

Lowell Joint School District  
11019 Valley Home Avenue, Whittier, CA 90603

REGULAR MEETING OF THE BOARD OF TRUSTEES  
April 1, 2024 – 6:30 p.m.

## AGENDA

I. Call to Order 6:30 p.m.

Lowell Joint School District Character Education and Patriotic Education Focus of the Month: Responsibility- Being Accountable for Your Own Actions and Following Rules, Laws, and Conduct Codes. Trustworthy. Self-Discipline. INFORMATION

- Character Trait: Responsibility
- Patriotic Focus: USA National Education
- In Action: National Educator and Staff Appreciation Banner

A. Comments from the Public INFORMATION

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in I-A-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item IV.

B. Closed Session 6:30 p.m.

1. Pupil Personnel Matters/Advice from Legal Counsel – Existing and Anticipated Litigation (Disclosure of Case Name Would Jeopardize Potential Settlement Negotiations)/Real Property/Liability Claims/Negotiations/ Public Employee Appointments – Discipline – Dismissal – Release (Government Code Section 54957)/ Employer/Employee Relations
2. Public Employee Negotiations – Certificated School Employees Association (LJEA)/ Classified School Employees Association (CSEA); Agency Negotiator: Mr. Coombs

3. Superintendent’s Evaluation (Pursuant to Government Code Section 54957)

C. Regular Session

Approximately  
7:30 p.m.

II. Preliminary Procedural – Board President

A. Salute to the Flag – Jordan Elementary Students

B. Reporting Out Action (if any) Taken in Closed Session

C. Introductions and Welcome of Guests

D. Comments from the Public

INFORMATION

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2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in II-D-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item IV.

E. Acknowledgement of Correspondence to the Board

INFORMATION

F. Approval of Agenda

ACTION

G. Approval of Minutes from the March 4, 2024, Regular Board Meeting and the Minutes from the March 8, 2024 Special Board Meeting

ACTION

III. Reports

INFORMATION

A. Timely Information from Board and Superintendent – Board President

- Recognition of Republican Women’s Federated Essay Awards

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- B. School Reports  
(School Reports will be the First Meeting of the Month)  
Jordan Elementary Students – Jordan Elementary School Report

IV. Topics Not on the Agenda

V. General – Jim Coombs

- A. Resolution 2023/2024 No. 922 Recognizing April 15 – 19, 2024, as  
“Public School Volunteer Week” ACTION/  
(RESOLUTION)
- B. Submission of Williams Litigation Settlement – Quarter Uniform  
Complaint for Quarter 3, January 1–March 31, 2024 ACTION

VI. Business Services – David Bennett

- A. Ratification of Additional Professional Services Agreement with  
A-Tech Consulting for Hazardous Materials Monitoring, at Rancho  
Starbuck Intermediate School (ATCH-24-0220) ACTION/  
(RATIFICATION)
- B. Approval of Piggyback Contract with CN School & Office  
Solutions, Inc. for Furniture: Systems and Stand Alone, at  
Elementary Schools Grades 3-4 (San Bernardino County Unified  
School District Bid #23/24-0005) ACTION
- C. Approval of Piggyback Contract with CN School & Office  
Solutions, Inc. for Furniture: Systems and Stand Alone, at Rancho  
Starbuck Intermediate School (San Bernardino County Unified  
School District Bid #23/24-0005) ACTION

VII. Human Resources – Jim Coombs

No Items Except on Consent

VIII. Education Services – Sheri McDonald

- A. Resolution 2023/24 No. 923 Notice of School Closure for After School  
Programs Due to Severe Storm Conditions ACTION/  
(RESOLUTION)

IX. Administrative Services – Carl Erickson

- A. Approval of Agreement with Whittier Union High School District for  
Field Trip Transportation ACTION/  
(RATIFICATION)

X. Consent Calendar

Action by the Board in adoption of the “Consent Calendar” means that all items appearing in this section are adopted by one single motion, unless a Member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately. Generally, “Consent Calendar” items are enacted upon in one action to conserve time and permit focus on other-than-routine matters.

A. General – Jim Coombs

1. Approval of Destruction of Records ACTION/  
(RATIFICATION)
2. Approval of the Memorandum of Understanding With Walnut Valley Consortium Induction Program, Effective July 1, 2024 through June 30, 2025 ACTION
3. Approval of an Amendment for Agreement #10004360 with Orange County Department of Education to Services During the 2023/2024 School Year ACTION/  
(RATIFICATION)
4. Approval of NetSync to Provide Uninterruptible power supply (UPS) equipment for the District ACTION
5. Approval of Consultant Agreement with Christine Logan to be a Costume Designer for the Lowell Joint School District Music Production for the 2023-24 School Year ACTION
6. Approval of Consultant Agreement Camille Vargas to be a Lighting Designer for the Lowell Joint School District Music Production for the 2023-24 School Year ACTION/  
(RATIFICATION)

B. Business Services – David Bennett

1. Purchase Order Report 2023/24 #9 ACTION/  
(RATIFICATION)
2. Consolidated Check Register Listing Report 2023/24 #9 ACTION/  
(RATIFICATION)
3. Approval of Vendor Agreement with Paws-to-Share for Student Wellness Services for the 2023/2024 School Year ACTION/  
(RATIFICATION)

C. Human Resources – Jim Coombs

1. Employer-Employee Relations/Personnel Report 2023/24 #9 Which Includes Hiring, Resignations, Contract Adjustments, and ACTION/  
(RATIFICATION)

Retirements for Certificated, Classified, and Confidential Employees

2. Amendment to the Superintendent Contract representing a five and half percent (5.5%) Salary Increase to the 2023/2024 Base Salary, Retroactive to July 1, 2023, and zero (0%) for 2024/2025 ACTION/  
(RATIFICATION)

D. Educational Services – Sheri McDonald

1. Approval of Agreement #100004783 with Orange County Department of Education ACTION
2. Addendum #2 of Master Agreement #16064 with Inside the Outdoors, Orange County Department of Education, to Provide Traveling Scientist Assembly to the Second Grade Students of El Portal Elementary School ACTION/  
(RATIFICATION)
3. Approval of Ratified Amendment to Agreement with Tana Carmichael to provide costuming services for Meadow Green and Macy LJYT Shows Expanded Learning Opportunities Program during the 2023/24 School Year ACTION/  
(RATIFICATION)
4. Approval of Consultant Agreement Tana Carmichael to be a Costume Designer for El Portal’s Disney Musical in Schools Production of Finding Nemo during 2023/24 School Year ACTION
5. Approval of Consultant Agreement with Eileen Russell to Provide Soccer Coaching to 5<sup>th</sup> & 6<sup>th</sup> Grade Students at Olita during the 2023-2024 School Year ACTION

XI. Board Member/Superintendent Comments INFORMATION

XII. Adjournment ADJOURNMENT

Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent’s Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours.

The next scheduled Lowell Joint School District Board of Trustees Meeting is Monday May 6, 2024.