

Lowell Joint School District
District Office Board Room
11019 Valley Home Avenue, Whittier, CA 90603

REGULAR MEETING OF THE BOARD OF TRUSTEES
October 2, 2017 – 6:30 p.m.

AGENDA

I. Call to Order

6:30 p.m.

A. Comments from the Public

INFORMATION

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a "Presentation Card" (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

B. Closed Session – Pupil Personnel Matters/Real Property/Liability Claims/Negotiations/Public Employee Appointments – Discipline – Dismissal – Release/Employer/Employee Relations

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 2 cases.
2. Public Employee Negotiations – Lowell Joint Education Association; Agency Negotiator: Mr. Coombs

C. Regular Session

Approximately
7:30 p.m.

II. Preliminary Procedural – Board President

A. Salute to the Flag

B. Reporting Out Action (if any) Taken in Closed Session

C. Introductions and Welcome of Guests

D. Comments from the Public

INFORMATION

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a "Presentation Card" (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in II-D-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item III.

E. Acknowledgement of Correspondence to the Board

INFORMATION

F. Approval of Agenda

ACTION

G. Approval of Minutes from the September 11, 2017, Board Meeting

ACTION

III. Topics Not on the Agenda

IV. Reports

INFORMATION

A. Timely Information from Board and Superintendent – Board President

B. Recognition of Rancho-Starbuck Intermediate School's
School to Watch Award

C. School Reports

(School Reports will be the First Meeting of the Month)

V. General – Jim Coombs

A. Resolution 2017/18 No. 708 Proclaiming October 8 – 14,
2017, as “Week of the School Administrator” ACTION/
(RESOLUTION)

B. Resolution 2017/18 No. 709 Proclaiming October 23 – 31,
2017, as “Red Ribbon Week” ACTION/
(RESOLUTION)

C. Submission of Williams Litigation Settlement – Quarterly
Uniform Complaint Reports for Quarter July 1 –
September 30, 2017 ACTION

D. Approval of Consultant Agreement with National
Demographics Corporation for the Transition to a By-Trustee
Area Election ACTION/
(RATIFICATION)

E. California Voting Rights Act – Transitioning to a By-Trustee
Area Election and Resolution 2017/18 No. 711 Establishing
Criteria for By-Trustee Area INFORMATION/
PUBLIC HEARING/
(RESOLUTION)

F. Approval of the Lowell Joint School District Guiding Goals
and Vision 2025 INFORMATION/
(ACTION)

G. Approval of Special Education Local Plan Area (SELPA)
Local Education Agency (LEA) Assurances ACTION

VI. Business Services – Andrea Reynolds

A. Facilities Presentation INFORMATION

VII. Human Resources – Jim Coombs

No Items except on Consent Calendar.

VIII. Curriculum/Instruction – Sheri McDonald

- | | |
|--|-------------------------|
| A. Resolution 2017/18 No. 710 Regarding Sufficiency of Instructional Materials for 2017/18 | ACTION/
(RESOLUTION) |
| B. Multi-Tier System of Support (MTSS) Program Update | INFORMATION |
| C. Annual Report on Student Achievement Presentation | INFORMATION |

IX. Consent Calendar

Action by the Board in adoption of the “Consent Calendar” means that all items appearing in this section are adopted by one single motion, unless a Member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately. Generally, “Consent Calendar” items are enacted upon in one action to conserve time and permit focus on other-than-routine matters.

A. General – Jim Coombs

- | | |
|--|---------------------------|
| 1. Approval of Donation | ACTION/
(RATIFICATION) |
| 2. Approval of Memorandum of Understanding Between Special Olympics Southern California (SOSC) and Lowell Joint School District for the period of July 1, 2017 through June 30, 2018 | ACTION/
(RATIFICATION) |
| 3. Approval of Independent Contractor Agreement with Jon Paul Sanders of The Lovaas Center for Behavior Intervention, to Provide Staff Training for the District Special Education Department, for the 2017/18 School Year | ACTION/
(RATIFICATION) |
| 4. Approval of Independent Contractor Agreement with D & D Consultants, to Provide Training for the Speech/Language Pathologists, for the 2017/18 School Year | ACTION/
(RATIFICATION) |
| 5. Approval of Independent Contractor Agreement with Emi Fukuoka, to Provide Training for the Special Education Department Staff for the 2017/18 School Year | ACTION/
(RATIFICATION) |

B. Business Services – Andrea Reynolds

1. Purchase Order Report 2017/18 #3 ACTION/
(RATIFICATION)
2. Warrant Listing Report 2017/18 #3 ACTION/
(RATIFICATION)
3. Approval of Agreement with All American Sports to Provide Referee Services for After School Sports Programs ACTION/
(RATIFICATION)

C. Human Resources – Jim Coombs

1. Employer-Employee Relations/Personnel Report 2017/18 #3 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees ACTION/
(RATIFICATION)

D. Curriculum/Instruction – Sheri McDonald

1. Approval of Consultant Agreement with Jan Jacobsen to Provide Art Instruction at El Portal Elementary School for the 2017/18 School Year ACTION/
(RATIFICATION)
2. Approval of Consultant Agreement with *Science on the Go* at El Portal Elementary School for the 2017/18 School Year ACTION/
(RATIFICATION)
3. Approval of Income Agreement with Orange County Department of Education to Provide Universal Design for Learning 101 Basics Training on March 19, 2018 to TK – 8 Teachers and Administrators ACTION/
(RATIFICATION)

XI. Adjournment

ADJOURNMENT

Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours.

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
September 11, 2017

CLOSED MEETING President Barber called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Schambeck declared the meeting recessed to closed session at 6:31 p.m.

CALL TO ORDER President Barber reconvened the meeting to open session at 7:30 p.m.

Mr. Coombs shared a 9/11 Tribute and shared how remarkable it was at Rancho-Starbuck Intermediate School with all students taking a moment of silence to remember those affected on this day.

Mr. Barber stated “from the time of the Revolutionary War to the September 11 terrorist attacks to today and tomorrow, there have been and will continue to be thoughts of men and women who dedicate their lives to protect the freedoms and liberties we enjoy today. As American political leader Adlai E. Stevenson once said, ‘Patriotism is not, short frenzied outbursts of emotion, but the tranquil and steady dedication of a lifetime.’ The Lowell District family would like to honor the tireless efforts and timeless commitment that the men and women of our armed forces and first responders have put forth on our behalf. We would like to ask anyone who has or is serving in our Armed Services and/or is a first responder to please stand so that we can thank you for your service.”

Mr. Barber further stated “we would like to now ask everyone to please stand and join me for a moment of silence in honor of national heroes who have given their greatest sacrifice for our freedom.”

The flag salute was led by Mr. Barber, President of the Board of Trustees.

Trustees Present: Darin W. Barber, William A. Hinz, Fred W. Schambeck, Anastasia M. Shackelford, and Martin E. Tourville.

Trustees Absent: None.

Staff Present: Jim Coombs, Superintendent; Sheri McDonald, Assistant Superintendent of Instruction, and Andrea Reynolds, Assistant Superintendent of Administrative Services

REPORTING OUT
ACTION (IF ANY)
TAKEN IN CLOSED
SESSION

None.

INTRODUCTION/ WELCOME	President Barber welcomed LJEAs President Allison Fonti, CSEA President Darleene Pullen, guests, and staff members present.
ACKNOWLEDGEMENT OF CORRESPONDENCE	None.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the September 11, 2017, Board agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the August 14, 2017, Board Meeting.
TOPICS NOT ON THE AGENDA	None.
TIMELY INFORMATION FROM THE BOARD AND SUPERINTENDENT	Ms. Reynolds introduced Vanessa Williams as the new Director of Nutrition Services. Mr. Coombs shared that the bulletin board was done by our Special Education Department. A thank you goes out to Kerry Ospital and Annie Russel, Special Day Class teachers and Sam Blacker and Darcie Hultberg, Speech and Language Pathologists.
SCHOOL REPORTS	Each Board Member shared highlights of their respective school.
RESOLUTION 2017/18 NO. 704 PROCLAIMING SEPTEMBER 17 – 23, 2017, AS “CONSTITUTION WEEK”	It was moved, seconded, and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2017/18 No. 704 proclaiming September 17 – 23, 2017 as “Constitution Week,” as attached, and authorized the Superintendent or designee to execute the necessary documents.
RESOLUTION 2017/18 NO. 705 DESIGNATING OCTOBER 2017, AS “CHARACTER EDUCATION MONTH”	It was moved, seconded, and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2017/18 No. 705 designating October 2017 as “Character Education Month,” as attached, and authorized the Superintendent or designee to execute the necessary documents.
LOWELL JOINT SCHOOL DISTRICT CORE VALUES	It was moved, seconded, and carried by unanimous vote (5 – 0) to adopt the Lowell Joint School District Core Values, as attached, and authorized the Superintendent or designee to execute the necessary documents.
PARENT SURVEY RESULTS	Mr. Coombs presented the Parent Survey Results to the Board of Trustees. The survey is submitted each spring and tallied over the summer. The survey is categorized into the following five categories: academic preparation, parent communication, school environment, student behavior, and perception of the school. The results of the survey are shared with the principals and their respective schools to develop strategies to address any areas of concern.

CALIFORNIA VOTING RIGHTS ACT –
TRANSITIONING TO A BY-TRUSTEE AREA ELECTION

Mr. Coombs updated the Board of Trustees with an overview of transitioning from an At-Large to By-Trustee area elections. Mr. Coombs highlighted the following: public hearings will be held at every Board meeting for 2017; there is no immediate impact on the term of any current member; and there is no impact on school attendance boundaries.

APPROVAL OF 2016/17 UNAUDITED ACTUALS AND CONCURRENT APPROVAL OF THE FUND BALANCE CHANGES TO THE DISTRICT'S 2017/18 BEGINNING BUDGETED BALANCES

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the 2016/17 unaudited actuals and fund balance changes as the District's 2017/18 beginning budgeted balances, and authorized the Superintendent or designee to execute the necessary documents.

UPDATE: BREACH OF LEASE CONTRACT BY CALVARY BAPTIST/WHITTIER CHRISTIAN ELEMENTARY SCHOOL (PreK – 6) – MAYBROOK CAMPUS

Mr. Coombs provided the Board of Trustees with an update and a summary of the breach of lease contract by Calvary Baptist/Whittier Christian Elementary School – Maybrook Campus. Mr. Coombs stated the following information:

- March/April 2017 – Carnegie (on behalf of Calvary-Whittier Christian) publishes they will be moving 7th-12th grade students to the Maybrook campus and building a gym on the Maybrook campus.
- March/April 2017 – Carnegie (on behalf of Calvary-Whittier Christian) makes public statements at a staff meeting that such actions will probably bring law suit from Lowell JSD, but it will take 3-4 years and by that time it will be too late.
- May 2017 – Breach of Lease due to cancelled check and failure to make lease payment(s) by Carnegie (on behalf of Calvary-Whittier Christian)
- June 12th, 2017 – Breach of Lease discussed at public Board meeting
- June 26th, 2017 – Breach of Lease and related issues discussed at public Board meeting
- July 2017 – Lease payments brought current, including penalties
- July 31st, 2017 – 2nd Breach of Lease discussed and direction given at Special Board meeting
- August 1, 2017 – 2nd Breach of Lease due to assignment of lease by Calvary to Carnegie and Termination of Lease notice

UPDATE: BREACH OF
LEASE CONTRACT BY
CALVARY BAPTIST/
WHITTIER CHRISTIAN
ELEMENTARY SCHOOL
(PreK – 6) – MAYBROOK
CAMPUS Continued

- August 8, 2017 – Carnegie asserts that the company “...intends to remain at the Maybrook campus for the foreseeable future.”
- August 9, 2017 – Calvary declares that they cannot cure the breach and that they are not prepared to operate a school at the Maybrook Campus.
- August 11, 2017 – Lowell serves notice to terminate lease and take control of our campus by August 14th, 2017 by 5:00pm
- August 14th, 2017 – Ongoing Maybrook lease discussed at Board meeting
- August 14th, 2017 – Heights Christian School states that they would be interested in discussing the possibility of operating a private school at the Maybrook Campus for 17/18
- August 17th, 2017 (9:18am) – Carnegie notifies parents of Calvary’s decision and states that they will help “...make sure that every student has a smooth transition from this point.”
- August 17th, 2017 (11:30am) – Lowell is called to the Maybrook campus to resolve conflict between Carnegie representative, current instructional staff and LA County Sherriff
- August 19th, 2017 – Lowell posts legal notice of ownership at Maybrook campus
- August 22nd, 2017 – Carnegie publishes letter to all Whittier Christian families stating that Lowell JSD has appointed Mr. Stovall to handle all matters; therefore, they should contact Lowell JSD to receive information related to their accounts; Carnegie is no longer able to assist.
- August 23rd, 2017 – Lowell takes full possession of the Maybrook campus; changes locks
- August 24th, 2017 – Lowell drafts new 2 year MOU with Heights Christian School and Calvary Baptist Church, which we hope leads to a long term lease with Heights Christian Schools
- August 29th, 2017 – Heights Christian School opens the 2017/18 school at the Maybrook Campus

UPDATE: BREACH OF
LEASE CONTRACT BY
CALVARY BAPTIST/
WHITTIER CHRISTIAN
ELEMENTARY SCHOOL
(PreK – 6) – MAYBROOK
CAMPUS Continued

- August 2017 – Former Whittier Christian School families are still working to obtain refunds from Carnegie for registration and multiple months of pre-paid tuition, which would support Heights Christian School and Calvary Baptist Church to meet their deferred lease payments in a timelier manner.
- September 1, 2017 – Former Whittier Christian School families have retained legal counsel to help facilitate refunds.

Mr. Coombs also shared that the next steps for Lowell Joint School District is to work in collaboration with Heights Christian School throughout the two year Memorandum of Understanding; continue to work in collaboration with Calvary Baptist Church (former owner of Whittier Christian School) to complete their remaining lease obligations; and work to develop a proposed long term lease with Heights Christian Schools.

APPROVAL OF THE
MEMORANDUM OF
UNDERSTANDING
WITH HEIGHTS
CHRISTIAN SCHOOLS,
INC., AND CALVARY
BAPTIST CHURCH OF
WHITTIER,
REGARDING THE
MAYBROOK CAMPUS

Over the past several months the District has worked with Calvary Baptist Church of Whittier to clarify if it was honoring the terms of the lease entered into with the District in 1994. Board updates have been provided since March 2017 regarding several areas of concern. On August 1, 2017, Calvary Baptist indicated it could not operate their school on the Maybrook Campus for the 2017/18 school year. The District discussed operation of a private Christian school with Heights Christian Schools, Inc. (Heights Christian) to replace Calvary Baptist beginning with the 2017/18 school year.

In order for the District to ensure it has not foregone lease income due on this property while a private school is operating on campus, a Memorandum of Understanding (MOU) between Heights Christian and Calvary Baptist is necessary. The terms of this MOU allow for Heights Christian to operate on the Maybrook campus for a two year term at a monthly lease amount of \$20,000.00. The monthly payments for the first six months, and half of the monthly payments for the following six months are deferred. This deferral totals \$180,000.00. The District will negotiate with Calvary Baptist and Heights Christian to determine how much each agency will pay of this deferred amount (subject to conditions in the MOU) in October 2018. This allows time for all three participants to gather information that assists in determining the financial viability of amounts owed and ongoing commitments that can be agreed to.

Heights Christian will inform the District by October 1, 2018, if they will allow the lease to expire on June 30, 2019 or negotiate a longer term with the District.

It was moved, seconded, and carried by unanimous vote (5 – 0) to adopt the Memorandum of Understanding with Heights Christian Schools, Inc., and Calvary Baptist Church of Whittier regarding the Maybrook Campus, and authorized the Superintendent or designee to execute the necessary documents.

RESOLUTION 2017/18
NO. 708 REGARDING
THE CALIFORNIA
ENERGY
COMMISSION'S
BRIGHT SCHOOLS
PROGRAM

It was moved, seconded, and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2017/18 No. 708 regarding the California Energy Commission's Bright Schools Program, as attached, and authorized the Superintendent or designee to execute the necessary documents.

CHARACTER
EDUCATION/DIGITAL
CITIZENSHIP AND
PATRIOTIC GUIDE

Mrs. Stacey Stewart, Director of Curriculum, presented the Character Education/Digital Citizenship and Patriotic Guide to the Board of Trustees. Mrs. Stewart shared that the District's Core Values, Guiding Goals, and Character Education Guide have been expanded to include Digital Citizenship and Rights, Respect, Responsibility.

UPDATE BOARD
POLICY

It was moved, seconded, and carried by unanimous vote (5 – 0) to adopt the updated Board Policy and accompanying Administrative Regulations regarding Suicide Prevention (BP 5141.52) and authorized the Superintendent or designee to execute the necessary documents.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous vote, (5 – 0), to approve/ratify the following items, under a consent procedure.

Approval of Consultant Agreement with Ms. Jennifer Church to Provide After-School Coaching Services for the 2017/18 School Year

Ratified the consultant agreement with Ms. Jennifer Church to provide after-school coaching services for the 2017/18 school year, at the amount of \$700.00, not to exceed \$700.00, to be paid from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Ms. Kimberly Gamez to Provide After-School Coaching Services for the 2017/18 School Year

Ratified the consultant agreement with Ms. Kimberly Gamez to provide after-school coaching services for the 2017/18 school year, at the amount of \$700.00, not to exceed \$700.00, to be paid from the monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Contract with Arts & Learning Conservatory to Provide After-School String Orchestra for the 2017/18 School Year

Ratified the consultant agreement with Arts & Learning Conservatory to provide string orchestra to the Lowell Joint School District for the 2017/18 school year, the cost for the District will be \$50.00 per hour per instructor for Saturday School and will be paid from the Saturday School Program, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Gifts/Donations

Ratified the acceptance of donations as listed: Fred Schambeck, \$20.00 to Board Donation Account and Rhonda Esparza, \$8.00 to District Donation Account, and requested a letter of appreciation be written to the donors.

Approval of Revisions to the Agreement with Behavior and Education Inc., a Nonpublic Nonsectarian Agency, to Provide Additional Direct Behavioral Intervention Services for the 2017/18 School Year	Ratified the agreement with Behavior and Education Inc., a nonpublic nonsectarian agency, to provide additional direct Behavioral Intervention Services for a District student for the 2017/18 school year, at a rate of \$55.00 per hour, not to exceed \$67,980.00 to be funded through the SELPA Out of Home Care Resource, and authorized the Superintendent or designee to execute the necessary documents.
Warrant Listing Report 2017/18 #2	Approved Warrant Listing Report 2017/18 #2, as attached, which lists all warrants issued July 1, 2017, through August 11, 2017.
Purchase Order Report 2017/18 #2	Approved Purchase Order Report 2017/18 #2, which lists all purchase orders issued July 6, 2017, through August 25, 2017.
Resolution 2017/18 No. 707 Gann Amendment Appropriations Limit	Adopted Resolution 2017/18 No. 707 Gann Amendment Appropriations Limit, as attached, and authorized the Superintendent or designee to execute the necessary documents.
Approval of the Lowell Joint School District Consultant Services Contract with AMN Key Solutions	Approved the Lowell Joint School District Consultant Service Contract with AMN Key Solutions, and authorized the Superintendent or designee to execute the necessary documents.
Employer-Employee Relations/Personnel Report 2017/18 #2	Ratified Employer-Employee Relations/Personnel Report 2017/18 #2, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.
Resolution 2017/18 No. 706 Regarding Layoff and Reduction of Classified Personnel	Adopted Resolution 2017/18 No. 706 regarding layoff and reduction of classified personnel, as attached, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Services Agreement with Cod Ed Leg Godt, LLC, to Provide Daily Support of Coding Classes	Ratified the services agreement with Cod Ed Leg Godt, LLC, to provide support of coding classes for all of the elementary school for a total cost not to exceed \$5,000.00, to be paid from the Supplemental Funds, Gola 1, Action 11 (page 57), and authorized the Superintendent or designee to execute the necessary documents.

Approval of Services Agreement with Dude, Be Nice, LLC, to Provide Motivational Assemblies Presentation at Rancho-Starbuck Intermediate School on October 2 – 6, 2017

Ratified the services agreement with Dude, Be Nice, LLC, to provide motivational assemblies presentation at Rancho-Starbuck Intermediate School on October 2 – 6, 2017, for a total cost of \$3,500.00 to be paid from Rancho-Starbuck’s donation budget, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Jan Jacobsen to Provide Art Instruction at Olita Elementary School for the 2017/18 School Year

Approved the consultant agreement with Jan Jacobsen to provide art instruction at Olita Elementary School for the 2017/18 school year, at an hourly rate of \$21.00 and not to exceed \$3,000 and to be paid from Olita Elementary School Site Allocation Funds, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Mr. Barber thanked all the individuals who stayed until the end of the Board Meeting.

Mr. Barber shared that today is his mother’s birthday and tomorrow is his wife’s birthday.

Mrs. Shackelford shared that her birthday is on October 2.

Mr. Schambeck stated that he was able to attend Rancho-Starbuck’s Back-to-School Night. It was very well attended. The multi-purpose room was packed from wall to wall.

Mrs. Shackelford shared that the Lowell Joint Education Foundation Turkey Trot is on Saturday, November 4.

ADJOURNMENT

President Barber declared the meeting adjourned at 8:40 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2017/18 NO. 704

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT,
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
PROCLAIMING SEPTEMBER 17 – 23, 2017, AS
“CONSTITUTION WEEK”**

WHEREAS, our Founding Fathers, in order to secure the blessings of liberty for themselves and their posterity, did ordain and establish a Constitution for the United States of America; and

WHEREAS, it is of the greatest importance that all citizens fully understand and appreciate the philosophical foundation of the Constitution as well as the provisions and principles contained in the Constitution in order to support, preserve, and defend it against all encroachment; and

WHEREAS, the anniversary of the Signing of the Constitution provides a historic opportunity for all Americans to realize the achievements of the Framers of the Constitution and the rights, privileges, and responsibilities it affords; and

WHEREAS, the independence guaranteed to American citizens, whether by birth or naturalization, should be celebrated by appropriate ceremonies and activities during Constitution Week, September 17 – 23, 2017, as designated by proclamation of the President of the United States of America in accordance with Public Law 915.

THEREFORE, BE IT FURTHER RESOLVED, that we, the Board of Trustees of the Lowell Joint School District, do hereby proclaim September 17 – 23, 2017 as:

CONSTITUTION WEEK

And urge all citizens, parents, staff members, and students to reflect during the week on the many benefits of our Federal Constitution and American citizenship.

APPROVED AND ADOPTED this 11th day of September, 2017, by the following vote:

AYES: Mr. Darin Barber, Mr. William Hinz, Mr. Fred Schambeck,
Mrs. Anastasia Shackelford, and Mr. Martin Tourville.

NOES: None.

ABSENT: None.

ABSTAIN: None.

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at a regular meeting thereof held on the 11th day of September, 2017, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 11th day of September 2017.



Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2017/18 NO. 705

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT
OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
DESIGNATING OCTOBER 2017 AS
“CHARACTER EDUCATION MONTH”**

WHEREAS, the American heritage and laws reflect a common core of religious, personal and social values that hold the citizens of this democracy responsible for acting morally and ethically, being actively involved in school and community, resolving differences peacefully, and respecting the rights, dignity and property of others;

WHEREAS, the character of our state is only as strong as the character of each individual citizen;

WHEREAS, although character development is, first and foremost, an obligation of families and the efforts of religious communities, schools, and youth, civic and human service organizations also play a very significant role in supporting family efforts by fostering and promoting good character;

WHEREAS, the State Board of Education believes that all educators are obliged to inculcate in our youth the moral and ethical virtues that build a fundamental strength of character;

WHEREAS, the common core of personal and social values, including honesty, trustworthiness, respect, responsibility, fairness, caring, citizenship, civic virtue, and personal responsibility, should be emphasized consistently and comprehensively in all curricula and instructional activities;

NOW, THEREFORE, BE IT RESOLVED, that the State Board of Education recognizes October 2017 as *Character Education Month* and encourages local educational agencies throughout California to commemorate *Character Education Month* and otherwise help ensure that the development of strong moral character and the promotion of responsible, ethical, civic-minded behavior are well and thoroughly integrated into the schools' curricula and instructional activities.

APPROVED AND ADOPTED this 11th day of September, 2017, by the following vote:

AYES: Mr. Darin Barber, Mr. William Hinz, Mr. Fred Schambeck,
Mrs. Anastasia Shackelford, and Mr. Martin Tourville.

NOES: None.

ABSENT: None.

ABSTAIN: None.

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 11th day of September, 2017, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 11th day of September, 2017.



Jim Coombs, Secretary to the Board of Trustees



LOWELL JOINT SCHOOL DISTRICT

"A Tradition of Excellence Since 1906"

"Home of Scholars and Champions"



Core Values

Moral and Civic Values: The Board of Trustees of the Lowell Joint School District subscribes to the belief that public education must foster in students an understanding of the moral values and civic responsibilities that form the foundation of our American Heritage and Society. It is important that all school personnel promote in students the acceptance of commonly held Core Values of right and wrong, concern for the welfare of others, and respect for democratic practices. On _____, the Board of Trustees endorsed the following list of moral and civic values and the accompanying definitions which are stated as behaviors exemplified by students and staff living up to these values.

EXCELLENCE

Exhibits patience and hard work in achieving goals; works, learns, and pursues constructive goals, even in the face of adversity.

PERSONAL INTEGRITY

Exhibits sound moral principles, virtues, and good character demonstrating honesty and trustworthiness in the community.

SOCIAL RESPONSIBILITY & RESPECT

Treats others justly, fairly, and with dignity; shows high regard for others and treating them as they would like to be treated. Affirms the worth of self, others, property, and the environment through attitudes and actions. Accepts the necessity of being accountable and the consequences of individual actions, reactions, and decisions; honors commitments; demonstrates an active commitment to the welfare of self and others.

RESPECT FOR NATIONAL HERITAGE

Exhibits a value of and commitment to our American National Heritage and the public good; works for the community and cooperates with others; respects and participates in the democratic process; observes all laws and rules; and resolves conflicts peacefully.

FAMILY - TEAMWORK

Works well together combining individual talents and strengths, supporting each other, and then working cooperatively to achieve mutual objectives. Demonstrates caring, concern, and sensitivity; exhibits tolerance; treats others politely, mercifully, and with respect and dignity; and renders service when needed.

TRADITIONAL VALUES

Tells truth; does not cheat, intentionally mislead, or steal; possesses the courage to behave and conduct interactions with integrity; exhibits consistency between words and actions; behaves in a fair and straightforward manner; and conscientiously pursues and scrutinizes evidence that supports the truth.

Mission Statement

The Lowell Joint School District is committed to providing a strong academic program of 21st Century Skills with a well-rounded program of diverse and innovative subject offerings. All District Schools emphasize the importance of education, the family, and traditional values. We stress the value of personal integrity, social responsibility, and a respect for our national heritage. The Lowell Joint School District envisions a culture where technology empowers all members of the school community to achieve success and expand learning beyond the walls of the classroom. All stakeholders will utilize technology to become highly competent in a technological world through continuous improvement in academics, career, and life.

RESOLUTION 2017/18 No. 708

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF LOS ANGELES AND ORANGE
COUNTIES, CALIFORNIA,
REGARDING CALIFORNIA ENERGY COMMISSION'S
BRIGHT SCHOOLS PROGRAM**

WHEREAS, the California Energy Commission's Bright Schools Program provides technical assistance to school districts; and

WHEREAS, the Board of Trustees authorizes the Lowell Joint School District to apply for technical assistance; and

WHEREAS, the Lowell Joint School District recognizes that the California Energy Commission has limited funds available to provide technical assistance and that primary consideration will be given to those school districts that have a desire and willingness to seek funding to implement the feasible recommended energy-efficiency measure(s);

NOW THEREFORE BE IT RESOLVED, that the Lowell Joint School District is willing to seek funding to implement viable energy-saving measure(s) and therefore requests technical assistance to identify such measures as may be economically feasible.

BE IT FURTHER RESOLVED, that Jim Coombs, Superintendent of School, is hereby authorized and empowered to execute in the name of Lowell Joint School District all necessary documents to implement and carry out the purposes of this resolution.

PASSED AND ADOPTED by the Board of Trustees of the Lowell Joint School District the 11th day of September, 2017.

AYES: Mr. Darin Barber, Mr. William Hinz, Mr. Fred Schambeck, Mrs. Anastasia Shackelford, and Mr. Martin Tourville.

NOES: None.

ABSENT: None.

ABSTAIN: None.

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at a regular meeting thereof held on the 11th day of September, 2017, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 11th day of September, 2017.



Jim Coombs, Secretary to the Board of Trustees

The Board of Education recognizes that suicide is a major cause of death among youth and should be taken seriously. In order to attempt to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop preventive strategies and intervention procedures.

The Superintendent or designee may involve school health professionals, school counselors, administrators, other staff, parents/guardians, students, local health agencies and professionals, and community organizations in planning, implementing, and evaluating the district's strategies for suicide prevention and intervention.

(cf. 1020 - Youth Services)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Prevention and Instruction

Suicide prevention strategies may include, but not be limited to, efforts to promote a positive school climate that enhances students' feelings of connectedness with the school and is characterized by caring staff and harmonious interrelationships among students.

(cf. 5131 - Conduct)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

The district's comprehensive health education program shall promote the healthy mental, emotional, and social development of students including, but not limited to, the development of problem-solving skills, coping skills, and self-esteem. Suicide prevention instruction shall be incorporated into the health education curriculum in the secondary grades. Such instruction shall be aligned with state content standards and shall be designed to help students analyze signs of depression and self-destructive behaviors, including potential suicide, and to identify suicide prevention strategies.

(cf. 6142.8 - Comprehensive Health Education)

The Superintendent or designee may offer parents/guardians education or information which describes the severity of the youth suicide problem, the district's suicide prevention curriculum, risk factors and warning signs of suicide, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis.

Staff Development

Suicide prevention training for staff shall be designed to help staff identify and respond to students at risk of suicide. The training shall be offered under the direction of a district counselor/psychologist and/or in cooperation with one or more community mental health agencies and may include information on:

1. Research identifying risk factors, such as previous suicide attempt(s), history of depression or mental illness, substance use problems, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe stressor or loss, family instability, and other factors

(cf. 5131.6 - Alcohol and Other Drugs)

2. Warning signs that may indicate suicidal intentions, including changes in students' appearance, personality, or behavior

3. Research-based instructional strategies for teaching the suicide prevention curriculum and promoting mental and emotional health

4. School and community resources and services

(cf. 5141.6 - School Health Services)

(cf. 6164.2 - Guidance/Counseling Services)

5. District procedures for intervening when a student attempts, threatens, or discloses the desire to commit suicide

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Intervention

Whenever a staff member suspects or has knowledge of a student's suicidal intentions, he/she shall promptly notify the principal or school counselor. The principal or counselor shall then notify the student's parents/guardians as soon as possible and may refer the student to mental health resources in the school or community.

(cf. 5141 - Health Care and Emergencies)

Students shall be encouraged to notify a teacher, principal, counselor, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

Whenever schools establish a peer counseling system to provide support for students, peer counselors shall complete the suicide prevention curriculum, including identification of the warning signs of suicidal behavior and referral of a suicidal student to appropriate adults.

(cf. 5138 - Conflict Resolution/Peer Mediation)

The Superintendent or designee shall establish crisis intervention procedures to ensure student safety and appropriate communications in the event that a suicide occurs or an attempt is made on campus or at a school-sponsored activity.

Legal Reference:

EDUCATION CODE

32280-32289 Comprehensive safety plan

41533 Professional Development Block Grant, suicide prevention training for teachers

49060-49079 Student records

49602 Confidentiality of student information

49604 Suicide prevention training for school counselors

GOVERNMENT CODE

810-996.6 Government Claims Act

WELFARE AND INSTITUTIONS CODE

5698 Emotionally disturbed youth; legislative intent

5850-5883 Mental Health Services Act

COURT DECISIONS

Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008

Youth Suicide-Prevention Guidelines for California Schools, 2005

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CALIFORNIA DEPARTMENT OF MENTAL HEALTH PUBLICATIONS

California Strategic Plan for Suicide Prevention: Every Californian is Part of the Solution, 2008

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS

National Strategy for Suicide Prevention: Goals and Objectives for Action, 2001

WEB SITES

American Psychological Association: <http://www.apa.org>

California Department of Education, Mental Health: <http://www.cde.ca.gov/ls/cg/mh>

California Department of Mental Health, Children and Youth

Programs: [http://www.dmh.ca.gov/Services and Programs/Children and Youth](http://www.dmh.ca.gov/Services_and_Programs/Children_and_Youth)

Centers for Disease Control and Prevention, Mental

Health: <http://www.cdc.gov/mentalhealth>

National Institute for Mental Health: <http://www.nimh.nih.gov>

U.S. Department of Health and Human Services, Substance Abuse and Mental Health


Services Administration: <http://www.samhsa.gov>

PURCHASE ORDERS FOR BOARD APPROVAL
September 11, 2017

NO#	VENDOR	DESCRIPTION	AMOUNT
83343	ICS SERVICE COMPANY	JORDAN FIRE ALARM	\$9,747.34
83344	GIANNELLI ELECTRIC INC	JORDAN FIRE ALARM	\$8,725.00
83345	IPEARL	CHROMEBOOK CASES	\$1,578.84
83346	LA HABRA JOURNAL	RANCHO, GRADUATION AD	\$549.00
83347	AMERICAN EXPRESS	JUNE 2017 PURCHASES	\$229,488.35
83348	WILLIAM MACGILL HEALTH SUPPLIES	HEALTH SUPPLIES FOR 17-18	\$551.20
83349	CSM CONSULTING	E-RATE SERVICES	\$3,505.72
83350	ABE PLUMBING	MAINTENANCE	\$650.00
83351	SCHOOL NURSE SUPPLY	2017/18 HEALTH ROOM ORDER	\$200.89
83352	SCHOOL KIDS HEALTHCARE INC.	2017/18 HEALTH ROOM ORDER	\$326.48
83353	SOUTHWEST SCHOOL SUPPLY	2017/18 HEALTH ROOM ORDER	\$180.73
83354	ED JOIN	PERSONNEL SERVICES	\$462.32
83355	INK 378	CONTRACT SVCS-DSA CERT	\$4,250.00
83356	EAST WHITTIER CITY SCHOOL DISTRICT	STEP PROGRAM 1/20/2017-06/09/2017	\$36,000.00
83357	CTE	RANCHO, SERVICES	\$3,270.00
83358	ZIEMBA & PRIETO ARCHITECTS	JORDAN PROJECT	\$390.83
83359	BUG CENTRAL	MACY, SERVICE	\$3,100.00
83360	ICS SERVICE COMPANY	EL PORTAL, SERVICE	\$5,441.64
83361	ICS SERVICE COMPANY	MACY, SERVICE	\$5,441.64
83362	ICS SERVICE COMPANY	MEADOW GREEN, SERVICE	\$5,441.64
83363	ICS SERVICE COMPANY	OLITA, SERVICE	\$5,441.64
83364	ICS SERVICE COMPANY	JORDAN, SERVICE	\$5,441.64
83365	CINTAS FIRE PROTECTION	OLITA, SERVICE	\$600.00
83366	CITY OF LA HABRA	MAINTENANCE, GROUNDS- SUPPLIES	\$958.78
83367	DANGELO	MAINTENANCE, SUPPLIES	\$41.43
83368	TOTAL FUNDS BY HASLER	17/18 OPEN PO - POSTAGE, SUPPLIES	\$9,300.00
83369	OZOBOT	MATERIALS & SUPPLIES	\$1,200.00
83370	HOUGHTON MIFFLIN	HOSTING SERVICES	\$5,100.00
83371	SOUTHWEST SCHOOL SUPPLY	EP,FISCAL,CURR,M&O, SP ED,JO-SUPPLIES	\$222.18
83372	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	LEGAL SERVICES-JUNE	\$13,201.07
83373	CF ENVIRONMENTAL	OLITA RENOVATION PROJECT	\$5,914.40
83374	AG DESIGN INC.	JORDAN, SERVICE	\$3,500.00
83375	SO CAL EQUIPMENT REPAIR	EQUIPMENT MAINTENANCE	\$1,320.48
83376	CENTER CITIES AUTOMOTIVE	MAINTENANCE, SERVICE	\$301.67
83377	HAUFFE CO.	OLITA, SERVICE	\$830.00
83378	PASTUSAK PLUMBING	OLITA, SERVICE	\$2,150.00
83379	KYA SERVICES	OLITA, SERVICE	\$13,266.68
83380	KYA SERVICES	RANCHO, SERVICES	\$12,199.99
83381	KYA SERVICES	MEADOW GREEN, LUNCH SHELTER-SVCS	\$10,750.00
83382	KYA SERVICES	MEADOW GREEN, SHADE STRUCTURE-SVCS	\$11,717.14
83383	KYA SERVICES	JORDAN, SERVICE	\$14,406.76
83384	FRED PRYOR	SEMINARS	\$199.00
83385	ORANGE COUNTY DEPT OF ED	2017-18 SPECIAL ED. JPA	\$30.00
83386	AMBCO	CALIBRATE AUDIO METERS	\$140.00
83387	LIGHTSPEED SYSTEMS	WEB FILTER	\$6,600.00
83388	OCDE	NOC ITINERANT SERVICES 2016-17	\$205,451.42
83389	NIC PARTNERS	CISCO EQUIPMENT, OLITA	\$7,670.73
83390	NIC PARTNERS	CISCO EQUIPMENT, MG	\$7,670.73
83391	NIC PARTNERS	CISCO EQUIPMENT, MACY	\$7,670.73
83392	NIC PARTNERS	CISCO EQUIPMENT, JORDAN	\$7,670.73
83393	NIC PARTNERS	CISCO EQUIPMENT, EL PORTAL	\$7,670.73
83394	CA CASE	CONFERNCE-KALEO, STEPHANIE	\$100.00
83395	VICTORIA ALVAREZ	DISTRICT WEBSITE-DESIGN CONSULTING	\$200.00
83396	ORANGE COUNTY DEPT OF EDUC	CAREER PATHWAYS, JUNE 2017	\$30.00

83397	LEADER SERVICES	MEDICAID REIMBURSEMENT SVCS, JUNE 2017	\$1,168.44
83398	AAA ELECTRIC MOTOR	OPEN PURCHASES FOR 2017-18/M&O	\$5,000.00
83399	BEST LAWNMOWER	OPEN PURCHASES FOR 2017-18/M&O	\$10,000.00
83400	BUG CENTRAL	OPEN PURCHASES FOR 2017-18/M&O	\$15,000.00
83401	CALIFORNIA RETROFIT	OPEN PURCHASES FOR 2017-18/M&O	\$5,000.00
83402	CANNING'S HARDWARE	OPEN PURCHASES FOR 2017-18/M&O	\$3,000.00
83403	CINTAS	OPEN PURCHASES FOR 2017-18/M&O	\$15,000.00
83404	CLINT'S REFRIGERATION	OPEN PURCHASES FOR 2017-18/M&O	\$15,000.00
83405	DANIEL'S TIRE SERVICE	OPEN PURCHASES FOR 2017-18/M&O	\$3,500.00
83406	EAST WHITTIER GLASS	OPEN PURCHASES FOR 2017-18/M&O	\$8,000.00
83407	GANAHL LUMBER	OPEN PURCHASES FOR 2017-18/M&O	\$10,000.00
83408	GLASBY MAINTENANCE SUPPLY	OPEN PURCHASES FOR 2017-18/M&O	\$84,000.00
83409	GREEN'S SECURITY	OPEN PURCHASES FOR 2017-18/M&O	\$2,500.00
83410	HD SUPPLY	OPEN PURCHASES FOR 2017-18/M&O	\$5,000.00
83411	HOME DEPOT	OPEN PURCHASES FOR 2017-18/M&O	\$10,000.00
83412	HUNTINGTON HARDWARE COMPANY	OPEN PURCHASES FOR 2017-18/M&O	\$10,000.00
83413	IMPERIAL SPRINKLER SUPPLY	OPEN PURCHASES FOR 2017-18/M&O	\$15,000.00
83414	JAMES HARDWARE	OPEN PURCHASES FOR 2017-18/M&O	\$5,000.00
83415	LOWE'S	OPEN PURCHASES FOR 2017-18/M&O	\$5,000.00
83416	PDQ RENTAL CENTER	OPEN PURCHASES FOR 2017-18/M&O	\$7,000.00
83417	PLUMBING WHOLESALE OUTLET	OPEN PURCHASES FOR 2017-18/M&O	\$8,000.00
83418	SHERWIN WILLIAMS COMPANY	OPEN PURCHASES FOR 2017-18/M&O	\$10,000.00
83419	SHIFFLER EQUIPMENT	OPEN PURCHASES FOR 2017-18/M&O	\$1,500.00
83420	SIGLER	OPEN PURCHASES FOR 2017-18/M&O	\$5,000.00
83421	SOUTHEAST CONSTRUCTION	OPEN PURCHASES FOR 2017-18/M&O	\$5,000.00
83422	SUPPLYWORKS	OPEN PURCHASES FOR 2017-18/M&O	\$84,000.00
83423	UNITED REFRIGERATION	OPEN PURCHASES FOR 2017-18/M&O	\$15,000.00
83424	US AIR CONDITIONING	OPEN PURCHASES FOR 2017-18/M&O	\$5,000.00
83425	WALTERS WHOLESALE ELECTRIC	OPEN PURCHASES FOR 2017-18/M&O	\$15,000.00
83426	OCDE	SPECIAL CIRCUMSTANCE 2016-17, Q3	\$4,498.14
83427	OCDE	SPECIAL CIRCUMSTANCE 2016-17, Q4	\$3,834.48
83428	OCDE	SPECIAL SCHOOL TRANSPORTATION 2016-17, Q3	\$13,813.78
83429	OCDE	SPECIAL SCHOOL TRANSPORTATION 2016-17, Q4	\$12,676.13
83430	OCDE	SPEC EDUC-EXCESS COST, APRIL - JUNE 2017	\$55,931.94
83431	COMPLETE BUSINESS SYSTEMS	2017/18 SVC AGREEMENT-DUPLO DUPLICATOR	\$990.00
83432	MIND RESEARCH INSTITUTE	2017/18 ST MATH ANNUAL SVC FEE	\$4,200.00
83433	AMERICAN EXPRESS	AUGUST STATEMENT FOR JULY PURCHASES	\$359,329.53
83434	APPLE, INC	OPEN PURCHASES FOR 2017-18	\$10,000.00
83435	CDW-GOVERNMENT	OPEN PURCHASES FOR 2017-18	\$25,000.00
83436	SHI, INC.	OPEN PURCHASES FOR 2017-18	\$10,000.00
83437	JTS TECHNOLOGY	OPEN PURCHASES FOR 2017-18	\$5,000.00
83438	FIRST BUSINESS MACHINES, INC	ANNUAL FEE-COPY MACHINE RENTALS	\$41,868.75
83439	ROCHESTER, INC.	FOLDERS	\$315.00
83440	TOOLS 4 EVER	UMRA CONFIGURATION	\$5,700.00
83441	EAGLE	LAMINATOR REPAIR	\$300.00
83442	FITNESS FINDERS	BOOK CHARMS, 6" SILVER CHAINS	\$248.44
83443	VOID	VOID	\$0.00
83444	ATLAS PEN & PENCIL	PENCILS-ENGRAVED, SCHOOL NAME	\$130.08
83445	PHONAK	SP ED-ROGER TOUCHSCREEN & ACCESSORIES	\$2,300.07
83446	PHONAK	SP ED-ROGER TOUCHSCREEN & ACCESSORIES	\$2,713.23
83447	PROJECT SUPPORT SERVICES	OPEN PURCHASE ORDER 2017-18	\$50,000.00
83448	KAPLAN	CLASSROOM FUN WITH PHONICS CARPET	\$301.46
83449	GOOD-LITE	HEALTH SUPPLIES	\$259.42
83450	LACOE	SCHOOL HEALTH PROGRAM MGRS MEETING	\$120.00
83451	LEADER SERVICES	MEDICAID REIMBURSEMENT SERVICES, JULY	\$4,299.55
83452	STARFALL EDUCATION	WRITING JOURNALS	\$86.90
			\$1,684,854.89

Respectfully Submitted,


 Jim Coombs
 Superintendent of Schools

"B" WARRANTS FOR BOARD APPROVAL ON:
September 11, 2017

"B" WARRANT DOCUMENTS : 100 - 248

981,666.37

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
100	SOUTHERN CALIFORNIA GAS - MACY, MAY - JUNE	61.33
101	CALIFORNIA SCHOOL BOARDS ASSOC., MEMBERSHIP, 17-18	7,136.00
102	UNUM LIFE INSURANCE PREMIUM- R. JONES, 3RD QTR. JUL-SEP, 2017	683.16
103	WHITTIER AREA CHAMBER OF COMMERCE - FEES/DUES, 17-18	330.00
104	LA HABRA AREA CHAMBER OF COMMERCE - FEES/DUES, 17-18	350.00
105	ORANGE COUNTY SCHOOL BOARDS ASSOC.- FEES/DUES, 17-18	125.00
106	ACSA FOUNDATION FOR EDUCATIONAL ADMIN., MEMBERSHIP, 17-18	330.00
107	DELTA DENTAL- JULY 2017	1,302.66
109	DAWN AANDAHL- RETIREE REIMBURSEMENT	445.89
110	NANCY ROGERS- RETIREE REIMBURSEMENT	1,019.78
111	SOUTHERN CALIFORNIA EDISON - MACY, JUNE - JULY	2,885.86
112	SOUTHERN CALIFORNIA GAS - EP/OL, JUNE - JULY	64.29
113	FRONTIER COMMUNICATIONS - D.O., JULY - AUGUST	2,564.06
114	SOUTHERN CALIFORNIA EDISON - EP/RS, JUNE - JULY	8,859.45
115	THE MASTER TEACHER - D.O., SPECIAL ORDER AWARDS	27.80
116	MOBIL SERVICE CENTER - MAINTENANCE/ VEHICLE REPAIR	771.30
117	SUBURBAN WATER SYSTEMS - JO/RS, JUNE - JULY	3,370.16
	EARLY RETIREE REIMBURSEMENTS - AUGUST 2017	
118	DAWN AANDAHL	445.89
119	DEBORAH ANDERSEN	977.64
120	MARIANNE DOYLE MEDINA	445.89
121	DONALD EVANS	1,019.78
122	ANITA HAAG	445.89
123	ROSEMARY HART	1,019.78
124	CLAUDIA HYATT	445.89
125	TOM JEWETT	445.89
126	JEANNE ANN JOHNSON	746.37
127	ELIZABETH KANESHIRO	1,019.78
128	KIM LIKERT	1,019.78
129	BRAD MILLER	1,019.78
130	CAROLINE PETERSON	1,019.78
131	RONALD RANDOLPH	651.52
132	GAYLE ROGERS	261.76
133	NANCY ROGERS	1,019.78
134	CARL ROMANO	1,019.78
135	EILEEN RUSSELL	445.89
136	HOLLY WOLFE	445.89
137	KATHLEEN WOODS	547.61
138	EVA YESSIAN	421.76

139	DELTA DENTAL- CERT. RETIREE VOL. DENTAL PLAN, AUGUST	2,494.90
140	JIVE COMMUNICATIONS - VOICE/ VOIP SERVICE, JULY	3,094.65
141	SOUTHERN CALIFORNIA GAS - MG/RS, JUNE - JULY	79.40
143	FRED PRYOR SEMINARS - TRAINING REWARD PROGRAM	199.00
144	CITY OF LA HABRA WATER DEPT. - EL PORTAL, JUNE - JULY	633.65
145	SOUTHERN CALIFORNIA GAS - JO/D.O., JUNE - JULY	104.45
146	VERIZON WIRELESS - DISTRICT OFFICE/ NUTRITION, JUN. - JUL.	796.73
147	CALIF. SCHOOL EMPLOYEES ASSOC./EMP. DEDUCTIONS, AUG.	219.53
148	SCHOOLS FIRST FEDERAL C.U.- EMP.DEDUCTIONS, AUGUST	4,208.00
149	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS., AUG.	243,312.12
150	RENEE VERBECK - DESK CALENDAR/AGENDA REIMBURSEMENT	10.76
151	CITY OF LA HABRA WATER DEPT. - OLITA, JUNE - JULY	985.31
152	SUBURBAN WATER SYSTEMS - MEADOW GREEN, JUNE - JULY	2,106.71
153	SOUTHERN CALIFORNIA GAS - MACY, JUNE - JULY	44.90
154	SOUTHERN CALIFORNIA EDISON - JO/MG/M&O/DO, JUNE - JULY	9,032.94
155	AMERICAN EXPRESS- DISTRICT OFFICE, SUPPLIES	359,329.53
156	DAVID SHUN - MACY, SUPPLIES REIMBURSEMENT	173.96
157	MJ EVANOFF - MACY, SUPPLIES REIMBURSEMENT	193.11
158	UNITED CONTRACTORS - JORDAN, REPAIR SERVICE	7,930.00
159	SCHOOL NURSE SUPPLY - SCHOOL HEALTH SUPPLIES	217.95
160	SOUTHERN CALIFORNIA EQUIPMENT REPAIR - M&O/ REPAIRS	1,320.48
161	TREMCO WEATHERPROOFING - JORDAN, REPAIR SERVICE	5,350.00
162	SOUTHERN CALIFORNIA EDISON - MACY, JULY - AUGUST	48.26
163	SUBURBAN WATER SYSTEMS - RS, JUNE - JULY	2,962.99
164	WARE DISPOSAL - MAINTENANCE, SERVICE	3,202.04
165	AUTOZONE - AUTO PARTS/ GROUNDS	66.08
166	BUG CENTRAL - MACY, TERMITE TREATMENT	3,100.00
167	CDW GOVERNMENT - TECHNOLOGY/ CHROMEBOOKS	28,750.20
168	JIM COOMBS - DO, MANAGEMENT RETREAT REIMBURSEMENT	162.98
169	DANGELO CO. - MAINTENANCE/ TOOLS	41.43
170	FIRST BUSINESS MACHINES - COPIERS, ANNUAL FEE 17-18	41,868.75
171	GREENFIELD LEARNING INC. - LEXIA STUDENT LICENSE, 17-18	7,340.00
172	STACEY STEWART-PURCHASE REIMBURSEMENT	32.00
173	RIFTON EQUIPMENT - SPECIAL EDUCATION, RIFTON TRAM	4,159.69
178	EMCOR SERVICES - M&O, SUMMER PREV MAINT SVC	14,350.00
179	SO CAL EDISON-MACY, OLITA-UTILITIES JULY 2017	6,351.54
180	SUBURBAN WATER SYSTEMS-DO,MACY- UTILITIES JULY 2017	1,949.24
184	ACSA REGION 17- SUPT., MEMBERSHIP DUES 2017/18	300.00
185	ABES PLUMBING INC - EP, M&O, SERVICE	2,250.00
186	CENTER CITIES AUTOMOTIVE- M&O, SERVICE	301.67
188	SO CAL GAS CO.-EP, OLITA-UTILITIES JULY 2017	37.13
190	ROSIE BLANKENSHIP- SUPT., PURCHASE REIMBURSEMENT	443.55
192	ADMINISTRATIVE SERV. CO-OP/ TRANSPORTATION, MAY-JUN	2,650.96
194	LIGHTSPEED SYSTEMS - TECHNOLOGY, SOFTWARE 16-17	26,400.00
195	ORANGE COUNTY DEPT. OF ED. - SPECIAL CIRCUMSTANCE, Q3-Q4	8,332.62
196	ORANGE COUNTY DEPT. OF ED. - EXCESS COST, APR. - JUN.	55,931.94
202	HOUGHTON MIFFLIN - READING INVENTORY FEE 17/18	2,800.00

203	ATKINSON, ANDELSON, LOYA, RUUD - CONTRACT SERVICES	7,884.00
204	FLAGHOUSE - OLITA, SUPPLIES	247.26
205	READY REFRESH BY NESTLE -DISTRICT OFFICE WATER	80.30
211	SCHOOL SERVICES OF CA. - SCHOOL FINANCE CONFERENCE	450.00
217	WESTONE - SPECIAL EDUCATION, EARPIECE	106.00
219	WHITTIER CHRISTIAN HIGH SCHOOL - TRANSPORTATION, AUG.	28,553.36
221	EAST WHITTIER CITY SCHOOL DISTRICT - STEP PROGRAM	4,000.00
222	ORANGE COUNTY DEPT. OF ED. - SPECIAL ED. JPA, 17-18	305.50
223	SOUTHERN CALIFORNIA GAS - MG/RS, JULY - AUGUST	64.15
224	SOUTHERN CALIFORNIA EDISON - EP/ RS, JULY - AUGUST	13,081.59
225	LA HABRA ROTARY CLUB - MEMBER DUES, JULY - SEPTEMBER	270.00
226	DUDE SOLUTIONS - RENEWAL, 2017-18	9,176.06
227	CODESP - ANNUAL MEMBERSHIP FEE , 17-18	2,050.00
	EARLY RETIREE REIMBURSEMENTS - SEPTEMBER 2017	
228	DAWN AANDAHL	445.89
229	DEBORAH ANDERSEN	977.64
230	MARIANNE DOYLE MEDINA	445.89
231	DONALD EVANS	1,019.78
232	ANITA HAAG	445.89
233	ROSEMARY HART	1,019.78
234	CLAUDIA HYATT	445.89
235	JEANNE ANN JOHNSON	746.37
236	ELIZABETH KANESHIRO	1,019.78
237	KIM LIKERT	1,019.78
238	BRAD MILLER	1,019.78
239	CAROLINE PETERSON	1,019.78
240	RONALD RANDOLPH	651.52
241	GAYLE ROGERS	261.76
242	NANCY ROGERS	1,019.78
243	CARL ROMANO	1,019.78
244	EILEEN RUSSELL	445.89
245	HOLLY WOLFE	445.89
246	KATHLEEN WOODS	547.61
247	EVA YESSIAN	421.76
248	THE HARTFORD - LIFE INSURANCE, GAYLE ROGERS	73.89

RESOLUTION 2017/18 No. 707

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
GANN AMENDMENT APPROPRIATIONS LIMIT**

WHEREAS, Article XIII B of the California Constitution provides certain limitations and controls on the total annual appropriations of any school district; and

WHEREAS, Division 9 (commencing with Section 7900) of Title I of the Government Code provides for the implementation of Article XIII B; and

WHEREAS, Government Code Section 7900 provides that the governing body of each school district shall annually adopt a resolution to identify the estimated appropriations limit for the district for the current fiscal year and the actual appropriations limit for the district for the preceding fiscal year.

NOW, THEREFORE BE IT RESOLVED, the Board of Trustees of the Lowell Joint School District hereby resolves and declares as follows:

The actual appropriations limit for 2016/17 was \$12,238,393.84 and the appropriations in the 2016/17 budget did not exceed the limitations imposed by Article XIII B of the California Constitution.

The appropriations limit for 2017/18 is estimated to be \$12,688,721.57 and the appropriations in the 2017/18 budget do not exceed the limitations imposed by Article XIII B of the California Constitution.

BE IT FURTHER RESOLVED, that the documentation used in determining the appropriations limit shall be available to the public at 11019 Valley Home Avenue, Whittier, CA 90603.

PASSED AND ADOPTED by the Board of Trustees of the Lowell Joint School District the 11th day of September, 2017.

AYES: Mr. Darin Barber, Mr. William Hinz, Mr. Fred Schambeck, Mrs. Anastasia Shackelford, and Mr. Martin Tourville.

NOES: None.

ABSENT: None.

ABSTAIN: None.

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board of Trustees at a regular meeting thereof held on the 11th day of September, 2017, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 11th day of September, 2017.



Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2017/18 #2

September 11, 2017

I. CERTIFICATED EMPLOYEES

A. STIPENDS/EXTRA DUTY PAY

	<u>NAME/ EMPLOYEE ID</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Takacs, Whitney	07/31/17	07/31/17	RS	To be paid \$91.31 per day for assisting as Assistant Principal during vacancy for the 2017/18 School Year. Correction from EER #1.
2.	Takacs, Whitney	08/08/17	09/30/17	RS	To be paid \$91.31 per day for assisting as Assistant Principal during vacancy for the 2017/18 School Year. Correction from EER #1.
5.	Brimmage, Mary	08/14/17	05/31/18	EP	To be paid \$150.00 monthly, not to exceed \$1,500.00 for serving as an Intervention Coordinators. To be paid from EP Title I funds. Correction from EER #1.
6.	Daniel, Kari	08/14/17	05/31/18	EP	To be paid \$150.00 monthly, not to exceed \$1,500.00 for serving as an Intervention Coordinators. To be paid from Supplemental funds. Correction from EER #1.
7.	Felton, Leslie	08/14/17	05/31/18	JO	To be paid \$150.00 monthly, not to exceed \$1,500.00 for serving as an Intervention Coordinators. To be paid from Supplemental funds. Correction from EER #1.
8.	Needham, Debbie	08/14/17	05/31/18	MA	To be paid \$150.00 monthly, not to exceed \$1,500.00 for serving as an Intervention Coordinators. To be paid from Supplemental funds. Correction from EER #1.
9.	Karr, Krista	08/14/17	05/31/18	MG	To be paid \$150.00 monthly, not to exceed \$1,500.00 for serving as an Intervention Coordinators. To be paid from Supplemental funds. Correction from EER #1.

- | | | | | | |
|-----|-------------------|----------|----------|----|--|
| 10. | Rohrbach, Melissa | 08/14/17 | 05/31/18 | OL | To be paid \$150.00 monthly, not to exceed \$1,500.00 for serving as an Intervention Coordinators. To be paid from Supplemental funds. Correction from EER #1. |
| 11. | Irving, Tamara | 08/14/17 | 05/31/18 | RS | To be paid \$150.00 monthly, not to exceed \$1,500.00 for serving as an Intervention Coordinators. To be paid from Supplemental funds. Correction from EER #1. |

B. CORRECTION OF 2017/18 MANAGEMENT/SUPERVISORY STAFF

	<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>COLUMN</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Johnson, Kelly	08/01/17	Column 7	DO	School Psychologist. Was Column 2 on 2016/17 EER #12.
2.	Ryan, Tara	08/01/17	Column 7	MG	Elementary Principal. Last Column. No Change.

C. CORRECTION OF CERTIFICATED SALARIES FOR 2017/18**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CLASS</u>	<u>STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Anderson	Ryan	5	17	RS	Was C4/S15 on EER #1
Braski	Nicole	2	1	JO	Was C1/S1 on EER #
Cazares	Ariana	5	5	RS	Was C4/S5 on EER #1
Gunsalus	Lecia	3	7	JO	Was C2/S7 on EER #1
Navas	Emily	5	5	RS	Was C4/S5 on EER #1
Oke	Melissa	2	7	RS	Was C1/S6 on EER #1
Parreco	Heather	5	6	JO	Was C4/S6 on EER #1
Vanderlee	Michelle	4	3	MG	Was C2/S3 on EER #1

*It is further recommended that these individuals be approved for substitute teaching at the rate of \$125.00 per day.

**It is further recommended that the individuals listed in Certificated Salaries for 2017/18 be approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFE Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2017/18 serve as home school teachers, if needed, for the 2017/18 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2017/18 school year.

D. EMPLOYMENT OF SUBSTITUTES EFFECTIVE 08/17/17 FOR THE 2017/18 SCHOOL YEAR @ \$110/\$112/\$125 PER DAY RATE AND \$62.50 PER HALF DAY RATE AND \$35.00 PER HOUR*

Childress, Whittany
 Hoffman, Jacqueline
 Holt, Aaron
 Valdez, Micelle
 White, Alysa

*It is further recommended that the individuals listed above be approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I, or LCFF Supplemental Grant Funds.
 *It is further recommended that the individuals listed above be approved as home school teachers, if needed, for the 2017/18 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2017/18 school year.

E. SUBSTITUTE CHANGE OF PAY

	<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Reza, Isabel	08/17/17	06/01/18	DO	To be paid at the special long term rate of \$150.00 for Jordan Elementary School TK classroom.

II. CLASSIFIED EMPLOYEES

A. MONTHLY – GENERAL FUND

	<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Flores, Guadalupe	08/08/17			RS	Night Custodian/Resignation Due to Retirement
2.	Williams, Vanessa	09/11/17		MGT S3	DO	Director of Nutrition Services/Replacement for Vacancy

B. HOURLY – GENERAL FUND

	<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Earl, Fred	08/21/17		\$10.50/hr	DO	Noon Duty Aide/Substitute
2.	Fuller, Jonathan	08/15/17		R16/S1	EP	Instructional Assistant/Replacement for Vacancy
3.	Mora, Jessica	08/15/17		R16/S1	EP	Instructional Assistant/Replacement for Vacancy
4.	Pitts, Amanda	08/24/17		R14/S1	DO	Instructional Assistant/Substitute
5.	Pitts, Amanda	08/24/17		R15/S1	DO	Instructional Assistant/Substitute

6.	Popoff, Tania	07/30/17		MG	Instructional Assistant/Resignation
7.	Trujillo, Elvira	08/28/17	R14/S1	DO	Instructional Assistant/Substitute
8.	Trujillo, Elvira	08/28/17	R15/S1	DO	Instructional Assistant/Substitute
9.	Trujillo, Elvira	08/28/17	R16/S1	DO	Instructional Assistant/Substitute
10.	Zarate, Heather	08/15/17	R14/S1	DO	Instructional Assistant/Substitute
11.	Zarate, Heather	08/15/17	R15/S1	DO	Instructional Assistant/Substitute

C. HOURLY – CAFETERIA FUND

	<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Kim, Sharon	09/01/17		R20/S3	MNT	Nutrition Services Bookkeeper/Step Increase
2.	Sanchez, Kris	08/14/17		R14/S3	MA	Satellite Cafeteria Worker/ Replacement for Vacancy
3.	Vasquez, Vicki	08/14/17			MA	Satellite Cafeteria Worker/ Resignation

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2017/18 NO. 706

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
REGARDING LAYOFFS AND REDUCTION OF HOURS
OF CLASSIFIED PERSONNEL

BE IT RESOLVED that the Board of Trustees of the Lowell Joint School District hereby determines that the following positions be abolished and/or reduced for lack of work and/or lack of funds:

Classification Title	No. of Positions	Hrs	Days/Week	Months per Year
<u>Eliminate:</u>				
- Special Education Support Aide	2	3.25	5.00	10 Months

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of work and/or lack of funds, the number of classified employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to *Education Code* section 45308.
2. That the Superintendent is directed to give notice of layoff to the affected classified employees pursuant to the requirements of law.
3. That said layoff shall become effective on sixty (60) days following service of the notice as required by law, subject to negotiations if necessary.
4. That employees laid off pursuant to this Resolution shall be eligible for reemployment pursuant to *Education Code* section 45298.

APPROVED AND ADOPTED this 11th day of September 2017, by the following vote:

AYES: Mr. Darin Barber, Mr. William Hinz, Mr. Fred Schambeck,
Mrs. Anastasia Shackelford, and Mr. Martin Tourville.

NOES: None.

ABSENT: None.

ABSTAIN: None.

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 11th day of September 2017, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 11th day of September 2017.



Jim Coombs
Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2017/18 No. 708 Proclaiming ACTION/
October 8 – 14, 2017, as “Week of the School (RESOLUTION)
Administrator”

The State of California has declared in *Education Code* 44015.1, the second full week of each October as the “Week of the School Administrator.” All school leaders in the Lowell Joint School District are to be commended for contributions they make to successful student achievement.

It is recommended that Resolution 2017/18 No. 708 proclaiming October 8 – 14, 2017, as “Week of the School Administrator” be adopted, and that the Acting Superintendent or designee be authorized to execute the resolution.

Superintendent’s Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2017/18 NO. 708

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF LOS ANGELES
AND ORANGE COUNTIES, CALIFORNIA,
PROCLAIMING OCTOBER 8 – 14, 2017, AS
“WEEK OF THE SCHOOL ADMINISTRATOR”**

WHEREAS, leadership matters for California’s public education system and the more than 6 million students it serves; and

WHEREAS, school administrators are passionate, lifelong learners who believe in the value of quality public education, and

WHEREAS, the title school administrator is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California’s superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

WHEREAS, school leaders depend on a network of support from school communities, fellow administrators, teachers, parents, students, businesses, community members, board of trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources to promote ongoing student achievement and school success; and

WHEREAS, research shows great schools are led by great principals, and great districts are led by great administrators. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has declared the second full week of October as the “Week of the School Administrator” in *Education Code* 44015.1; and

WHEREAS, the future of California’s public education system depends upon the quality of its leadership;

THEREFORE, BE IT RESOLVED, that we, the Board of Trustees on behalf of the students, parents, and community at large, hereby recognize October 8 – 14, 2017, as “Week of the School Administrator” and that all school leaders in the Lowell Joint School District be commended for the contributions they make to successful student achievement.

APPROVED AND ADOPTED this 2nd day of October, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 2nd day of October, 2017, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 2nd day of October, 2017.

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2017/18 No. 709 Proclaiming October 23
– 31, 2017, as “Red Ribbon Week”

ACTION/
(RESOLUTION)

Red Ribbon Week encourages all citizens, to include parents, staff members and students, to participate in drug prevention education activities. By wearing and displaying red ribbons during this week-long campaign we are firmly committed to a drug-free community and will continue to make drug and alcohol abuse prevention a high priority.

It is recommended that Resolution 2017/18 No. 709 proclaiming October 23 through October 31, 2017, as “Red Ribbon Week” be approved, and that the Acting Superintendent or designee be authorized to execute the resolution.

Attachment

Superintendent’s Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2017/18 NO. 709

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT
OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
PROCLAIMING "RED RIBBON WEEK"
OCTOBER 23 THROUGH OCTOBER 31, 2017**

WHEREAS, alcohol and other drug abuse has reached epidemic stages in the United States; and

WHEREAS, the effects of drug and alcohol abuse are devastating to young people's lives and their futures, to their families, to society, and to the educational environment; and

WHEREAS, schools are an appropriate place to educate youth about the harmful effects of drug and alcohol abuse and to assist them in learning positive ways to make healthy choices in their lives; and

WHEREAS, schools should provide a safe harbor for students so that our youth can be safe and learn effectively; and

WHEREAS, the Red Ribbon Campaign will be celebrated in every community in America during "**RED RIBBON WEEK**," October 23 through October 31, 2017, to offer our citizens the opportunity to demonstrate their commitment to drug-free lifestyles; and

WHEREAS, business, government, law enforcement, schools, religious institutions, service organizations, youth, medical, senior citizens, military, sports teams, and individuals will demonstrate their commitment to drug-free, healthy lifestyles by wearing and displaying red ribbons during this week-long campaign;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Lowell Joint School District does hereby proclaim October 23 through October 31, 2017, as "**RED RIBBON WEEK**," and encourages its citizens to participate in drug prevention education activities, making a visible statement that we are firmly committed to a drug-free community and will continue to make drug and alcohol abuse prevention a high priority.

FURTHER RESOLVED, that the Lowell Joint School District Board of Trustees will foster cooperative relationships among teachers, parents, students, law enforcement and other community agencies to accomplish this goal.

APPROVED AND ADOPTED this 2nd day of October, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 2nd day of October, 2017, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 2nd day of October, 2017.

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Submission of Williams Litigation Settlement – ACTION
Quarterly Uniform Complaint Report for Quarter
July 1 – September 30, 2017

The *Williams Litigation Settlement* requires districts to implement the following Uniform Complaint Procedures:

1. Adopt a policy/administrative regulation for a modified Uniform Complaint Procedure;
2. Post a notice in each classroom; and
3. Prepare and submit a report to the County Superintendent of Schools.

Education Code Section 35186(d) requires, “A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.”

To meet the Uniform Complaint Reporting requirements per *Education Code* Section 35186(d), the October 2, 2017, Board agenda will include a Report on the Nature and Resolution of All *Williams Settlement* Complaints received from July 1 through September 30, 2017.

It is recommended that the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter July 1 – September 30, 2017, with zero complaints, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with National
Demographics Corporation for the Transition to a
By-Trustee Area Election

ACTION/
(RATIFICATION)

In July 2017, the District received a letter from the law firm of Shenkman & Hughes claiming the school district is violating the California Voting Rights Act (California Election Code Sections 14025-14032) because our Trustees are elected At-Large rather than By-Trustee area.

Through legal counsel it was determined that it was in the best interest of the district to initial the formal process of transition to By-Trustee Areas. This transition process requires that we enlist the formal services of a certified demographer that specializes in assisting public boards in studying the complex issues related to the California Voting Rights Act, By-Trustee area districting or redistricting, and voting processes and procedures. Studying these issues requires a sophisticated demographic analysis of voting records, census data, and geographic data that requires consultants with specialized skills. The National Demographics Corporation (NDC) is one of the certified demographers who submitted a proposal for review and it has been determined that NDC has the specialized expertise in this area. National Demographics Corporation has assisted a wide range of southern California Governing Boards, including K-12, community college, and city councils by providing the legally compliant and appropriate demographic analysis.

National Demographics Corporation will assess the wide range of statistical data and draft a series of legally compliant By-Trustee maps, which will then be presented to the Board in open session for public hearings. The Board will ultimately make the selection of one that will be used to transition our At-Large trustee voting process to a By-Trustee selection process. The cost of the demographic study will cost approximately \$21,500 plus expenses.

It is recommended that consultant agreement with National Demographics Corporation for the transition to a By-Trustee Area election be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: California Voting Rights Act – Transitioning to a
By-Trustee Area Election and Resolution 2017/18
No. 711 Establishing Criteria for By-Trustee Area

INFORMATION/
PUBLIC HEARING/
ACTION/
(RESOLUTION)

The District currently elects each member of its governing board at-large, i.e., “by the registered voters of the entire District” (California Education Code Section 5030(a)). California Education Code Section 5019 authorizes the County Committee on School District Organization (County Committee), upon application of a district’s governing board, to change the District’s method of electing its governing board members. California Education Code Sections 5019(a) and (c)(1) and 5030 authorize the County Committee, upon application of a school district’s governing board, to change the method of election in a school district under its jurisdiction.

The District has retained an experienced redistricting and demographic consulting firm, National Demographics Corporation, and experienced legal counsel to advise it on the process of preparing a trustee area plan for submission to the County Committee.

The Board of Trustees now wishes to adopt criteria to guide the establishment of trustee areas consistent with legal requirements, including reasonably equal population and Section 2 of the Federal Voting Rights Act, and which address other concerns and considerations important to the District.

It is recommended that Resolution 2017/18 No. 711 establishing criteria for By-Trustee Area be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Attachment

Superintendent’s Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2017/18 NO. 711

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF LOS ANGELES
AND ORANGE COUNTIES, CALIFORNIA,
ESTABLISHING CRITERIA FOR DEVELOPING TRUSTEE AREA BOUNDARIES**

WHEREAS, the Lowell Joint School District (“District”) does not have trustee areas for the members of its Board of Trustees (“Board”), and the District currently utilizes an “at-large” method of election to select Board members; and

WHEREAS, the Board is aware that under state law an at-large method of election may be subject to challenge under the California Voting Rights Act of 2001 (“CVRA”), California Elections Code §§ 14025, et seq.; and

WHEREAS, by Resolution 2017/18 No. 703, the Board has expressed its intent to change to the “by-trustee area” election methodology, pursuant to which each trustee must reside within a designated trustee area and is elected only by the voters in that trustee area in time for the Board’s November 2018 election; and

WHEREAS, the Federal Voting Rights Act of 1965 § 2; 52 U.S.C. § 10301 (formerly 42 U.S.C. section 1973) prohibits the use of any voting qualification, or prerequisite to voting, or standard, practice, or procedure, in a manner which results in a denial or abridgement of the right of any citizen of the United States to vote on account of race or color; and

WHEREAS, federal law and the Equal Protection Clause require that each trustee area be equal in population to ensure compliance with the “one person, one vote” rule; however, deviations (less than five percent [5%] greater than or less than the average sized area, for a total of ten percent [10%] deviation) are presumptively constitutional under the Equal Protection Clause; and

WHEREAS, the Board has retained an experienced demographic consulting firm, National Demographics Corporation (“NDC”) and experienced legal counsel to advise it on the process of preparing a trustee area plan for submission to the County Committee; and

WHEREAS, the Board now wishes to adopt criteria to guide the establishment of trustee areas consistent with legal requirements, including reasonably equal population and Section 2 of the Federal Voting Rights Act, and which address other concerns and considerations important to the District.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Lowell Joint School District hereby finds the foregoing recitals to be true and correct; and

BE IT FURTHER RESOLVED that the Board hereby adopts the following criteria to guide the establishment of trustee areas for the elections of members of Board:

1. Each trustee area shall contain a nearly equal number of inhabitants;
2. Trustee area borders shall be drawn in a manner that complies with the Federal Voting Rights Act;
3. Trustee areas shall consist of contiguous territory in as compact a form as possible given the other criteria set forth herein;
4. Trustee area borders shall respect communities of interest as much as possible;
5. The boundaries of the trustee areas shall observe topography and geography, such as man-made geographical features including freeways, highways and major streets, etc. as natural divisions between trustee areas, insofar as practicable;
6. Trustee area borders shall consider school attendance zone boundaries;
7. Trustee area borders shall consider jurisdictional boundaries as much as possible;
8. Trustee area borders shall attempt to avoid head-to-head contests between incumbent members of the Board insofar as this does not conflict with federal or state law; and
9. Trustee areas known to be areas of higher-than-average population growth in the two to five years following the establishment of trustee areas may be underpopulated within the population deviation amounts allowed by law.

BE IT FURTHER RESOLVED that the Superintendent or his designee is hereby authorized and directed to instruct the professional demographer to formulate two or more trustee area plan scenarios based upon the criteria specified above for review by the public at public hearings and for consideration by the Board at future meetings.

BE IT FURTHER RESOLVED, that the Superintendent or his designee shall be authorized to take any additional acts needed to effectuate the purpose and intent of this resolution.

APPROVED AND ADOPTED this 2nd day of October, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing

resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 2nd day of October, 2017, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 2nd day of October, 2017.

Jim Coombs, Secretary to the Board of Trustees



LOWELL JOINT SCHOOL DISTRICT

"A Tradition of Excellence Since 1906"

"Home of Scholars and Champions"



Guiding Goals

LJSD Vision 2025

Mission: The Lowell Joint School District is committed to providing a strong academic program of 21st Century Skills with a well-rounded program of diverse and innovative subject offerings. All District Schools emphasize the importance of education, the family, and traditional values. We stress the value of personal integrity, social responsibility, and a respect for our national heritage. The Lowell Joint School District envisions a culture where technology empowers all members of the school community to achieve success and expand learning beyond the walls of the classroom. All stakeholders will utilize technology to become highly competent in a technological world through continuous improvement in academics, career, and life.

On _____ the Board of Trustees reaffirmed the following **Guiding Goals** and accompanying descriptions which serve as the overarching vision for the Lowell Joint School District.

DISTRICT GOAL 1: ACADEMIC EXCELLENCE - LEARNING FOR ALL STUDENTS

Vision: Every student experiences educational success at the highest levels of achievement. We believe that each student has a unique ability to learn in an environment that is enriched with a challenging curriculum, where learning is modeled and expectations are both known and high. We expect all students to demonstrate continued and improved academic achievement, through Collaboration, Communication, Critical thinking, and Creativity, to be college and career ready, and to become lifelong learners.



DISTRICT GOAL 2: SAFE, ORDERLY, POSITIVE, RESPECTFUL LEARNING ENVIRONMENTS

Vision: All campuses provide an aesthetic, orderly environment that is organized to ensure learning. We believe in a collaborative spirit of place where all feel safe, welcomed, valued, and respected. We foster a culture that promotes the emotional health, safety, well-being and involvement of students, staff, family and community.



DISTRICT GOAL 3: HIGHLY QUALITY STAFF PROVIDING HIGH QUALITY SERVICE

Vision: All staff possesses the appropriate knowledge, skills, and attitudes needed to provide high quality services leading to high quality results. We believe that high quality service is achieved when staff is well trained, proactive, responsive, and collaborative. We attract, train, and retain high performing staff that actively engage, collaborate, and support students in effective instruction and the use of current technologies.



DISTRICT GOAL 4: SCHOOL/ FAMILY/ COMMUNITY PARTNERSHIPS & COMMUNICATION

Vision: High quality student learning is supported by partnerships. We believe these partnerships are enhanced through effective communication and collaboration. We establish a culture which encourages positive relationships among our students, staff, and families as well as educational, business, and community partners. We believe these partnerships and communication must be nurtured to optimize opportunities for learning and personal growth for students.



DISTRICT GOAL 5: ACQUISITION & ALLOCATION OF RESOURCES TO SUPPORT FISCAL EXCELLENCE

Vision: Resources are focused to achieve district goals. We believe that public schools deserve sufficient resources to achieve high quality student learning. We believe that efficiency, transparency, and cost-effective practices must characterize District and school operations to ensure that resources are aligned and applied to achieve established goals. We are committed to remaining fiscally solvent by effectively managing resources and pursuing new revenue sources.



LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2017/18 No. 710 Regarding Sufficiency of Instructional Materials for 2017/18 PUBLIC HEARING/
ACTION/
(RESOLUTION)

Pursuant to *Education Code* Section 60119, California school districts must adopt a resolution that determines steps to ensure availability of textbooks and instructional materials for the 2017/18 school year.

It is recommended that the Board adopt the annual resolution using the adopted State guidelines. The District posted a "Notice of Public Hearing" from September 22, 2017, through October 2, 2017, at each of the school sites and at the Lowell Joint School District Office.

It is recommended that following the public hearing, Resolution 2017/18 No. 710 Regarding Sufficiency of Instructional Materials for 2017/18 be adopted, and that the Superintendent or designee be authorized to execute the necessary documents.

SM/rv

Attachment

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2017/18 NO. 710

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT,
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR 2017/18**

WHEREAS, Education Code Section 60119 establishes steps and procedures to ensure the availability of textbooks and instructional materials in order to be eligible to receive funds for that purpose; and

WHEREAS, the procedures require that school districts take appropriate action to ensure the availability of textbooks and instructional materials on a yearly basis; and

WHEREAS, pursuant to Education Code Sections 60119, the Board is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders; and

WHEREAS, the Board is required to provide ten days notice of the public hearing or hearings; and

WHEREAS, the notice shall contain the time, place, and purpose of the hearing and be posted in three public places within the school district; and

WHEREAS, the hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of students who attend the schools in the District and shall not take place during or immediately following school hours; and

WHEREAS, the Board of Trustees of a school district, as part of the required hearing, shall also make a written determination as to whether each student enrolled has sufficient textbooks or instructional materials that are consistent with the content of the curriculum frameworks adopted by the State Board of those subjects; and

WHEREAS, a public hearing was held on Monday, October 2, 2017, at 7:30 p.m. which is on or before the eighth week of school; and

WHEREAS, the Board of Trustees is required to make a determination, through a resolution, as to whether each student in each school in the District has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code 33126 in each of the following subjects, as appropriate, that are consistent with the content of the curriculum frameworks adopted by the State Board:

- (a) Mathematics
- (b) Science
- (c) History/Social Science
- (d) English/Language Arts, including the English language development component of an adopted program
- (e) Visual and performing arts

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees makes the determination that each student of the District has available sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each subject listed above, consistent with the content and consistent with the cycles and content of the curriculum framework adopted by the State Board.

BE IT FURTHER RESOLVED, that for the 2017/18 school year, the Lowell Joint School District has provided each student with sufficient textbooks or instructional materials, or both, that are consistent with the content and cycles of the curriculum frameworks adopted by the State Board.

APPROVED AND ADOPTED this 2nd day of October, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 2nd day of October, 2017, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 2nd day of October 2017.

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Acceptance of Donation

ACTION/
(RATIFICATION)

The following individuals provided a donation to the District:

Bill Hinz

\$100.00 to Board Donation Account

It is recommended that the donation mentioned above be accepted and letter of appreciation be written to the donor.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Memorandum of Understanding
Between Special Olympics Southern California
(SOSC) and Lowell Joint School District for the
period of July 1, 2017 through June 30, 2018

ACTION/
(RATIFICATION)

Arrangements have been made for Special Olympics Southern California (SOSC) to provide consultation, education, support and assistance for District Students with or without intellectual disabilities focusing on fun activities that are important to mental and physical growth.

There is no cost associated with these services.

It is recommended the Memorandum of Understanding with Special Olympics Southern California (SOSC) and Lowell Joint School District for the period of July 1, 2017 through June 30, 2018 and that the Superintendent or designee be authorized to execute the agreement.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Independent Contractor Agreement with Jon Paul Sanders of The Lovaas Center for Behavior Intervention, to provide Staff Training for the District Special Education Department, for the 2017/18 School Year

ACTION/
(RATIFICATION)

Arrangements have been made with Jon Paul Sanders of The Lovaas Center for Behavior Intervention to provide Staff Training to the District Special Education Department.

The contract would cover the period of July 1, 2017 through June 30, 2018. There is no cost associated with these services.

It is recommended that the Independent Contractor Agreement with Jon Paul Sanders of The Lovaas Center for Behavior Intervention, to provide Staff Training for the District Special Education Department, for the 2017/18 School Year, and that the Superintendent or designee be authorized to execute the agreement.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Independent Contractor Agreement
with D & D Consultants, to Provide Training for the
Speech/Language Pathologists, for the 2017/18
School Year

ACTION/
(RATIFICATION)

Arrangements have been made with D & D Consultants, during the 2017/18 school year, to provide Training for the Speech/Language Pathologists.

The contract would cover the period of July 1, 2017 through June 30, 2018. Services will be rendered at a total fee not to exceed Ten Thousand Dollars (\$10,000.00), to be paid for with Medi-Cal Funds.

It is recommended that the Independent Contractor Agreement with D & D Consultants, to provide training for the Speech/Language Pathologists, for the 2017/18 school year be approved, for an estimated cost not to exceed \$10,000.00, to be paid for with Medi-Cal Funds and that the Superintendent or designee be authorized to execute the agreement.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Independent Contractor Agreement with Emi Fukuoka, to Provide Training for the Special Education Department Staff for the 2017/18 School Year ACTION/
(RATIFICATION)

Arrangements have been made with Emi Fukuoka, during the 2017/18 school year, to provide Training for the Special Education Department Staff.

The contract would cover the period of July1, 2017 through June 30, 2018. Services will be rendered at a total fee not to exceed Ten Thousand Dollars (\$10,000.00), to be paid for with Medi-Cal Funds.

It is recommended that the Independent Contractor Agreement with Emi Fukuoka to provide Training for the Special Education Department Staff, for the 2017/18 School Year be approved, for an estimated cost not to exceed \$10,000.00, to be paid for with Medi-Cal Funds and that the Superintendent or designee be authorized to execute the agreement.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Purchase Order Report 2017/18 #3

ACTION/
(RATIFICATION)

In accordance with the law, Purchase Order Report 2017/18 #3 is recommended for approval. The report lists all purchase orders issued August 11, 2017 through August 30, 2017.

AR:md

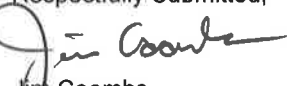
Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

PURCHASE ORDERS FOR BOARD APPROVAL
November 6, 2017

NO#	VENDOR	DESCRIPTION	AMOUNT
83453	CREST GREENS SECURITY	MAINTENANCE, SUPPLIES	\$121.65
83454	MIRACLE RECREATIONAL EQUIPMENT	OLITA PLAYGROUND MAINTENANCE	\$5,930.05
83455	ORTCO INC.	MAINTENANCE	\$2,225.00
83456	PRINGLES DRAPES & BLINDS	SUPPLIES	\$228.07
83457	PRINGLES DRAPES & BLINDS	SUPPLIES	\$532.63
83458	ARC DOCUMENT SOLUTIONS, LLC	OLITA, PROJECT MAINTENANCE	\$41.60
83459	TURF STAR	GROUNDS, SUPPLIES	\$1,225.72
83460	BLUE HILLS NURSERY	GROUNDS, SUPPLIES	\$94.60
83461	MOBILE SERVICE CENTER	MAINTENANCE, SUPPLIES	\$291.17
83462	MAGIC CARPET	MAINTENANCE, SUPPLIES	\$121.22
83463	ILLUMINATE EDUCATION	DATA AND ASSESMENT SOFTWARE, 17-18	\$17,336.00
83464	PESI, INC	K.VAN HOOGMOED, A.RUSSELL, REGISTRATION	\$398.00
83465	RESOURCES FOR EDUCATORS	2017/18 EARLY YEARS PARENT NEWSLETTER	\$568.00
83466	SOUTHWEST SCHOOL SUPPLY	PURCHASES FOR RANCHO STARBUCK	WILL CALL
83467	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	LEGAL SERVICES-JULY	\$7,884.00
83468	KAPLAN LEARNING	ABC RUG TK CLASSROOM	\$301.46
83469	CM SCHOOL SUPPLIES	CLASSROOM SUPPLIES	\$100.00
83470	C.A.S.H.	MAINTENANCE SERVICES	\$659.00
83471	KNOX	MAINTENANCE SUPPLIES	\$200.00
83472	JACKSON AUTO	GROUNDS, SUPPLIES	\$36.24
83473	UNITED RENTALS	JORDAN, RAMP REPAIR	\$220.01
83474	CITY OF LA HABRA	MAINTENANCE/OPERATIONS	\$1,107.82
83475	A-1 FENCE	MAINTENANCE, SUPPLIES	\$2,425.00
83476	MONTGOMERY HARDWARE	MAINTENANCE, SUPPLIES	\$4,821.03
83477	SO CAL EQUIPMENT	MAINTENANCE, SUPPLIES	\$3,455.57
83478	AMERICAN TIME & SIGNAL	MAINTENANCE, SUPPLIES	\$152.68
83479	CROSSROADS MULCH INC.	GROUNDS/MAINTENANCE, SUPPLIES	\$9,734.18
83480	DOC-TRACKING SERVICES	1 YR WEB LICENSING-SARC'S, LEA PLAN, SPSA'S	\$2,045.00
83481	LETTER PERFECT	MARQUEE LETTERS	\$190.00
83482	HOUGHTON MIFFLIN	TK MATERIALS	\$3,571.28
83483	TOOLS 4 EVER	UMRA	\$1,214.06
83484	EDLIO, LLC	WEBSITE	\$8,940.00
83485	PEARSON ASSESSMENTS	PSYCHOLOGIST TESTS	\$140.00
83486	PEARSON ASSESSMENTS	FORMS	\$2,039.30
83487	ACADEMIC THERAPY	FORMS	\$476.00
83488	HOUGHTON MIFFLIN	TEST RECORDS	\$317.37
83489	WPS	FORMS	\$428.40
83490	IMPERIAL BAND INSTRUMENTS	RS: 2017/18- 7TH & 8TH GR. BAND ACCT.	\$5,000.00
			\$84,572.11

Respectfully Submitted,

 Jim Coombs
 Superintendent of Schools

LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Warrant Listing Report 2017/18 #3

ACTION/
(RATIFICATION)

The Warrant Listing Report 2017/18 #3 is recommended for approval. The report lists all warrants issued August 28, 2017, through September 19, 2017.

AR:md

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

"B" WARRANTS FOR BOARD APPROVAL ON:
October 2, 2017

"B" WARRANT DOCUMENTS : 181 - 369, 3000 - 3009

803,513.49

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
181	ILLUMINATE EDUCATION - DATA/ ASSESSMENT SOFTWARE	17,336.00
197	OC DEPT. OF ED. - SCHOOL TRANSPORTION, 3RD/4TH QTR	26,489.91
198	ORANGE COUNTY DEPT. OF EDUCATION - ITINERANT, 16-17	205,451.42
249	SUBURBAN WATER SYSTEMS - JO, JULY - AUGUST	3,261.42
250	CITY OF LA HABRA WATER DEPT. - EP, JULY - AUGUST	511.85
251	SOUTHERN CALIFORNIA GAS - JO, JULY - AUGUST	35.80
252	AMERICAN FIDELITY-FLEX GROUP/EMP. DEDUCTIONS, AUG.	5,753.50
253	CREDIT UNION OF SO.CAL.- EMP. DEDUCTIONS, AUGUST	3,573.80
254	SCHOOLS FIRST FEDERAL C.U.- EMP.DEDUCTIONS, AUGUST	20,973.00
255	DELTA DENTAL-CERT. RETIREE VOL. DENTAL PLAN, SEP.	1,983.94
256	IPEARL INC - DISTRICT OFFICE, CHROMEBOOK SUPPLIES	1,578.84
257	SOUTHERN CALIFORNIA GAS - DISTRICT OFFICE, JULY - AUG.	53.58
258	PASTUSAK PLUMBING COMPANY - SEWER SERVICE	2,150.00
259	MILTOS VARKATZAS - CONTRACT SERVICES, JULY - AUG	16,385.00
260	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS., AUG.	250,993.44
261	AMBCO - SPECIAL EDUCATION, AUDIOMETER CALIBRATION	140.00
262	ARC DOCUMENT SOLUTIONS - MAINTENANCE, JULY	40.00
263	BLUE HILLS NURSERY - RS, MATERIALS/ GROUND SUPPLIES	94.60
264	BREAKOUT, INC. - OLITA, BREAKOUT EDU KIT	273.13
265	CA. COALITION FOR ADEQUATE SCHOOL HOUSING - MEMBERSHIP	659.00
266	CALIFORNIA DEPT. OF ED. - OLITA, MAINTENANCE PROJECT	1,339.03
267	CANELA SOFTWARE - VISION SOFTWARE SUPPLIES	297.00
268	CDW GOVERNMENT - RS/MAINTENANCE, TECH. MATERIALS	1,776.74
269	CITY OF LA HABRA - GROUNDS/ MAINTENANCE FUEL, JULY	1,107.82
270	CM SCHOOL SUPPLY - JORDAN, TEACHING SUPPLIES	96.57
271	COMPLETE BUSINESS SYSTEMS - MAINTENANCE AGREEMENT	3,290.00
272	CONSTRUCTION TESTING/ ENGINEERING - RS, LUNCH SHELTER	340.00
273	JIM COOMBS - SCHOOL SUPPLIES REIMBURSEMENT	141.69
274	DOCUMENT TRACKING SERVICES - DOCUMENT TRACK LICENSE	2,045.00
276	FITNESS FINDERS - EL PORTAL/ OLITA, AWARDS AND CHARMS	874.56
277	GREEN'S SECURITY CENTERS - M&O, SERVICE/ MATERIALS	121.65
278	BUG CENTRAL - DISTRICT OFFICE/ RS, BUG SERVICE	45.00
279	CANNINGS HARDWARE - MACY, MAINTENANCE	19.99
280	DANIELS TIRE - MAINTENANCE/ VEHICLE SERVICE	191.00
281	IMPERIAL SPRINKLER SUPPLY - GROUNDS/ MATERIALS	359.06
282	PDQ EQUIPMENT RENTALS - MAINTENANCE/ RENTAL, JULY	149.60
283	PLUMBING WHOLESALE OUTLET - MAINTENANCE MATERIALS	79.75
284	SOUTHEAST CONSTRUCTION - MAINTENANCE MATERIALS	70.06
285	THE SHERWIN WILLIAMS CO. - MAINTENANCE MATERIALS	750.36

286	AMERICAN EXPRESS - DISTRICT OFFICE, PURCHASES	21,684.84
287	SUBURBAN WATER SYSTEMS - MG, JULY - AUGUST	7,821.65
288	CITY OF LA HABRA WATER DEPT. - OL, JULY - AUGUST	3,484.43
289	SOUTHERN CALIFORNIA GAS - JULY - AUGUST	62.89
290	SOUTHERN CALIFORNIA EDISON - JULY - AUGUST	16,859.39
291	CINTAS CORPORATION - MAINTENANCE/ UNIFORM RENTALS	645.64
292	SUPPLYWORKS - MAINTENANCE SUPPLIES/ MATERIALS, JULY	1,914.47
293	WALTERS - MAINTENANCE/ GROUNDS, MATERIALS	3,599.36
294	TREMCO - MACY, ROOF MAINTENANCE SERVICE	14,100.00
295	SOUTHWEST SCHOOL SUPPLY - EL PORTAL, SUPPLIES	243.53
296	SOUTHWEST SCHOOL SUPPLY - CURRICULUM, SUPPLIES	57.65
297	SHI, INC. - MEADOW GREEN, DOCUMENT CAMERA	627.85
298	VICTORIA ALVAREZ - DISTRICT WEBSITE DESIGN CONSULTANT	200.00
299	SHI, INC. - JO/ MG/ SPECIAL ED., SUPPLIES	5,571.63
300	UNITED RENTALS - JORDAN, MAINTENANCE SUPPLIES	220.01
301	MJ EVANOFF - MACY, PURCHASE REIMBURSEMENT	163.35
302	DAVID SHUN - MACY, PURCHASE REIMBURSEMENT	240.28
303	MARIKATE WISSMAN - JORDAN, PURCHASE REIMBURSEMENT	72.18
304	LISA RUSSELL - JORDAN, PURCHASE REIMBURSEMENT	12.85
305	ADRIANA PONCE - JORDA, PURCHASE REIMBURSEMENT	32.76
306	SO CAL GRAD - SUPERINTENDENT/ STAFF SERVICE PINS	1,239.75
307	BEARCOM - OLITA, BATTERY SUPPLIES	52.50
308	FULLERTON SCHOOL DISTRICT - PRINTING SUPPLIES	4,129.37
309	HOUGHTON MIFFLIN HARCOURT - TK PROGRAM TEACHER KIT	3,571.29
310	NANCY WHITE - SCHOOL SUPPLIES REIMBURSEMENT	43.26
311	AMERICAN FIDELITY ASSURANCE/EMP. DEDUCTIONS, AUG.	6,651.43
312	ASSOC. OF CALIF. SCHOOL ADMIN./EMP.DEDUCTIONS, AUG.	288.00
313	CALIF. SCHOOL EMPLOYEES ASSOC./EMP. DEDUCTIONS, AUG.	1,820.75
314	CALIF. TEACHERS ASSOC./EMPLOYEE DEDUCTIONS, AUG.	13,787.43
315	PACIFIC EDUCATORS, INC./EMP. DEDUCTIONS, AUGUST	77.00
316	UNITED WAY OF GREATER L.A./EMP.DEDUCTIONS, AUGUST	10.00
317	CALIF. ASSOC. OF SCHOOL PSYCHOLOGY/EMP.DEDUCTIONS, AUG.	15.50
318	NORWALK/ LA MIRADA PLUMBING - OLITA, SERVICE	20,741.50
319	THE MARVEL GROUP - EL PORTAL, FOCUS DESK	2,400.00
320	IMPERIAL BAND INSTRUMENTS - RS, BAND SUPPLIES	173.85
321	SOUTHERN CALIFORNIA EDISON - MACY, AUG. - SEP.	48.26
322	MAGIC CARPET - MAINTENANCE SUPPLIES	121.22
323	LEADER SERVICES - MEDICAID REIMBURSEMENT, JULY	4,299.55
324	OAK HALL INDUSTRIES - RANCHO STARBUCK, GRAD GOWNS	3,195.00
325	LA HABRA MUSIC CENTER - RS, INSTRUMENTS 2016-17	766.19
326	BEHAVIOR AND EDUCATION - SPECIAL ED./ SERVICE, MAY	7,152.74
327	LACOE - SCHOOL HEALTH PROGRAM MANAGERS MEETINGS	120.00
328	KAPLAN EARLY LEARNING CO. - JORDAN, SUPPLIES	602.92
329	PHONAK, LLC - SPECIAL EDUCATION SUPPLIES	5,084.16
330	PRINGLES DRAPERIES & BLINDS - MAINTENANCE/ REPAIRS	762.18
331	AUDRA SCHAAP - MACY, PURCHASE REIMBURSEMENT	134.06
332	DENISE SOTO - MEADOW GREEN, SUPPLIES REIMBURSEMENT	167.60
333	TARA RYAN - MEADOW GREEN, OFFICE SUPPLIES REIMB.	152.39

334	MOBIL SERVICE CENTER - MAINTENANCE/ VEHICLE SERVICE	291.17
335	JACKSON'S AUTO SUPPLY NAPA - MAINTENANCE SUPPLIES	36.24
336	LETTER PROJECT - OLITA, SUPPLIES/ MARQUEE	177.13
337	ADMINISTRATIVE SERV. CO-OP- CONTRACT SERVICE, JULY	200.40
338	LOWE'S - MAINTENANCE MATERIALS/ PURCHASES, AUGUST	149.37
339	SHERYL MCDONALD - DISTRICT OFFICE, SUPPLIES REIMB.	65.73
340	UNITED REFRIGERATION - EP/ JO, MAINTENANCE SUPPLIES	133.22
341	SUBURBAN WATER SYSTEMS - MACY/DO, AUG. - SEP.	2,166.07
342	SOUTHERN CALIFORNIA EDISON - OLITA, AUGUST - SEPTEMBER	8,006.57
343	SOUTHERN CALIFORNIA GAS - EP/ OL, AUGUST - SEPTEMBER	103.15
344	LIFETOUCH YEARBOOKS - RS, YEARBOOK ORDERS 16-17	3,675.23
345	THOMPSON ENGINEERING - EL PORTAL, MAINTENANCE	160.00
346	ROCHESTER 100 - EL PORTAL, COMMUNICATOR FOLDERS	674.38
348	SCHOOL SERVICES OF CA. - FISCAL BUDGET SERVICE, JULY	245.00
349	SO CAL GRAD - SUPERINTENDENT/ STAFF RECOGNITION GIFTS	305.00
351	UNUM LIFE INSURANCE PREMIUM- R. JONES, 4TH QTR. 2017	683.16
352	KARI DANIEL - EL PORTAL, PURCHASE REIMBURESEMENT	53.85
353	ANGELA SUZUKI - EL PORTAL, PURCHASE REIMBURSEMENT	96.46
354	RHONDA ESPARZA- EL PORTAL, PURCHASE REIMBURSEMENT	63.14
357	SYLVIA BEHURA - SUPPLIES REIMB., SUMMER CAMP	57.21
358	ARIANA CAZARES - SUPPLIES REIMB., SUMMER CAMP	181.50
359	KRIS HUSODO - SUPPLIES REIMB., SUMMER CAMP	203.53
360	SCOTT VAN DIEST - SUPPLIES REIMB., SUMMER CAMP	156.01
361	MJ EVANOFF - MACY/ MG, PURCHASE REIMBURSEMENT	124.39
362	THE STANDARD INSURANCE CO./EMP. DEDUCTIONS, AUG.	4,799.68
363	ORANGE COUNTY DEPT. OF EDUCATION - CONFERENCE	200.00
364	PROJECT LEAD THE WAY - RS, MEMBERSHIP DUES 17-18	750.00
365	MIND RESEARCH INSTITUTE - EL PORTAL, ST MATH RENEWAL	4,200.00
366	NCS PEARSON, INC - SPECIAL ED./ FORMS, SUBSCRIPTION	140.00
367	FRONTIER COMMUNICATIONS - EL PORTAL, JULY - OCTOBER	181.30
368	SOUTHERN CALIFORNIA EDISON - MACY, AUG. - SEP.	8,844.75
369	MOBIL SERVICE CENTER - MAINTENANCE/ VEHICLE SERVICE	291.17
3000	BERKELEY STREET BEVERAGE - NUTRITION/ SUPPLIES, AUG.	802.00
3001	BUG CENTRAL - DISTRICT OFFICE/ RS, BUG SERVICE	360.00
3002	DRIFTWOOD DAIRY - NUTRITION SUPPLIES	3,329.92
3003	GOLD STAR FOODS - NUTRITION/ INVENTORY, AUGUST	23,168.73
3004	SOUTHERN CALIFORNIA PIZZA CO. - NUTRITION, AUGUST	3,832.65
3005	P&R PAPER SUPPLY COMPANY - NUTRITION, AUGUST	2,560.27
3006	SUNRISE PRODUCE - NUTRITION/ SUPPLIES, AUGUST	4,789.99
3007	MOBILE SERVICE CENTER - NUTRITION VEHICLE REPAIRS	171.16
3008	BERNIER REFRIGERATION GENERATIONS - NUTRITION/ SERVICE	953.98
3009	SUPER CO-OP - SCVSFSA - MEMBERSHIP, 2017-18	74.21

LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with All American Sports to
Provide Referee Services for After School Sports
Programs

ACTION/
(RATIFICATION)

A contract is needed to provide referee services for the After School Sports Program at Rancho Starbuck for the 2017/18 school year. This program is funded by the Lowell Joint Education Foundation.

It is recommended that the agreement with All American Sports for Referee Services be approved at the rate not to exceed \$6,500, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Employer-Employee Relations/Personnel Report
2017/18 #3 Which Includes Hiring, Resignations,
Contract Adjustments, and Retirements for
Certificated, Classified, and Confidential
Employees

ACTION/
(RATIFICATION)

The attached Employer-Employee Relations/Personnel Report 2017/18 #3, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees has been completed without irregularities and in compliance with the law, District policy, administrative regulations, rules, procedures, and direction of the supervisor and all information has been fully disclosed.

It is recommended that Employer-Employee Relations/Personnel Report 2017/18 #3, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees, be ratified.

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2017/18 #3

October 2, 2017

I. CERTIFICATED EMPLOYEES

A. STIPENDS/EXTRA DUTY PAY

	<u>NAME/ EMPLOYEE ID</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Cazares, Ariana	08/14/17	05/30/18	RS	To be paid \$240.00 per month, not to exceed \$2,400.00, for serving as Yearbook Coordinator. To be paid from the Rancho-Starbuck Yearbook Account. Correction from EER 2017/18 #1.
2.	Navas, Emily	09/01/17	06/01/18	RS	To be paid \$160.00 monthly, not to exceed \$1,600.00 for serving as Yearbook Coordinator. To be paid from the Rancho-Starbuck Yearbook Account.
3.	Jacobsen, Patty	10/01/17	11/30/17	RS	To be paid \$700.00, not to exceed \$700.00 for the 2017/18 school year, for Coaching Cross Country After-School Sports. Monies to be paid from the Lowell Joint Education Foundation donation in the General Fund.
4.	Daniel, Kari	08/08/16	05/26/17	EP	To be paid \$150.00 monthly, not to exceed \$1,500.00 for serving as an Intervention Coordinator. To be paid from Supplemental funds. RESCIND. Correction from EER 2017/18 #1.
5.	Kane, Carolyn	09/01/17	06/01/17	EP	To be paid \$150.00 monthly, not to exceed \$1,500.00 for serving as an Intervention Coordinators. To be paid from Supplemental funds.
6.	Gunsalus, Lecia	05/30/17	05/30/17	JO	To be paid \$35.00 per hour, not to exceed 8 hours, for a TK Collaboration. To be paid from Educator Effectiveness Grant.
7.	Daniel, Kari	09/01/17	06/01/17	EP	To be paid \$300.00 per month, not to exceed \$3,000.00, for serving as STEAM Coordinator. To be paid from Supplemental Funds (Goal 2, Action 19)
8.	Daniel, Kari	09/01/17	06/01/17	EP	To be paid \$100.00 per month, not to exceed \$1,000.00, for serving

					as District Lead STEAM Coordinator. To be paid from Supplemental Funds (Goal 2, Action 19)
9.	Aldecoa, Kelley	09/01/17	06/01/17	MA	To be paid \$100.00 per month, not to exceed \$1,000.00, for serving as STEAM Coordinator. To be paid from Supplemental Funds (Goal 2, Action 19)
10.	Ballard, Nicole	09/01/17	06/01/17	MA	To be paid \$100.00 per month, not to exceed \$1,000.00, for serving as STEAM Coordinator. To be paid from Supplemental Funds (Goal 2, Action 19)
11.	Blackler, Samantha	09/01/17	06/01/17	MA	To be paid \$100.00 per month, not to exceed \$1,000.00, for serving as STEAM Coordinator. To be paid from Supplemental Funds (Goal 2, Action 19)
11.	Navarro-Diaz, Yolanda	09/01/17	06/01/17	MG	To be paid \$300.00 per month, not to exceed \$3,000.00, for serving as STEAM Coordinator. To be paid from Supplemental Funds (Goal 2, Action 19)
12.	Palmer, Margaret	09/01/17	06/01/17	OL	To be paid \$150.00 per month, not to exceed \$1,500.00, for serving as STEAM Coordinator. To be paid from Supplemental Funds (Goal 2, Action 19)
13.	Peloquin, Karen	09/01/17	06/01/17	OL	To be paid \$150.00 per month, not to exceed \$1,500.00, for serving as STEAM Coordinator. To be paid from Supplemental Funds (Goal 2, Action 19)

B. EMPLOYMENT OF SUBSTITUTES FOR THE 2017/18 SCHOOL YEAR @ \$110/\$112/\$125 PER DAY RATE AND \$62.50 PER HALF DAY RATE AND \$35.00 PER HOUR*

<u>NAME</u>	<u>EFFECTIVE DATE</u>
Baek, Sarah	09/26/17
Browning, Erin	09/21/17
Childress, Whittany	08/25/17
Clark, Michelle	08/25/17
Gomez, Jennifer	09/20/17
Heinz, Seth	09/09/17
Hoffman, Jacqueline	08/21/17
Holt, Aaron	08/17/17

Park, Jee 09/26/17
 White, Alysa 08/21/17

*It is further recommended that the individuals listed above be approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I, or LCFF Supplemental Grant Funds.

*It is further recommended that the individuals listed above be approved as home school teachers, if needed, for the 2017/18 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2017/18 school year.

C. SUBSTITUTE CHANGE OF PAY

	<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Reza, Isabel	08/17/17	06/01/18	DO	To be paid at the special long term rate of \$150.00 for Jordan Elementary School TK classroom.

II. CLASSIFIED EMPLOYEES

A. MONTHLY – GENERAL FUND

	<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Aguayo, Leo	12/30/17		R18/S4	EP	Night Custodian/Step Increase
2.	Clifton, George	11/01/17		R20/S2	MNT	Groundskeeper/Step Increase
3.	Del-Cano, Chrystal	12/02/17		R21/S5	RS	Day Custodian/Step Increase
5.	Flores, Guadalupe	09/08/17			RS	Night Custodian/Correction to the Retirement Date on the 09/11/17 EER

B. HOURLY – GENERAL FUND

	<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Anderson, Carlee	09/11/17		R14/S1	DO	Instructional Assistant/SESA/ Substitute
2.	Anderson, Carlee	09/11/17		R15/S1	DO	Instructional Assistant/SESA/ Substitute
3.	Anderson, Carlee	09/11/17		R16/S1	DO	Instructional Assistant (ABA)/ Substitute
4.	Aragon, Yvonne	11/10/17			MG	Special Education Support Aide/Layoff
5.	Bullard, April	09/12/17		R16/S1	DO	Clerk Typist/Substitute
6.	Bullard, April	09/12/17		R23/S1	DO	School Office Manager/Substitute
7.	Castillo- Bermudez, Jesus	09/15/17		R18/S1	DO	Night Custodian/Substitute
8.	Castillo- Bermudez, Jesus	09/15/17		R20/S1	DO	Day Custodian/Substitute
9.	Chittum, Kelsey	10/04/17		R15/S2	OL	Special Education Support Aide/Step Increase

10.	Goodman, Jennifer	10/14/17	R14/S5	MA	Instructional Assistant/Step Increase
11.	Macedo, Yeni	09/22/17	\$10.50/hr	DO	Noon Duty Aide/Substitute
12.	Rodriguea, Brenda	11/03/17	R14/S4	OL	Bilingual Instructional Aide/Step Increase
13.	Stoerck, Nancy	12/01/17	R14/S5	RS	Instructional Assistant/Step Increase
14.	Straffon, Santy	12/01/17	R14/S5	MG	Special Education Support Aide/Step Increase
15.	Straffon, Santy	11/10/17		MG	Special Education Support Aide/Layoff
16.	Van Rossen, Hillary	10/01/17		OL	Special Education Support Aide/Resignation
17.	Vargas, Sara	11/01/17	R16/S2	EP	Instructional Assistant (ABA)/Step Increase
18.	Vasquez, Randi	09/21/17	R17/S1	DO	Systems Aide/Replacement for Vacancy
19.	Zarate, Heather	09/18/17		DO	Instructional Aide/Substitute/Resignation

C. HOURLY – CAFETERIA FUND

	<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Davis, Christina	09/05/17	10/27/17	R18/S3	NUT	Clerk Typist-Nutrition Services/Working Out of Class
2.	Neal, Angela	09/16/17		R7/S5	OL	Cafeteria Worker/Step Increase

LOWELL JOINT SCHOOL DISTRICT
September 11, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with
Jan Jacobsen to Provide Art Instruction at
El Portal Elementary School for the 2017/18
School Year

ACTION/
(RATIFICATION)

Arrangements have been made with Jan Jacobsen to provide Art Instruction for the 2017/18 school year for El Portal Elementary School students. Ms. Jacobsen's hourly rate of pay is \$21.00, and will not exceed \$2,400.00, for the school year. Funding for this expenditure will be covered by El Portal Elementary School Donation Funds.

It is recommended that the consultant agreement with Jan Jacobsen to provide Art Instruction at El Portal Elementary School for the 2017/18 school year, at an hourly rate of \$21.00, and not exceed \$2,400.00, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with *Science on the Go* at El Portal Elementary School for the 2017/18 School Year

ACTION/
(RATIFICATION)

Arrangements were made with *Science on the Go* to provide three science presentations at El Portal Elementary School during the 2017/18 school year. The total cost for the assemblies will be \$2,625.00. Funding for this expenditure will be covered by El Portal Elementary School Donation Funds.

It is recommended that the consultant agreement with *Science on the Go*, to provide three science presentations, at El Portal Elementary School during the 2017/18 school year, at a cost of \$2,625.00 be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
October 2, 2017

To: President Barber and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Income Agreement with Orange County
Department of Education to Provide Universal
Design for Learning 101 Basics Training on
March 19, 2018 to TK – 8 Teachers and
Administrators

ACTION

Arrangements have been made with Orange County Department of Education to provide Universal Design for Learning (UDL) 101 Basics Training on March 18, 2018 to TK – 8 Teachers and Administrators. The LCAP priorities addressed are Implementation of State Content Standards and the goal is to understand and apply the basic principles of Universal Design for Learning.

The cost for this training is not to exceed \$1,200.00 which includes service and materials cost. The funding for this training will come out of District Educator Effectiveness grant funds.

It is recommended that the Income Agreement with Orange County Department of Education to provide Universal Design for Learning (UDL) 101 Basics Training on March 19, 2018 to TK – 8 Teachers and Administrators be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.