the Citizens Bond Oversight Committee.

Current Considerations:

On November 2, 2020, the Board of Trustees approved the Guaranteed Maximum Price (GMP) of \$5,350,559 for the Lease-Leaseback contract with Erickson Hall Construction Company for the HVAC, Roof Replacement, Fire Alarm, Sewer, ADA, and Related Work at Macy Elementary School. When the contract was awarded, there was a built in total project contingency amount of \$486,414. This deductive change order No. 1, is to return the balance of the unused allowance of \$245,606 back to the measure LL Bond Fund.

Financial Implications

Financial Impact: (\$245,606)
Funding Source: Measure LL General Obligation Fund – Fund 21.0

Recommendation:

It is recommended that the Board of Trustees, approve Deductive Change Order No. 1, Erickson Hall Construction Company, Lease-Leaseback General Contractor, Macy Elementary School, effective September 13, 2021, not to exceed (\$245,606.00), (21.0-00000-0-00000-85000-6230-0060000) Measure LL (21.0 Bond Fund), and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

CDR #	CCD	RFI/SUB	Date Submitted	Date Resolved	DESCRIPTION	Construction		Errors and Omissions	Roof Repair Allowance	Distrt (Outside GMP)	Unforeseen (Outside GMP)	TIME	BILLING	COMMENTS				
						Contingency Amount												
1	N/A	RFI 003	2/20/21	2/12/21	Added Exhaust Fan in Electric Room Bldg. 2 per RFI #003	\$	3,809.00	\$	3,809.00					0	Mar 2021			
2	CCD 001A	N/A	2/16/21	3/10/21	Remove and Replace Concrete per CCD 001A	\$	17,696.00	\$	17,696.00					0	Mar 2021			
3	CCD 005A	RFI 005	2/16/21	3/10/21	Rooflop Unit Curbs Reinforcement	\$	(360.00)	\$	(360.00)					0	Mar 2021			
4	N/A	RFI 009	2/17/21	3/10/21	Remove and Replace Glulam at Bldg. 3	\$	2,509.00	\$	2,509.00					0	Mar 2021			
5	Sketches	N/A	2/22/21	3/24/21	Existing Sink Vent Relocation	\$	31,684.00	\$	30,065.00	\$	1,819.00			0	Mar 2021			
6	CCD 003A	RFI 001	3/3/21	3/6/21	Site Electrical Plan Changes per CCD 003A	\$	(4,458.00)	\$	(4,458.00)					0	Mar 2021			
7	R1	RFI 020	3/8/21	3/16/21	4x4 Beam Removal Desclope per RFI #020	\$	(13,506.00)	\$	(13,506.00)					0	Mar 2021			
8	N/A	RFI 027	3/10/21	3/24/21	Seismic Gas Loops per RFI #027	\$	6,935.00	\$	6,935.00					0	Mar 2021			
9	N/A	RFI 028	3/10/21	3/21/21	Admin Bldg. Existing 2x4 Detail Conflict per RFI #028	\$	1,978.00	\$	1,978.00					0	Apr 2021			
10	N/A	RFI 021	3/16/21	4/14/21	Fiber Optic Line Encasement Relocation per RFI #021	\$	2,122.00	\$	2,122.00					0	Apr 2021			
11	N/A	RFI 019	3/16/21	4/20/21	Clock and Low Voltage Safe Off per RFI #019	\$	5,514.00	\$	5,514.00					0	Apr 2021			
12	N/A	154000-4	3/18/21	4/21/21	Condensate Line Jacketing	\$	8,058.00	\$	8,058.00					0	May 2021			
13	N/A	RFI 034	4/5/21	4/21/21	Window Putty Abatement	\$	11,073.00	\$	11,073.00					0	May 2021			
14	N/A	RFI 023	4/8/21	4/21/21	Added Ephemeral Gallery per RFI 023	\$	2,107.00	\$	2,107.00					0	May 2021			
15	N/A	RFI 031	4/8/21	4/21/21	Repair Exterior Reception per RFI #031	\$	453.00	\$	453.00					0	May 2021	Withdrawn		
16	N/A	RFI 033	4/8/21	4/21/21	Repair Kitchen Scope per RFI #033	\$	4,027.00	\$	4,027.00					0	Apr 2021			
17	R1	N/A	4/19/21	4/22/21	Storm Drain Redesign	\$	53,801.00	\$	53,801.00					0	May 2021			
18	R1	CCD 007A	RFI 014	4/22/21	5/6/21	Evaporative Cooler Replacement at MPR	\$	7,605.00	\$	7,605.00					0	Jun 2021		
19	N/A	RFI 022	4/27/21	5/3/21	Infill Wall Framing in Lieu of Composite Panels per RFI 022	\$	(629.00)	\$	(629.00)					0	Jun 2021			
20	N/A	N/A	4/30/21	5/3/21	P-Trap Replacement	\$	4,358.00	\$	4,358.00					0	Jun 2021			
21	R1	N/A	5/6/21	6/6/21	Sewer Backfill Delay	\$	18,271.00	\$	18,271.00					0	Jun 2021			
22	N/A	RFI 022	5/5/21	5/6/21	Composite Panels for Window per RFI #022	\$	6,543.00	\$	6,543.00					0	Jun 2021			
23	CCD 002A	N/A	5/12/21	5/26/21	Existing Light Fixture Splay Wire for Seismic Bracing	\$	32,077.00	\$	32,077.00					0	May 2021			
24	CCD 006A	N/A	5/19/21	5/26/21	Glulam Beam Repair per CCD 006A	\$	18,655.00	\$	18,655.00					0	Jun 2021			
25	CCD 001A	N/A	5/19/21	5/26/21	Handrails near Building 4 per CCD 001A	\$	7,158.00	\$	7,158.00					0	May 2021			
26	N/A	N/A	6/4/21	6/23/21	Rotted Wood Replacement	\$	14,557.00	\$	14,557.00					0	Jul 2021			
27	CCD 008A	RFI 026	6/4/21	6/23/21	Bldg. 2, 3 and 4 Electrical Room Repair	\$	36,712.00	\$	36,712.00					0	Jul 2021			
28	N/A	RFI 041	6/8/21	6/23/21	Sheet Metal for Condensate Drain Penetration	\$	687.00	\$	687.00					0	Jul 2021			
29	N/A	RFI 037	6/17/21	6/23/21	Lift Gas Line Tee	\$	3,152.00	\$	3,152.00					0	Jul 2021			
30	N/A	GCAC #23	6/17/21	6/23/21	Walkoff Mats in Lieu of VCT	\$	7,395.00	\$	7,395.00					0	Jul 2021			
31	CCD 010A	N/A	6/18/21	6/23/21	MPR Seismic Bracing per CCD 010A	\$	3,315.00	\$	3,315.00					0	Jul 2021			
32	N/A	RFI 042	7/14/21	7/26/21	Admin-Kindel Gas Line Connection	\$	25,004.00	\$	25,004.00					0	Aug 2021			
33	N/A	RFI 029	7/26/21	8/10/21	Exposed Conduit for PA Speakers per RFI 029	\$	2,078.00	\$	2,078.00					0	Aug 2021			
34	Meeting	N/A	7/26/21	8/10/21	Exterior Light Fixture Rewire	\$	4,080.00	\$	4,080.00					0	Aug 2021			
35	CCD 011A	N/A	8/25/21	8/26/21	Sway Bracing per CCD 011A	\$	13,941.00	\$	13,941.00					0	Sept 2021			
36	N/A	N/A	8/25/21	8/26/21	Abatement for Flooring Tile	\$	6,385.00	\$	6,385.00					0	Sept 2021			
37	N/A	N/A	8/27/21	8/30/21	Repair Glulam at Bldg. 5 Electrical Room per Punch List	\$	1,556.00	\$	1,556.00					0	Sept 2021			
						CONTINGENCY SPENT	\$	349,288.00	\$	243,156.00	\$	-	\$	106,132.00	\$	-	\$	-
						CONTINGENCY REMAINING	\$	245,606.00	\$	61.00	\$	243,207.00	\$	2,348.00	\$	107,011.00	\$	100,000.00

LOWELL JOINT SCHOOL DISTRICT
September 13, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Purchase Order Report 2021/22 #2

ACTION/
(RATIFICATION)

In accordance with the law, Purchase Order Report 2021/22 #2 is recommended for approval. The report lists all purchase orders issued July 1, 2021, through September 8, 2021.

AR:md

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-B1-1

PURCHASE ORDERS FOR BOARD APPROVAL
September 13, 2021

NO#	VENDOR	DESCRIPTION	AMOUNT
R99B0001	MYSTERY SCIENCE	MEADOW GREEN- 21/22 LICENSES	\$658.19
R99B0002	COMPLETE BUSINESS SYSTEMS	EL PORTAL-21/22 EQUIPMENT LEASE AGREEMENT	\$990.00
R99B0003	COMPLETE BUSINESS SYSTEMS	MEADOW GREEN-21/22 EQUIPMENT LEASE AGREEMENT	\$990.00
R99B0004	ALL AMERICAN INSPECTION, INC.	BOND-CONTRACT SERVICES	\$16,500.00
R99B0006	HAUFFE COMPANY	BOND-CONTRACT SERVICES	\$28,208.00
R99B0007	TWINING CONSULTING	BOND-CONTRACT SERVICES	\$7,491.21
R99B0008	ERICKSON-HALL CONSTRUCTION	BOND-CONTRACT SERVICES	\$745,177.50
R99B0009	HAUFFE COMPANY	BOND-CONTRACT SERVICES	\$182,112.00
R99B0010	ERICKSON-HALL CONSTRUCTION	BOND-CONTRACT SERVICES	\$7,593,417.90
R99B0011	GHATAODE BANNON ARCHITECTS	BOND-CONTRACT SERVICES	\$2,658.51
R99B0012	RMA GROUP	BOND-CONTRACT SERVICES	\$79,334.00
R99B0013	GHATAODE BANNON ARCHITECTS	BOND-CONTRACT SERVICES	\$133,513.08
R99B0014	KING OFFICE SERVICES	BOND-MOVING SERVICES	\$8,240.00
R99B0015	GHATAODE BANNON ARCHITECTS	BOND-CONTRACT SERVICES	\$39,488.73
R99B0016	APPLIED BEST PRACTICES	CONTRACT SERVICES	\$5,000.00
R99B0017	GHATAODE BANNON ARCHITECTS	BOND-CONTRACT SERVICES	\$173,222.40
R99B0018	DIVISION OF THE STATE ARCHITECT	BOND-FEES	\$1,500.00
R99B0019	DIVISION OF THE STATE ARCHITECT	BOND-FEES	\$42,780.00
R99F0001	UNITED RENTALS EXCHANGE, LLC	MAINTENANCE/OPERATIONS- EQUIPMENT RENTAL	\$648.27
R99F0002	DUDE SOLUTIONS	2021/22 LICENSES	\$5,448.29
R99F0003	TURF STAR, INC.	MAINTENANCE-OPEN PURCHASE ORDER	\$7,716.62
R99F0004	THE HOME DEPOT PRO INSTITUTION	SUPPLIES, MATERIALS	\$87.91
R99F0005	BUG FLIP	NUTRITION SVCS-SERVICE CALL	\$30.00
R99F0006	BUG FLIP	NUTRITION SVCS-SERVICE CALL	\$105.00
R99F0007	LEONARD CHAIDEZ TREE SERVICE	GROUNDS-TREE CUTTING SERVICES	\$1,580.00
R99F0008	GRUETT TREE COMPANY	GROUNDS-TREE CUTTING SERVICES	\$2,015.00
R99F0009	DAVE BANG ASSOCIATES, INC.	CONTRACT SERVICES	\$4,959.47
R99F0010	HOWARD TECHNOLOGY SOLUTION	MARQUEES FOR SITES	\$19,288.24
R99F0011	F.M. THOMAS AIR CONDITIONING	HVAC SERVICES	\$4,361.00
R99F0017	JAMES HARDWARE COMPANY	SUPPLIES, MATERIALS	\$32.71
R99F0018	HOME DEPOT CREDIT SERVICES	SUPPLIES, MATERIALS	\$29.89
R99L0001	COMPLETE BUSINESS SYSTEMS	LEASE EQUIPMENT AGREEMENT	\$990.00
R99M0001	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$674.18
R99M0002	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$2,160.90
R99M0003	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$1,323.00
R99M0004	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$275.63
R99M0005	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$15.42
R99M0006	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$13.23
R99M0007	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$165.36
R99M0008	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$186.32
R99M0009	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$385.65
R99M0010	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$1,058.28
R99M0011	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$9.91
R99M0012	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$150.00
R99M0013	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$33.65
R99M0014	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$186.32
R99M0015	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$93.11
R99M0016	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$11.36

R99N0001	DRIFTWOOD DAIRY	NUTRITION SVCS-OPEN PURCHASE ORDERS	\$20,000.00
R99N0002	FORM PLASTICS COMPANY	NUTRITION SVCS-OPEN PURCHASE ORDERS	\$10,000.00
R99N0003	SAN MATEO-FOSTER CITY SCHOOL	NUTRITION SVCS-OPEN PURCHASE ORDERS	\$249.82
R99N0004	LOVE TO SNACK LLC	NUTRITION SVCS-OPEN PURCHASE ORDERS	\$5,000.00
R99N0005	SOUTHWEST SCHOOL SUPPLY	NUTRITION SVCS-OPEN PURCHASE ORDERS	\$2,000.00
R99N0006	HEARTLAND PAYMENT SYSTEMS INC.	NUTRITION SVCS-OPEN PURCHASE ORDERS	\$8,716.00
R99N0007	BERNIER REFRIGERATION	NUTRITION SVCS-OPEN PURCHASE ORDERS	\$600.00
R99N0008	BUG FLIP	NUTRITION SVCS-OPEN PURCHASE ORDERS	\$400.00
R99N0009	LADY BUGS ENVIRONMENTAL TERMITE	NUTRITION SVCS-OPEN PURCHASE ORDERS	\$1,000.00
R99N0010	P & R PAPER SUPPLY COMPANY	NUTRITION SVCS-OPEN PURCHASE ORDERS	\$35,000.00
R99N0011	SOUTHERN CALIFORNIA PIZZA	NUTRITION SVCS-OPEN PURCHASE ORDERS	\$13,200.00
R99N0012	VALPRO INC.	NUTRITION SVCS-OPEN PURCHASE ORDERS	\$55,000.00
R99P0001	DASH MEDICAL GLOVES	NUTRITION SVCS-OPEN PURCHASE ORDERS	\$2,486.58
R99R0001	STUDIES WEEKLY	CURRICULUM-MATERIALS, SUPPLIES	\$287.27
R99R0002	SCHOOLYARD COMMUNICATIONS	CURRICULUM-MATERIALS, SUPPLIES	\$191.84
R99R0003	BULK BOOK STORE	CURRICULUM-MATERIALS, SUPPLIES	\$1,656.22
R99R0004	AERIES SOFTWARE	DISTRICT -CONTRACT AGREEMENT	\$12,556.00
R99R0005	DATA IMPRESSIONS	DISTRICT -CONTRACT AGREEMENT	\$2,279.55
R99R0006	INCIDENT IQ, LLC	DISTRICT -CONTRACT AGREEMENT	\$847.08
R99R0008	COASTAL ENTERPRISES	SUPPLIES, MATERIALS	\$5,407.76
R99R0009	VEX ROBOTICS	RANCHO STARBUCK-COMPUTER CLASS MATERIALS	\$1,378.07
R99R0010	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$6,000.00
R99R0011	MIND RESEARCH INSTITUTE	2021/22 LICENSES	\$4,000.00
R99R0012	PDQ EQUIPMENT RENTAL	MAINTENANCE-EQUIPMENT RENTAL	\$2,049.60
R99R0013	ILLUMINATE EDUCATION, INC.	CURRICULUM-MATERIALS, SUPPLIES	\$3,457.68
R99R0014	LA HABRA AREA CHAMBER OF COMMERCE	SUPT.-2021/22 MEMBERSHIP DUES	\$350.00
R99R0015	ROCHESTER 100 INC.	EL PORTAL-SUPPLIES, MATERIALS	\$413.44
R99R0016	NO EXCUSES UNIVERSITY	EL PORTAL-SUPPLIES, MATERIALS	\$1,267.88
R99R0017	SOUTHWEST SCHOOL SUPPLY	20/21 OPEN PURCHASE ORDERS	\$4,000.00
R99R0018	SOUTHWEST SCHOOL SUPPLY	20/21 OPEN PURCHASE ORDERS	\$5,000.00
R99R0019	WHITTIER CHAMBER OF COMMERCE	SUPT.-2021/22 MEMBERSHIP DUES	\$450.00
R99R0020	ACSA FOUNDATION FOR EDUCATION	SUPT.-2021/22 MEMBERSHIP DUES	\$1,779.40
R99R0021	SCHOLASTIC INC.	JORDAN-SUPPLIES, MATERIALS	\$2,530.00
R99R0022	ORANGE COUNTY SCHOOL BOARD ASSOCIATION	SUPT.-2021/22 MEMBERSHIP DUES	\$250.00
R99R0023	FULLERTON JOINT UNION HIGH SCHOOL	PRINTING CHARGES	\$44.50
R99R0024	DOCUMENT TRACKING SERVICE	SUPPLIES, MATERIALS	\$6,475.00
R99R0025	CALIFORNIA SCHOOL BOARDS ASSOC	SUPT.-2021/22 MEMBERSHIP DUES	\$8,010.00
R99R0026	AMBCO	SUPPLIES, MATERIALS	\$140.00
R99R0027	LAKESHORE LEARNING MATERIALS	SUPPLIES, MATERIALS	\$350.60
R99R0028	SHANNON G'S FLOWERS	SUPPLIES, MATERIALS	\$220.50
R99R0029	SCHOOL DATEBOOKS	JORDAN-SUPPLIES, MATERIALS	\$115.72
R99R0030	SCHOLASTIC INC.	JORDAN-SUPPLIES, MATERIALS	\$65.60
R99R0032	AMERICAN EXPRESS	DISTRICT-VARIOUS PURCHASES	\$3,075.98
R99R0033	COASTAL ENTERPRISES	SUPPLIES, MATERIALS	\$1,838.97
R99R0034	YORKTOWN	SUPPLIES, MATERIALS	\$135.00
R99R0035	ROCHESTER 100 INC.	SUPPLIES, MATERIALS	\$297.68
R99R0036	CANELA SOFTWARE	SUPPLIES, MATERIALS	\$297.00
R99R0037	LEARNING WITHOUT TEARS	SUPPLIES, MATERIALS	\$99.17
R99R0038	BULKBOOK STORE	SUPPLIES, MATERIALS	\$770.83
R99R0039	HOGENTOGLER & CO., INC.	SUPPLIES, MATERIALS	\$224.91
R99R0040	TODAY'S CLASSROOM	SUPPLIES, MATERIALS	\$238.56
R99R0041	SOUTHWEST SCHOOL SUPPLY	SUPPLIES, MATERIALS	\$131.57

R99R0042	AMERICAN EXPRESS	DISTRICT WIDE-VARIOUS PURCHASES	\$156.54
R99R0043	LOS ANGELES CO OFFICE OF EDUCATION	SUPPLIES, MATERIALS	\$99.23
R99R0044	GP GRAPHICS	OLITA, SUPPLIES, MATERIALS	\$6,265.88
R99R0045	SCHOOL DATEBOOKS	OLITA, SUPPLIES, MATERIALS	\$448.59
R99R0046	HOUGHTON MIFFLIN HARCOURT	OLITA, SUPPLIES, MATERIALS	\$1,464.40
R99R0047	SOUTHERN CALIFORNIA NEWS GROUP	OLITA, SUPPLIES, MATERIALS	\$173.00
R99R0048	BUENA PARK PLAQUE & TROPHY	SUPT. OFFICE-AWARDS, TROPHIES SUPPLIES	\$471.95
R99R0049	LAKESHORE LEARNING MATERIALS	SUPPLIES, MATERIALS	\$417.85
R99R0050	SOUTHWEST SCHOOL SUPPLY	OFFICE SUPPLIES PURCHASE	\$111.22
R99R0051	BAUDVILLE	SUPPLIES, MATERIALS	\$296.30
R99R0052	US GAMES	SUPPLIES, MATERIALS	\$837.88
R99R0053	CODESP	BUSINESS SERVICES-ANNUAL FEE FOR SERVICES	\$2,200.00
R99R0054	ACSA REGION 17	TOURNAMENT ENTRY FEE	\$750.00
R99R0055	OCDE	DISTRICT CHARGES	\$400.00
R99R0064	CURRICULUM ASSOCIATES	SUPPLIES, MATERIALS	\$214.99
R99T0002	DATA IMPRESSIONS	SUPPLIES, MATERIALS	\$65.00
R99T0003	AMERICAN EXPRESS	PURCHASE	\$42.17
R99T0004	AMPLIFIED IT	SERVICES, MATERIALS	\$800.00
R99T0005	DATA IMPRESSIONS	SERVICES, MATERIALS	\$632.80
R99T0006	FIRST BUSINESS MACHINES, INC.	LEASE EQUIPMENT AGREEMENT	\$5,457.38
R99T0007	CDW GOVERNMENT, INC.	TECHNOLOGY SUPPLIES	\$1,241.68
R99T0008	APPLE, INC.	TECHNOLOGY SUPPLIES	\$3,481.70
R99T0009	AMERICAN EXPRESS	SUPPLIES, MATERIALS	\$1,669.19
R99T0010	AMERICAN EXPRESS	SUPPLIES, MATERIALS	\$132.19
R99T0011	AMERICAN EXPRESS	SUPPLIES, MATERIALS	\$374.83
R99T0012	DATA IMPRESSIONS	SUPPLIES, MATERIALS	\$4,405.59
R99T0013	BEARCOM	WALKIE TALKIE RADIOS	\$48.70
R99T0014	DATA IMPRESSIONS	TECHNOLOGY SUPPLIES	\$65.00
R99T0015	MONOPRICE, INC.	TECHNOLOGY SUPPLIES	\$37.62
R99T0016	APPLE, INC.	TECHNOLOGY SUPPLIES	\$988.94
R99T0017	INTRADO INTERACTIVE SERVICE	TECHNOLOGY SUPPLIES	\$2,729.65
R99U0001	VERIZON WIRELESS-LA	UTILITIES OPEN PURCHASE ORDER	\$6,000.00
R99U0002	TIME WARNER CABLE	UTILITIES OPEN PURCHASE ORDER	\$5,000.00
R99U0003	T-MOBILE	UTILITIES OPEN PURCHASE ORDER	\$5,000.00
R99U0004	SUBURBAN WATER SYSTEMS	UTILITIES OPEN PURCHASE ORDER	\$10,000.00
R99U0005	CITY OF LA HABRA WATER DEPARTMENT	UTILITIES OPEN PURCHASE ORDER	\$14,000.00
R99X0001	SOUTHWEST SCHOOL SUPPLY	SCHOOL SITE OFFICE SUPPLIES	\$6,615.00
R99X0002	SOUTHWEST SCHOOL SUPPLY	SCHOOL SITE OFFICE SUPPLIES	\$7,318.40
R99X0004	SOUTHWEST SCHOOL SUPPLY	SCHOOL SITE OFFICE SUPPLIES	\$3,129.00
R99X0005	SOUTHWEST SCHOOL SUPPLY	SCHOOL SITE OFFICE SUPPLIES	\$10,000.00
R99X0006	SOUTHWEST SCHOOL SUPPLY	SCHOOL SITE OFFICE SUPPLIES	\$5,000.00
R99X0007	FULLERTON SCHOOL DISTRICT	SCHOOL SITE OFFICE SUPPLIES	\$5,000.00
R99X0008	SOUTHWEST SCHOOL SUPPLY	SCHOOL SITE OFFICE SUPPLIES	\$5,000.00
R99X0009	SOUTHWEST SCHOOL SUPPLY	SCHOOL SITE OFFICE SUPPLIES	\$7,248.94
R99X0010	SOUTHWEST SCHOOL SUPPLY	SCHOOL SITE OFFICE SUPPLIES	\$5,512.50
R99X0012	QUADIENT FINANCE USA, INC.	DISTRICT WIDE POSTAGE	\$8,000.00
R99X0013	SPARKLETTS WATER	RANCHO STARBUCK-2021/22 OPEN PURCHASE ORDER	\$800.00
R99X0014	READYREFRESH BY NESTLE	DISTRICT-OPEN PURCHASE ORDER -WATER, SUPPLIES	\$1,300.00
R99X0015	GINA TRINIDAD DBA GT DESIGNS	DISTRICT-OPEN PURCHASE ORDER FOR SERVICES, MATERIA	\$9,922.50
R99X0016	SOUTHWEST SCHOOL SUPPLY	MACY-2021/22 OPEN PURCHASE ORDER	\$2,500.00
R99Y0001	TIME WARNER CABLE	UTILITIES OPEN PURCHASE ORDER	\$345.55
R99Y0002	FRONTIER COMMUNICATIONS	UTILITIES OPEN PURCHASE ORDER	\$15,000.00

R99Y0003	LOGMEIN COMMUNICATIONS, INC.	TECHNOLOGY -CONTRACT SVCS	\$55,000.00
R99Y0004	MCI A VERIZON COMPANY	UTILITIES OPEN PURCHASE ORDER	\$200.00
R99Z0001	SOUTHERN CALIFORNIA EDISON	UTILITIES OPEN PURCHASE ORDER	\$35,000.00
R99Z0002	SOUTHERN CALIFORNIA GAS CO	UTILITIES OPEN PURCHASE ORDER	\$20,000.00

Respectfully Submitted,

\$9,627,024.18

Jim Coombs

LOWELL JOINT SCHOOL DISTRICT
September 13, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Warrant Listing Report 2020/21 #12 (LACOE) and 2021/22 #2 (OCDE) ACTION/
(RATIFICATION)

Warrant Listing Report 2020/21 #12 lists all warrants issued through LACOE July 28, 2021, through July 31, 2021.

Warrant Listing Report 2021/22 #2 lists all warrants issued through OCDE July 1, 2021, through July 31, 2021.

Warrant Listing Report 2020/21 #12 (LACOE) and 2021/22 #2 (OCDE) are recommended for approval.

AR:md

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-B2-1

LOWELL JOINT SCHOOL DISTRICT
September 13, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Budget Adjustment Corrections to Resolution
2020/21 EA001 and EA004

ACTION/
(RATIFICATION)

Resolution 2020/21 EA001 and EA004 for Budget Adjustment corrections is attached and recommended for approval of the following adjustments:

Fund 01.0 General Fund/Unrestricted
Fund 21.0 Building Fund

It is recommended that Budget Adjustment Corrections to Resolution 2020/21 EA001 and EA004 be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.



Budget Adjustment Summary K-12/ROPs/JPAs

PERIOD AFFECTED:

- Adopted Budget
- First Interim
- Second Interim
- Third Interim
- Unaudited Actuals

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER EA004	FUND NUMBER 21.0
FISCAL YEAR 2020-21	FUND NAME Building Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED
DATE OF SUMMARY 06/24/2021	NAME OF SCHOOL DISTRICT Lowell Joint School District	

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			96 6,000.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ 6,000.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		0.00
3. Employee Benefits	3000-3999		0.00
4. Books and Supplies	4000-4999		500.00
5. Services and Other Operating Expenditures	5000-5999		30,920.00
6. Capital Outlay	6000-6999		4,023,695.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 4,055,115.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ (4,049,115.00)
--	--------------------------

NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts			
Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$ (4,015,555.00)
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			(4,015,555.00)
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ (4,015,555.00)

E. Narrative Explanation for this Revision - Must be Completed

2020-21 Estimated Actuals Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds		TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 06/28/2021	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD	PRINT NAME AND TITLE Jim Coombs, Superintendent	DATE SIGNED 06/28/2021

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY



DATE SIGNED

6/28/21



Budget Adjustment Summary K-12/ROPs/JPs

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input type="checkbox"/> First Interim	
<input type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input checked="" type="checkbox"/> Unaudited Actuals	

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER EA001	FUND NUMBER 01.0
FISCAL YEAR 2020-21	FUND NAME General Fund	<input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> RESTRICTED

DATE OF SUMMARY 06/24/2021	NAME OF SCHOOL DISTRICT Lowell Joint School District
--------------------------------------	--

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 884.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			28,984.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			<i>JK</i> (10,760.00)
8. Total Revenues/Other Financing Sources				\$ 19,108.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ (10,639.00)
2. Classified Personnel Salaries	2000-2999		(2,040.00)
3. Employee Benefits	3000-3999		(1,636.00)
4. Books and Supplies	4000-4999		60,036.00
5. Services and Other Operating Expenditures	5000-5999		(25,555.00)
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 20,166.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ (1,058.00)
--	----------------------

NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts			
Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$ 9,702.00
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			9,702.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ 9,702.00

E. Narrative Explanation for this Revision - Must be Completed

2020-21 Estimated Actuals Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds		TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 06/28/2021	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD	PRINT NAME AND TITLE Jim Coombs, Superintendent	DATE SIGNED 06/28/2021

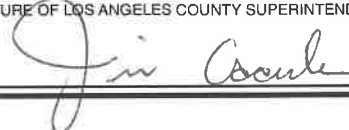
Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY



DATE SIGNED

8/26/21

LOWELL JOINT SCHOOL DISTRICT
September 13, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Employer-Employee Relations/Personnel Report 2021/2022 #2
Which Includes Hiring, Resignations, Contract Adjustments,
and Retirements for Certificated, Classified, and Confidential
Employees

ACTION/
(RATIFICATION)

The attached Employer-Employee Relations/Personnel Report 2021/2022 #2, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees has been completed without irregularities and in compliance with the law, District policy, administrative regulations, rules, procedures, and direction of the supervisor and all information has been fully disclosed.

It is recommended that Employer-Employee Relations/Personnel Report 2021/2022 #2, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees, be ratified.

Attachment

JC/me

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS PERSONNEL REPORT 2021/2022 #2

September 13, 2021

I. CERTIFICATED EMPLOYEES

A. CERTIFICATED SALARIES FOR 2021-2022

<u>NAME</u>	<u>CLASS/COL/STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Milazzo, Angela	C5/S21	MA	CORRECTION EER #11 2020-2021

B. RESIGNATION

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SITE</u>	<u>COMMENTS</u>
Lavin, Lindsey	September 10, 2021	RS	Resignation

C. CHANGE OF STATUS

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENTS</u>
De La Haye, Melissa	08/16/2021	08/20/2021	EP	(AB375) FMLA Baby Bonding Leave
Morrison, Dana	08/24/2021	09/17/2021	EP	(AB375) FMLA Medical Leave
Long, Katelyn	08/30/2021	09/03/2021	OL	(AB375) FMLA Baby Bonding Leave
Perumean, Stacy	08/16/2021	10/04/2021	MG	(AB375) FMLA Maternity leave correction EER #1 21-22

D. EXTRA DUTY PAY/STIPENDS

<u>NAME/ EMPLOYEE ID</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENTS</u>
Rhonda Overby	08/01/2021	12/31/2021	EP	Stipend for elementary principal 2021-2022

*It is further recommended that these individuals be approved for substitute teaching at the rate of \$131.00 per day and/or \$35.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties and Intervention

**It is further recommended that the individuals listed in Certificated Salaries for 2021-2022 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFF Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2021-2022 serve as home school teachers, if needed, for the 2021-2022 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2021-2022 school year.

E.

Employment of substitutes effective 08/12/2020 for the 2020-2021 school year @ 131 per day and \$65.50 per half day rate and \$35.00 per hour* (not to exceed six hours) as applicable and to include: professional development, Saturday school, and site support duties, and \$170 long term sub rate.

Maria Pringle	Kevin Campbell	Riley Fiscus	Jessica Booser	Bryce Stoermer
Elenor Warner	James Lopez	Lauren Wood		

F.

SUBSTITUTE CHANGE OF PAY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Ocanas, David	09/24/2021	11/02/2021	DO	To be paid special long term rate of \$131.00 for Art teacher at Rancho Starbuck
Ocanas, David	08/18/2021	08/20/2021	DO	To be paid rate of \$131.00 for RSP teacher at El Portal.
Pringle, Maria	08/16/2021	06/03/2022	DO	To be paid special long term rate of \$170.00 for Intervention Site Support at Meadow Green. To be paid out of ELO Funds.
Campbell, Kevin	08/16/2021	06/03/2022	DO	To be paid special long term rate of \$170.00 for Intervention Site Support at Rancho Starbuck. To be paid out of ELO Funds.
Brooks, Edward	11/03/2021	11/05/2021	DO	To be paid rate of \$131.00 for Art teacher at Rancho Starbuck.
Fiscus, Riley	08/24/2021	9/17/2022	DO	To be paid special long term rate of \$170.00 for El Portal Elementary School fourth grade
Leslie Gonzalez	08/16/2021	06/03/2022	DO	To be paid special long term rate of \$170. for Intervention Site Support at El Portal. To be paid out of ELO Funds.
Stacey McCoy	08/16/2021	10/04/2021	MG	To be paid special long term rate of \$170.00 for Meadow Green Elementary School for fifth grade classroom. Correction of EER #1 21-22
Jessica Boozer	09/13/2021	10/22/2021	DO	To be paid rate of \$131.00 for Math teacher at Rancho Starbuck

*It is further recommended that these individuals be approved for substitute teaching at the rate of \$131.00 per day and/or \$35.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties and Intervention
 **It is further recommended that the individuals listed in Certificated Salaries for 2021-2022 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFE Supplemental Grant Funds.
 **It is further recommended that individuals listed in Certificated Salaries for 2021-2022 serve as home school teachers, if needed, for the 2021-2022 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2020-2021 school year.

II. CLASSIFIED EMPLOYEES September 13, 2021

A. MONTHLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
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Armijo, Jessica 08/07/21 R21/S5 RS Day Custodian/Correction to EER #11

B. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Adame, Arlene	08/17/21		R14/S1	DO	Instructional Assistant/Substitute
Adame, Arlene	08/18/21		R14/S1	DO	Instructional Assistant/Resignation
Alcantara, Marissa	08/18/21		\$14.00/hr	MG	Noon Duty Assistant/Replacement for Vacancy
Allsman, Marcy	08/17/21	10/13/21		RS	Special Education Support Aide/ Baby Bonding Leave/EER #1 Correction to End Date
Atkinson, Katherine	09/10/21			DO	Receptionist-Office Assistant/ Resignation
Ayers, Becca	08/17/21	06/03/22		OL	Instructional Assistant/Temporary Assignment
Beiderwell, Alexis	08/17/21		R15/S1	DO	Instructional Assistant/Substitute
Daleo-DeSmith, Janet	08/30/21			MG	Noon Duty Aide/Resignation
Damico, Gregory	08/06/21	06/30/22	R20/S4	DO	Groundskeeper/Substitute
Davis, Summer	08/23/21		R14/S1	DO	Instructional Assistant/Substitute
Davis, Summer	08/23/21		R15/S1	DO	Instructional Assistant/Substitute
Drogt-Hill, Liz	08/18/21	06/03/22		MG	Noon Duty Assistant/Temporary Increase of Hours from 1.25 to 2.5/hrs per day
Garret, Jessica	08/18/21	06/03/22		MG	Noon Duty Assistant/Resignation
Hanenburg, Cindy	08/18/21	06/03/22		MG	Instructional Assistant/Temporary Assignment
Hendrickson, Jill	08/18/21	06/03/22		MG	Instructional Assistant/Temporary Assignment
Hernandez, James	08/17/21	06/03/21		RS	Instructional Assistant/Temporary Assignment
Jacobo, Tiffany	08/23/21		R14/S1	DO	Instructional Assistant/Substitute
Jacobo, Tiffany	08/23/21		R15/S1	DO	Instructional Assistant/Substitute
Johnson, Fleur	05/31/21			OL	Special Education Support Aide/ Resignation
Lindquist, Michele	08/17/21		R14/S1	MA	Instructional Assistant/Replacement for Vacancy
Meza Soto, Katie	08/18/21	06/03/21		OL	Instructional Assistant/Temporary Assignment
Navarro, Amber	09/03/21			DO	School Counselor/Intern/Resignation
Ortiz, Gina	08/17/21		R15/S1	RS	Health Technician/Replacement for Vacancy
Ortiz, Gina	08/19/21			RS	Health Technician/Resignation
Perez, Shari	08/17/21		R14/S1	OL	Instructional Assistant/Replacement for Vacancy
Perez, Shari	08/17/21			OL	Instructional Assistant/Temporary Assignment
Quirarte, Selena	08/17/21		R15/S2	MG	Health Technician/Replacement for Vacancy
Qureshi, Lovely	08/17/21		R15/S1	EP	Health Technician/Replacement for Vacancy

Ramirez, Adrianna	08/18/21		\$14.00/hr	MA	Noon Duty Assistant/Replacement for Vacancy
Ramirez, Don	08/18/21	06/30/22		MG	Noon Duty Assistant/Temporary Increase of Hours from 1.25 to 2.5/hrs per day
Sanford-Williams, Carol	08/17/21	06/03/21		OL	Instructional Assistant/Temporary Increase of Hours
Sandoval, Samantha	08/17/21		R14/S3	RS	Instructional Assistant/Replacement for Vacancy
Spurgeon, Tamara	08/17/21		R14/S1	MA	Instructional Assistant/Replacement for Vacancy
Spurgeon, Tamara	08/18/21	06/03/21		MA	Instructional Assistant/Temporary Assignment
Stein, Tina	09/16/21			MA	Clerk Typist/Resignation Due to Retirement
Shaw, Shannon	08/17/21		R14/S3	OL	Instructional Assistant/Replacement for Vacancy
Villarino, Kathleen Watson, Jill	08/30/21	06/03/22	R15/S4	JO	Instructional Assistant-RSP/ Intermittent Working Out of Class School Counselor/Intern/ Resignation
Yanez, Julie	08/16/21			DO	
Yzabal, Maria	08/17/21		\$14.00/hr	RS	Noon Duty Assistant/Replacement for Vacancy

C. HOURLY – CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Castro, Nathan	08/02/21		R7/S3	EP	Cafeteria Worker/ Correction to EER #1 Rescind Assignment
Martinez, Veronica	08/13/21		R18/S5	RS	Cafeteria Manager/Correction to EER #11
King, Amanda	08/13/21			JO	Cafeteria Worker/Resignation

LOWELL JOINT SCHOOL DISTRICT
September 13, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with Fullerton Joint Union High School District Provision of Library Services for the 2021/22 School Year

ACTION/
(RATIFICATION)

The purpose of this Agreement is to be in compliance with Ed code Section 18100 which states the governing Board of each school district shall provide school library services for the pupils and teachers of the district by establishing and maintaining school libraries or by contractual arrangements with another public agency. We are contracting with FJUHSD for certificated Library services for the 2021-22 school-year for compliance. The fee not to exceed \$1,000.00 will be paid for by Curriculum department funds.

It is recommended that the Agreement with Fullerton Joint Union High School District Provision of Library Services for the 2021/22 School Year be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
September 13, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: District Local Control Accountability Plan
Update

ACTION/
(RATIFICATION)

As part of the Local Control Funding Formula (LCFF), school districts, County Offices of Education, and charter schools are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP), using a template that was adopted by the California State Board of Education (SBE).

As part of the LCAP process, the Board approved the LCAP on June 28, 2021 and it was submitted to OCDE for county approval. Minor revisions for updated budget items, metrics, and formatting issues were made based on feedback from OCDE. No substantive changes were made.

Superintendent's Comment:

INFORMATION ONLY.

LOWELL JOINT SCHOOL DISTRICT
September 13, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Dylan Rockenbach to Provide Support for Elementary Band program to each of the Elementary Schools for the 2021/22 School Year ACTION

Arrangements have been made with Dylan Rockenbach to provide support for the Elementary Band Program to each of the elementary schools from September 2021 through June 2022. Mr. Rockenbach's contract amount is not to exceed \$2,000.00 for the school year. Funding for this expenditure will be covered evenly between the five elementary schools and will be paid from their site budget allocation.

It is recommended that the consultant agreement with Dylan Rockenbach to provide support for the Elementary Band Program to each of the elementary schools, at an amount not to exceed \$2,000.00, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.